



Lassen County

Meeting Agenda

Board of Supervisors Special Meeting

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, June 24, 2025

10:00 AM

Bieber Veterans Memorial Hall
657-575 Bridge Street
Bieber, CA 96009

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 25-018

*Next Ordinance in line for adoption: No. 2025-04

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 10:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Ginno Construction, Inc. v County of Lassen; Lassen County Superior Court Case No. 2025-CV0076708.

B. 10:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1** 10:30 a.m.: TITLE III ALLOCATION FOR FISCAL YEAR (FY) 2023-2024
SUBJECT: Receive public comment and approve allocation of Federal Title III Funding to the Lassen County Sheriff's Department for reimbursement of search and rescue and other emergency response activities performed on Federal land and paid for by Lassen County including law enforcement patrols, associated training costs, and equipment purchases directly related to those services.
FISCAL IMPACT: Revenue in the amount of \$149,249 to Fund/Budget Unit No. 142-0023 for FY 2023-2024.
ACTION REQUESTED: 1) Approve allocation of FY 2023-2024 Title III Funding.

Attachments: [250624 Title III Appropriation FY 23-24](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COOPERATIVE EXTENSION

- 1 IRRIGATED LANDS REGULATORY PROGRAM EXEMPTION LETTER OF SUPPORT
SUBJECT: Letter of Support to exempt Upper Pit River growers from the Irrigated Lands Regulatory Program.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve the Letter of Support; and 2) authorize the Chairman to execute.

Attachments: [G1](#)

COUNTY ADMINISTRATIVE OFFICE

- 2 PRISON TRIAL COSTS REIMBURSEMENT
SUBJECT: Recap of High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2024 through May, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Cost Report](#)

COUNTY CLERK-RECORDER

- 3 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF JUNE 17, 2025
SUBJECT: Meeting Minutes of June 17, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

HEALTH AND SOCIAL SERVICES

4

FIRST AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN LASSEN COUNTY COMMUNITY SOCIAL SERVICES AND
FNK FUNERAL, INC DBA FINK FUNERAL HOME

SUBJECT: First Amendment to the Memorandum of Understanding between
Lassen County Community Social Services and FNK Funeral, Inc. dba: Fink
Funeral Home

for cremation of indigent persons, increasing maximum amount and
extending the term. Maximum Amount to \$150,000 for the Term of January 1,
2025, through June 30, 2026.

FISCAL IMPACT: Funding for this Agreement will be paid from Fund/Budget
Unit No. 120-0881.

ACTION REQUESTED: 1) Approve the First Amendment to the
Memorandum of Understanding with FNK Funeral, Inc, dba: Fink Funeral
Home; and 2) authorize the County Administrative Officer or Designee to
execute the Amendment.

Attachments: [G4-BOS CSS Fink Funeral Home 1st Amend 6.24.25](#)

PUBLIC WORKS DEPARTMENT

5

REVISED JOB DESCRIPTION

SUBJECT: Revised Job Description within Public Works Department for
General Unit/United Public Employees of California (LCGU/UPEC).

FISCAL IMPACT: Funding is available in the Solid Waste Fiscal Year (FY)
2024-2025 budget for the position at range 11.

ACTION REQUESTED: Approve the revised job description for Landfill
Maintenance Worker.

Attachments: [G5](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

6

ACTION REQUESTED: Receive and file the following correspondence:

a) Plumas County Community Development Commissioner Board of
Commissioners Regular Meeting Agenda for June 17, 2025.

b) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Virtual
Collaborative Meeting of the PSA 2 AAA Executive board and Advisory
Council Meeting Agenda.

c) Lassen County Fish and Game Commission Regular Meeting Agenda for
June 19, 2025.

Attachments: [MISC CORR](#)

H. DEPARTMENT REPORTS

SHERIFF'S DEPARTMENT

- 1 GRAY WOLF UPDATE
SUBJECT: Overview and update concerning the gray wolf in Lassen County.
FISCAL IMPACT: No fiscal impact.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.

BOARD OF SUPERVISORS

- 2 LETTER OF SUPPORT
SUBJECT: Letter of Support requesting Lassen County to be included in the California Department of Fish and Wildlife (CDFW) Summer Strike Team.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve letter; and 2) authorize the Chairman to execute the letter; and/or 3) provide direction to staff.

Attachments: [H2](#)

HEALTH & SOCIAL SERVICES

- 3 FIRST AMENDMENT TO AGREEMENT ENVIRONMENTAL
ALTERNATIVES DBA EA FAMILY SERVICES
SUBJECT: First Amendment to the Agreement by and between Lassen County and Environmental Alternatives dba EA Family Services for the term of July 1, 2023 through June 30, 2026, in the maximum amount of \$525,000 to provide housing and case management services for emancipated Lassen County Foster Youth.
FISCAL IMPACT: There is no impact to the General Fund. This agreement will be paid out of Community Social Services Fund/Budget Unit No. 120-0852 and 120-0853.
ACTION REQUESTED: 1) Approve the First Amendment to Agreement; and 2) authorize the County Administrative Officer or Designee to execute the First Amendment to Agreement.

Attachments: [H3-BOS CSS Environmental Alternatives 6.24.25](#)

- 4 LEASE AGREEMENT WITH JM WELLS, JR. FAMILY TRUST AND JEAN M WELLS FAMILY TRUST
SUBJECT: Lease Agreement between Lassen County Health and Social Services and J.M. Wells, Jr., Family Trust and Jean M. Wells Family Trust for the term of July 1, 2025, through June 30, 2031, in the maximum amount of \$1,727,136 for the buildings leased at 1400 and 1600 Chestnut Street, Susanville, California 96130.
FISCAL IMPACT: There is no impact to the General Fund. This agreement will be paid out of Community Social Services Fund/Budget Unit No. 120-0852, 120-0853 and 120-0855.
ACTION REQUESTED: 1) Approve the Lease Agreement; and 2) authorize the County Administrative Officer or Designee to execute the Lease Agreement.

Attachments: [H4-BOS CSS Wells Lease 6.24.25](#)

COUNTY ADMINISTRATIVE OFFICE

- 5 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

LASSEN COUNTY BOARD OF SUPERVISORS

July 1, 2025 – No Board Meeting

July 8, 2025 – 9:00 a.m. – Board Meeting

July 15, 2025 – 9:00 a.m. – Board Meeting

July 22, 2025 – 9:00 a.m. – Board Meeting

July 29, 2025 – No Board Meeting

August 5, 2025 – No Board Meeting

August 12, 2025 – 9:00 a.m. – Board Meeting

August 19, 2025 – 9:00 a.m. – Board Meeting

August 26, 2025 – 9:00 a.m. – Board Meeting

September 2, 2025 – No Board Meeting

September 9, 2025 – 9:00 a.m. – Board Meeting

September 16, 2025 – 9:00 a.m. – Board Meeting

September 23, 2025 – 9:00 a.m. – Board Meeting

September 30, 2025 – No Board Meeting

October 7, 2025 – No Board Meeting

October 14, 2025 – 9:00 a.m. – Board Meeting

October 21, 2025 – 9:00 a.m. – Board Meeting

October 28, 2025 – 9:00 a.m. – Board Meeting

November 4, 2025 – No Board Meeting

November 11, 2025 – No Board Meeting (Holiday)

November 18, 2025 – 9:00 a.m. – Board Meeting

November 25, 2025 – 9:00 a.m. – Board Meeting

December 2, 2025 – No Board Meeting

December 9, 2025 – 9:00 a.m. – Board Meeting

December 16, 2025 – 9:00 a.m. – Board Meeting

December 23, 2025 – 9:00 a.m. – Board Meeting

ADJOURNMENT