



# LASSEN COUNTY

## Health and Social Services Department

G9

☒ **HSS Administration**  
1345 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8128

☐ **Public Guardian/Administrator**  
1345 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8337

☐ **Housing & Grants**  
1445 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8309

☐ **Behavioral Health**  
555 Hospital Lane  
Susanville, CA 96130  
(530) 251 - 8108

☐ **Public Health**  
1445 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8183

☐ **Community Social Services**  
1400 Chestnut Street, Ste A  
Susanville, CA 96130

**LassenWORKS**

1616 Chestnut Street  
Susanville, CA 96130  
(530) 251 - 8152

**Child & Family Services**

1600 Chestnut Street  
Susanville, CA 96130  
(530) 251 - 8277

**Adult Services**

1400 Chestnut Street, Ste B  
Susanville, CA 96130  
(530) 251 - 8158

**Family Solutions/Wraparound**

1400 Chestnut Street, Ste C  
Susanville, California 96130  
(530) 251 - 8340

**Date:** June 10, 2025

**To:** Tom Neely, Chairman  
Lassen County Board of Supervisors

**From:** Danielle Sanchez   
Interim Public Health Director

**Subject:** Amendment A1 to Grant Agreement Number 22-11339 between the California Department of Public Health and the County of Lassen to increase the Maximum amount to \$281,376.00 through Fiscal Year 2025/2026.

**Background:**

In December 2022, the California Department of Public Health (CDPH) released the Career Ladder Funding Application in accordance with funding appropriated in the 2022 State Budget Act (AB 179, Chapter 249, Statutes of 2022) to create the California Public Health Workforce Career Ladder Education and Development Program (PH-Career Ladder).

This amendment aims to increase the funding by \$172,800, raising the total contract amount from \$108,576 to \$281,376. Written changes have been made to the amendment and approved via email by the California Department of Public Health as indicated in the attached packet of information.

**Fiscal Impact:**

There is no impact to the County General Fund. This is a Revenue Agreement for Public Health Fund/Budget 110/0731.

**Action Requested:**

- 1) Approve Amendment A1 to Grant Agreement Number 22-11339; and
- 2) Authorize the County Administrative Officer or Designee to execute the Amendment.

**Mailing Address:**  
PO Box 1180  
Susanville, California 96130

**CALIFORNIA Director's Office -- Operations PROGRAM**

**Awarded By**

**THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, hereinafter "Department"**

**TO**

**County of Lassen, hereinafter "Grantee"**

**Implementing the project, "California Public Health Workforce Career Ladder  
Education and Development Program," hereinafter "Project"**

**AMENDED GRANT AGREEMENT NUMBER 22-11339, A1**

The Department amends this Grant and the Grantee accepts and agrees to use the Grant funds as follows:

**AUTHORITY:** The Department has authority to grant funds for the Project under 2022-2023 State Budget Act (AB 179, Chapter 249, Statutes of 2022) **and Health and Safety Code 131085(b)(4).**

**PURPOSE FOR AMENDMENT:** The purpose of the Grant amendment is to:

This amendment aims to increase in funding by \$172,800, raising the total contract amount from \$108,576 to \$281,376. Furthermore, it reallocates unspent funds of \$50,976 from fiscal year 2023/24 to fiscal year 2024/25. The additional funding was granted to the county as part of the legislative budget revision in May 2023. Relevant details can be found in the attached Health and Safety Code section 131085 and the funding appropriated in the 2022 State Budget Act (AB 179, Ch 249, Statutes of 2022).

**AMENDED GRANT AMOUNT:** This amendment is to increase the grant by \$172,800 and is amended to read: \$281,376.00 (Two Hundred Eighty One Thousand Three Hundred Seventy Six Dollars and Zero Cents).

Exhibit A, ATTACHMENT 1 – **GRANTEE'S WRITTEN MODIFICATIONS TO THE GRANT APPLICATION AS A REQUIRED CONDITION OF THE GRANT AWARD, this document shall supersede the Grant Application in addition the approved budget shall, to supersedes the proposed budget in the Grant Application. Incorporated by reference.**

Exhibit B BUDGET DETAIL AND PAYMENT PROVISIONS – **Attached.**

**PROJECT REPRESENTATIVES.** The Project Representatives during the term of this Grant will be:

<b>California Department of Public Health</b>	Grantee: <b>County of Lassen</b>
Name: Kristen Guerrero	Name: <del>Cynthia Raschein</del> <b>Danielle Sanchez</b> 5/14/25
Address: 1615 Capitol Ave.	Address: 1445 Paul Bunyan Road, Suite B
City, ZIP: Sacramento, CA	City, ZIP: Susanville, CA 96130
Phone: 916-719-5784	Phone: (530) 251-8183
Fax:	Fax: <b>dsanchez@co.lassen.ca.us</b>
E-mail: <a href="mailto:Kristen.guerrero@cdph.ca.gov">Kristen.guerrero@cdph.ca.gov</a>	E-mail: <del>craschein@co.lassen.ca.us</del> 5/14/25

Direct all inquiries to:

<b>California Department of Public Health, Director's Office</b>	Grantee: <b>County of Lassen</b>
Attention: Kristen Guerrero	Attention: <del>Cynthia Raschein</del> <b>Danielle Sanchez</b> 5/14/25
Address: 1615 Capitol Ave.	Address: 1445 Paul Bunyan Road, Suite B
City, Zip: Sacramento, CA	City, Zip: Susanville, CA 96130
Phone: 916-719-5784	Phone: (530) 251-8183
Fax:	Fax: <b>dsanchez@co.lassen.ca.us</b>
E-mail: <a href="mailto:Kristen.guerrero@cdph.ca.gov">Kristen.guerrero@cdph.ca.gov</a>	E-mail: <del>craschein@co.lassen.ca.us</del> 5/14/25

All payments from CDPH to the Grantee; shall be sent to the following address:

Remittance Address
<b>Grantee: County of Lassen</b>
Attention "Cashier": <b>Sarah Taylor</b> 5/14/25
Address: P.O. Box 1180
City, Zip: Susanville, CA 96130
Phone: (530) 251-8356
Fax:

staylor@co.lassen.ca.us 5/14/25

E-mail: ~~nmadden@sacounty.gov~~

Either party may make changes to the Project Representatives, or remittance address, by giving a written notice to the other party, said changes shall not require an amendment to this agreement but must be maintained as supporting documentation. Note: Remittance address changes will require the Grantee to submit a completed CDPH 9083 Governmental Entity Taxpayer ID Form or STD 204 Payee Data Record Form and the STD 205 Payee Data Supplement which can be requested through the CDPH Project Representatives for processing.

All other terms and conditions of this Grant shall remain the same.

IN WITNESS THEREOF, the parties have executed this Grant on the dates set forth below.

Executed By:

Date:

\_\_\_\_\_

~~Richard Egan~~, County Administrative  
Officer - Maurice Anderson

221 S. Roop Street, Suite 4

Susanville, CA 96130

5/14/25

Date:

\_\_\_\_\_

Vanessa Manson

Chief, Contracts Management Unit

California Department of Public Health

1616 Capitol Avenue, Suite 74.317, MS  
1802

P.O. Box 997377

Sacramento, CA 95899-7377





## California Department of Public Health MEMORANDUM

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**DATE:** June 28, 2023

**TO:** Lassen County Health and Social Services, Public Health

**FROM:** California Department of Public Health

**SUBJECT:** Notice of Award California Public Health Workforce Career Ladder and Education (PH-Career Ladder) Program – Rounds 1 and 2

In December 2022, the California Department of Public Health (CDPH) released the Career Ladder Funding Application in accordance with funding appropriated in the 2022 State Budget Act (AB 179, Chapter 249, Statutes of 2022) to create the California Public Health Workforce Career Ladder Education and Development Program (PH-Career Ladder).

Originally, the Administration's January budget plan proposed a reduction to current year funding, and as noted in the April 21, 2023, Memorandum, CDPH was only able to allocate a portion of the original funds to projects, and in such cases, only for use during the first two (2) years of the the program (Round 1 Funding Memorandum). Per the June 20, 2023 Memorandum, as part of the May Revision and 2023 Budget Act, the Administration restored all original funding to the PH-Career Ladder allowing CDPH to allocate additional funding for the full four (4) year period of the program for all previously funded projects and to allow additional projects to be funded as well (Round 2 Funding Memorandum).

According to the Memorandum dated May 1, 2023 (the Round 1 Funding Notice of Award), Lassen County Health and Social Services, Public was awarded funding for up to two years as requested for PH- Career Ladder Program Projects #1, #2 and #3. Round 2 funding provides these projects with funding for years 3 and/or 4 of the program for a total of \$281,376.

The total for all awarded projects over the 4-year period is \$281,376.

### **Round 1 and 2 Funding Summary of Awarded Project(s):**

#### **Project #1**

RN to PHN, Priority #1.

see Attachment B

5/14/25 [signature]

#### **Scope of Work:**

~~Our county has had a shortage of nurses. Our county has had only one RN during the last 3 years. Part of the last year we had no RNs. We had to change our hiring process and underfill our positions with LVNs. Two of our LVNs have been working toward their RN. We would like them to have public health nurse degrees, as some of our programs require a PHN.~~

*Round 1 Awarded Funds:*

FY 22/23: \$57,600

FY 23/24: \$0

*Round 2 Awarded Funds:*

FY 24/25: \$28,800

FY 25/26: \$28,800

*Project #2*

MS to PHD, Priority #2.

see Attachment B 5/14/25 JS

*Scope of Work:*

~~We have one health educator that would like to continue their education. They currently have a Master's Degree in Special Education. They would like to get their PHD.~~

*Round 1 Awarded Funds:*

FY 22/23: \$0

FY 23/24: \$25,488

*Round 2 Awarded Funds:*

FY 24/25: \$28,800

FY 25/26: \$28,800

*Project #3*

LVN to RN/PHN, Priority #3.

see Attachment B 5/14/25 JS

*Scope of Work:*

~~This project would fill a critical need in our small rural community. With a lack of RN/PHNs in our health department, providing a way for them to get a higher education, would greatly enhance our workforce. Some of our programs require PHNs to oversee and others would benefit from having a nurse.~~

*Round 1 Awarded Funds:*

FY 22/23: \$0

FY 23/24: \$25,488

*Round 2 Awarded Funds:*

FY 24/25: \$28,800

FY 25/26: \$28,800

**Round 1 and 2 Combined Funding Schedule:**

Funding can be requested via invoice to CDPH's Project Representative at the beginning of each Fiscal Year (FY), according to the payment schedule below:

FY 22/23	\$57,600
FY 23/24	\$50,976
FY 24/25	\$86,400
FY 25/26	\$86,400

TOTAL	\$281,376
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**Funding Terms**

The grant's funding period will be July 1, 2022 through June, 30, 2026. The first year of funding is available for encumbrance or expenditure until June 30, 2024, to provide time to ramp up the program. Subsequent annual allocations must be expended within their respective fiscal year.

**Reporting and Evaluation Requirements**

CDPH will assess awarded LHJs' expenditure progress in December 2024, at which point CDPH will determine whether unused funds will need to be redirected to other LHJs or regional or collaborative workforce development efforts. CDPH will engage CHEAC, CCLHO/HOAC, and SEIU California during this assessment process, seeking to maximize awarded funds to LHJs.

CDPH requires awarded LHJs to report annually on the use of the funds and activities conducted. At a minimum, LHJs will be required to report:

- The number of individuals participating in eligible educational pursuits.
- Summary of types of credentials and skills attained through the program.
- Number of employees hired to provide coverage for employees attaining educational opportunities.

**Local Health Jurisdiction's Project Representative:**

Grantee: Lassen County Health and Social Services, Public Health  
Name: ~~Cynthia Raschein~~ *Danielle Sanchez*  
Address: 1445 Paul Bunyan Road, Suite B  
City, ZIP: Susanville, CA 96130  
Phone: (530) 251-8183  
E-mail: ~~craschein@co-lassen.ca.us~~ *dsanchez@co.lassen.ca.us*

*5/14/25* *DS*

**Exhibit B**  
**Budget Detail and Payment Provisions**

**1. Invoicing and Payment**

~~A. Upon execution of the Grant and at the beginning of each State Fiscal Year (FY) (July 1), Grantee may submit a single invoice for each FY consistent with the table below for a total amount specified on the CDPH 1229 Grant Agreement.~~

**A. Upon completion of project activities as provided in Exhibit A Grant Application/ Attachment 1 Grantee Written Modification, and upon receipt and approval of the invoices, the State agrees to reimburse the Grantee for activities performed and expenditures incurred in accordance with the total amount of this agreement.**

Grant Fiscal Year	Amount
2022/2023	\$57,600
2023/2024	\$50,976
2024/2025	\$0.00
2025/2026	\$0.00
Total	\$108,576

\*The first year of funding is available for encumbrance or expenditure until June 30, 2024, to provide time to ramp up the program.

B. Invoices shall include the Grant Number and shall be submitted either electronically or in hard copy not more frequently than monthly in arrears to:

Kristen Guerrero  
California Department of Public Health  
Directors Office  
1615 Capitol Ave.  
Sacramento, CA 95814  
[Kristen.Guerrero@cdph.ca.gov](mailto:Kristen.Guerrero@cdph.ca.gov)

C. Invoices shall:

- 1) Be prepared on Grantee letterhead. If invoices are not on produced letterhead invoices must be signed by an authorized official, employee or agent certifying that the expenditures claimed represent activities performed and are in accordance with Exhibit A Grant Application under this Grant.
- 2) Bear the Grantee's name as shown on the Grant.
- 3) Identify the billing and/or performance period covered by the invoice.
- 4) Itemize costs for the billing period in the same or greater level of detail as indicated in this Grant. Subject to the terms of this Grant, reimbursement may only be sought for those costs and/or cost categories expressly identified as allowable and approved by CDPH.

D. Amount awarded under this Grant is identified in the CDPH 1229 Grant Agreement.

**2. Budget Contingency Clause**



**Exhibit B**  
**Budget Detail and Payment Provisions**

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to fulfill any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an agreement amendment to Grantee to reflect the reduced amount.

**3. Prompt Payment Clause**

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

**4. Timely Submission of Final Invoice**

- A. A final undisputed invoice shall be submitted for payment no more than thirty (30) calendar days following the expiration or termination date of this Grant, unless a later or alternate deadline is agreed to in writing by the program grant manager. Said invoice should be clearly marked "Final Invoice", indicating that all payment obligations of the State under this Grant have ceased and that no further payments are due or outstanding.
- B. The State may, at its discretion, choose not to honor any delinquent final invoice if the Grantee fails to obtain prior written State approval of an alternate final invoice submission deadline.

**5. Travel and Per Diem Reimbursement**

Any reimbursement for necessary travel and per diem shall, unless otherwise specified in this Agreement, be at the rates currently in effect, as established by the California Department of Human Resources (Cal HR). If the Cal HR rates change during the term of the Agreement, the new rates shall apply upon their effective date and no amendment to this Agreement shall be necessary. No travel outside the State of California shall be reimbursed without prior authorization from the CDPH. Verbal authorization should be confirmed in writing. Written authorization may be in a form including fax or email confirmation.

## Danielle Sanchez

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**From:** Guerrero, Kristen@CDPH <Kristen.Guerrero@cdph.ca.gov>  
**Sent:** Thursday, December 12, 2024 12:05 PM  
**To:** Danielle Sanchez; Elizabeth Krier; Chananie, Ben@CDPH  
**Cc:** Castro, Eva@CDPH  
**Subject:** RE: Career Ladder- Lassen County

### This Message Is From an External Sender

This message came from outside your organization.

Hello!

Apologies, we have a department holiday event today so it has been tricky getting time with Leadership! I just met with them to discuss these projects, they are approved.

Best,

**Kristen Guerrero (*she/her*)**  
Health Program Specialist II  
Director's Office  
California Department of Public Health  
Working remotely, please email me.  
[Kristen.Guerrero@cdph.ca.gov](mailto:Kristen.Guerrero@cdph.ca.gov)



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**From:** Danielle Sanchez <DSanchez@co.lassen.ca.us>  
**Sent:** Thursday, December 12, 2024 11:19 AM  
**To:** Guerrero, Kristen@CDPH <Kristen.Guerrero@cdph.ca.gov>; Elizabeth Krier <EKrier@co.lassen.ca.us>; Chananie, Ben@CDPH <Ben.Chananie@cdph.ca.gov>  
**Cc:** Castro, Eva@CDPH <Eva.Castro@cdph.ca.gov>  
**Subject:** RE: Career Ladder- Lassen County

### This Message Is From an External Sender

## **Attachment B**

### **Career Ladder Education and Development Program: Project Overview Template**

#### ***Lassen County Public Health***

#### **Project Title and (Priority Number)**

LVN to RN Project - Priority #1

#### **Description of Project**

Lassen County Public Health will utilize Career Ladder funds to offer a stipend of up to \$600 per week. This stipend is designed to offset the loss of compensation for Licensed Vocational Nurse (LVN) staff who are pursuing Registered Nurse (RN) education. The support will be available for up to 12 hours per work week over a period of 12 weeks.

Additionally, available funds can be allocated towards tuition, uniform fees, and book costs to further assist our LVN staff in their educational advancement.

#### **Target Audience**

Our target audience would be current eligible LVN Staff.

#### **Why and how was this project prioritized?**

Given our rural location and the comparatively low salaries relative to nearby employers, including hospitals and state prison systems, we have prioritized this project to retain our current staff while supporting their educational advancement. By enabling staff to balance work and school, both the employer and employee stand to benefit from the effective use of these funds.

#### **Intended Outcomes**

This project will significantly enhance our workforce by demonstrating our commitment to supporting existing staff in their pursuit of further education. By providing this funding, we reassure employees that they can continue their employment while attending school, which fosters loyalty and retention.

Moreover, as our staff gains more knowledge and skills, the Local Health Jurisdiction (LHJ) will benefit from a more qualified nursing workforce. This, in turn, will improve the quality of care and education provided to the public through our programs.



## Budget by Year

<b>Year 1 Budget – FY 2022-23</b>	<b>Total Year 1</b>
<b>Year 2 Budget – FY 2023-24</b>	<b>Total Year 2</b>
<b>Year 3 Budget – FY 2024-25- January 2025-June 2025</b>	<b>Total Year 3</b>
Compensation Stipend (1 staff members)	\$7200
Tuition, Uniforms, Books, etc. (1 staff members)	\$1000
Part Time Extra Help Staff (Employee Coverage (1 staff)	\$6000
Licensure Costs	\$1000
Administrative Costs including training	\$5000
<i>Total number of participants Year 1 Participant</i>	<b>\$20,200</b>
<ul style="list-style-type: none"> <li><b>Year 4 Budget – FY 2025-26- July 2025-June 2026</b></li> </ul>	<b>Total Year 4</b>
Compensation Stipend (1 staff member)	\$14,400
Tuition, Uniforms, Books, etc. (1 staff member)	\$2000
Part Time Extra Help Staff (Employee Coverage (3 staff)	\$12,000
Licensure Costs	\$1000
Administrative Costs including training	\$10,000
<i>Total number of participants Year 1 Participant (2 semesters)</i>	\$39,400
<b>TOTAL BUDGET REQUEST Project 1</b>	<b>\$59,600</b>



## Attachment B

### Career Ladder Education and Development Program: Project Overview Template

#### *Lassen County Public Health*

#### **Project Title and (Priority Number)**

Doula Project - Priority #2

#### **Description of Project**

Lassen County Public Health will utilize Career Ladder funds to support one current staff member to complete the Doula Certification Program.

*Note: if your program incorporates stipends, please answer the following question: If future budget allocations allow for greater flexibility in stipend duration, would your program design benefit from more than 12 weeks per year?*

#### **Target Audience**

Our target audience would be current eligible Public Health Staff

#### **Why and how was this project prioritized?**

Given our rural location and the comparatively low salaries relative to nearby employers, including hospitals and state prison systems, we have prioritized this project to retain our current staff while supporting their educational advancement. By enabling staff to balance work, school and/or continuing education, both the employer and employee stand to benefit from the effective use of these funds.

#### **Intended Outcomes**

This project will significantly enhance our workforce by demonstrating our commitment to supporting existing staff in their pursuit of further education. By providing this funding, we reassure employees that they can continue their employment while attending school and training, which fosters loyalty and retention.

Moreover, as our staff gains more knowledge and skills, the Local Health Jurisdiction (LHJ) will benefit from a more qualified workforce. This, in turn, will improve the quality of care and education provided to the public through our programs.

## Budget by Year

<b>Year 1 Budget – FY 2022-23</b>	<b>Total Year 1</b>
<b>Year 2 Budget – FY 2023-24</b>	<b>Total Year 2</b>
<b>Year 3 Budget – FY 2024-25- January 2025-June 2025</b>	<b>Total Year 3</b>
Compensation Stipend	N/A
Tuition, Membership, Uniforms, Books, etc. (1 staff member)	\$1200
Part Time Extra Help Staff (Employee Coverage (1 staff)	N/A
Certification Costs	\$100
Administrative Costs including training	\$1000
<i>Total number of participants Year 1 Participant</i>	<b>\$2300</b>
<ul style="list-style-type: none"> <li><b>Year 4 Budget – FY 2025-26- July 2025-June 2026</b></li> </ul>	<b>Total Year 4</b>
Compensation Stipend	
Tuition, Uniforms, Books, etc.	
Part Time Extra Help Staff	
Licensure Costs	
Administrative Costs including training	
<i>Total number of participants Year</i>	
<b>TOTAL BUDGET REQUEST Project 1</b>	<b>\$2300</b>

## Attachment B

### Career Ladder Education and Development Program: Project Overview Template

#### *Lassen County Public Health*

#### **Project Title and (Priority Number)**

Community Health Workers- Priority #3

#### **Description of Project**

Lassen County Public Health will utilize Career Ladder funds to support up to ten (10) current staff members (Program Coordinators 1<sup>st</sup> priority, other Staff 2<sup>nd</sup> priority) to complete Community Health Workers Certification and to addend the Annual SOPHE Conference-Waves of Change: Embracing Diversity and Technology for Equity and Wellness in Long Beach, CA (April 2025)

Note: if your program incorporates stipends, please answer the following question: If future budget allocations allow for greater flexibility in stipend duration, would your program design benefit from more than 12 weeks per year?

#### **Target Audience**

Our target audience would be current Public Health Staff

#### **Why and how was this project prioritized?**

Given our rural location and the comparatively low salaries relative to nearby employers, including hospitals and state prison systems, we have prioritized this project to retain our current staff while supporting their educational advancement. By enabling staff to balance work, school and/or continuing education, both the employer and employee stand to benefit from the effective use of these funds.

#### **Intended Outcomes**

This project will significantly enhance our workforce by demonstrating our commitment to supporting existing staff in their pursuit of further education. By providing this funding, we reassure employees that they can continue their employment while attending school and training, which fosters loyalty and retention.

Moreover, as our staff gains more knowledge and skills, the Local Health Jurisdiction (LHJ) will benefit from a more qualified workforce. This, in turn, will improve the quality of care and education provided to the public through our programs.



## Budget by Year

<b>Year 1 Budget – FY 2022-23</b>	<b>Total Year 1</b>
<b>Year 2 Budget – FY 2023-24</b>	<b>Total Year 2</b>
<b>Year 3 Budget – FY 2024-25- January 2025-June 2025</b>	<b>Total Year 3</b>
Compensation Stipend	N/A
Tuition, Membership, Uniforms, Books, etc. (up to 10 staff members)	\$15,000
Part Time Extra Help Staff	N/A
Certification Costs	\$5000
Administrative Costs including training	\$5000
<i>Total number of participants Year up to 10 Participants</i>	<b>\$25,000</b>
<ul style="list-style-type: none"> <li><b>Year 4 Budget – FY 2025-26- July 2025-June 2026</b></li> </ul>	<b>Total Year 4</b>
Compensation Stipend	
Tuition, Uniforms, Books, etc.	
Part Time Extra Help Staff	
Licensure Costs	
Administrative Costs including training	
<i>Total number of participants Year</i>	
<b>TOTAL BUDGET REQUEST Project 3</b>	<b>\$25,000</b>



## Danielle Sanchez

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**From:** Guerrero, Kristen@CDPH <Kristen.Guerrero@cdph.ca.gov>  
**Sent:** Wednesday, May 14, 2025 10:52 AM  
**To:** Danielle Sanchez; Castro, Eva@CDPH  
**Cc:** Chananie, Ben@CDPH  
**Subject:** RE: CDPH Workforce Career Ladder Grant #22-11339 A1 - Grant Agreement Amendment - Lassen County

### This Message Is From an External Sender

This message came from outside your organization.

Hi Danielle,

These changes are good as is- you just need to add a date next to your signature. We want to avoid sending this back to our contracts team to revise these edits as it could cause additional delays to the execution. Our contracts team is okay with handwritten/digital changes made with a signature and date by the county.

**Kristen Guerrero (she/her)**  
Health Program Specialist II  
Director's Office  
California Department of Public Health  
Working remotely, please email me.  
[Kristen.Guerrero@cdph.ca.gov](mailto:Kristen.Guerrero@cdph.ca.gov)



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Confidential - Low

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**From:** Danielle Sanchez <DSanchez@co.lassen.ca.us>  
**Sent:** Wednesday, May 14, 2025 10:45 AM  
**To:** Guerrero, Kristen@CDPH <Kristen.Guerrero@cdph.ca.gov>; Castro, Eva@CDPH <Eva.Castro@cdph.ca.gov>  
**Cc:** Chananie, Ben@CDPH <Ben.Chananie@cdph.ca.gov>  
**Subject:** RE: CDPH Workforce Career Ladder Grant #22-11339 A1 - Grant Agreement Amendment - Lassen County

Hi, Kristen.

Attached is the document with the changes made that we spoke about on the teams meeting last week. Lassen County is requesting that these changes be made to the document in order to present to our Board of Supervisors for approval.

If this request cannot be accommodated please let me know in writing so I can present that.

I have placed this on our Board Agenda for May 27<sup>th</sup> as the deadline for our meeting on the 20<sup>th</sup> has passed.

If you have any questions, please let me know.

Thank you,



Danielle Sanchez  
Interim Public Health Director  
Assistant Director / Personnel Coordinator  
Lassen County Health & Social Services Agency  
1345 Paul Bunyan Road, Suite B  
Susanville, California 96130  
(530) 251-8128 – Phone  
(805) 201-8389 – Cell  
(530) 251-8370 – Fax  
[dsanchez@co.lassen.ca.us](mailto:dsanchez@co.lassen.ca.us)



Confidential - Low

**From:** Guerrero, Kristen@CDPH <[Kristen.Guerrero@cdph.ca.gov](mailto:Kristen.Guerrero@cdph.ca.gov)>  
**Sent:** Wednesday, May 7, 2025 9:30 AM  
**To:** Danielle Sanchez <[DSanchez@co.lassen.ca.us](mailto:DSanchez@co.lassen.ca.us)>; Castro, Eva@CDPH <[Eva.Castro@cdph.ca.gov](mailto:Eva.Castro@cdph.ca.gov)>  
**Cc:** Chananie, Ben@CDPH <[Ben.Chananie@cdph.ca.gov](mailto:Ben.Chananie@cdph.ca.gov)>  
**Subject:** FW: CDPH Workforce Career Ladder Grant #22-11339 A1 - Grant Agreement Amendment - Lassen County

Good morning Danielle,

I am following up on the below- please let me know when we can expect the signed amendment ASAP.

Thank you.

**Kristen Guerrero (she/her)**  
Health Program Specialist II  
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