Lassen County

Meeting Minutes

Board of Supervisors Special Meeting

LASSEN COUNTY SUPERVISORS:
DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES, CHAIRMAN; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH, VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM

Tuesday, July 7, 2026 | **9:00 AM** | **Board Chambers, 707 Nevada Street, Susanville, CA 96130**

9:33 A.M. OPENING CEREMONIES

Present: Supervisors Scanlan, Bridges, Neely, and Albaugh. Also present: County Administrative Officer (CAO) Maury Anderson, County Counsel Gretchen Stuhr, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Ingram was absent by prearrangement.
County Counsel Andrew Plett was absent by prearrangement.

Present: 4 - Mike Scanlan, Gary Bridges, Tom Neely and Aaron Albaugh

Absent: 1 - Jason Ingram

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Scanlan.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Bridges stated closed session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh pulled Item# G2 - CalPers Publicly Available Pay Schedules (PAPS) Increasing Pay Rates, from the agenda.

A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that this Agenda be approved as amended. The motion carried by the following vote:

Aye: 4 - Scanlan, Bridges, Neely and Albaugh

Absent: 1 - Ingram

PUBLIC COMMENTS

Sheriff/Coroner John McGarva: Gave an update pertaining to the wolf issue and less than lethal hazing.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Scanlan: 1) Attended a Lassen Rural Solid Waste Management Authority (LRSWMA) meeting; 2) attended the Grand Jury induction; 3) met with the Public Works Director to discuss the Lassen County Transportation Commission; 4) attended the Clear Creek Festival and Craft Fair; 5) attended the 4th of July parade in Chester; 6) will be attending the Lassen County Air Pollution Control meeting; 7) announced July 11, 2026, would be the Paul Bunyan Festival in Westwood and would be participating in the parade.
Supervisor Neely: 1) Attended the security awareness training for the senior lunch program to be able to continue to volunteer. Discussed current events with the senior lunch program; 2) attended the Spalding side by side event; 3) attended the 4th of July parade in Spalding and announced all campgrounds were full; 4) attended a dump meeting; 5) will be attending an Air Pollution Control meeting.
Supervisor Albaugh: 1) Attended the July 3rd fairground festivities and watched the races. Commended Fair Manager Bill Payer on a job well done; 2) announced this weekend would be the Big Valley Days event in Big Valley along with the parade and additional activities on Sunday; 3) announced July 13, 2026, would be the Golden State Star Party in Big Valley; 4) announced the annual Lassen County Fair was approaching quickly.
Supervisor Bridges: 1) Attended a Cultural Competency meeting; 2) attended a Lassen-Plumas-Sierra Community Action Authority (LPSCAA) meeting; 3) attended a Nortec Executive Committee meeting; 4) attended an agenda meeting; 5) attended the Grand Jury induction; 6) stayed home for the 4th of July; 7) will be attending a Western Interstate Region (WIR) orientation on July 8, 2026; 8) will be attending a California Caucus meeting; 9) will be attending a WIR conference in New Orleans on July 16 - July 21, 2026.

BOARDS AND COMMISSIONS

BOARD OF SUPERVISORS COMMITTEE APPOINTMENT
SUBJECT: Planning and Service Area 2 Area Agency on Aging (PSA 2 AAA) Executive Board.
FISCAL IMPACT: None
ACTION REQUESTED: Consider making appointment for one (1) regular seat. (Current appointments: Bridges (R), Neely (A)).

Supervisor Bridges informed the board he would be resigning as the regular board member to the Planning and Service Area 2 Area Agency on Aging (PSA 2 AAA) Executive Board and appointed Supervisor Neely as the regular board member and Supervisor Scanlan as the alternate board member. Brief discussion was held. A motion and roll call vote was not necessary per the PSA 2 AAA bylaws.

SPALDING FIRE PROTECTION DISTRICT
SUBJECT: Two (2) vacancies on the Spalding Fire Protection District created by resignations.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider making appointment (Applicant: Kathie

Muse); term expirations December 4, 2026 (1 vacancy), and December 1, 2028 (1 vacancy).

Attachments: F2

Deputy Clerk of the Board Yderraga informed the board there were two corrections on the item. The board was not a fire protection district. The correct name was Spalding Community Services District. The applicant's name was Kathie Muse, not Karen Muse. Brief discussion was held.

A motion was made by Supervisor Scanlan, seconded by Supervisor Albaugh, that this Appointment, term to expire December 4, 2026, be approved. The motion carried by the following vote:

Aye: 4 - Scanlan, Bridges, Neely and Albaugh

Absent: 1 - Ingram

INFORMATION/CONSENT CALENDAR

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 4 - Scanlan, Bridges, Neely and Albaugh

Absent: 1 - Ingram

BOARD OF SUPERVISORS

LETTER OF SUPPORT-BUREAU OF LAND MANAGEMENT(BLM) APPLEGATE FIELD OFFICE WILDFIRE PREVENTION GRANT APPLICATION-BIG VALLEY WILDFIRE RESILIENCE PHASE 1 PROJECT
SUBJECT: A letter of support for the BLM Applegate Field Office's Wildfire Prevention Grant application for the Big Valley Wildfire Resilience Phase 1 Project. The project proposes hazardous fuels reduction and vegetation management in northwestern Lassen County to reduce wildfire risk, improve community resilience, enhance evacuation safety, and complement ongoing wildfire mitigation efforts among federal, state, and local partners.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve letter of support; and 2) authorize the Chairman to execute.

Attachments: Admin LOS attach

This Action Item was approved on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

CALPERS PUBLICLY AVAILABLE PAY SCHEDULES (PAPS) INCREASING PAY RATES
SUBJECT: Resolution adopting and providing to CalPERS Publicly Available Pay Schedules (PAPS) increasing pay rates by 3.1% effective July 5, 2026, for 1) Appointed Department Heads, Confidential Employees and Elected Officials; 2) Management and Professionals Association; 3) Peace Officers Association; 4) Peace Officers Management Association; 5) Road Workers Association; and 6) General Unit-UPEC Local 792.
FISCAL IMPACT: A 3.1% increase in salaries for six (6) bargaining units within various departments. Departments have included the increase in their respective FY 2026-27 budgets.
ACTION REQUESTED: 1) Adopt resolution; and or 2) provide direction to staff.

Attachments: G2

This item was pulled from the agenda.

PERSONNEL REPORT
SUBJECT: Personnel Movement Report for May 2026.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: 06302026_LASSEN county

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF JUNE 23, 2026
SUBJECT: Meeting Minutes of June 23, 2026.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: G4

These Minutes were approved on the Consent Agenda.

CERTIFICATION OF ELECTIONS
SUBJECT: Certified Statement of Results for the June 2, 2026, Consolidated, Statewide Direct Primary & Congressional District 1 Special Elections.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive and file the Certified Statement of Results for the June 2, 2026, Consolidated, Statewide Direct Primary & Congressional District 1 Special Elections, as per Section 15372 of the California elections Code; and 2) declare the results as per Election Code Section 15400.

Attachments: G5 Attach 1

G5 Attach 2

This Action item was approved on the Consent Agenda.

HEALTH AND SOCIAL SERVICES

PUBLIC HEALTH AGREEMENT BETWEEN LASSEN COUNTY AND LES HALL
SUBJECT: Agreement between Lassen County and Les Hall for assistance with the Medi-Cal Administrative Activities Services for the term of July 1, 2026, through June 30, 2027.
FISCAL IMPACT: The maximum amount of the agreement will not exceed $115,000 and will be paid from the Public Health Fund/Budget Unit No. 110-0731.
ACTION REQUESTED: 1) Approve the agreement with Les Hall; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: G6- BOS PH Les Hall 7.7.26

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Fish and Game Commission Regular Meeting Minutes of April 16, 2026.
b) Lassen County Planning Commission Regular Meeting Agenda for July 7, 2026.

Attachments: G7

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

HEALTH & SOCIAL SERVICES

BEHAVIORAL HEALTH AGREEMENT BETWEEN LASSEN COUNTY AND CRESTWOOD BEHAVIORAL HEALTH, INC.
SUBJECT: Agreement between Lassen County and Crestwood Behavioral Health, Inc. for a sub-acute care facility for inpatient chronic mentally ill adults for the term of July 1, 2026, to June 30, 2027.
FISCAL IMPACT: This agreement will be paid from Behavioral Health Fund/Budget Unit No.110-0751 and Mental Health Services Act Fund/Budget Unit No. 164-0752 with a maximum contract amount not to exceed $400,000.
ACTION REQUESTED: 1) Approve the agreement with Crestwood Behavioral Health, Inc, and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [H1- BOS BH Crestwood BH Inc. 7.7.26]

Director of Behavioral Health Tiffany Armstrong informed the board this item was a contract with Crestwood Behavioral Health and currently there was one individual residing at the facility. Director Armstrong gave a brief overview of the hospital and cost.

A motion was made by Supervisor Scanlan, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Scanlan, Bridges, Neely and Albaugh

Absent: 1 - Ingram

BEHAVIORAL HEALTH SECOND AMENDMENT TO THE AGREEMENT BETWEEN LASSEN COUNTY AND KINGS VIEW PROFESSIONAL SERVICES
SUBJECT: Second amendment to the agreement between Lassen County and Kings View Professional Services to extend the term of the agreement to June 30, 2027, and to add Fiscal year 2025/2026 Annual Revenue and Expenditure Report in the amount of $6,500.
FISCAL IMPACT: This agreement will be paid from Behavioral Health Fund/Budget Unit No.110-0751 and Mental Health Services Act Fund/Budget Unit No. 164-0752 with a new contract amount not to exceed $26,552 for Fiscal Year 2026-2027.
ACTION REQUESTED: 1) Approve the second amendment to the agreement with Kings View Professional Services; and 2) authorize the County Administrative Officer to execute the amendment.

Attachments: [H2- BOS BH Kings View SUD 2nd Amend 7.7.26]

Director of Behavioral Health Tiffany Armstrong stated this item was an amendment with Kings View Professional Services to extend the term of the agreement and to increase the annual cost. Director Armstrong informed the board services provided were to prepare annual reports required by the state. The additional cost would cover services to complete the 2025/2026 annual review. Director Armstrong stated there was a typo in the maximum contract amount not to exceed. The correct not to exceed amount was $29,552. Discussion was held pertaining to internal fiscal officer staffing.

A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Scanlan, Bridges, Neely and Albaugh

Absent: 1 - Ingram

BEHAVIORAL HEALTH SECOND AMENDMENT TO THE AGREEMENT BETWEEN LASSEN COUNTY AND RESTPADD, INC.

SUBJECT: Second amendment to the agreement between Lassen County and Restpadd, Inc. to extend the maximum contract amount for Fiscal Year 2025/2026 and Fiscal Year 2026/2027.
FISCAL IMPACT: This agreement will be paid from Behavioral Health Fund/Budget Unit No.110-0751 and Mental Health Services Act Fund/Budget Unit No. 164-0752 with a new maximum contract amount not to exceed $1,000,000.
ACTION REQUESTED: 1) Approve the Second amendment to the agreement with Restpadd, Inc.; and 2) authorize the County Administrative Officer to execute the amendment.

Attachments: H3- BOS BH RestPadd Inc. 2nd Amend 7.7.26

Director of Health and Social Services Tiffany Armstrong informed the board this item was an amendment with Restpadd, Inc. to increase the original amount due to additional clients being admitted in the past month. Discussion was held pertaining to the contract amount and cost per person per day. Brief discussion was held.

A motion was made by Supervisor Scanlan, seconded by Supervisor Neely, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Scanlan, Bridges, Neely and Albaugh

Absent: 1 - Ingram

RECESS: 10:29 a.m. - 10:31 a.m.

BEHAVIORAL HEALTH AGREEMENT BETWEEN LASSEN COUNTY AND THE ECHO GROUP
SUBJECT: Agreement between Lassen County and The Echo Group for Electronic Clinical Record and Accounting application programs for the term of July 1, 2026, to June 30, 2027.
FISCAL IMPACT: This agreement will be paid from Behavioral Health Fund/Budget Unit No.110-0751 and Mental Health Services Act Fund/Budget Unit No. 164-0752 with a maximum contract amount not to exceed $61,250.
ACTION REQUESTED: 1) Approve the agreement with The Echo Group; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: H4- BOS BH The Echo Group 7.7.26

Director of Behavioral Health Tiffany Armstrong informed the board this item was with the Echo Group for fiscal year 2026/2027. The Echo Group provided services for electronic clinical records and accounting application programs. This program was being used to provide reports to the state for prior fiscal years. Discussion was held pertaining to the state's negligence of record keeping.

A motion was made by Supervisor Scanlan, seconded by Supervisor Neely, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Scanlan, Bridges, Neely and Albaugh

Absent: 1 - Ingram

COUNTY ADMINISTRATIVE OFFICE

ADMINISTRATION RANGE CHANGE REQUEST
SUBJECT: Request to consider a range change for the Deputy County Administrative Officer.
FISCAL IMPACT: Approximate total cost of $12,000 per year.
ACTION REQUESTED: 1) Approve the range change for Deputy County Administrative Officer job classification from Range 34 to Range 36; and/or 2) provide direction to staff.

Attachments: H5

CAO Anderson informed the board this item was a request to increase the range pay for the Deputy CAO from a Range 34 to a Range 36. CAO Anderson stated after assessing different departments and structural changes, the second person in charge of the county should be paid to reflect those duties and responsibilities. The current Deputy CAO was also acting as the Budget Analyst. Discussion was held pertaining to the Budget Analyst position, position vacancies, additional positions, and the budget.

A motion was made by Supervisor Scanlan, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Scanlan, Bridges, Neely and Albaugh

Absent: 1 - Ingram

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Anderson reported: 1) Would be updating the board later in the month regarding budget meetings; 2) announced the Public Works department was working diligently on the cemeteries.

Supervisor Bridges stated he would be absent July 21, 2026.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:46 a.m.

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Chairman of the Board of Supervisors

Date: ___________________________

ATTEST:

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Michele Yderraga, Deputy Clerk of the Board