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**PLUMAS COUNTY COMMUNITY DEVELOPMENT COMMISSION  
BOARD OF COMMISSIONERS**

Kevin Goss, Chairperson

Regular Meeting Agenda

May 13, 2025, 9:00 A.M.

Plumas County Courthouse – Board of Supervisors Room

Roger Diefendorf, Executive Director

Cindy Ramsey, Finance Director

Tricia Romandia, Board Secretary

- I. ROLL CALL**
- II. ADDITIONS TO OR DELETIONS FROM AGENDA**
- III. APPROVAL OF CLAIMS** – Approval of claims for the period of April 11, 2025, through May 8, 2025, **Discussion, Motion**
- IV. APPROVAL OF MINUTES** – Approval of Minutes as of the April 15, 2025, Regular Meeting (Attachment IV.A) **Discussion, Motion**
- V. PUBLIC COMMENT** – Any member of the public may address the Board on matters which are within the jurisdiction of the Board. If you addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter. Please limit your comments to three (3) minutes or less.
- VI. BOARD OF COMMISSIONERS ANNOUNCEMENTS AND REPORTS** – Informational announcements by members of the Board of Commissioners regarding issues related to the Commission. Information and clarifying questions only, no discussion.
- VII. RESOLUTIONS**
  - A. PHA 5-Year Plan for the Housing Choice Voucher and Public Housing Programs Resolution 2025-003** (Attachment VII.A) **Discussion, Motion, Roll Call Vote Susan Merriman**
  - B. PHA Annual Plan for the Housing Choice Voucher and Public Housing Programs Resolution 2025-007** (Attachment VII.B) **Discussion, Motion, Roll Call Vote Susan Merriman**

**VIII. DEPARTMENTAL MATTERS**

- A. PCCDC Budget Performance Update as of March 2025 (Attachment VIII.A) – Report Cindy Ramsey
- B. Public Housing Dixie Fire Refrigerators—Report, Discussion Michelle Majeski
- C. HUD Recovery Agreement Update—Report Cindy Ramsey
- D. Brown Act Update—Report-Roger Diefendorf

**IX. PROJECTS/PROGRAMS**

**X. ADJOURNMENT** – Adjourned meeting to Tuesday June 17, 2025

**Reasonable Accommodations**

Persons with a disability may request an agenda packet in appropriate alternative formats as required by the Americans with Disabilities Act of 1990 by contacting the Secretary of the Board at (530) 283-2466 Ext 120. All persons requiring reasonable accommodations or auxiliary aids in order to effectively participate in a meeting are encouraged to make such arrangements.

**Live Stream of Meeting**

Members of the public who wish to watch the meeting are encouraged to view it online at <https://us06web.zoom.us/j/81964042958?pwd=IkOrTLagqj1jkuhqqNynoRv5henoaX.l>

**183 West Main Street, P.O. Box 319, Quincy, CA 95971  
(530) 283-2466 Fax (530) 283-2478**

# Lassen Transit Service Agency



PETE HEIMBIGNER, Executive Director  
Vacant, Transportation Planner

910b  
707 Nevada Street, Suite 4  
Susanville, CA 96130

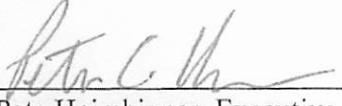
Date Posted: May 9, 2025

PHONE: 530 / 251-8305  
FAX: 530 / 251-2675  
lassentransportation.com

To: THE LASSEN TRANSIT SERVICE AGENCY:

Russ Brown, Vice Chair (City Council)  
Mandy Schuster (City Council)  
Dawn Miller (City Council)

Aaron Albaugh, Chair (Co. Supervisor)  
Jason Ingram (Co. Supervisor)  
Tom Neely (Co. Supervisor)

  
From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the Lassen Transit Service Agency has been scheduled for **Monday May 12, 2025, at 1:00 p.m.** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

For those participating remotely:

<https://us06web.zoom.us/j/84907665532>

Meeting ID: 849 0766 5532  
Passcode: 677954

The agenda is as follows:

Page (1) CONVENE

1.1 Pledge of Allegiance

1.2 Agenda Approval: Additions and Deletions

Motion Required

1. 1.3 Minutes Approval: March 10, 2025, Commissioners present: Albaugh, Ingram, Neely and Schuster

Motion Required

(2) CORRESPONDENCE / PUBLIC COMMENT

2.1 Correspondence: None.

2.2 Public Comment:

Page (3) NEW BUSINESS

5. 3.1 **Third Amendment to Agreement between LTSA and ETA Transit Systems, Inc.:** By motion, 1) approve contract renewal with ETA transit systems for the LTSA Transit Software Solution, subject to approval by LTSA Counsel, and 2) authorize Executive Director to sign agreement upon approval of LTSA Counsel.

**Motion Required**

7. 3.2 **2025/2026 Preliminary Budget:** By motion, adopt the LTSA Fiscal Year 2025/2026 Preliminary Budget

**Motion Required**

36. 3.3 **Evaluation of Community Events criteria for compliance with Federal Transit Administration and Transportation Development Act regulations:** Review Transportation Development Act (TDA) and Federal Transit Administration (FTA) regulations, evaluate Lassen County Community Events list, and provide direction to staff.

**Direction to Staff**

**(4) OTHER BUSINESS**

**Reports by Executive Director and Staff:**

- 5311 (f) report
- Hwy 139

40. 4.2 **Report by Lassen Rural Bus Manager/Staff:**

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

4.3 **Matters brought forth by the Agency:**

**Set date for the next Regular Agency Meeting: June 16, 2025**

4.4 **Adjourn**

**ITEMS SCHEDULED FOR FUTURE MEETINGS:**

- Final Budget
- Reno Route
- East County Route

cc: Board of Supervisors (Aaron Albaugh, Gary Bridges, Tom Neely, Jason Ingram, Mike Scanlon); City Council members (Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller); Caltrans District 2 (Skip Clark, Kathy Grah, Michael Oguro, Kelly Zolotoff, Kimi Taguchi); Caltrans Susanville Office (Michael Batties); CHP (Lacey Carney); Lassen County (Pete Heimbigner, Cynthia Raschein, Christine del Liano, Julie Bustamante, Samantha McMullen, Regina Schaap, Barbara Longo, Michele Ydemaga, Gaylon Norwood, Maurice Anderson); City of Susanville (Dan Newton, Bob Godman, Michael Bollinger); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Russ Burriel, Tonya Smith); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Nancy Ostmeyer); Lassen Community College (Carrie Camacho, Carrie Nyman, Roxanna Haynes; Daniel Williams); Lassen County Chamber of Commerce

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LASSEN COUNTY  
FISH, GAME COMMISSION  
707 NEVADA ST.  
SUSANVILLE, CA 96114

REGULAR MEETING AGENDA

Thursday, May 15, 2025,  
\* 7:00 p.m.\*

*Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public at the time provided on the agenda. The Commission limits testimony on matters not on the agenda to five (5) minutes per person and not more than ten (10) minutes for a particular subject.*

7:00 p.m. Call to order

Pledge of Allegiance

Roll Call

CHAIRMAN	DIST 5 - PAUL SMITH
VICE CHAIRMAN	DIST 2 - TONY ARDITO
COMMISSIONERS	DIST 1 - VACANT
	DIST 3 - CHRISTIAN SIEMER
	DIST 4 - RYAN BARNEY
ALTERNATES	DIST 3 & 4 - JESSE MIDGLEY
CLERK	DIST 3 - UVEA GRACE

Agenda Approval

Minutes Approval (previous meeting)

**Correspondence Matters Initiated by the Public** - Opportunity for the public to bring items to attention of the Commission. For information only. Any potential discussion and/or action items will be tabled until a subsequent meeting where the item can be placed on the agenda.

NOTE: no one shall address the Commission until they are recognized by the Chairperson. The person addressing the Commission shall stand before the Commission at the podium and provide their name and county of residence before offering remarks or input.

**Agency Reports** - Reports are for information only from federal and state agencies and to update the commission and public on the status of the commission budget. Information and discussion only.

- a) NRCS - Honey Lake Valley RCD - District Manager - Kelsey Siemer
- b) CDFW

- c) BLM
- d) Forest Service
- e) Lassen County Sheriff-Coroner - John McGarva
- f) Lassen County Planning & Building Department
- g) Budget Reports

**Sub-Committee Reports** - Reports on updated information from commission sub-committees on current issues of concern to the commission. For information and discussion only; any decisions requiring a vote by the commission will be tabled until subsequent meetings where the item will be placed on the agenda as an action item.

**Old Business**

- a) Wildlife Strike Prevention and Crossings Corridor  
'US 395 Wildlife Crossing Project'
- b) Raptor Projects - Status and Next Steps

**New Business**

- a) Review of Fish & Game Commission Bylaws as amended
- b) Discussion of Proposed AB 1038

**Action Items** - Items requiring discussion and a vote by the commission.

- a) none

**Announcements by Commissioners** - items of general interest. For information only.

**REMINDERS:** The next regular meeting will be June 19th @ 7:00 pm., at 707 Nevada St., in Susanville, CA.

9/04

LASSEN COUNTY FAIR  
Telephone (530) 251-8900  
[lcfair@co.lassen.ca.us](mailto:lcfair@co.lassen.ca.us)

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**Meeting Agenda**  
Lassen County Fair Advisory Board  
**Regular Meeting**  
195 Russell Avenue, Susanville, CA 96130  
May 13, 2025  
5:30 p.m.

*Any person desiring to address the Board shall first secure the permission of the presiding officer. Matters under the jurisdiction of the Board, and not on the agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to five minutes per person and not more than fifteen minutes for a particular subject.*

- A. CALL TO ORDER**
- B. OPENING CEREMONIES**  
Pledge of Allegiance
- C. AGENDA**  
Additions/Deletions  
**ACTION REQUESTED:** Approve
- D. PUBLIC COMMENT:**
- E. INFORMATION/CONSENT CALENDAR**  
(These matters are routine in nature and approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item.)  
**SUBJECT:** April 8, 2025, Fair Advisory Board Meeting Minutes  
**ACTION REQUESTED:** Approve
- F. CORRESPONDENCE:** None
- G. SUBJECT:** Jackpot May 30-31  
**ACTION REQUESTED:** Discussion
- H. SUBJECT:** Lassen County Fair  
**ACTION REQUESTED:** Discussion
- I. COMMITTEE REPORTS**
  - 1. LIVESTOCK COMMITTEE**  
**SUBJECT:** 1.) Provide report from April 17, 2025 meeting.  
**ACTION REQUESTED:** 1) Receive Report 2) Approve Minutes
  - 2. EXHIBITS COMMITTEE**  
**SUBJECT:** 1.) Provide report from April 15, 2025 meeting.  
**ACTION REQUESTED:** 1) Receive Report 2) Approve Minutes
  - 3. ENTERTAINMENT COMMITTEE**  
**SUBJECT:** 1.) Provide report from April 14, 2025 meeting.  
**ACTION REQUESTED:** 1) Receive Report 2) Approve Minutes
- J. FAIR MANAGER:**
  - a. SUBJECT:** Fair Manager Update and Financial Report
- K. MATTERS BY THE BOARD**
- L. ADJOURNMENT**

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\*\*\*\*\* PUBLIC NOTICE \*\*\*\*\*



**PLANNING AND SERVICE AREA 2 AREA AGENCY ON AGING  
(PSA 2 AAA)**

**Virtual Meeting  
of the  
PSA 2 AAA Executive Board**

Monday, May 19, 2025

10:00 a.m.

Public access information for this virtual meeting  
is available by contacting:

**PSA 2 Area Agency on Aging at:**

**530-842-1687 or [programcoordinator@psa2.org](mailto:programcoordinator@psa2.org)**

Virtual Meeting access is also available at the following locations:

**Trinity County Courthouse**  
11 Court Street, Basement Conference Room  
Weaverville

**PSA 2 Area Agency on Aging**  
208 W. Center Street, Yreka

**PSA 2 Area Agency on Aging Conference Room**  
1647 Hartnell Ave., Suite 9, Redding

**Lassen WORKs**  
1616 Chestnut St., Susanville  
Lassen Room

**Health Hub**  
701 N Main St., Alturas



Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Jill Cox  
Chairman,  
PSA 2 Executive Board

Mike Cottone  
Chairman,  
PSA 2 Advisory Council

Teri Gabriel  
Executive Director,  
PSA 2 AAA

# PSA 2 Area Agency on Aging

## Virtual Meeting of the PSA 2 AAA EXECUTIVE BOARD

Monday, May 19, 2025 - 10:00 a.m.

### AGENDA

(Items may not be heard in the order posted)

1. **Call to Order & Flag Salute** (Executive Board Chairman, Jill Cox)
2. **Roll Call** - (Establishment of a Quorum / Guest Introductions)
3. **Approval of Agenda** (Changes, additions, deletions)\*
4. **Approval of Consent Agenda** (Topics in the category may be voted on in a block as one item)\*
  - a) Minutes of the Executive Board Virtual Meeting (April 21, 2025)
  - b) Director's Administrative & Program Reports (April 2025)
  - c) Check Registers & Financials (April 2025)
5. **Open Session** (Opportunity to hear comments from the community – 3 minute limit)
6. **Executive Board's Report**
7. **Advisory Council Report** – Mike Cottone, Chairman
  - Report on Advisory Council Activities
  - Advisory Council Membership Status
  - Other

**8. Executive Director's Report – Executive Director, Teri Gabriel**

- a) Older Americans Month – 2025 Theme “Flip the Script on Aging”
- b) Older American Act Funding
- c) Master Plan for Aging Initiatives
- d) Other Agency Activity

**9. Approval of FY 2025/2026 Service Provider and Direct Service Allocations  
[Including All Amendments and Notice of Grant Awards (NGA) Activity Summaries]\***

**10. Approval to Authorize Executive Director to Sign FY 2025/2026 Service Provider Contracts & Related Amendments\***

**11. Approval of FY 2025/2026 County Match\***

**12. Approval of FY 2025/2026 Staff Benefits\***

**13. Approval of FY 2025/2026 Proposed AAA Administrative Budget and Budget Narrative\***

**14. Approval of FY 2025/2026 Proposed Ombudsman Program Budget and Budget Narrative\***

**15. New Business:**

- Next Scheduled Executive Board Virtual Meeting – Monday, June 16, 2025
  - Collaborative Virtual Meeting with PSA 2 Advisory Council
  - Elder Abuse Awareness Month

**16. Old Business:**

**17. Correspondence:**

- Incoming – Letter from Redding Area Bus Authority (RABA) Transit Manager
- Outgoing – Response Letter to RABA Transit Manager from Chairman Jill Cox

**18. Adjournment**

**\*Indicates Possible Board Action**

**Attachments:**

- Minutes of the Executive Board Virtual Meeting (April 21, 2025)
- Director's Administrative & Program Reports (April 2025)
- Check Registers & Financials (April 2025)
- FY 2024/2025 Executive Board Member Roster
- FY 2024/2025 Advisory Council Member Roster
- 2025 Older Americans Month Poster
- FY 2025/2026 Provider Allocation and NGA Activity Summary

**FY 2025/2026 County Match**

**FY 2025/2026 Staff Benefits**

**Proposed FY 2025/2026 AAA Administrative Budget and Budget Narrative**

**Proposed FY 2025/2026 Ombudsman Program Budget and Budget Narrative**

**Letter from Redding Area Bus Authority (RABA) Transit Manager**

**Response Letter to RABA Transit Manager from Chairman Jill Cox**