



# LASSEN COUNTY

## Health and Social Services Department

- HSS Administration**  
1345 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8128
- Public Guardian/Administrator**  
1345 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8337
- Housing & Grants**  
1445 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8309
- Behavioral Health**  
555 Hospital Lane  
Susanville, CA 96130  
(530) 251 - 8108
- Public Health**  
1445 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8183
- Community Social Services**  
1400 Chestnut Street, Ste A  
Susanville, CA 96130  
  
**LassenWORKS**  
1616 Chestnut Street  
Susanville, CA 96130  
(530) 251 - 8152  
  
**Child & Family Services**  
1600 Chestnut Street  
Susanville, CA 96130  
(530) 251 - 8277  
  
**Adult Services**  
1400 Chestnut Street, Ste B  
Susanville, CA 96130  
(530) 251 - 8158  
  
**Family Solutions/Wraparound**  
1400 Chestnut Street, Ste C  
Susanville, California 96130  
(530) 251 - 8340

**Mailing Address:**  
PO Box 1180  
Susanville, California 96130

**Date:** August 8<sup>th</sup>, 2024

**To:** Aaron Albaugh, Chairman  
Lassen County Board of Supervisors

**From:** Jayson Vial, Director of Community Social Services and  
Jennifer Branning, Chief of Probation

**Subject:** Child and Family Services (CFS) and Probation  
Department System Improvement Plan for 2021-2025.

### Background:

Lassen County Child and Family Services (CFS) and the Lassen County Juvenile Probation Department have completed this System Improvement Plan (SIP) in accordance with the provisions of the Child Welfare System Improvement and Accountability Act (Assembly Bill 636). The California Department of Social Services (CDSS) California-Child and Family Services Review (C-CFSR) process was created to include child protective services, foster care, adoption, family preservation, family support and independent living.

The SIP incorporates the findings of the County Self-Assessment and Peer Review completed in 2021 and outlines the strategies CFS and the Probation Department plan to implement for the remainder of this review cycle to improve outcomes for children and families.

A summary of the target goals can be found on page 24 of the document titled *“Child Welfare 5 - Year SIP Chart”*.

### Fiscal Impact:

No Fiscal Impact.

### Action Requested:

- 1) Receive and Authorize Chairman to Approve and Execute Report for Submittal to State.



# California - Child and Family Services Review

## System Improvement Plan

Review Period: 2021-2025

### Child and Family Services and Probation Department



# Table of Contents

## **Table of Contents:**

<b>C-CFSR Signature Sheet</b> .....	3
<b>INTRODUCTION</b> .....	<b>Error! Bookmark not defined.</b>
<b>SIP Narrative</b> .....	1
<b>C-CFSR Team and Core Representatives</b> .....	1
C-CFSR TEAM AND CORE REPRESENTATIVES .....	2
<b>PRIORITIZATION OF OUTCOME DATA MEASURES/SYSTEMIC FACTORS AND STRATEGY RATIONALE</b> .....	3
Child Welfare Services Outcome Measure and Strategy Selection:.....	9
Probation Outcome Measure and Strategy Selection: .....	10
<b>Child Welfare Strategy:</b> .....	10
P1 Permanency in 12 Months for Children Entering Foster Care .....	<b>Error! Bookmark not defined.</b>
Systemic Factor 3: Quality Assurance System.....	10
Strategy #1: Consistent Practice of completing the Initial Child and Family Team Meeting (CFTM) and Ongoing CFTM’s to inform Family Reunification Decisions.....	11
Action Steps:.....	12
Educational/Training Needs to Achieve this Strategy:.....	13
Evaluating and Monitoring: .....	14
<b>PROBATION Strategy:</b> .....	14
P1 Permanency in 12 Months for Children Entering Foster Care, specific strategy of family finding. ....	<b>Error! Bookmark not defined.</b>
Systemic Factor: Service Array:.....	15
Strategy #1: Family Finding-.....	15
Action Steps:.....	16
Educational/Training Needs to Achieve this Strategy: .....	18
Roles of Other Partners in Achieving this Strategy:.....	19
Evaluating and Monitoring: .....	19
Prioritization of Direct Service Needs.....	20
<b>Child Welfare/Probation Placement Initiatives</b> .....	21
<b>State and Federal Mandates</b> .....	21
Promising Practices .....	21
ICPM Training.....	21
Family First Prevention Services Act (FFPSA).....	22
<b>Attachment 1:</b> .....	<b>Error! Bookmark not defined.</b>
<b>5-Year SIP Chart</b> .....	<b>Error! Bookmark not defined.</b>
<b>Attachment 2: Service Provision for CAPIT/CBCAP/PSSF Programs</b> .....	<b>Error! Bookmark not defined.</b>

## California – Child and Family Services Review Signature Sheet

For submittal of: CSA  SIP  Progress Report

County	County of Lassen
SIP Period Dates	2021 - 2025
Outcome Data Period	
<b>County Child Welfare Agency Director</b>	
Name	Barbara Longo
Signature*	
Phone Number	530-251-8128
Mailing Address	P.O. Box 1180 Susanville, CA 96130
<b>County Chief Probation Officer</b>	
Name	Jennifer Branning
Signature*	
Phone Number	530-251-2689
Mailing Address	2950 Riverside Drive, Suite 101, Susanville, CA 96130
<b>Public Agency Designated to Administer CAPIT and CBCAP</b>	
Name	Jayson Vial, Director, Community Social Services- Lassen County Child and Family Services
Signature*	
Phone Number	530-251-2683
Mailing Address	1600 Chestnut Street, Susanville, CA 96130
<b>Board of Supervisors (BOS) Signature</b>	
BOS Approval Date	
Name	Aaron Albaugh, Chairman
Signature*	

<p><b>Mail the original Signature Sheet to:</b></p> <p>*Signatures must be in blue ink</p>	<p style="text-align: center;">Children and Family Services Division                  System Improvement Section                  California Department of Social Services                  744 P Street, MS 8-12-91                  Sacramento, CA 95814</p>
--	--



# C-CFSR Signature Sheet

## Introduction

Lassen County Child and Family Services (CFS) and the Lassen County Juvenile Probation Department have completed this System Improvement Plan (SIP) in accordance with the provisions of the Child Welfare System Improvement and Accountability Act (Assembly Bill 636). The California-Child and Family Services Review (C-CFSR), an outcome-based review mandated by AB 636, was passed by the state legislature in 2001 and is a cyclical process. The California Department of Social Services (CDSS) California-Child and Family Services Review (C-CFSR) process was created to include child protective services, foster care, adoption, family preservation, family support and independent living. The purpose of the C-CFSR is to significantly strengthen the accountability system used in California to monitor and assess the quality of services provided on behalf of children who experience maltreatment. This process begins with the identification and analysis of the current system through the Child Welfare and Probation County Self-Assessment (CSA) and Peer Review, and leads to development and implementation of solutions. These solutions are detailed in the SIP, and are tested through ongoing evaluations and revisions for continuous improvement.

Another purpose of this five-year System Improvement Plan (SIP) is to establish an operational agreement between CDSS, Lassen County Child and Family Services (CFS), and Probation delineating how the county will improve the system of care for children and families. This process values the principle that preventing child abuse and supporting families is a cost-effective strategy for protecting children, nurturing families, and maximizing the quality of life for California residents.

CFS and the Probation Department have worked toward continuous development, implementation, and evaluation of strategies to improve safety, permanency, and well-being of children. The SIP outlines strategies CFS and the Probation Department plan to implement over the next five years to improve outcomes for children and families. This SIP incorporates planning and strategies related to the Office of Child Abuse Prevention (OCAP) programs: Child Abuse Prevention, Intervention and Treatment (CAPIT), Community-Based Child Abuse Prevention (CBCAP), and Promoting Safe and Stable Families (PSSF) programs. This SIP incorporates the findings of the County Self-Assessment and Peer Review completed in 2021.



The C-CFSR team collaborates with the Office of Child Abuse Prevention (OCAP) to ensure the continuous improvement of services provided to children receiving Title IV-B and Title IV-E child welfare funded services. The SIP outcome measures, systemic factors, and strategies will be integrated with OCAP programs: Intervention and Treatment (CAPIT), Community Based Child Abuse Prevention (CBCAP), Promoting Safe and Stable Families (PSSF), and most recently Family First Prevention Services Act (FFPSA), funding programs.

The SIP is an obligation to implement specific measurable improvements and is not intended to be Lassen County's comprehensive child welfare plan. The SIP includes a coordinated service provision plan for how Lassen County will utilize prevention, early intervention and treatment funds (CAPIT/CBCAP/PSSF/FFPSA) to strengthen and preserve families, and to help children find permanent families when they are unable to return to their families of origin. The SIP is a flexible approach to planning for system change and may be adjusted to address ongoing barriers and challenges to completing strategies. The SIP is updated as necessary, but at least annually, to identify any changes that are made to the plan, to document completed activities and to describe Lassen County's successes and barriers in reaching performance goals. It should be noted, the original SIP was due for completion in 2021, thus the strategies mentioned will be on a shorter term in order for the SIP to be completed by May 2025.

# SIP Narrative

## **C-CFSR Team and Core Representatives**

As per AB 636, Lassen County CFS, the Probation Department and CDSS partnered to plan, conduct and implement the Lassen County Self-Assessment and System Improvement Plan (SIP). During the CSA and SIP planning processes, the Core Team members met weekly at the onset and then two times a month, and provided input and analysis regarding the assessment of the county's priority needs and planned improvement strategies. The Core Team analyzed the services currently being provided in the community, barriers and gaps in services, community needs, and engaged with stakeholders to develop this System Improvement Plan (SIP).

Lassen County sought participate of key community stakeholders to discuss demographics, regional needs and resources, and individual areas of focus related to outcomes for children and families. This was accomplished through several activities including a Lassen County stakeholder meeting. Findings from the stakeholder meeting and focus groups are placed throughout the report. UC Davis facilitated the stakeholder meeting as well as the focus groups. Participants were given a presentation on the demographics and outcome data for Lassen County and a brief overview of the day's event schedule. Small focus groups were conducted within the meeting on a range of pertinent topics: permanency, reentry and reunification, wellbeing and transitional age youth, recurrence, probation, general strengths and challenges, and collaboration.

All of the required core participants contributed to the Lassen County CSA, along with significant number of other recommended participants. The following is a list of those who participated in the stakeholder meeting and focus groups:

## C-CFSR TEAM AND CORE REPRESENTATIVES

Name	Agency	Department	Title
<b>Kristin Dennis</b>	CDSS	Children's Services System Improvement Section	
<b>Barbara Longo</b>	Lassen County	Health & Social Services	Director
<b>Jayson Vial</b>	Lassen County	Community Social Services	Director
<b>Lisa Chandler</b>	Community Social Services	Child & Family Services	Program Manager
<b>Melissa Reed</b>	Community Social Services	Child & Family Services	Admin Manager Analyst
<b>Jennifer Branning</b>	Lassen County	Probation	Chief Probation Officer
<b>Sara Gould</b>	Lassen County	Probation	Deputy Chief Probation Officer
<b>Kimberly Collinworth</b>	Lassen County	Probation	Supervising Deputy Probation Officer
<b>Nicole Johnson</b>	Lassen County	Behavioral Health	Program Manager
<b>Yvonne Hawkes</b>	Lassen County	LassenWORKs	Program Manager
<b>Jennifer Szostak</b>	Lassen County	Public Health	Program Coordinator
<b>Krystle Hollandsworth</b>	Lassen County	Family Solutions (WrapAround)	Facilitator Supervisor
<b>Patty Gunderson</b>	Lassen County	Office of Education	Superintendent
<b>Grace Poor</b>	Community Social Services	Housing Program	Coordinator
<b>Elizabeth Krier</b>	Susanville Indian Rancheria	ICW & Social Services	Director
<b>Kim Keith</b>		Alliance for Workforce	Executive Director

			Development
<b>Mike Bollinger</b>	City of Susanville	Susanville Police Department	Captain
<b>Cheri Farrell</b>	Crossroads		Executive Director
<b>Emily Herndon</b>	Banner Lassen Medical Center		TCA
<b>Laura Kenney</b>	CDSS	Adoptions-Chico	Adoptions Specialist
<b>Holly Speake</b>	CDSS	Adoptions-Chico	Adoptions Supervisor
<b>Jessica Stading</b>	Sierra Cascade Family Opportunities		Family Engagement Manager
<b>Dr. Scott Smith</b>	Johnstonville Schools		Superintendent/Principal
<b>Ronda Hall</b>	Lassen County	Public Health	Program Coordinator
<b>Lesandra Rodriguez</b>	Lassen County	Sheriff's Office	Youth Services Officer

## PRIORITIZATION OF OUTCOME DATA MEASURES/SYSTEMIC FACTORS AND STRATEGY RATIONALE

Lassen County Child and Family Services remains committed to ensuring the safety, health and wellbeing of all youth. A thorough analysis of data related to Safety, Permanency, and Wellbeing was completed as part of the County Self- Assessment (CSA) utilizing Berkeley (UCB) Child Welfare Indicators Project CSW Dynamic Report System (CCWIP). The CSA Baseline period used is Q4 2021.

### **Explanatory Note on Disproportionality and Counts Below in Outcome Data Measures**

Lassen County is the 11<sup>th</sup> largest county area wise; with a diverse, well dispersed population and small child welfare population. Counts may be below ten for subgroups such as race, age, and gender. Attempting to analyze sample sizes under ten for specific ethnic groups is inappropriate and may lead to identification of a youth. The same applies to age group, placement type, and geographic location. In accordance with

federal and state data guidelines, data is masked for counts under ten. The county internally monitors unmasked data on a regular basis for continuous quality improvement purposes. In the publicly available report, Lassen County will follow state and national masking guidelines to decrease the risk of low counts leading to identification. For the sake of transparency and in the spirit of the value in the CSA process, Lassen County has analyzed the outcome measures using information such as qualitative data gleaned from the CSA focus groups, internal data, and anecdotal data provided by the planning team. The county makes every effort to consider cultural humility and cultural or ethnic barriers to safety and permanency on a case-by-case basis.

Child and Family Services Review (CFSR) statewide data indicators provide Child Welfare Services performance information on states' child safety and permanency outcomes. The statewide data indicators are aggregate measures calculated using information that states report to the Adoption and Foster Care Analysis and Reporting System (AFCARS) and the National Child Abuse and Neglect Data System (NCANDS). An in-depth review of the CFSR data indicators supported the development of the System Improvement Plan focus areas.

**Safety Performance Area 1, Maltreatment in Foster Care**, measures the rate of victimization per day for all children in foster care; the national standard for this measure is performance less than or equal to 8.5 substantiated incidents per 100,000 total days in Foster Care. Lassen County Child and Family Services experiences few to no cases of maltreatment in foster care. For years 2017-2018 and 2018-2019, Lassen County experiences less than 10 incidents of maltreatment in care and zero for the years 2016-2017, 2019-2020 and 2020-2021.

**Safety Performance Area 2, Recurrence of Maltreatment**, measures the percent of children who were victims of a second substantiated maltreatment allegation within a 12-month period; the national standard for this measure is performance less than or equal to 9.1%. CFS identified several potentially impactful areas for practice improvement as a result of focusing on this measure as part of the peer review,

including more robust safety planning and family support network development. Needs identified include support network development as the family is preparing for family maintenance. Increased attention and support should be primary focus for family maintenance cases. Aftercare services also need to be developed for additional supports. This is critical to family success in the long term and to prevent recurrence. Quarter 4 2021 data for S2 is 11.3%. Eleven youth out of 97 youth were a victim of a second substantiated maltreatment in 12 months. Lassen County CFS recognizes while this is not the identified Priority Outcome Measure of System Factor addressed in this SIP; improved practices related to Child and Family Team Meetings could potential improve performance long term in this measure.

**Permanency in 12 Months for Children Entering Foster Care** measures the percent of children in foster care who discharge to permanency within a 12-month period. Permanency is described as a child living in a safe and permanent home, outside of foster care. The national standard for this measure performance greater than or equal to 35.2%. At the time the Lassen County CSA was written and this measure with identified as being the focus of the System Improvement Plan, the national standard was 40.5%. There had been a decrease in the percent of youth achieving permanency in 12 months between 2017 and 2021. However, it should be noticed small numbers of children entering care cause large fluctuations in this outcome; any conclusions should be made with caution. Q4 2021 data for this measure is 25.6%. For those youth who entered foster care, the out of thirty-nine youth did not meet permanency in 12 months.

**Permanency in 12 Months for Children in Foster care 12-23 Months** measures the percent of children discharged to permanency who were in foster care 12-23 months. The national standard for this measure is performance greater than or equal to 43.6%. Q4 2021 data, P2 is 28.6%. Four out of fourteen youth did not achieve permanency between 12 and 23 months in care. While this measure was not chosen to be the focus of the SIP, Lassen County understands this would be the second measure to be greatly impacted by improvement of consistency in Child and Family Team Meetings. The hope is that we see great improvement in this area as well as P1.

**Permanency in 12 months for Children in Foster Care 24 Months or More** measures the percent of children discharged to permanency after 24 or more months in foster care. The national standard is performance greater than or equal to 30.3%. Q4 2021 data is 0%.

**Re-Entry to Foster Care** measure is the percent of children who discharge to permanency and then re-enter foster care within a 12-month period. The national standard for this measure is performance less than or equal to 8.5%. Q4 2021 P4 data is 28.6% One out of 18 youth was discharged to permanency and then re-entered care within a 12-month period.

**Placement Stability, Moves per 1,000 Days** is the rate of placement moves for all children who enter foster care within a 12-month period. This measure addresses placement stability as a critical component of permanency and the well-being of children in Foster Care. The national standard for this measure is performance less than or equal to 4.12 per 1,000. Lassen County experienced large fluctuations in placement stability between 2017 and 2021, again likely due to small numbers of youth in care. In 2019 the number of moves per 1,000 days was above the national standard. However, in 2020 and 2021, the number fell below the national standard. Q4 2021 data for P5 is 2.93. There is believe with focus on P1 and utilizing Child and Family Team Meetings more often and in times of crisis, placement stability will improve as well.

**Percent of Child Abuse/Neglect Referrals with a Timely Response** is a statewide measure that reports the percent of referrals that receive a timely response by a caseworker. CFS responds timely to the majority of referrals, whether they require an immediate or ten-day response. Q4, 2021 2B Immediate response data is 85.7%. 18 out of 21 youth received a timely response from a social worker. For 2B 10-day data is 72.5%. 29 out of 40 youth received a timely ten-day response.

**Timely Caseworker Visits with Children (in Out-of-Home Placement)** measures the percent of children who received an in-person visit from a child welfare worker during a specified month and what percentage occurred at the child's residence. Q 4, 2021 data for 2F out of home is 84.5%. 529 out of 626 youth received an in person visit from a social worker whereas 63.7% of youth were seen in their residence (337/529). Lassen County consistently sees their foster youth and more times than not sees them in their residence.

**Timely Caseworker Visits with Children Receiving In-Home Services** reports the percentage of children who received an in-person visit from a child welfare worker in the child's residence during a given month. Q4 2021 data is 73.9% of children required a visit were seen timely.

**Siblings Placed Together in Foster Care** reports the percentage of children placed together with all of their siblings. January 2022 data for this measure is 55.9% of children in foster care in Lassen County were placed with all of their siblings.

**Least Restrictive Placement** measures children making their first entry into foster care, the percentage of those children placed in the least restrictive environment. Currently, there is no federal or state standard at this time for this measure. However, data is collected. In Lassen County between 2017 and 2021, the percent of youth with first entries placed with relatives/NREFMs varied from a low of 13.2% in 2019 to a high of 61.5% in 2020. With the exception of 2020, a majority of youth are placed in FFA or foster homes upon first entering out-of-home care.

**ICWA and Multi-Ethnic Placement Status** is a federal measure that reports the number of children in foster care who are ICWA eligible who have been placed with relatives, no-relative American Indian substitute care providers (SCP's), non-relative and non-American Indian SCP's s, and in group homes. Data was masked for child welfare in this measure.

**Rate of Timely Health Exams** provides the percentage of children meeting the



schedule for Child Health and Disability Prevention (CHDP) and Division 31 medical and dental exams. For 2021 only 21% of children received timely medical exams. The data was masked for children receiving timely dental exams.

**Psychotropic Medications** reports the percentage of children who have a court order or parental consent authorizing the use of psychotropic medication. There are no authorizations for psychotropic medication on record for any youth for the past five years in CFS.

**Individualized Education Plans** what percentage of children in foster care have ever had an IEP. Lassen County had no records for an EIP for any youth for the past five years, with the exception of 2017 when data was masked. It should be noted, the schools in Lassen County do not typically allow both IEP's or 504 plans. There is a believe that despite a child's mental health needs affecting his school, the needs are behavioral thus require a 504 and not an IEP.

In addition to CCWIP, data from SafeMeasures was also utilized in this SIP process to support and augment data gathered from the CFSR statewide data indicators. SafeMeasures is a data system created by Evident Change, formerly the National Council on Crime & Delinquency and Children's Research Center, a nonprofit that uses data and research to improve social systems. SafeMeasures provides a real time analyses of case specific information in the Child Welfare System Case Management System (CWS/CMS) aiding in monitoring practice outcomes and drilling down on critical information for every child and case.

### **Probation**

Data for this section comes from the Q4 2021 data extract from the California Department of Social Services quarterly reports available from the UC Berkeley Center for Social Services Research. The CSA Baseline period used is Q4 2021.

**Permanency in 12 Months for Children Entering Foster Care** - 28.6% for Q4 2021. Please see P1 analysis in strategy rationale below.

**Re-entry into Foster Care:** Quarter 4, 2021, the data is 40.0% for P4. With a small

denominator under 10, the number of youth who re-entered is masked. Re-entry into foster care can be caused due to sending the youth home to parents before the youth or parents are prepared with the skills needed for successful reunification. We have standard practice of family therapy and transitional planning prior to returning a youth home. In addition, we ensure all local services are in place before a reunification occurs.

**Monthly visits (out of home) and monthly visits in residence (out of home)** – 86.2% and 72.0% for Q4 2021, respectively. In accordance with best practice, a majority of visits with probation youth occur in the place of residents. The probation department best practice is to have all visits within the residence, within the first two weeks or the month and the data entry completed within days of the placement visit. For 2F, Quarter 4, 2021 is 86.2%, the performance goal is 95%. As mentioned above staff are required to visit within the first two weeks. Data entry into CWS/CMS is lagged as it is not our primary database.

### **Child Welfare Services Outcome Measure and Strategy Selection:**

Lassen County Child and Family Services has selected one systemic factor to focus on for improvement during the course of this System Improvement Plan: **Quality Assurance System – Child and Family Team Meetings (CFTM)**. This systemic factor was chosen as the department has consistently performed below the national standard. It was also identified in the CSA through peer review to be an area of challenge for Lassen County CFS. The CSA noted a lack of CFT's being done or not early enough in the case. We found this to be an opportunity to improve by becoming more intentional with our meetings. Improving the quality of our CFTM's we will begin taking a wholistic view of families' cultural needs, manage our bias, open opportunities to explore extended family and non-relative caregivers and work together as a team to develop strong safety networks for the families we serve. With these changes and intentionality, the department anticipates that performance improvements on Quality Assurance System related to CFTM's will reach the national standard by the end of this SIP cycle.

## **Probation Outcome Measure and Strategy Selection:**

Lassen County Probation is committed to achieving permanency within a 12-month timeframe, placing significant emphasis on family finding as a service array. This service array has been specifically chosen for its pivotal role in facilitating permanency planning within a 12-month timeframe. By prioritizing this service array, we aim to maintain vital connections with sources of support, provide opportunities for safe and stable housing, and ensure the continuity of cultural, linguistic, and familial traditions. These efforts are essential in achieving our goal of securing lasting permanency for the children under our supervision. As identified in the CSA, the probation department entry counts have been below ten for the past five years, which creates challenges with masked data and potentially skewed outcome measures, making it difficult to accurately assess system strengths and barriers. Decreases in placements can be attributed to the County's implementation and focus on early intervention and prevention, working with the whole family and involving the youth and family in the process. Service array also presents challenges for the rural layout of Lassen County. Resources are minimal in outlying remote parts of the county, and these areas can suffer from the greatest poverty and substance abuse. Transportation continues to be a barrier for the vast majority of families that enter the probation system.

## **Child Welfare Strategy:**

### **Systemic Factor: Quality Assurance System, specific strategy for Increasing Child and Family Team Meetings (CFTMs)**

The department has seen a high percentage of "Over Due" CFTMs in Safe Measures. Utilizing CFTMs will be a key strategy in the effort to improve the child welfare practices in Lassen County. The concept of CFTMs is a nationally recognized tool in the practice of delivering services to child welfare clients. While child welfare agencies have a great deal to contribute to understanding safety, permanency and wellbeing, families are ultimately the ones who have the power to solve the problems they face. The self-assessment identified CFTMs as an area the stakeholders would

like to see the department improve upon. Specifically, in the background portion of the peer review, it was determined CFTMs are “not being done or being done too late in the progression of the case” impacting the quality of the case and the overall experience of the client. When we don’t utilize family centered practices, participant report frustrations around inconsistent communication, clients being held to different standards/inconsistent case practice, and plans that do not include the whole family unit. Maintaining a healthy feedback loop is necessary for the department’s quality assurance system.

CFTM’s will also increase family finding efforts, keeping a child connected to someone in their life who is important to them and is willing to be a support increasing the child’s stability. Given proper support and resources, families often are able to take a leadership role in making the necessary behavior changes needed to provide a safe, stable home for their children.

A dedicated process within the department needs to be created to allow for quality assurances for this system factor. The Program Manager and the Supervisors will work to create space for conversation, meetings, feedback loops for strategy rollout. These activities will bolster the quality assurance elements of SIP.

**Systemic Factor: Quality Assurance System - Strategy #1: Child and Family Team Meetings, focus on Ongoing Family Reunification Cases**

**Justification Rationale:** On-going CFTMs in Family Reunification must be consistent with an established frequency, team composition, confidentiality, and areas of focus. Furthermore, each member of the team must be provided an opportunity for input. On-going case management CFT meetings may occur for a variety of needs including case planning, placement preservation, placement disruptions, out of county placements, barriers to visits or activities, and other needs as outlined in ACL 18-23. The CFT meeting may occur at the request of the child, youth, family, Tribe, or any team member. The child/youth, their parent(s)/guardian(s), and caregivers must be part of all CFT meetings to meet established mandates unless a specific determination has been made. Additionally, in the case of an Indian child, a representative of the

child/youth's Tribe must be included in all CFT meetings.

In ACL 18-13, it states, "at minimum, children, youth, and non-minor dependents in foster care are required to have a CFT meeting at least once every six months." The department has not been able to meet this standard. The baseline for the CSA was 29.8%. Currently, the department's performance for April 2024 is 20% completed. Training the staff and increasing the number of facilitators will increase the number of CFTM for on-going cases in Family Reunification. CDSS believes skilled and trained facilitators are essential (and therefore within CFTM best practices) for the development of individual case plans while meeting the values and principles of an effective CFT process. The ACL went on to recommend, "if counties elect[s] to train their case-carrying social workers to facilitate CFTs" they need to "adhere to the values, principles, and practices of the Integrated Core Practice Model." Lastly, CDSS strongly recommends that counties have a neutral third party to provide skilled CFT facilitation. When an agency follows these recommendation and best practices, the quality of their system improves in conjunction.

The agency intends to train a combination of non-case carrying workers and case carrying workers to become skilled facilitators. Until the workers in child welfare are trained and after, the department will receive assistance from the Family Solution – Wraparound CFTM Facilitators. Information about this strategy will be discussed at the weekly team meetings. Data for *Ongoing CFTM Competition* is monitored in Safe Measures. The staff will work to increase the completion rate by 30% at each progress report (May, November, May).

**Action Steps:**

- Step A - Beginning May 1, 2024, the Program Manager and the Supervisors work with staff to review current practices related to Child and Family Team Meetings and identify procedures that need to be modified/updated, and prioritize necessary modifications. Findings will be reported to the Director on a quarterly bases (Mar, June, Sept, Dec). End date is May 2025.
- Step B - Beginning June 1, 2024, the Program Manager and Supervisors will discuss

the requirement for social workers to schedule on-going CFTM at a minimum every 6 months at a team meeting and provide updates to staff on departmental progress toward the SIP goals. End date is May 2025.

- Step C - Beginning May 2024, Program Manager and Supervisors will identify staff to attend the next available Meeting Facilitator training and continue until all social workers have been trained. End date is November 2024.
- Step D - Beginning August 2024, Program Manager and Supervisors use Safe Measures to determine and prioritize Ongoing CFTM for the Social Workers to complete. End date is November 2024.
- Step E - Beginning November 2024, Social Workers schedule and complete CFTM for all priority cases. Outcome will be monitored by the Program Manager and Supervisors and reported to the Director each quarter (Dec and Mar). End date is May 2025.
- Step F - Beginning June 2024, CFTM data will be monitored monthly by the Program Manager with assistance from the Analyst. The data will be discussed and disseminated to Supervisors and Social Worker. Both will work together to address the CFTM stats at the weekly team meetings until the end of the SIP. End date is May 2024.
- Step G - Beginning July 2024, Program Manager and Analyst work on developing a robust survey for clients to capture their experience after each meeting. End date is August 2024.
- Step H - Beginning November 2024, Program Manager, Supervisors, and Analyst will monitor the success of the meetings through the surveys administered to families, social workers, services providers, and supervisors. End date is May 2024.

### **Educational/Training Needs to Achieve this Strategy:**

Training will be necessary for all CFS staff. Social workers and Social Worker Supervisors will begin enrolling in Child and Family Team (CFT) Meeting: Facilitation Training provided by UC Davis, Northern Academy as the course becomes available. CFS Analyst will work with UC Davis Northern Training Academy in developing a Facilitator training possibly coming to Lassen County in an effort to train

the entire unit at one time. Due to staffing needs, it may be necessary for staff to attend the facilitator trainings as they become available from UC Davis Northern Academy and/or attend trainings either virtually or in-person.

**Evaluating and Monitoring:**

- Surveys will be created and provided to children, youth, families, community partners, stakeholders, and department staff for feedback regarding the quality of meetings held, what could be done better, what could improve. These surveys will be provided after each meeting to gauge the quality of meetings being held across the organization.
- CFTM data will be monitored monthly by the Program Manager with assistance from the Analyst. The data will be discussed and disseminated to Supervisors and Social Worker. Both will work together to address the CFTM stats at the weekly team meetings.

**Probation Strategy:****P1 Permanency in 12 Months for Children Entering Foster Care, specific strategy of family finding.**

This permanency indicator measures whether the agency reunifies children with parents or caregivers or places children in safe and permanent homes as soon as possible after removal. The goal is to meet and maintain the national performance standard of 35.2% for the P1 measure. Probation has a case count of less than ten, therefore, no graphs are provided due to the data being zero or masked for all available years. The Q4 2021, percentage was 28.6. It should be noted, when a youth is ordered into foster care within the delinquency system, if they are removed from a placement and placed with in a new placement or in a detention facility the case remains as an open foster care case. For example, a youth placed with a foster family for a week, the youth absconds on the first day of week two. An arrest warrant is issued, but the whereabouts of the youth are unknown for six months. The youth is finally located and detained in a detention facility until new foster placement can be located, this youth spends six months in custody pending the location of an appropriate foster placement. According to the data this youth has spent over 12 months in foster

placement, however he/she has only spent one week in foster care.

Other attributes impacting permanency are having a history of absconding from placement and parent/guardian not having stable housing to return the youth home to.

Some general reasons youth have been returned home within the 12-month frame over the past 5 years include: positive behavior modification from parent/guardian(s), guardianship ordered, diversion programs used prior to placement to assist in skill building, Wrap around services throughout the life of the probation case (before, during and after placement), local placements, and utilization of local services throughout the life of the probation case.

### **Systemic Factor: Service Array: Strategy #1: Family Finding**

**Justification Rationale:** Family Finding is grounded in the belief that maintaining connections with family members and familiar support systems is essential for promoting the well-being, stability and long-term permanency of a youth involved in the juvenile justice system. This process is guided by legal mandates, best practices and commitment to ensuring that youth have an opportunity to thrive within the context of their family and cultural communities. Moreover, it serves as a pivotal mechanism in mitigating trauma resulting from removal by prioritizing the preservation of relationships, providing continuity of care, nurturing emotional equilibrium, and fostering secure attachments in relationships. This process minimizes the disruption and trauma experienced by youth during a time of transition in their life.

Identified as a probation strength in the peer review process was probations frequent contact with youth and families and included their voices in decision-making. Officers also work to maintain/build strong connections between the youth and their families and other important support people. Priority is placement with relatives and family placements are prioritized. Collaboration and relationships across all departments are highly valued. Feedback from the focus group highlights praised the Wraparound program and referred to it as phenomenal. Wraparound contributes to parent and youth success and will be utilized in probation's strategy of family finding, incorporating a focus of service array, utilizing the strengths identified.



Highlighted areas of need for probation included challenges accessing mental health services, lengthy processes, delays to service initiation and only the highest need clients, lack of placement options in the county and lack of service options to fit the youth/family needs. Placement challenges out of county in urban areas comes with culture shock, exposure to more sophisticated youth and creates opportunities for more severe offenses. Focusing on the selected family finding strategy will provide additional placement opportunities, permanent connections, prior to removal, increasing the well-being of the child. Family Finding is a continual process of engagement that starts at the point of detention or recommendation for Wardship and continues throughout the youth's involvement with the juvenile justice system. It is designed to identify, engage, and connect the youth with family members and supportive adults to create a robust support network that promotes permanency and stability. A proactive approach early in the case is utilizing the Seneca search tool, motivational interviewing and wraparound to engage family to identify connections and potential placements will reduce entries into care and create permanency early on with cases. Family Finding is not a one-time action but an ongoing process. Probation officers regularly revisit the Seneca search tool and continue MI interviews to uncover additional family connections and supportive adults. Monthly follow-up meetings are held to update the family on the youth's progress, reassess placement options, and adjust the support plan as needed. This focus of the strategy will primarily be prevention and with minimal placement numbers for probation may not be solely measured by the permanency measures.

**Action Steps:**

- Require staff to attend training in Motivational Interviewing (MI) training and Family Finding training. This will assist probation staff in understanding the fundamental processes for MI, which consist of engaging, focusing, evoking and planning. Staff will utilize MI to guide them in the family finding process of the Seneca search when conducting interviews with the youth and family. These skills will elicit critical information to promote stability and permanency in the youth's case. Projected timeline of online training through UC Davis will be December 4,

2023 with a goal of completion no later than July 1, 2024 for all juvenile staff. The Deputy Chief Probation Officer and Supervising Deputy Probation Officer will be responsible for ensuring staff are registered and complete the online class in either the December or June training.

- Require staff to attend Family Finding training. This will assist probation staff in understanding family engagement, flexible supports, resource family approvals, child and family team meetings, complex care models, fiscal resources for non-minor dependents, and probation fiscal claiming. The projected timeline of online training through the Chief Probation Officers of California Foundation (CPOCF) will be June 24, 2024 with a goal of completion no later than July 1, 2024 for all juvenile staff. The Deputy Chief Probation Officer and Supervising Deputy Probation Officer will be responsible for ensuring staff are registered and complete the virtual course.
- Lassen County will Develop a tracking system to ensure family finding is conducted on probation youth at detention or a recommendation of Wardship. Lassen County will implement a new code, "Family Finding," in its electronic records system to generate reports. The Supervisor will utilize current tracking documents for all juvenile caseloads to add a specific monitoring section for family finding. Officers will be responsible for entering the date family finding search was conducted and further entering the information into the electronic records system. If it is determined at detention the youth will be released and has an overall low risk assessment score with no prior history, the officer and supervisor will staff this case to determine risk of out of home placement and determine if family finding should be completed. Supervising staff will generate quarterly reports summarizing the findings from the evaluations, highlighting successes, areas for improvement, and steps taken to enhance family finding activities. Conduct monthly meetings with staff to review documented family finding activities, discuss challenges, and share best practices. The addition of the code will be April 1, 2024 with a goal of completion no later than May 31, 2024. The Deputy Chief Probation Officer, Supervising Deputy Probation Officer and Case Coordinating Supervisor will be responsible to ensure these processed are created.

- The Deputy Chief Probation Officer, Supervising Deputy Probation Officer, and

Case Coordinating Supervisor will develop a tracking system to record MI training attendance and completion, ensuring supervisors record staff attendance, maintain a schedule of upcoming MI training sessions, ensure all juvenile staff are registered and attend. Staff will submit certificates of completion for MI training, which will be scanned and stored in their training files. Annual audits will be conducted to track placement reductions or preventions resulting from MI and family finding efforts, starting on June 1, 2024, with a goal of completion no later than May 1, 2025.

**Educational/Training Needs to Achieve this Strategy:**

- The Chief Probation Officers of California Foundation (CPOCF) are providing a 5-part virtual Foster Care Fiscal Training Workshop series. Each section of the workshop will be 2-3 hours starting at 9 AM.
  - Module 1: Family Finding Engagement and Supports Program (EFFES) and Flexible Family Supports and Home-Based Care – May 22, 2024.
  - Module 2: Resource Family Approvals, Qualified Individual, and Child and Family Team Meetings – June 10, 2024.
  - Module 3: Complex Care – Child-Specific, Innovative Model of Care, and Capacity Building – July 16, 2024.
  - Module 4: Fiscal Resources for Non-Minor Dependents in Extended Foster Care – September 17, 2024.
  - Module 5: Probation Fiscal Claiming Workbook Overview – October 16, 2024.
  
- Family Finding Legal Requirements training will be provided through the Chief Probation Officers of California Foundation (CPOCF) and will be completed as an asynchronous online learning module. This session will focus on the current Federal and State requirements for Relative Placement Preference as well as Family Finding and Engagement (FFE) mandates for a youth who has come into foster care or is at risk of placement into foster care. Strategies to adhere to the legislative intent and research supporting “kinship” placements and involvement will be discussed. Additional “family focused mandates” will be provided, including reasonable efforts, family preservation services which lead to better outcomes for youth. The FFE

approach will be described along with an overview of the Child and Family Team development and facilitation to engage as many family and important network members as possible. Strategies to locate “family” through internet searches and strategies to engage “family” in supporting the youth will be provided.

- Motivational Interviewing (MI) training was offered Statewide through LMS CACWT, Northern Academy, UC Davis partnership on December 4– 5, 2023 in two eight-hour sessions virtually. For any new staff members or staff who were unable to attend the first training, a second training in MI will be offered on June 5-6, 2024 in two eight-hour sessions from 9 AM – 4 PM. Participants will learn:
  - Identify the four elements of MI Spirit
  - Identify the four MI tasks
  - Identify the seven kinds of change talk vital for motivational conversations

### **Roles of Other Partners in Achieving this Strategy:**

#### **Lassen County Wraparound:**

Wraparound will be a key partner to success in achieving this strategy. The Wraparound program has proven outcomes utilizing the ten core principles and has a strong commitment to the families’ well-being. Probation has had great success with formal wraparound cases and numerous prevention cases. Wraparound actively participates and facilitates CFT’s for Probation, providing engagement and collaboration of all team members. This genuine collaboration will be vital to assist with the selected family finding strategy. Additional Wraparound strengths are engaging families, building trust and rapport not only with the family but with the team as well. This will assist the probation department staff with overall engagement and family finding with the youth and family.

#### **Evaluating and Monitoring:**

Lassen County Probation will perform auditing of case information by implementing a new code, "Family Finding," in its electronic records system to generate reports for auditing purposes, specifically tracking the progress of youths and assessing the time

since their last activity. These reports will be reviewed by supervisors and discussed weekly during the Juvenile Staff Briefing, ensuring timely action based on insights gained. This auditing process aligns with our goal of achieving Permanency in 12 Months primary goal of sixty to seventy-five percent of all probation youth to be placed with family members, facilitating prompt initiation of the placement finding process once a youth qualifies for removal.

### **Prioritization of Direct Service Needs**

The selection and prioritization of direct services needs to be funded with CAPIT, CBCAP and PFSS was driven by the County Self-Assessment process and subsequent discussions with the Office of Child Abuse Prevention.

Lassen County Community Social Services (CSS) is designated as the lead agency responsible for the administration of CBCAP, CAPIT and PSSF funds and oversight.

Lassen County Community Social Services provides the following program oversight:

- Data collection
- Program outcome evaluations
- Fiscal compliance
- Compliance with completion and submission of required monthly, quarterly and annual reports
- According to the Center for the Study of Social Policy, Five Protective Factors have been identified in preventing child abuse and neglect. The following Five Protective Factors are the foundation of the Strengthening Families Approach:
  - Provide Concrete Support in Times of Need
  - Increase Parental Resilience
  - Increase Knowledge of Parenting and Child Development
  - Support the Social and Emotional Competence of Children
  - Build Parents' Social Connections

Research studies support that when these Protective Factors are well established in a

family, the likelihood of child abuse and neglect diminishes. In addition, research shows that these protective factors also build family strengths and a family environment that promotes optimal child and youth development. Lassen County Community Social Services ensures that service providers utilizing CBCAP, CAPIT and PSSF funds will deliver evidence-based and/or evidence-informed programs and practices that support the Protective Factors thereby strengthening Lassen County families and their children.

## Child Welfare/Probation Placement Initiatives

### State and Federal Mandates

Lassen County Executive Leadership has identified, through the CSA and case reviews, additional areas of practices which necessitate improvement to be a fully successful program focused on improving outcomes for children and families in Lassen County.

#### Lassen County 4-Year SIP Progress

##### CSA Report

##### Promising Practices

The following is a list of promising practices that have already been implemented:

- **Practice:** Hiring three data analysts for Community Social Services, one specifically assigned to CFS data analytics.
- **Outcome:** This has resulted in consistent reporting of CFS data on a monthly basis; establishing a baseline in all areas, such as Face to Face contacts with children and required monthly contacts; areas which were identified in the previous SIP cycle as areas needing improvement and continue to fall below the standards set out by CDSS.

##### ICPM Training

All County Letter No. 20-72, the 2018 PIP contains seven goals designed to improve the safety, permanency, and wellbeing of children and families who are involved with California's child welfare system. Goal 5 of the PIP addressed the need to strengthen ongoing educational and training opportunities for staff and supervisors working in the child welfare system. The CDSS MPP Section 14-611.5 required 40 hours of continuing training to be completed every two years. Amendments modified that requirement to 20 hours of continuing training, annually. Six of those hours must be related to and reflective of a specific practice element of the ICPM designated for that fiscal year by the CDSS, in partnership with stakeholders. The ICPM practice elements are: Foundation, Assessment, Engagement, Teaming, Service Planning and Delivery, and Transition. For the 2023-2024 fiscal year the practice element selected is Engagement. CFS staff have not completed required training at this time.

### **Family First Prevention Services Act (FFPSA)**

On February 9, 2018, the [Bipartisan Budget Act of 2018 - Public Law \(P.L.\) 115-123](#) which includes the Family First Prevention Services Act (FFPSA) was signed into law. The FFPSA amends the Title IV-E foster care program and revises Title IV-B, subparts 1 and 2 programs

The objective of FFPSA is to enhance support services to families to help children and youth remain at home and reduce the use of congregate care placements by increasing options for prevention services, increased oversight, and requirements for placements, and enhancing the requirements for congregate care placement settings.

The following provisions are included in FFPSA:

- Title IV-E reimbursement for evidence-based, trauma-informed prevention services.
- Support for kinship (relative) caregivers.
- Limits on congregate care placements.
- Improvements to services for older and transitional-aged youth.

Lassen County Probation in collaboration with CFS and other community partners has established a multiagency implementation team. The mission is to implement community-based, trauma-informed, culturally responsive services that support the ability of parents and families to provide safe, stable, and nurturing environments to help children remain at home and reduce foster care placement. The implementation team meets twice a month and is in its infancy, coordinating with UC Davis to identify training opportunities as well as addressing fiscal questions. A memorandum of understanding has been created and is at the point of review and approval from each participating agency.



## Child Welfare 5 – YEAR SIP CHART

**Priority Outcome Measure or Systemic Factor:** Systemic Factor: Quality Assurance

**National Standard:** N/A

**CSA Baseline Performance:** Baseline Child and Family Team Meetings for Ongoing cases completion December 2022: 29.8%

**Current Data:** Child and Family Team Meetings completion on Ongoing for January 2024: 28.3%

**Target Improvement Goal:** We plan for the following completion improvements over the next 12 months. Our first goal is to have 30% completion rate for ongoing CFT's by September 2024. Second progress goal is to have 60% completion rate for ongoing CFT's by January 2025. Our final progress report, (May 2025) our goal is to be at 90% completion for ongoing CFT's. With appropriate training and supervision, the quality should improve.

Strategy 1: Consistent practice of completing the Ongoing Child Family Team Meeting (CFTM) Family Reunification decisions.	<input type="checkbox"/> CAPIT	Applicable Outcome Measure(s) and/or Systemic Factor(s): Systemic Factor: Quality Assurance	
	<input type="checkbox"/> CBCAP		
	<input type="checkbox"/> PSSF		
	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Title IV-E Child Welfare Waiver Demonstration Capped Allocation Project	
<b>Action Steps:</b>	<b>Implementation Date:</b>	<b>Completion Date:</b>	<b>Person Responsible:</b>
<b>A.</b> Review current practices related to Child and Family Team Meetings and identify procedures that need to be modified/updated, and prioritize necessary modifications. Findings will be reported to the Director each quarter (Mar, June, Sept, Dec).	May 1, 2024	May 1, 2025	Program Manager Supervisors
<b>B.</b> The Program Manager and Supervisors will discuss the requirement for social workers to schedule on-going CFTM at a minimum every 6 months at a team meeting and provide “SIP Improvement Goals” provide updates to staff on departmental progress toward the SIP goals .	June 1, 2024	August 1, 2024	Program Manager Supervisors
<b>C.</b> Identify staff to attend the next available Meeting Facilitator training and continue until all social workers have been trained.	May 1, 2024	November 1, 2024	Program Manager Supervisors

<b>D.</b> Utilize Safe Measures to determine and prioritize Ongoing CFTM for the Social Workers to complete.	August 1, 2024	November 1, 2024	Program Manager Supervisors Analyst
<b>E.</b> Social Workers schedule and complete CFTM for all priority cases. Outcome will be monitored by the Program Manager and Supervisors and reported to the Director each quarter (Dec and Mar).	November 1, 2024	May 1, 2025	Program Manager Supervisors
<b>F.</b> CFTM data will be monitored monthly—data will be discussed and disseminated to Supervisors and Social Worker. Both will work together to address the CFTM stats at the weekly team meetings until the end of the SIP.	June 1, 2024	May 1, 2025	Program Manager Analyst Supervisors
<b>G.</b> Create survey for clients.	July 1, 2024	August 1, 2024	Program Manager Analyst
<b>H.</b> Monitor the success of the meetings through the surveys administered to youth, families, community partners, stakeholders, and department staff. Results will be reported to the Director each quarter (Dec and Mar).	November 1, 2024	May 1, 2025	Program Manager Supervisors Analyst

## Probation 5 – YEAR SIP CHART

**Priority Outcome Measure or Systemic Factor:** Systemic Factor: Family Finding

**National Standard:** N/A

**CSA Baseline Performance:**

Baseline Family Finding data entry (CWS/CMS) completion December 2022: 0%

Baseline Family Finding Seneca completion December 2022: 66.67%

**Current Data:** Family Finding completion for all Probation Placement Youth January 2024: 100% (1 youth)

**Target Improvement Goal:** Over the next 18 months, our systemic factor improvement goal will be enhancing Family Finding effectiveness to support our P1 goal of permanency within 12 months. We aim to achieve this through two key objectives:

- Achieving 85% data entry of Family Finding efforts into both CWS/CMS and the electronic records system by May 2025.
- Achieving 85% completion on Seneca searches by May 2025.

By setting these targets and implementing strategic measures, we are committed to significantly improving our Family Finding outcomes, thereby enhancing support for the youth under probation placement and their families.

**Priority Outcome Measure or Systemic Factor:** P1 Permanency in 12 Months for Children Entering Foster Care

**National Standard:** 40.2% (CFSR Round 3) and 35.2% (CFSR Round 4);

**CSA Baseline Performance of Q4 of 2021:** 25.6%

**Current Performance:** The most recent reported information is masked as the number of youths is less than 10.

**Target Improvement Goal:** Meet and maintain national performance standard of 35.2% for the P1 measure.

Strategy 1:  Implement Family Finding & Motivational Interviewing to improve permanency and connections for Probation Youth.	<input type="checkbox"/> CAPIT	Applicable Outcome Measure(s) and/or Systemic Factor(s): Service Array	
	<input type="checkbox"/> CBCAP		
	<input type="checkbox"/> PSSF		
	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Title IV-E Child Welfare Waiver Demonstration Capped Allocation Project	
<b>Action Steps:</b>	<b>Implementation Date:</b>	<b>Completion Date:</b>	<b>Person Responsible:</b>
<b>A.</b> Probation staff will be trained on Family Finding, and the legal requirements for family finding.	June 24, 2024	July 1, 2024	Deputy Chief Probation Officer  Supervising Deputy Probation Officer
<b>B.</b> Staff will be trained in Motivational Interviewing.	December 4, 2023 & June 24, 2024	July 1, 2024	Deputy Chief Probation Officer  Supervising Deputy Probation Officer
<b>C.</b> Implement a new code, "Family Finding," in the electronic records system to generate reports for auditing purposes.	April 1, 2024	May 31, 2024	Deputy Chief Probation Officer  Supervising Deputy Probation Officer  Case Coordinating Supervisor
<b>D.</b> Create excel sheet for family finding activities to be reviewed monthly by supervisors and discussed weekly during the Juvenile Staff Briefing.	April 1, 2024	May 31, 2024	Deputy Chief Probation Officer  Supervising Deputy Probation Officer  Case Coordinating Supervisor
<b>F.</b> During monthly briefings, Supervisors will review motivational interviewing assessments and PO feedback	June 1, 2024	May 1, 2025	Deputy Chief Probation Officer  Supervising Deputy Probation Officer

<p>to discuss insights and guidance on the officer's use of motivational interviewing.</p>			<p>Case Coordinating Supervisor</p>
<p><b>G.</b>  Monthly Family Finding reports will be reviewed to determine if goals for service array are being met.</p> <p>Supervising staff will develop a tracking system to record family finding training attendance and completion.</p> <p>Supervising staff will maintain a schedule of upcoming motivational interviewing training sessions.</p> <p>Staff will submit certificates of completion for Motivational Interviewing training.</p>	<p>June 1, 2024</p>	<p>December 30, 2024</p>	<p>Deputy Chief Probation Officer  Supervising Deputy Probation Officer  Case Coordinating Supervisor</p>

## CAPIT/CBCAP/PSSF PROGRAM AND EVALUATION DESCRIPTION

### PROGRAM NAME

Basic Needs/Concrete Supports; Expenditure Line Item: 1

### SERVICE PROVIDER

Lassen County Child and Family Services & Local Businesses

### PROGRAM DESCRIPTION

Local businesses provide services and goods to CWS individuals and families which is coordinated and facilitated by Lassen county Child and Family Services. Those business include, but are not limited to, Susanville IGA grocery store (where H&SS has an account), Walmart, Lassen Municipal Utilities District, Amerigas, C&S Waste Solutions, The Frontier Inn, The Sage Stage, Greyhound, various airlines and a local property management company.

These supports have consistently been assistance with:

- food
- diapers
- formula
- beds/bedding
- motel rooms
- utilities
- trash removal
- child care
- housing
- supporting school of origin/sibling visitation
- transportation (airfare, bus tickets, sage stage, etc.)

The services are provided throughout the year and are frequently utilized to meet an immediate unmet need. The need is identified by the social worker who utilizes the Structured Decision-Making Family Strengths and needs assessment tool and through their own observations and conversations with the family. The social worker, along with the family, identifies the need, submits a request form to a supervisor who then works with the Program Manager & Director to approve expenses (concrete supports/basic needs) and then the Fiscal department to deliver the

aid to the family in need. The Social Worker supervisor will ensure that those families serviced with PSSF Adoption promotion have the appropriate case plan goal and/or placement setting. In addition, the families working with CWS and receiving these supports are assessed for ongoing, or long term, services. The social worker will refer families and individuals to Behavioral Health, Public Health, Pathways to Family Excellence, and Lassen Family Services Parenting Program for ongoing services, to name a few, to increase Protective Factors in the family.

The services are being utilized primarily in Susanville and southern Lassen County.

#### FUNDING SOURCES

SOURCE	LIST FUNDED ACTIVITIES
<b>CAPIT</b>	
<b>CBCAP</b>	
<b>PSSF Family Preservation</b>	Case Management, Basic Needs, Concrete Supports, Team Decision Making, Housing Services
<b>PSSF Family Support</b>	Case Management, Basic Needs, Concrete Supports, Team Decision Making, Housing Services, Transportation
<b>PSSF Time-Limited Family Reunification</b>	Parent/sibling Visitation
<b>PSSF Adoption Promotion and Support</b>	Case Management, Basic Needs, Concrete Supports, Team Decision Making
<b>OTHER Source(s): (Specify)</b>	

#### IDENTIFY PRIORITY NEED OUTLINED IN CSA

- Lassen County has experienced several major natural disasters since the last CSA. These disasters have significantly impacted service provisions both in CFS and probation and across the service array. These disasters include the COVID-19 Pandemic, major flooding in 2017, 4 massive wild fires which forced multiple evacuations, and the closure of the California Correctional Facility in Susanville.
- Long term or permanent Housing for families
- Transportation for parents and juveniles being served by the Probation Department is limited due to a lack of funding.
- Having more housing options was referenced as a means of supporting reunification and family engagement.
- The median household income between 2020-2023 in Lassen County was \$59,200 per year; this is approximately 36% lower than the median income for the State of California.



- The unemployment rate in Lassen County has maintained a historic pattern of seasonal fluctuations, but generally appeared to be declining until 2020. Nonetheless, many people in this county continue to live in poverty.
- CFS has worked diligently with families and has steadily improved on this measure (Recurrence within 12 months), unemployment and poverty, geographic isolation, lack of transportation, weak relapse prevention networks were identified by stakeholders as ongoing challenges to protecting children and strengthening families in the County.

**TARGET POPULATION**

Children and Families involved in the Child Welfare System and the Juvenile Delinquency System; Non-CWS At Risk Children and families

**TARGET GEOGRAPHIC AREA**

Susanville, Herlong, Doyle, and Westwood

**TIMELINE**

May 2021-2025

**EVALUATION**

**PROGRAM OUTCOME(S) AND MEASUREMENT & QUALITY ASSURANCE (QA) MONITORING**

<b>Desired Outcome</b>	<b>Indicator</b>	<b>Source of Measure</b>	<b>Frequency</b>
Children and Families receive assistance in time of need	80% of Families receiving assistance improve by two points on the Concrete Support sub- scale of the Protective Factors Survey	Protective Factors Survey	Completed by participants at program entry & exit

**Quality Assurance (QA) Monitoring**

- In collaboration with the County, develop and implement Quality Assurance and Continuous Quality Improvement policy and processes.
- CFS and Probation will engage in ongoing meetings to collectively address and resolve programmatic issues

**CLIENT SATISFACTION**

<b>Method or Tool</b>	<b>Frequency</b>	<b>Utilization</b>	<b>Action</b>
Client Satisfaction Survey	Completed by participants after services are provided	Client surveys are utilized to measure and ensure quality of service delivery of case management and goods/services delivered. The surveys track outcomes which include client satisfaction in the information received during case management. Participants are offered an opportunity to make recommendations to improve services.	Surveys are reviewed by program staff to assess service effectiveness and utilization. Changes to service implementation are made as needed to ensure program compliance and continuous quality improvement.

# CAPIT/CBCAP/PSSF PROGRAM AND EVALUATION DESCRIPTION

## PROGRAM NAME

Drug and Alcohol abuse treatment services//Line Item #2

## SERVICE PROVIDER

Jordan Crossing Ministries (The 2<sup>nd</sup> Step); Tule House

## PROGRAM DESCRIPTION

Jordan Crossing Ministries and The 2<sup>nd</sup> Step are faith based programs for men and women, respectively with a goal to provide a safe and structured environment for those who are serious about learning how to live a life without the use of drugs and alcohol.

Jordan Crossing Ministries has approximately 5 men’s homes and 4 separate transitional living houses for men and fathers who graduate their 12 month program. There are 3 homes for women/mothers and 6 transitional living homes for program graduates. The women’s program does allow children to attend with their mother, minimizing children being separated from a primary caregiver.

The program offers skills in relapse prevention, drug and alcohol counseling, job skills, structure, parenting course, multi-level anger management and more.

The program is a 12-month program with possibilities to extend in transitional housing with continued support, structure and reintegration services.

Tule House is located in Upper Lake. It is an 8-bed residential treatment program designed to treat substance use disorder for the perinatal population. Tule House is a family centered treatment program that allows women to bring their children who are 12 years of age and under to live with them at the facility. The program offers opportunities for experiential parenting services, including hands-on, real-time coaching of parenting skills.

## FUNDING SOURCES

SOURCE	LIST FUNDED ACTIVITIES
<b>CAPIT</b>	Substance Abuse Services, transportation
<b>CBCAP</b>	
<b>PSSF Family Preservation</b>	Substance Abuse Services, transportation
<b>PSSF Family Support</b>	Substance Abuse Services, transportation

<b>PSSF Time-Limited Family Reunification</b>	Substance Abuse Services, transportation
<b>PSSF Adoption Promotion and Support</b>	

**IDENTIFY PRIORITY NEED OUTLINED IN CSA**

- Efforts to avoid removal were unsuccessful due to ongoing drug abuse
- One persistent obstacle to timely reunification and reentry and directly affected by the shrinking of resources specifically around drug and alcohol treatment, is multigenerational drug and alcohol abuse
- Key barriers to successful reunification include: changing the family dynamic while the children are in placement; statutory limitations can adversely impact reunification; procedures for sharing information among agencies are unclear and frequently inconsistent, and, the absence of residential substance abuse treatment in Lassen County and across the state.
- Substance use and abuse, especially with regards to alcohol use and abuse, appears to be a problem in Lassen County.
- Stakeholders stressed the direct connection between drug abuse and inadequate or inaccessible substance abuse treatment resources and recurrence of maltreatment.
- The number of options for inpatient treatment services is smaller each year and those options available have limited availability and typically have long wait lists.

**TARGET POPULATION**

At risk populations as well as Children and families involved in the child welfare system and probation

**TARGET GEOGRAPHIC AREA**

Services will be available countywide.

**TIMELINE**

It is the anticipation the efforts will continue throughout this 2021-2025 SIP period.

## EVALUATION

### PROGRAM OUTCOME(S) AND MEASUREMENT & QUALITY ASSURANCE (QA) MONITORING

Desired Outcome	Indicator	Source of Measure	Frequency
Parents participating in substance abuse treatment and education will learn skills to live a substance free life style	A minimum of 85% of parents participating in substance abuse treatment programs will successfully complete the program.	Number of attendees that complete programs, receive certificates  Reports received from facilities related to client progress  Negative drug screening/testing	Quarterly reports received from facilities;  CFS monitoring number of clients in treatment and number of those that have completed

#### Quality Assurance (QA) Monitoring

- Submit reports related to data collection and evaluation in the form and frequency agreed upon between the County and providers.
- In collaboration with the County, develop and implement Quality Assurance and Continuous Quality Improvement processes.
- The providers will submit a progress report that may include a program narrative, milestones, the service counts, languages that services are offered in and completion rates.
- Engage in ongoing meetings to collectively address and resolve programmatic issues.

**CLIENT SATISFACTION**

<b>Method or Tool</b>	<b>Frequency</b>	<b>Utilization</b>	<b>Action</b>
Satisfaction Survey	Completed by participants after services are provided/completed	Surveys reviewed monthly	Problem areas addressed by staff, as appropriate to resolve issues and ensure continuous quality improvement

# CAPIT/CBCAP/PSSF PROGRAM AND EVALUATION DESCRIPTION

## PROGRAM NAME

Respite Care/Line Item # 4

## SERVICE PROVIDER

EA Family Services

## PROGRAM DESCRIPTION

Environment Alternatives is a foster family agency that provides respite care options through a wide network of experienced and qualified care givers. Environmental Alternatives promotes the bonds between foster parents and children. Environmental Alternatives establishes policies that don't impose excessive supervision. Environmental Alternatives is located in Quincy, CA and service Lassen county and surrounding counties.

When respite care is identified as a need by the CWS social worker, either through a self-referral, during the course of an investigation or during the management of a case, contact is made by the agency social worker with both foster family agencies to assess an appropriate caregiver for the focus child(ren). A respite placement is chosen and the agency social worker coordinates the placement with the birth family, the child/ren, the foster agency social worker and the foster family. The length of stay in respite care is determined on a case by case basis but will not exceed what is allowed by regulation. The Social Worker supervisor will ensure when respite is provided with PSSF Adoption promotion funds that only when there is an appropriate case plan goal and/or qualified placement setting. The time in respite care can be used to coordinate and refer family members to the appropriate service providers or simply as a relief, or cooling off period, for the parent(s) and child/ren.

## FUNDING SOURCES

SOURCE	LIST FUNDED ACTIVITIES
<b>CAPIT</b>	
<b>CBCAP</b>	
<b>PSSF Family Preservation</b>	Respite Care
<b>PSSF Family Support</b>	Respite Care
<b>PSSF Time-Limited Family Reunification</b>	

<b>PSSF Adoption Promotion and Support</b>	Respite Care
<b>OTHER Source(s): Flexible Family Supports and Home Based Foster Care</b>	Respite Care

**IDENTIFY PRIORITY NEED OUTLINED IN CSA**

While not specifically identified as a priority need in the CSA, respite care is used in Lassen County on a case by case basis. The main reason for utilizing respite care has been to relieve stress, for both the child and the foster parent/caregiver, in the family being served. This practice has prevented the escalation of referrals to removal.

Lassen County has a relatively high rate of relative/NREFM placements (roughly 50%) and many of these caregivers are untrained and dealing with a high level of stress in supporting their friend or family member from whom the children have been removed and taking care of the children. Respite care as a resource to support and provide relief to caregivers and children supports Lassen County’s efforts in placement stability. Additionally, with the coming changes in the Continuum of Care Reform, specifically Resource Family Approval, respite care is identified as a strategy to support, retain and recruit resource families.

**TARGET POPULATION**

At-risk Children and Families involved formally or informally with the child welfare system

**TARGET GEOGRAPHIC AREA**

Lassen County

**TIMELINE**

The current SIP cycle, May 2021-2025; Lassen County currently has a contract with this provider in effect from July 1, 2023 through June 30, 2026.

**EVALUATION**

**PROGRAM OUTCOME(S) AND MEASUREMENT & QUALITY ASSURANCE (QA) MONITORING (EXAMPLE\* PROVIDED BELOW)**

<b>Desire d Outcome</b>	<b>Indicator</b>	<b>Source of Measure</b>	<b>Frequency</b>
*Promoting healthy parent/child relation	*80% of parents show increase of or more points in the Family Functioning/Resiliency and Social	*Protective Factors Survey_ use of	At the beginning and end of the intervention/interaction with CFS



ship	Support sub-scales of the Protective Factors Survey	<i>this tool to be determined. The OCAP will be informed of measurement tool by June 30, 2024.</i>	
------	---	--	--

**Quality Assurance (QA) Monitoring**

- In collaboration with the County, develop and implement Quality Assurance and Continuous Quality Improvement processes.
- Engage in ongoing meetings to collectively address and resolve programmatic issues.

**CLIENT SATISFACTION  
(EXAMPLE\* PROVIDED BELOW)**

<b>Method or Tool</b>	<b>Frequency</b>	<b>Utilization</b>	<b>Action</b>
Participant engagement rates (number who accept services compared to the number offered services)	At the end of intervention  Quarterly	Rates will be reviewed by program staff.	Problem areas addressed by staff, as appropriate to resolve issues and ensure continuous quality improvement

# CAPIT/CBCAP/PSSF PROGRAM AND EVALUATION DESCRIPTION

## PROGRAM NAME

Lassen County 0 to 5 Home Visiting Program with Parent/Child Supervised Visitation/Line Item # 5

## SERVICE PROVIDER

Pathways to Family Excellence

## PROGRAM DESCRIPTION

Supervised visitation services provided by Pathways to Family Excellence; on site by Certified Visitation Monitors.

0 to 5 Home Visiting program, designed to help residents with children 0-5 become more purposeful parents. This program is available to pregnant and parents, both mothers and fathers who are residents of Lassen County and who have a child between the ages of birth to five years old. By building on strengths the parents already have, this program will cultivate nurturing parent-child relationships and empathetic child guidance. The Parents as Teachers curriculum (PAT) is designed for pregnant, families and children ages birth to 5 years old. The PAT curriculum is brought to the family's home via a PAT-Parent Educator and Healthy Families America certified Home Visitor. The Home Visiting Program is funded by FIRST-5 Lassen. The Parent Educators are staffed through PATHWAYS. The program utilizes the Parent Educators in order to provide services to families that cater to each family individually and responds to all their needs that may be met by participating County Agencies.

## FUNDING SOURCES

SOURCE	LIST FUNDED ACTIVITIES
<b>CAPIT</b>	Parent/Sibling Visitation, Home Visiting (0-5), parent education
<b>CBCAP</b>	
<b>PSSF Family Preservation</b>	Parent/Sibling Visitation, Home Visiting (0-5), parent education
<b>PSSF Family Support</b>	Parent/Sibling Visitation, Home Visiting (0-5), parent education
<b>PSSF Time-Limited Family Reunification</b>	
<b>PSSF Adoption Promotion and Support</b>	
<b>OTHER Source(s): (Specify)</b>	

**IDENTIFY PRIORITY NEED OUTLINED IN CSA**

- Additional visitation supervision service providers/increased capacity of current visitation service provider
- Improvement visitation setting; more natural setting
- Developing natural supports for youth and families
- Heavy reliance on the available relatives without provided support, coaching, or networking
- Strengthened family maintenance practice
- Improved efforts at transitioning from FR to FM, graduated visitations, thoughtfully planned transitions

**TARGET POPULATION**

Children and Families involved in the Child Welfare System, at risk-children, at-risk parents

**TARGET GEOGRAPHIC AREA**

Lassen County

**TIMELINE**

May 2021-2025; Lassen County current has a contract with this provider which is effective July 1, 2022 through June 30, 2025.

**EVALUATION**

**PROGRAM OUTCOME(S) AND MEASUREMENT & QUALITY ASSURANCE (QA) MONITORING**

Desired Outcome	Indicator	Source of Measure	Frequency
<p>Increased visitation/family time between children and parents</p> <p>Parents participating in home visitation services will have increased knowledge of parenting and child development.</p>	<p>A minimum of 80% of parents participating in home visitation services will show increased knowledge in at least three (3) parenting topic/skill areas.</p>	<p>Nurturing Skills Competency Scale (NSCS)</p> <p>Protective Factors Survey (PFS)</p> <p>PCIT standardized therapy assessments, case plan notes, client logs and client surveys</p>	<p>Pre and post administered at program beginning and program completion</p> <p>Completed throughout the course of the program participation</p>

### Quality Assurance (QA) Monitoring

- The providers will submit a progress report that may include a program narrative, milestones, the service counts, languages that services are offered in and completion rates.
- Engage in ongoing meetings to collectively address and resolve programmatic issues.

### CLIENT SATISFACTION

Method or Tool	Frequency	Utilization	Action
Client Satisfaction Survey	At the completion of home visiting services	Client Surveys are utilized to measure and ensure the quality of service delivery of the in-home parenting education and support services.	Surveys are viewed by program staff to assess service effectiveness and utilization. Changes to service implementation are made as needed to ensure program compliance and continuous quality improvement.

# CAPIT/CBCAP/PSSF PROGRAM AND EVALUATION DESCRIPTION

## **PROGRAM NAME**

Parent Education: Love and Logic; 24/7 Dad and Co-Parenting; Home visiting Services// Line Item #6

## **SERVICE PROVIDER**

Lassen Family Services

## **PROGRAM DESCRIPTION**

Lassen Family services provides research driven and evidence-based curriculum developed by Jim Fay and Dr. Foster W. Cline, Love and Logic. This curriculum provides simple and practical techniques to help parents have more fun and less stress while raising responsible children. This program is designed to meet the needs of parents of children ages 5 to 18.

Participants are provided 12 group sessions and 12 individual sessions. The parenting educator will monitor if the parent is making progress in the curriculum. The curriculum includes handouts of each lesson for the parent to take home; an interactive group discussion with time for questions and comments set aside at each group session and the implementation support visits.

24/7 Dad covers pro-fathering knowledge, attitudes and skills. Fathers make a unique and invaluable contribution to the well being of children. A father's interaction with his children promotes healthy, physical, emotional, social and spiritual development.

Co-parenting is a five-week course that will help strengthen and sustain family processes during separation and divorce by giving parents knowledge and awareness about factors affecting children during the divorce transition, this includes how to reduce stress, build a support network, strategies for reducing co-parenting conflict, practices for strengthening the parent-child relationship and parenting skills to buffer the impact of divorce on children.

The program is open to the community and parents may self-refer, additional referrals are received from other Lassen Family Services programs, Probation, Family Court, Pathways to Child and Family Excellence (a local 0-5 non-profit), and Lassen County Child and Family Services.

**FUNDING SOURCES**

SOURCE	LIST FUNDED ACTIVITIES
<b>CAPIT</b>	Parenting Education
<b>CBCAP</b>	
<b>PSSF Family Preservation</b>	
<b>PSSF Family Support</b>	
<b>PSSF Time-Limited Family Reunification</b>	
<b>PSSF Adoption Promotion and Support</b>	
<b>OTHER Source(s): (Specify)</b>	

**IDENTIFY PRIORITY NEED OUTLINED IN CSA**

- The Probation parent recommended that more services be provided to the family so that there is stability “when they go home”
- Challenges accessing mental health services-informal referral structure; lengthy intake process; delays to service initiation; services only offered to highest need clients; communication issues (CSA 113)
- Challenges with delays and a lack of early engagement-CFT’s not being done/not being early; lengthy wait to begin mental health services; delays in conducting family finding/mapping; delays in assessing/offering voluntary services; lack of early intervention in a referral or case to prevent further involvement.
- Opportunities for deepening practice were identified around applying a wholistic view of a families’ culture needs, managing bias, considering extended family and non-relative extended family caregivers, and supporting families in developing a strong safety network of relatives and others.

**TARGET POPULATION**

Families involved with Child and Family Services; Children and Families at risk;

**TARGET GEOGRAPHIC AREA**

Services are available for families from all regions of Lassen County.

**TIMELINE**

May 2021-2025; The County’s contract with the current service provider extends through June 2024 but will be re-evaluated and negotiated at that time.

**EVALUATION**

**PROGRAM OUTCOME(S) AND MEASUREMENT & QUALITY ASSURANCE (QA) MONITORING**

<b>Desired Outcome</b>	<b>Indicator</b>	<b>Source of Measure</b>	<b>Frequency</b>
Parents participating in the parent education program will have increased knowledge of parenting and child development.	A minimum of 80% of the parents participating in the parent education program will show improvement in at least 3 parenting skills/topic areas.	Pre/Post Test from the chosen parenting curriculum/plan  Protective Factors Survey (PFS)—use to be determined. Confirmation of measurement tool to be submitted to OCAP by June 30, 2024.	Completed by participants at program entry & exit

**Quality Assurance (QA) Monitoring**

- Submit reports related to data collection and evaluation in the form and frequency agreed upon between the County and providers.
- In collaboration with the County, develop and implement Quality Assurance and Continuous Quality Improvement processes.
- The providers will submit a progress report that may include a program narrative, milestones, the service counts, languages that services are offered in and completion rates.
- Engage in ongoing meetings to collectively address and resolve programmatic issues.

**CLIENT SATISFACTION**

**(EXAMPLE\* PROVIDED BELOW)**

<b>Method or Tool</b>	<b>Frequency</b>	<b>Utilization</b>	<b>Action</b>
Client Satisfaction Survey	Completed by participants after services are provided	Surveys reviewed monthly by provider and CFS leadership; to rate the quality of each class session as well as the	Survey's reviewed by program staff to assess effectiveness and utilization; Changes to service implementation are made as needed to ensure program

		quality of the program in general.	compliance and continuous quality improvement.
--	--	------------------------------------	--



**CAPIT/CBCAP/PSSF PROGRAM FUNDING ASSURANCES  
FOR \_\_\_\_\_ COUNTY**

**PERIOD OF PLAN (MM/DD/YY): \_\_\_\_\_ THROUGH (MM/DD/YY) \_\_\_\_\_**

**DESIGNATION OF ADMINISTRATION OF FUNDS**

The County Board of Supervisors designates \_\_\_\_\_ as the public agency to administer CAPIT and CBCAP.

**W&I Code Section 16602 (b)** requires that the local Welfare Department administer the PSSF funds. The County Board of Supervisors designates \_\_\_\_\_ as the local welfare department to administer PSSF.

**FUNDING ASSURANCES**

The undersigned assures that the Child Abuse Prevention, Intervention and Treatment (CAPIT), Community Based Child Abuse Prevention (CBCAP), and Promoting Safe and Stable Families (PSSF) funds will be used as outlined in state and federal statute<sup>1</sup>:

- Funding will be used to supplement, but not supplant, existing child welfare services;
- Funds will be expended by the county in a manner that will maximize eligibility for federal financial participation;
- The designated public agency to administer the CAPIT/CBCAP/PSSF funds will provide to the OCAP all information necessary to meet federal reporting mandates;
- Approval will be obtained from the California Department of Social Services (CDSS), Office of Child Abuse Prevention (OCAP) prior to modifying the service provision plan for CAPIT, CBCAP and/or PSSF funds to avoid any potential disallowances;
- Compliance with federal requirements to ensure that anyone who has or will be awarded funds has not been excluded from receiving Federal contracts, certain subcontracts, certain Federal financial and nonfinancial assistance or benefits.

In order to continue to receive funding, please sign and return the Notice of Intent with the County's System Improvement Plan to:

California Department of Social Services  
Office of Child Abuse Prevention  
744 P Street, MS 8-11-82  
Sacramento, California 95814

\_\_\_\_\_  
County Board of Supervisors Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

<sup>1</sup> Fact Sheets for the CAPIT, CBCAP and PSSF Programs outlining state and federal requirements can be found at:  
<http://www.cdss.ca.gov/inforesources/OCAP/Funding>