



Lassen County
Meeting Minutes
Board of Supervisors

DRAFT

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM

Tuesday, July 9, 2024

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Scott McLeran, and Deputy Clerk of the Board Michele Yderraga.

County Counsel Amanda Uhrhammer was absent by prearrangement.

Present: 5 - Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely and Jason Ingram

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Opioid litigation. Two cases.
- 2) Conference with Labor Negotiator Scott McLeran: Lassen County Peace Officers Association Management Unit (LCPOMA).

CLOSED SESSION

Closed session was held from 9:01 a.m. - 9:14 a.m.

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Egan, County Counsel McLeran, and Deputy Clerk of the Board Yderraga.

Personnel/Risk Analyst Regina Schaap was present from 9:01 a.m. - 9:14 a.m.

RECESS: 9:14 a.m. - 9:30 a.m.

9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Albaugh.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Opioid litigation. Two cases.

No reportable action.

2) Conference with Labor Negotiator Scott McLeran: Lassen County Peace Officers Association Management Unit (LCPOMA).

No reportable action.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

PUBLIC COMMENTS

Tim Trevitt: Discussed Hope Wheels and upcoming events for the non-profit organization.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Apologized for his absence at the June 25, 2024, Board of Supervisors meeting; 2) requested to close in memory of Karen Shreve; 3) attended the swearing in of the Lassen County Grand Jury; 4) attended the pool meeting; 5) announced the Solid Waste meeting would be at 1:00 p.m. today.

Supervisor Bridges: 1) Attended the Lassen-Modoc County Flood Control and Water Conservation District meeting; 2) attended a Cultural Competency meeting; 3) attended a Lassen Plumas Sierra Community Action Agency (LPSCAA) meeting; 4) attended the Paul Bunyan Festival logging show; 5) attended a Behavioral Health Advisory Board meeting; 6) requested to adjourn in memory of Sherry McBroome; 7) announced he may not be present for the Board of Supervisors meeting on July 16, 2024.

Supervisor Neely: 1) Attended the parade in Spalding; 2) attended a pool meeting.

Supervisor Ingram: 1) Attended the Paul Bunyan Festival; 2) acquired two fire trucks for the Doyle Fire Department; 3) encouraged everyone to attend the Hope Wheels Aces Game event in Reno; 4) will be sponsoring a pizza night at

the fair for the children that are showing livestock. Thanked the owner of Pizza Factory, Jeff Chew for the great price of the pizza; 5) attended the 4th of July parade in Chester; 6) will be attending and volunteering at the Courage Triathlon. Supervisor Albaugh: 1) Hoped everyone had a good 4th of July; 2) reminded everyone to stay hydrated with the hot weather; 3) hosted the Golden State Star Party; 4) attended a Golden State Natural Resources (GSR) meeting; 5) attended the Rural Advocacy Institute (RAI) tour. Visited logging sites and wildlife refuge; 6) announced he was preparing for the fair and encouraged everyone to attend.

INFORMATION/CONSENT CALENDAR

Supervisor Bridges requested to pull Item# G2 - Agreement Between Lassen County and Crestwood Behavioral Health, Inc. Supervisor Albaugh requested to pull Item# G5 - Mental Health Services Plan Updates for Fiscal Years 2022-2026.

Approval of the Consent Agenda

A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF
JUNE 25, 2024

SUBJECT: Meeting Minutes of June 25, 2024

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Mins](#)

These Minutes were approved on the Consent Agenda.

HEALTH AND SOCIAL SERVICES

AGREEMENT BETWEEN LASSEN COUNTY AND CRESTWOOD
BEHAVIORAL HEALTH, INC.

SUBJECT: Agreement between Lassen County and Crestwood Behavioral Health, Inc. for a sub-acute care facility for inpatient chronic mentally ill adults for the term of July 1, 2024, to June 30, 2025, with the Maximum Contract Amount not to exceed \$200,000.

FISCAL IMPACT: The Agreement will be paid out of the following Fund/Budget Unit No. 110-0751 and 164-0752.

ACTION REQUESTED: 1) Approve the Agreement with Crestwood Behavioral Health, Inc.; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [AR Packet- BH Crestwood 7.9.2024](#)

This Action Item was approved on the Consent Agenda.

THIS ITEM WAS PULLED FROM THE AGENDA

PRISON TRIAL COSTS REIMBURSEMENT

SUBJECT: Recap of High Desert State Prison Trials Cost Reimbursement
Billing for the months of July 2023 through June 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Report](#)

This Report was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Behavioral Health Advisory Board Meeting Agenda for July 8, 2024.
- b) Lassen County Planning Commission Regular Meeting Agenda for July 2, 2024.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

AGREEMENT BETWEEN LASSEN COUNTY AND BUTTE COUNTY

SUBJECT: Agreement between Lassen County Health and Social Services and County of Butte for Acute Psychiatric Inpatient Care for the term of July 1, 2024, to June 30, 2025, with the maximum contract amount not to exceed \$100,000.

FISCAL IMPACT: The Agreement will be paid out of Fund/Budget Unit No. Mental Health 110-0751, and Mental Health Services Act 164-0752.

ACTION REQUESTED: 1) Approve the Agreement with the Butte County; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [AR Packet- BH Butte County 7.9.2024](#)

Supervisor Bridges requested clarification for the \$2,000 fee. Director of Behavioral Health Tiffany Armstrong stated that was the cost per day for patients that are admitted to the psychiatric ward at the hospital. Director Armstrong briefly discussed 5150 and 5250 holds.

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the

following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

MENTAL HEALTH SERVICES PLAN UPDATES FOR FISCAL YEARS 2022-2026

SUBJECT: Lassen County Behavioral Health: Mental Health Services Act Two-Year Plan Fiscal Year 2024-2026, Mental Health Services Act Annual Update Fiscal Year 2022-2023, and Mental Health Services Act Annual Update Fiscal Year 2023-2024.

FISCAL IMPACT: Funding for MHSA programs are dependent on the approval of the plan and updates.

ACTION REQUESTED: Adopt the Fiscal Year the Mental Health Services Act Two-Year Plan Fiscal Year 2024-26, Mental Health Services Act Annual Update Fiscal Year 2022-23, and Mental Health Services Act Annual Update Fiscal Year 2023-24 and approve its submission to the Mental Health Services Oversight and Accountability Commission (MHSOAC).

Attachments: [AR Packet MHSA Plan and Update 7.9.2024](#)

Behavioral Health Program Manager Nichole Bond stated this item was a three year plan through Fiscal Year 2026. This plan was for the Mental Health Services act for funding of full service partners, live in housing, and severe mental illness prevention. Supervisor Albaugh asked about the county's population count. Program Manager Bond gave a brief overview of the homeless profile based on male, female, sheltered, and not sheltered. Program Manager Bond stated Health and Social Services conducts a homeless study count every other year.

A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

COUNTY COUNSEL

SALES TAX BALLOT MEASURE RESOLUTION

SUBJECT: Consideration of a resolution submitting to the voters of Lassen County an ordinance imposing a special tax to be used for public safety purposes.

FISCAL IMPACT: To be determined. Purpose of this resolution is to submit the ordinance to the voters, and to provide instructions to the Lassen County Clerk and county staff.

ACTION REQUESTED: 1) Adopt Resolution and/or 2) provide direction to staff.

Attachments: [240709 Special Tax Resolution](#)

County Counsel McLeran informed the board this item was a resolution to submit a measure to the voters imposing a transaction and use tax of 1% in the

unincorporated area of Lassen County. County Counsel McLeran informed the board under Item 4 of the resolution wording would be amended after the "Unincorporated area" to add "(not the City of Susanville)" so it would be clear that this tax measure would not apply to any transactions within the city. Recommendation was for the Board of Supervisors to adopt the resolution so the measure could be added to the General Election in November. Supervisor Ingram asked why the City of Susanville would be allowed to vote on the measure. County Counsel McLeran stated the measure would also impact city residents if transactions were conducted in the unincorporated area of the county. Supervisor Neely asked how funds from the tax measure if passed would be distributed to law enforcement. County Counsel McLeran stated tax revenues would be addressed through the budget process. A sum of money would be placed in a separate account and the board would determine how funding would be allocated. An ordinance would decide what the revenue would be spent on. Sheriff/Coroner John McGarva spoke in favor of the measure.

A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Resolution No. 24-038 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

SALES TAX BALLOT MEASURE ORDINANCE

SUBJECT: Second reading and adoption of an ordinance proposing the imposition of a special tax to be used for public safety purposes and subject to approval by the voters of Lassen County by a two-thirds vote at the upcoming November 5, 2024, general statewide election.

FISCAL IMPACT: Approximately \$1,500,000 dollars in revenue to the County of Lassen. If approved by the voters of Lassen County, the ordinance proposes an expenditure plan wherein proceeds of the special tax may be used for Lassen County Sheriff, Fire, Lassen County Office of Emergency Services, Lassen County Probation, Lassen County District Attorney and Lassen County Code Enforcement services, including, but not limited to, their wages, salaries, benefits, training and equipment; for personnel; and public safety communications.

ACTION REQUESTED: 1) Waive second reading and adopt; and/or 2) provide direction to staff. (4/5 vote required).

Attachments: [240709 BOS -2024 Sales Tax-Ordinance](#)

County Counsel McLeran stated this ordinance would allow the sales tax measure to be placed on the General Election Ballot. Recommendation was to waive the 2nd reading and adopt the resolution. Supervisor Albaugh stated the Sales Tax Ballot Measure Resolution stated the Board of Supervisors Chairman would need to appoint two members to create an Argument in Favor. Supervisor Gallagher discussed staffing issues in the Sheriff's Office and the opportunity this measure would provide to law enforcement to receive extra funding. Supervisor Albaugh stated he would be voting "No" as he did not believe the

measure would pass. Having this item go to ballot was a waste of staff time. Supervisor Albaugh appointed Supervisor Gallagher to write the Argument in Favor and would allow Supervisor Gallagher to appoint the second person.

A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Ordinance No. 2024-05 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

COUNTY ADMINISTRATIVE OFFICE

MEMORANDUM OF UNDERSTANDING

SUBJECT: Ratification of Memorandum of Understanding (MOU) (July 7, 2024 - June 30, 2027) between County of Lassen and Lassen County Peace Officer Management Association.

FISCAL IMPACT: Varied over multiple budget units.

ACTION REQUESTED: 1) Receive report; and 2) ratify MOU with Lassen County Peace Officer Management Association; 3) authorize the Chairman and County Administrative Officer to execute.

Attachments: [LCPOAMA MOU Final Draft July 7,2024-June 30,2027](#)

CAO Egan informed the board this item was a Memorandum of Understanding (MOU) between Lassen County and the peace officer bargaining units. The current contract expired last month and a new MOU posed to reach an agreement between now and June 30, 2027. CAO Egan stated there had been a lot of clean up in language and proposed salary increases. Brief discussion was held pertaining to salary percentage increases.

A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

PLANNING AND BUILDING SERVICES

HEARING OFFICER APPOINTMENT AND CONTRACT

SUBJECT: Appointment of Hearing Officer.

FISCAL IMPACT: No fiscal impact for appointment.

ACTION REQUESTED: Adopt resolution appointing Robert Jordan Funk as Lassen County Hearing Officer.

Attachments: [Hearing Officer Packet](#)

Deputy Director of Planning and Building Services Gaylon Norwood stated the resolution was to appoint Jordan Funk as the Lassen County Hearing officer. Deputy Director Norwood informed the board Attorney Bob Burns interviewed Mr. Funk and he was highly recommended. Mr. Funk had previously worked with other county departments. Sheriff/Coroner John McGarva stated Mr. Funk was

currently contracted with the Sheriff's Office.

A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Resolution No. 24-039 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

PROPOSED ORDINANCE FEES

SUBJECT: Proposed ordinance repeals and replaces Lassen County Code sections 3.18.020 (Planning Fees), 3.18.021 (Mining Fees), 3.18.090 (Building Permit Fees), 12.24.075(c) (Expiration and Unissued Permits), and adds 12.24.075 (f).

FISCAL IMPACT: Estimated annual increase to Building Fees of \$24,000, Planning Fees \$7,000, Environmental Health Fees \$40,000, Mining Fees is unknown.

ACTION REQUESTED: 1) Receive report; and 2) waived the second reading and adopt the ordinance.

Attachments: [2. Ordinance 2024](#)

Deputy Director of Planning and Building Services Gaylon Norwood gave a brief overview of the item and recommended the board to waive the second reading and adopt the ordinance. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Ordinance No. 2024-06 be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

PLANNING COMMISSION

SUBJECT: Introduce and waive the first reading of an ordinance amending Sections 2.20.020 and 2.20.040 of Chapter 2.20 (Planning Commission) of the Lassen County Code.

FISCAL IMPACT: Increase from \$25 for each commissioner for each meeting to \$50 and \$75 for the Chair. Appropriated in Fund/Budget Unit No. 100-0681.

ACTION REQUESTED: 1) Receive report; and 2) Introduce and waive the first reading.

Attachments: [Planning Commission Ord. Packet](#)

Deputy Director of Planning and Building Services Gaylon Norwood informed the board this item would be amending the Lassen County Code pertaining to the Planning Commission. The amendment would address the removal of a Planning Commissioner and an increase in Planning Commissioner stipend. Supervisor Neely stated he felt it should be the Board of Supervisor who appointed the Planning Commissioner to have the ability to remove. Supervisor Albaugh briefly discussed prior policy and stated the amendment to code appeared to be better, cleaner and easier. Additional discussion was held.

Supervisor Gallagher motioned to introduce and waive the first reading.

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Bridges and Ingram

Nay: 1 - Neely

HEALTH AND SOCIAL SERVICES

PARTNERSHIP HEALTHPLAN OF CALIFORNIA COMMISSION

SUBJECT: Proposed Ordinance amending Chapter 7.32 of Title 7 Health and Sanitation of the Lassen County Code.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Introduce and read (or waive reading); and/or 2) provide direction to staff.

Attachments: [AR Packet Partnership Ordinance 7.9.2024](#)

Director of Community Social Services Jayson Vial informed the board this item was a proposed ordinance amending the Lassen County Code Health and Sanitation and recommended the board introduce and waive the first reading. The amendment would be allowing Lassen County to participate on the commission that would address levels of care, case management, programs and creating an organized health care system. Assistant Director/Personnel Coordinator Danielle Sanchez stated Lassen County previously had one representative however wasn't replaced when he departed. At the last Partnership Healthplan of California Commission meeting, Banner Hospital and North Eastern Rural Health Care Clinic nominated Director of Health and Social Services Barbara Longo to be the appointee for Lassen County. Supervisor Albaugh asked if the Susanville Indian Rancheria was part of the health care collaborative. Director Vial stated he was unsure but would find out. Supervisor Bridges made a motion to introduce and waive the first reading.

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: Nothing to report.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:57 a.m. in

memory of Karen Shreve and Sherry McBroome.