



Lassen County

Meeting Agenda

Board of Supervisors Special Meeting

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN ; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL - VICE CHAIR ; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, September 13, 2022

10:00 AM

Westwood Wellness Center
463-975 Birch St
Westwood, CA 96137

A. ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 22-044

*Next Ordinance in line for adoption: No. 2022-09

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

B. 10:00 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:15 a.m.: LASSEN NATIONAL FOREST SERVICE
SUBJECT: Verbal report from Lassen National Forest Supervisor Deb Bumpass regarding Dixie Fire post-wildfire forest restoration activities on USDA Forest Service (USFS) managed land.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1 HIGHWAY SAFETY IMPROVEMENT PROGRAM
SUBJECT: Authorize Chairman to sign letters of support for Highway Safety Improvement Program applications for funding for projects on Eagle Lake Road, Herlong Access Road, and Johnsonville-Center Road.
FISCAL IMPACT: None. On July 26, 2022, the Board of Supervisors provided direction to staff to use Transportation Development Act funding as possible matching funds.
ACTION REQUESTED: Authorize Chairman to sign.

Attachments: [220913 Pkt TDA for Highway Safety](#)

AUDITOR'S OFFICE

- 2 FUND CASH BALANCES
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of July 31, 2022.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 07-31-2022](#)

HEALTH AND SOCIAL SERVICES

- 3** GRANTS AND LOANS
SUBJECT: Community Development Block Grant (CDBG) Update.
FISCAL IMPACT: If Lassen County uses CDBG Program Income for any pre-development costs on a project and does not complete the project within five years, Lassen County will have to pay back the funds used.
ACTION REQUESTED: Approve Health and Social Services staff to proceed with a CDBG Program Income Application for the Westwood Community Center Project.

Attachments: [G3 - BOS GLD CDBG Update 09.13.2022](#)

SHERIFF'S DEPARTMENT

- 4** OPERATIONS
SUBJECT: Memorandum of Understanding (MOU) with Lassen County Office of Education for Youth Prevention Services.
FISCAL IMPACT: Revenue in the amount of \$130,000.
ACTION REQUESTED: 1) Approve the MOU; and 2) authorize the Sheriff to sign.

Attachments: [SO Attach](#)

TREASURER/TAX COLLECTOR

- 5** PORTFOLIO
SUBJECT: Treasurer's Investment Report for July 31, 2022.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 07-31-2022](#)

COUNTY CLERK-RECORDER

- 6** MINUTES
SUBJECT: Meeting Minutes of August 23, 2022.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 7** ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Behavioral Health Advisory Board meeting agenda for September 12, 2022.
b) Application for Alcoholic Beverage License(s) - Cherry Wood Winery.

Attachments: [MISC CORR](#)

OFFICE OF EMERGENCY SERVICES

- 8 LASSEN NATIONAL FOREST
SUBJECT: Approve and authorize Chairman to sign a comment letter regarding the Lassen National Forest Environmental Assessment for the Lassen Off-Highway Vehicle Motorized Vehicle Use Map (Lassen OHV MVUM) Update Project.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve; and 2) authorize the Chairman to sign.

Attachments: [220913 OHV comment letter to Lassen National Forest](#)

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

- 1 DISPOSAL OF SURPLUS EQUIPMENT
SUBJECT: Authorize County Auditor to write off depreciated value assigned to surplus equipment, Sheriff's search and rescue snow groomer, to facilitate disposal by the County Purchasing Agent.
FISCAL IMPACT: None. Equipment was purchased using Title III funding. The depreciated value is approximately \$3,432.22.
ACTION REQUESTED: 1) Determine Sheriff's search and rescue Piston Bully snow cat as "surplus property" of the County 2) Authorize County Auditor to write off the depreciated value of \$3,432.22 assigned to surplus property, and 3) Authorize the transfer of the surplus property to Lassen Community College.

Attachments: [220913 Snow Groomer-Lassen Community College](#)

FAIR

- 2 FAIR REPORT
SUBJECT: 2022 Lassen County Fair Report.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report and provide direction to staff.

Attachments: [2022 Fair Report](#)
[Charts for 2022 Revenue-5 yr Comparison](#)

PUBLIC WORKS DEPARTMENT

- 3** VIOCIUS DOG ORDINANCE
SUBJECT: Introduce and waive first reading of ordinance amending Title 8 of the Lassen County Code relating to animals as follows: Amend Chapters 8.04.300, 8.06.020, 8.06.080, 8.06.100, 8.08.020 and 8.08.060 and establish chapter 8.06.085.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report; and 2) introduce and waive the first reading of the proposed amended ordinance amending Title 8 of the Lassen County Code relating to animals, Chapters 8.04.300, 8.06.020, 8.06.080, 8.06.100, 8.08.020 and 8.08.060 and establishing chapter 8.06.085; and 3) direct the ordinance return to Board for 2nd reading or waive or 2nd reading and adoption; and/or 4) provide direction to staff.

Attachments: [220913 Proposed Ordinance Amending Title 8 -Animals](#)

COUNTY ADMINISTRATIVE OFFICE

- 4** MEMORANDUM OF UNDERSTANDING
SUBJECT: Ratification of Memorandum of Understanding (Sept 13, 2022 - Dec 31, 2023) between County of Lassen and Lassen County Deputy Sheriffs Association Employees.
FISCAL IMPACT: Varied over multiple budget units.
ACTION REQUESTED: 1) Ratify MOU with Deputy Sheriff Association Employees.

Attachments: [DSA Attach](#)

- 5** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2022 PROPOSED MEETINGS:

September 20, 2022 – 9:00 a.m. – Board Meeting

September 27, 2022 – 9:00 a.m. – Board Meeting

October 4, 2022 – No Board Meeting

October 11, 2022 – 9:00 a.m. – Board Meeting

October 18, 2022 – 9:00 a.m. – Board Meeting

October 25, 2022 – 9:00 a.m. – Board Meeting

November 1, 2022 – No Board Meeting

November 8, 2022 – 9:00 a.m. – Board Meeting

November 15, 2022 – 9:00 a.m. – Board Meeting

November 22, 2022 – 9:00 a.m. – Board Meeting

November 29, 2022 – No Board Meeting

December 6, 2022 – No Board Meeting

December 13, 2022 – 9:00 a.m. – Board Meeting

December 20, 2022 – 9:00 a.m. – Board Meeting

December 27, 2022 – 9:00 a.m. - Board Meeting

ADJOURNMENT