



Lassen County

Meeting Minutes

DRAFT

Board of Supervisors Special Meeting

Tuesday, June 25, 2024

10:00 AM

Bieber Veterans Memorial Hall
657-575 Bridge Street
Bieber, CA 96009

10:04 A.M. CALL TO ORDER

Present: Supervisors Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Gallagher was absent by pre-arrangement.

Present: 4 - Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

Absent: 1 - Chris Gallagher

Excuse: 0

Pledge of Allegiance and Invocation

The Pledge of Allegiance was formally presented by the Big Valley Junior/Senior High School Color Guard.

Discussion was held with the Big Valley Junior/Senior High School Color Guard.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Bridges, Neely, Albaugh and Ingram

PUBLIC COMMENTS

Vanessa Ingram: Discussed the upcoming recycling center.

Gary Ingram: Discussed the upcoming recycling center.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Ingram: 1) Invited everyone to attend the 4th of July parade in Chester; 2) informed everyone the Paul Bunyan Festival would be held on July 6, 2024, in Westwood; 3) announced he had been actively fighting the Rainbow Gathering and stated he was acting as a concerned citizen, not as a Lassen County representative or a Lassen County Supervisor.

Supervisor Neely: 1) Attended a Planning and Service Area - Area Agency on

Aging (PSA 2 AAA) meeting; 2) attended the Susanville Indian Rancheria (SIR) POW WOW and stated the Blue Star Moms honored the Veterans; 3) informed everyone on July 6, 2024, Spalding would be having a parade; 4) wished his wife a happy 42nd wedding anniversary.

Supervisor Bridges: 1) Attended a program at Eagle Lake Village pertaining to feeding the elderly in the Honey Lake area; 2) attended a Chamber Mixer at the casino; 3) attended a PSA 2 AAA meeting; 4) attended the SIR POW WOW; 5) attended the Rainbow Gathering meeting and greet at the Memorial Park. Thanked the Sheriff's office for patrolling the event.

Supervisor Albaugh: Thanked the county staff and fellow supervisors for coming to Big Valley for the board meeting; 2) attended a Golden State Natural Resources (GSNR) meeting; 3) announced he would be hosting the Golden State Star Party July 2nd through July 6th. Friday night would be public night; 4) wished everyone a Happy 4th of July weekend.

MATTERS SET FOR TIME CERTAIN

CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE

SUBJECT: Presentation and discussion by the California Department of Fish and Wildlife regarding management of Honey Lake, Willow Creek, and Ash Creek State Wildlife Areas in Lassen County.

FISCAL IMPACT: To be determined.

ACTION REQUESTED: 1) Receive presentation, receive public comment, and hold discussion; and 2) consider referring the item to the Lassen County Fish and Game Commission for further study with the California Department of Fish and Wildlife, and may include making Commission recommendations to the Board of Supervisors.

Attachments: [240625 Fish and Wildlife Ash Creek Packet](#)

California Department of Fish and Wildlife (CDFW) Habitat Supervisor Rob Shrag introduced the CDFW staff and stated he would be presenting three out of the six wildlife areas. Mr. Shrag discussed past projects, maintenance, future projects, staffing issues, budget cuts, junior hunts, land burns, ponds, weed control, equipment replacement, grants, grazing, noxious weed control, chemical spraying, and wildlife. Discussion was held.

SPEAKERS: CDFW Supervisor Steve Burton, Ben Roberts, Lester Shepherd, University of California Cooperative Extension Director David Lile, Morgan Higgins, Jack Newby, Miriam Lavaco, and CDFW District 1 - Ash Creek Supervisor Ray Parker.

INFORMATION/CONSENT CALENDAR

Approval of the Consent Agenda

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, to approve the Consent Agenda. The motion carried by the

following vote:

Aye: 4 - Bridges, Neely, Albaugh and Ingram

Absent: 1 - Gallagher

COUNTY ADMINISTRATIVE OFFICE

NORCAL EMS CONTRACT

SUBJECT: Modification of Agreement for EMS Services between Northern California EMS, Inc (NorCal EMS), and Lassen County establishing terms and conditions for NorCal EMS to act as the Local EMS Agency for Lassen County for the term of July 1, 2024 through June 30, 2025.

FISCAL IMPACT: Annual payment of \$30,183.60 to be paid from Fund/Budget Unit No. 100-0101.

ACTION REQUESTED: 1) Approve Modification of Agreement; and 2) authorize the Chairman to execute.

Attachments: [240625 NorCal EMS Agreement Modification](#)

This Action Item was approved on the Consent Agenda.

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF JUNE 18, 2024

SUBJECT: Meeting Minutes of June 18, 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

These Minutes were approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen County Behavioral Health Advisory Board Meeting Agenda for June 17, 2024.

b) Lassen County Planning Commission Notice of Public Hearing for July 2, 2024.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

INFORMATION SERVICES

AGREEMENT FOR LASSEN COUNTY OFFICE OF EDUCATION

SUBJECT: Agreement to provide network and technology services and

support between the County of Lassen and the Lassen County Office of Education.

FISCAL IMPACT: Paid from the Internal Services Department Fund/Budget Unit No.104-0322, or other County Departments as needed and budgeted. The amount is not to exceed \$120,000, per year.

ACTION REQUESTED: 1) Approve agreement for network and technology services and support between the County of Lassen and the Lassen County Office of Education, for a three-year period Fiscal Year 2024/2025 through Fiscal Year Fiscal Year 2026/2027); and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [BOS_062524_H1](#)

Information Services Department (ISD) Supervisor Jason Housel informed the board this item was a three year agreement with Lassen County Office of Education (LCOE) to provide network and technology services and support. ISD Supervisor Housel stated the county had a long standing relationship with LCOE and discussed the cost. Supervisor Neely asked about the services LCOE provided. ISD Supervisor Housel stated they assisted with projects, built workstations, camera and audio installation, as well as consulting. Deputy CAO Tony Shaw informed the board Robert Tally from LCOE really helped the county when the 911 emergency response system failed in and couldn't be restored. Mr. Tally and his staff of technicians were quick to respond and was able to restore the system. Deputy CAO Shaw added that he also used Mr. Tally for administrative projects pertaining to broad band and fire updates. Lassen County had been utilizing LCOE services for over 20 years. ISD Supervisor Housel stated LCOE was also assisting with the Historic Courthouse renovation that included installation of live streaming board meetings and audio. This year the county primarily worked with LCOE for a lot of security upgrades and initiatives. Brief discussion was held.

A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Bridges, Neely, Albaugh and Ingram

Absent: 1 - Gallagher

HEALTH AND SOCIAL SERVICES

LASSEN COUNTY BEHAVIORAL HEALTH DRIVING UNDER THE INFLUENCE PROGRAM

SUBJECT: Discontinuing Driving Under the Influence Program at Lassen County Behavioral Health.

FISCAL IMPACT: If program is not discontinued additional licensing and contract fees will be incurred against Mental Health Fund/Budget Unit No. 110-0751.

ACTION REQUESTED: Approve the discontinuation of the DUI Program.

Attachments: [H2-BOS - BH Lassen County DUI Program 6.25.24](#)

Health and Social Services Behavioral Health Program Manager Nichole Bond informed the board this item was a request to discontinue the Driving Under the Influence (DUI) Program. Program Manager Bond gave a brief background of the DUI Program and stated Behavioral Health didn't have the funding to continue the course and discussed the current pricing for a contracted instructor. Program Manager Bond said Behavioral Health had made an agreement with Butte County to enroll the current participants in their program. Supervisor Neely asked when a DUI offender was ordered to pay fines would the funding go to the county to pay for the DUI Program. Program Manager Bond said funding for the program came from the participants paying their bill. Participants who were in a financial burden would pay a reduced fee. DUI fines were paid to the state. Supervisor Albaugh stated he appreciated everything Behavioral Health had done.

A motion was made by Supervisor Bridges, seconded by Supervisor Neely, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Bridges, Neely, Albaugh and Ingram

Absent: 1 - Gallagher

PUBLIC WORKS DEPARTMENT

ENGINEERING DESIGN SERVICES FOR PUBLIC WORKS

SUBJECT: Bid Award: Engineering Services for Whitehead Slough Bridge (7C-70)

FISCAL IMPACT: The not-to-exceed agreement amount is \$246,129.22.

Funding will be budgeted in Fiscal Year 2024/2025 Road Construction Fund/Budget Unit No. 122-1222 and will be reimbursed through the Caltrans Highway Bridge Program. The design and associated expenditure will occur over the next several fiscal years.

ACTION REQUESTED: 1) Approve consultant agreement with Morrison Structures, Inc., to perform engineering services for the Whitehead Slough Bridge (7C-70); and 2) authorize the Public Works Director to sign an agreement with Morrison Structures for an amount not-to-exceed \$246,129.22.

Attachments: [PW Morrison Structures Attach](#)

Director of Public Works Pete Heimbigner informed the board this item was for engineering services to replace a bridge on Cappezzoli Lane. The building design was submitted for a Request for Proposal (RFP) and a consultant was selected. Director Heimbigner briefly discussed RFP submissions and bridge design standards.

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Bridges, Neely, Albaugh and Ingram

Absent: 1 - Gallagher

SB1 ROAD FUNDING

SUBJECT: SB-1 Road Maintenance and Rehabilitation Account (RMRA) Funding Fiscal Year 2024/2025.

FISCAL IMPACT: Anticipated revenue in the estimated amount \$3,573,549 from the 2024/2025 appropriation of SB 1 RMRA Funds to the Fiscal Year 2024/2025 Road Fund No. 122.

ACTION REQUESTED: 1) Approve the resolution adopting a list of projects for Fiscal Year 2024/2025 funded by SB1: The Road Repair and Accountability Act of 2017; and 2) authorize the Chairman to sign.

Attachments: [BOS Packet - 062524](#)

Director of Public Works Pete Heimbigner informed the board this item was the Senate Bill 1 (SB1) funding for all roads maintained in Lassen County. Director Heimbigner stated Public Works tried to do one large project each year and briefly discussed prior projects. The next project would be a chip seal scheduled for Grasshopper Lane in Termo. Supervisor Neely asked about purchasing equipment. Director Heimbigner stated a new paint truck and a patching machine were purchased. The equipment was more efficient and required less maintenance. Director Heimbigner also stated staff time was charged to the SB1 funding for any maintenance projects. Brief discussion was held regarding dirt roads.

A motion was made by Supervisor Bridges, seconded by Supervisor Neely, that this Resolution No. 24-037 be adopted. The motion carried by the following vote:

Aye: 4 - Bridges, Neely, Albaugh and Ingram

Absent: 1 - Gallagher

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: Apologized for being absent for the board meeting held on June 18, 2024.

RECESS: 11:44 a.m. - 11:51 a.m.

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session item:

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

CLOSED SESSION

Closed session was held from 11:51 a.m. - 12:16 p.m.

Present: Supervisors Bridges, Neely, Albaugh, and Ingram. Also present: CAO Egan, County Counsel Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Gallagher was absent by prearrangement.

Sheriff/Coroner John McGarva was present from 11:51 a.m. - 12:16 p.m.

Deputy CAO Tony Shaw was present from 11:51 a.m. - 12:16 p.m.

Budget Analyst Samantha McMullen was present from 11:51 a.m. - 12:16 p.m.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session item:

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

No reportable action.

ADJOURNMENT

There being no further business, the meeting is adjourned at 12:17 p.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board