



LASSEN COUNTY

Health and Social Services Department

- ☐ **HSS Administration**
1345 Paul Bunyan Road, Ste B
Susanville, CA 96130
(530) 251 - 8128
- ☐ **Public Guardian/Administrator**
1345 Paul Bunyan Road, Ste B
Susanville, CA 96130
(530) 251 - 8337
- ☐ **Housing & Grants**
1445 Paul Bunyan Road, Ste B
Susanville, CA 96130
(530) 251 - 8309
- ☐ **Behavioral Health**
555 Hospital Lane
Susanville, CA 96130
(530) 251 - 8108
- ☐ **Public Health**
1445 Paul Bunyan Road, Ste B
Susanville, CA 96130
(530) 251 - 8183
- ☒ **Community Social Services**
1400 Chestnut Street, Ste A
Susanville, CA 96130

LassenWORKS
1616 Chestnut Street
Susanville, CA 96130
(530) 251 - 8152

Child & Family Services
1600 Chestnut Street
Susanville, CA 96130
(530) 251 - 8277

Adult Services
1400 Chestnut Street, Ste B
Susanville, CA 96130
(530) 251 - 8158

Family Solutions/Wraparound
1400 Chestnut Street, Ste C
Susanville, California 96130
(530) 251 - 8340

Date: June 24, 2025

To: Tom Neely, Chairman
Lassen County Board of Supervisors

From: Jayson Vial, Director
Lassen County Community Social Services

Subject: First Amendment to the Memorandum of Understanding between Lassen County Community Social Services and FNK Funeral, Inc., d.b.a Fink Funeral Home for cremation of indigent persons, increasing maximum amount and extending the term. Maximum Amount to \$150,000 for the Term of January 1, 2025, through June 30, 2026.

Background:

On December 24, 2024, Lassen County Community Social Services entered into a Memorandum of Understanding with FNK Funeral, Inc., d.b.a Fink Funeral Home for indigent cremation services.

Lassen County Community Social Services is authorized under the California Health and Safety Code, §7100 and §7300, and the Welfare and Institutions Code §17009, to provide for the cremation of indigent persons in Lassen County or assistance to the decedent's next-of-kin in covering the costs of cremation when next-of-kin are unable to provide for such.

Fiscal Impact:

Funding for this Agreement will be paid from the Fund and Budget 120/0881.

Action Requested:

1) Approve the First Amendment to the Memorandum of Understanding with FNK Funeral, Inc., d.b.a Fink Funeral Home; and 2) Authorize the County Administrative Officer or Designee to execute the Amendment.

Mailing Address:
PO Box 1180
Susanville, California 96130

**FIRST AMENDMENT TO
MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN
LASSEN COUNTY COMMUNITY SOCIAL SERVICES
AND
FNK FUNERAL, INC.
d.b.a FINK FUNERAL HOME**

THIS FIRST AMENDMENT TO AGREEMENT ("Amendment") is made by and between Lassen County Community Social Services (LCCSS) and FNK Funerals, Inc. d.b.a Fink Funeral Home (FFH), a California Corporation, for the purpose of Indigent Cremation services.

1. **Recitals:** This First Amendment is made with reference to the following facts and objectives:

COUNTY and CONTRACTOR have entered into a written Agreement for the term of January 1, 2025, through December 31, 2025 (the "Agreement") in which CONTRACTOR agreed to provide cremation of indigent persons.

2. **Amendments:** The parties agree to amend the Agreement as follows:

- a. The parties desire to extend the term of the agreement for six additional months. Therefore, the term of the agreement will read:

"The term of this agreement shall be for the period of January 1, 2025, through June 30, 2026."

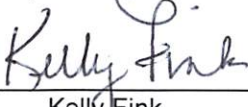
- b. The parties desire to extend the Maximum Contract Amount to include FY 2025/26. The Maximum Amount will increase to \$150,000.

3. **Effectiveness of Agreement:** Except as outlined in this First Amendment, all provisions of the Agreement signed December 19, 2024, shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates shown opposite their respective signatures.

FNK FUNERAL, INC. d.b.a FINK FUNERAL HOME

Dated: 6/18/25

By: 
Kelly Fink
President

COUNTY

Dated: _____

By: _____
Maurice Anderson
County Administrative Officer or Designee

Approved as to form:

Amanda Uhrhammer
Lassen County Counsel

Dated: 6/14/25

By: 