

TABLE OF CONTENTS

BOARD OF SUPERVISORS' MEETING February 24, 2026

Public hearing in accordance with Government Code Section 65856 to consider a proposed ordinance amending Section 18.10.020 (Maps), repealing Section 18.10.030 (Maps on file) and repealing Appendix A (Lassen County Zoning Index Map System) of the Lassen County Code to replace the Zoning Index Maps with the Zoning Dataset from the County Geographical Information System (GIS)

| | |
|---|----|
| Board Letter | 02 |
| Draft Ordinance Amending Section 18.10.020 (Maps), repealing Section 18.10.030 (Maps on file) and repealing Appendix A (Lassen County Zoning Index Map System) of the Lassen County Code to replace the Zoning Index Maps with the Zoning Dataset from the County Geographical Information System (GIS) | 04 |
| Lassen County Planning Commission Resolution No. 2-02-26 | 05 |
| Lassen County Planning Commission Packet 2/3/26 | 07 |



County of Lassen
Department of Planning and Building Services

• Planning • Building • Environmental Health • Code Enforcement • Surveyor • Surface Mining

Gaylon F. Norwood, Director

707 Nevada Street, Suite 5

Susanville, CA 96130-3912

Main Phone: 530 251-8269

Fax: 530 251-8373

email: landuse@co.lassen.ca.us

website: www.co.lassen.ca.us

February 18, 2024

Zoning and Building

Inspection Requests

Phone: 530 257-5263

TO: Lassen County Board of Supervisors
Agenda Date: February 24, 2025

FROM: Gaylon F. Norwood, Director *GFN*

SUBJECT: Public hearing in accordance with Government Code Section 65856 to consider a proposed ordinance amending Section 18.10.020 (Maps), repealing Section 18.10.030 (Maps on file) and repealing Appendix A (Lassen County Zoning Index Map System) of the Lassen County Code to replace the Zoning Index Maps with the Zoning Dataset from the County Geographical Information System (GIS).

ACTION REQUESTED:

1. Receive report from staff and recommendation of approval from the Planning Commission; and
2. Conduct a public hearing; and
3. Introduce and adopt, by title only, the proposed ordinance.

Summary:

The Lassen County Planning Commission met on February 3, 2026, and recommended that the Board of Supervisors adopt the proposed ordinance (see attached Planning Commission resolution).

Please see the attached February 3, 2026, Planning Commission packet for more information.

GFN:mao

Enclosures: Planning Commission Resolution Number 2-02-26
February 3, 2026, Planning Commission packet

Pla/admin/file/318.01/48

ORDINANCE NO. _____

Ordinance Amending Sections 18.10.020 (Maps), Section 18.10.030 (Maps on file) and Appendix A (Lassen County Zoning Index Map System) of the Lassen County Code to Replace the Zoning Index Maps with the Zoning Dataset from the County Geographical Information System (GIS)

The following ordinance, consisting of five sections, was duly and regularly passed and adopted by the Board of Supervisors of the County of Lassen, State of California, at a regular meeting of the Board of Supervisors held on the _____ day of _____, 2026, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Chairman of the Board of Supervisors,
County of Lassen, State of California

Attest:
JULIE BUSTAMANTE
Clerk of the Board

By: _____
MICHELE YDERRAGA, Deputy Clerk of the Board

I, MICHELE YDERRAGA, Deputy Clerk of the Board of the Board of Supervisors, County of Lassen, do hereby certify that the foregoing ordinance was adopted by the said Board of Supervisors at a regular meeting thereof held on the _____ day of _____, 20____.

Deputy Clerk of the County of Lassen Board of Supervisors

**THE BOARD OF SUPERVISORS OF THE COUNTY OF LASSEN,
STATE OF CALIFORNIA, DOES ORDAIN AS FOLLOWS:**

SECTION ONE: This ordinance shall take effect thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage a summary shall be published with the names of the members voting for and against the same, once in a local newspaper of the County of Lassen, State of California.

SECTION TWO: Amend Section 18.10.020 of the Lassen County Code to read as follows:

18.10.020 GIS Zoning Dataset

- (1) Map System Adopted – GIS Zoning Dataset. There is hereby adopted a Geographical Information System (GIS) dataset; the dataset is stored in Lassen’s spatial database and comprises polygonal features that serve as a digital representation of the zoning districts within the jurisdiction of Lassen County.
- (2) Contents of GIS Zoning Dataset. These polygonal features contain attribute information delineating zoning districts and referencing the ordinance(s) which created them.
- (3) The zoning shown or described in the applicable zoning ordinance supersedes the zoning shown on the GIS Zoning Dataset. Any errors or zoning changes confirmed by the Planning and Building Services Department and/or the Planning Commission shall result in said GIS Zoning Dataset being appropriately updated as soon as possible. The process governing uncertainty described in Section 18.10.010 shall be followed.
- (4) The Lassen County Planning and Building Services Department is responsible for maintaining and updating the GIS Zoning Dataset, as needed.

SECTION THREE: Section 18.10.030, Maps on file, is hereby deleted in its entirety.

SECTION FOUR: Appendix A, Lassen County Zoning Index Map System, of Chapter 18.10, Establishment of Districts/Maps, is hereby deleted in its entirety.

SECTION FIVE: If any section, subsection, sentence, clause, or phase of this ordinance is for any reason held to be unconstitutional and invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The Board of Supervisors hereby declares that it would have passed this ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

RESOLUTION NO. 2-02-26

RESOLUTION OF THE LASSEN COUNTY PLANNING COMMISSION RECOMMENDING THAT THE BOARD OF SUPERVISORS ADOPT AN ORDINANCE AMENDING SECTION 18.10.020, REPEALING SECTION 18.10.030 (MAPS ON FILE), AND REPEALING APPENDIX A OF CHAPTER 18.10 OF THE LASSEN COUNTY CODE. (File #318.01.48)

WHEREAS, the Lassen County Planning Commission, after due notice and public hearing conducted on February 3, 2026, in accordance with Section 65854 of the Government Code, has considered Zoning Text Amendment #318.01.48, filed by Lassen County, proposing revisions to the Lassen County Zoning Ordinance, Title 18, modifying Section 18.10.020, repealing Section 18.10.030 and repealing Appendix A.

WHEREAS, the Board of Supervisors will consider Zoning Text Amendment #318.01.48 at a future public hearing in accordance with Section 65856 of the Government Code; and

WHEREAS, the Lassen County Planning Commission is an advisory body to the Lassen County Board of Supervisors; and

WHEREAS, the Lassen County Environmental Review Officer has recommended that the Board of Supervisors find that the proposed ordinance is exempt from the California Environmental Quality Act (CEQA) in accordance with Sections 15061(b)(3) of the CEQA Guidelines.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The above recitals are true and correct; and
2. The Planning Commission hereby concurs with the Environmental Review Officer that the proposed ordinance is exempt from the California Environmental Quality Act (CEQA) in accordance with Sections 15061(b)(3) of the CEQA Guidelines.
3. The proposed ordinance is consistent with the Lassen County General Plan.
4. The Planning Commission hereby recommends that the Board of Supervisors adopt the proposed ordinance presented to the Planning Commission on February 3, 2026.

Resolution: 2-02-26
Page 2 of 2

PASSED AND ADOPTED at a regular meeting of the Planning Commission of the County of Lassen, State of California, on the 3rd day of February 2026, by the following vote:

AYES: Commissioners Clark, Solomon, Corder and Askew

NOES: None

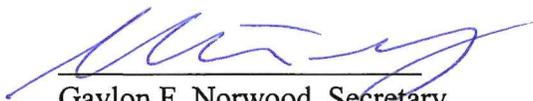
ABSTAIN: None

ABSENT: Commissioner Gatie



Chairman Lassen County Planning Commission

ATTEST:



Gaylon F. Norwood, Secretary
Lassen County Planning Commission

By Matt C. R. May
x/pla/admin/files/318.01.48/PC resolution"



County of Lassen
Department of Planning and Building Services

• Planning • Building • Environmental Health • Code Enforcement • Surveyor • Surface Mining

Gaylon F. Norwood, Director
707 Nevada Street, Suite 5
Susanville, CA 96130-3912
Main Phone: 530 251-8269
Fax: 530 251-8373
email: landuse@co.lassen.ca.us
website: www.co.lassen.ca.us

January 28, 2025

Zoning and Building
Inspection Requests
Phone: 530 257-5263

TO: Lassen County Planning Commission
Agenda Date: February 3, 2026

FROM: Gaylon F. Norwood, Director *MFN*

SUBJECT: Make a recommendation to the Board of Supervisors regarding an ordinance amending Section 18.10.020 (Maps), repealing Section 18.10.030 (Maps on file) and repealing Appendix A (Lassen County Zoning Index Map System) of the Lassen County Code to replace the Zoning Index Maps with the Zoning Dataset from the County Geographical Information System (GIS)

Summary:

Attached is a draft ordinance for the consideration of the Planning Commission. The Planning Commission will make a recommendation to the Board of Supervisors.

The primary intent of the draft ordinance is to replace the Zoning Index Map (ZIM) books with a Geographic Information System for mapping zoning ordinances adopted by the Board of Supervisors by amending Section 18.10.020. The ZIM books are large 18-inch by 24-inch map books that are intended to document zoning ordinances.

The existing language reads as follows:

- (1) Map System Adopted—Zoning Index Map. There is adopted a system of zoning maps comprising all of the territory within the boundaries of the county of Lassen, numbered 1 through 423. The zoning map system is depicted upon a zoning index map showing the location within the county of Lassen of each respective zoning map. A true copy of the zoning index map is attached as Appendix A to this chapter.
- (2) Contents of Zoning Maps. Each zoning map shall delineate as accurately as possible the boundaries of each zoning district currently existing within the territory depicted on the zoning map, and identify, through the designations assigned in Chapter 18.08 the classes of such districts or combinations thereof.
- (3) References to Zoning Maps. Each zoning ordinance containing a description of territory to be reclassified as to zoning districts or permitted use shall contain a reference to each zoning map depicting the affected territory or portion thereof.

The proposed language reads as follows:

- (1) Map System Adopted – GIS Zoning Dataset. There is hereby adopted a Geographical Information System (GIS) dataset; the dataset is stored in Lassen’s spatial database and comprises polygonal features that serve as a digital representation of the zoning districts within the jurisdiction of Lassen County.
- (2) Contents of GIS Zoning Dataset. These polygonal features contain attribute information delineating zoning districts and referencing the ordinance(s) which created them.
- (3) The zoning shown or described in the applicable zoning ordinance supersedes the zoning shown on the GIS Zoning Dataset. Any errors or zoning changes confirmed by the Planning and Building Services Department and/or the Planning Commission shall result in said GIS Zoning Dataset being appropriately updated as soon as possible. The process governing uncertainty described in Section 18.10.010 shall be followed.
- (4) The Lassen County Planning and Building Services Department is responsible for maintaining and updating the GIS Zoning Dataset, as needed.

The ordinance would also repeal Section 18.10.030 and Appendix A since these sections would not be necessary if the above language were adopted.

Adoption Process:

The proposed ordinance is being considered in accordance with section 65853 et seq (Zoning Amendment Procedures) of the California Government Code. In summary, both the Planning Commission and the Board must each conduct a public hearing before said ordinance can be adopted. In accordance with section 65857, the Board of Supervisors can introduce and adopt the ordinance at the same meeting. However, the Board must refer the proposed ordinance back to the Planning Commission, if the Board wishes to consider modifications to the proposed ordinance not considered by the Planning Commission.

California Environmental Quality Act:

The Environmental Review Officer (ERO) has determined that this proposed amendment is exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15061(b)(3). Section 15061(b)(3) states that “...*CEQA applies only to projects, which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.*” The proposed amendment merely changes the mapping system for zoning ordinance but does not change any zoning.

GFN:dch

Enclosures: Resolution making a recommendation to the Board of Supervisors
 Proposed Ordinance
 Existing County Code Chapter 18.10 (Establishment of Districts/Maps).

RESOLUTION NO. _____

RESOLUTION OF THE LASSEN COUNTY PLANNING COMMISSION RECOMMENDING THAT THE BOARD OF SUPERVISORS ADOPT AN ORDINANCE AMENDING SECTION 18.10.020, REPEALING SECTION 18.10.030 (MAPS ON FILE), AND REPEALING APPENDIX A OF CHAPTER 18.10 OF THE LASSEN COUNTY CODE. (File #318.01.48)

WHEREAS, the Lassen County Planning Commission, after due notice and public hearing conducted on February 3, 2026, in accordance with Section 65854 of the Government Code, has considered Zoning Text Amendment #318.01.48, filed by Lassen County, proposing revisions to the Lassen County Zoning Ordinance, Title 18, modifying Section 18.10.020, repealing Section 18.10.030 and repealing Appendix A.

WHEREAS, the Board of Supervisors will consider Zoning Text Amendment #318.01.48 at a future public hearing in accordance with Section 65856 of the Government Code; and

WHEREAS, the Lassen County Planning Commission is an advisory body to the Lassen County Board of Supervisors; and

WHEREAS, the Lassen County Environmental Review Officer has recommended that the Board of Supervisors find that the proposed ordinance is exempt from the California Environmental Quality Act (CEQA) in accordance with Sections 15061(b)(3) of the CEQA Guidelines.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The above recitals are true and correct; and
2. The Planning Commission hereby concurs with the Environmental Review Officer that the proposed ordinance is exempt from the California Environmental Quality Act (CEQA) in accordance with Sections 15061(b)(3) of the CEQA Guidelines.
3. The proposed ordinance is consistent with the Lassen County General Plan.
4. The Planning Commission hereby recommends that the Board of Supervisors adopt the proposed ordinance presented to the Planning Commission on February 3, 2026.

Resolution: _____
Page 2 of 2

PASSED AND ADOPTED at a regular meeting of the Planning Commission of the County of Lassen, State of California, on the 3rd day of February 2026, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Chairman Lassen County Planning Commission

ATTEST:

Gaylon F. Norwood, Secretary
Lassen County Planning Commission

x/pla/admin/files/318.01.48/"PC resolution"

ORDINANCE NO. _____

Ordinance Amending Section 18.10.020 (Maps), repealing Section 18.10.030 (Maps on file) and repealing Appendix A (Lassen County Zoning Index Map System) of the Lassen County Code to replace the Zoning Index Maps with the Zoning Dataset from the County Geographical Information System (GIS)

The following ordinance, consisting of five sections, was duly and regularly passed and adopted by the Board of Supervisors of the County of Lassen, State of California, at a regular meeting of the Board of Supervisors held on the _____ day of _____, 2026, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Chairman of the Board of Supervisors,
County of Lassen, State of California

Attest:
JULIE BUSTAMANTE
Clerk of the Board

By: _____
MICHELE YDERRAGA, Deputy Clerk of the Board

I, MICHELE YDERRAGA, Deputy Clerk of the Board of the Board of Supervisors, County of Lassen, do hereby certify that the foregoing ordinance was adopted by the said Board of Supervisors at a regular meeting thereof held on the _____ day of _____, 20____.

Deputy Clerk of the County of Lassen Board of Supervisors

**THE BOARD OF SUPERVISORS OF THE COUNTY OF LASSEN,
STATE OF CALIFORNIA, DOES ORDAIN AS FOLLOWS:**

SECTION ONE: This ordinance shall take effect thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage a summary shall be published with the names of the members voting for and against the same, once in a local newspaper of the County of Lassen, State of California.

SECTION TWO: Section 18.10.020 of the Lassen County Code is hereby amended to read as follows:

18.10.020 GIS Zoning Dataset

- (1) Map System Adopted – GIS Zoning Dataset. There is hereby adopted a Geographical Information System (GIS) dataset; the dataset is stored in Lassen’s spatial database and comprises polygonal features that serve as a digital representation of the zoning districts within the jurisdiction of Lassen County.
- (2) Contents of GIS Zoning Dataset. These polygonal features contain attribute information delineating zoning districts and referencing the ordinance(s) which created them.
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- (4) The Lassen County Planning and Building Services Department is responsible for maintaining and updating the GIS Zoning Dataset, as needed.

SECTION THREE: Section 18.10.030, Maps on file, of the Lassen County Code is hereby repealed in its entirety.

SECTION FOUR: Appendix A, Lassen County Zoning Index Map System, of Chapter 18.10, Establishment of Districts/Maps, is hereby repealed in its entirety.

SECTION FIVE: If any section, subsection, sentence, clause, or phase of this ordinance is for any reason held to be unconstitutional and invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The Board of Supervisors hereby declares that it would have passed this ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

EXISTING COUNTY CODE

§ 18.10.010

§ 18.10.020

CHAPTER 18.10
ESTABLISHMENT OF DISTRICTS/MAPS

§ 18.10.010. Establishment of districts.

- (a) The classes of districts and certain combinations thereof designated in Chapter 18.08 may be established by ordinance insofar as the designations, locations, and boundaries thereof are set forth and indicated by written description, or in various sectional district maps which may hereafter be filed and adopted and which show such designations, locations and boundaries of certain said districts. Said maps and all notations, references, data, and other information shown thereon shall become a part of this title and subject thereto, and all such written descriptions and maps shall be designated as subsections of this section.
- (b) Where uncertainty exists as to the boundaries of any of the districts designated in Chapter 18.08 as described or as shown on said sectional district maps, the following shall apply:
- (1) Where such boundaries are indicated as approximately following street and alley lines, such street and alley lines shall be construed to be such boundaries.
 - (2) Where such boundaries are indicated as approximately following lot lines, such lot lines shall be construed to be such boundaries.
 - (3) In subdivided property and where a district boundary divides a lot, the location of any such boundary, unless the same is indicated by dimensions shown upon said sectional district maps, shall be determined by the use of the scale appearing on such sectional district maps.
 - (4) In case further uncertainty exists, the planning commission, upon written application or upon its own motion, shall determine the location of such boundaries.

(Ord. 467 § 8, 1984)

§ 18.10.020. Maps.

- (1) Map System Adopted—Zoning Index Map. There is adopted a system of zoning maps comprising all of the territory within the boundaries of the county of Lassen, numbered 1 through 423. The zoning map system is depicted upon a zoning index map showing the location within the county of Lassen of each respective zoning map. A true copy of the zoning index map is attached as Appendix A to this chapter.
- (2) Contents of Zoning Maps. Each zoning map shall delineate as accurately as possible the boundaries of each zoning district currently existing within the territory depicted on the zoning map, and identify, through the designations assigned in Chapter 18.08 the classes of such districts or combinations thereof.
- (3) References to Zoning Maps. Each zoning ordinance containing a description of territory to be reclassified as to zoning districts or permitted use shall contain a reference to each zoning map depicting the affected territory or portion thereof.

