



# Proclamation

IN HONOR OF

## CHERYL DOUGLAS

ON HER RETIREMENT FROM THE  
LASSEN COUNTY PERSONNEL DEPARTMENT

Whereas, **CHERYL DOUGLAS** began her employment as extra help on December 10, 1990 as a Secretary in the Personnel Department; after working in several County departments and capacities, she returned to the Personnel Department as an Administrative Clerk on February 24, 2001; the position was reclassified to Program Assistant Benefits on September 1, 2001; promoted to Safety Program Coordinator I on January 19, 2009; promoted to Safety Program Coordinator II on January 19, 2010; the position was reclassified to Personnel/Risk Analyst on August 12, 2014, a position she held until her retirement on August 31, 2018; and,

Whereas, **CHERYL DOUGLAS** has performed all job functions of the Personnel Department. She provided staff supervision, assisted with collective bargaining, implementation of employee MOUs, performed recruitment, application screening, job classifications, employee orientation, benefits oversight, and job descriptions. She facilitated employee discipline recommendations/actions, payroll actions and reviewed performance evaluations. She administered County insurance policies, worker's compensation and risk management programs. She performed safety inspections and led County-wide safety meetings and safety training with Department Safety Representatives. She facilitated mandated training for supervisors and managers, including online training, and conducted Trindel Insurance Audit compliant inspections and records management. She administered the County's Personnel Rules, IIPP policies and so much more; and,

Whereas, **CHERYL DOUGLAS** will be missed for her institutional knowledge of personnel and safety matters. Her enthusiasm for the job and dedication to the health, safety and well-being of the work force is greatly appreciated. She was always professional and committed to the Department and the employees of Lassen County. She set the bar high and her seemingly endless compassion will be left behind in the hearts of her co-workers. It's time for new adventures, travel and family.

Now, Therefore Be It Resolved, by the Board of Supervisors of the County of Lassen, that **CHERYL DOUGLAS** be commended for 27 years and 9 months of service to Lassen County and that the Board of Supervisors wishes her well for many years to come.

The foregoing Proclamation was adopted at a Regular Meeting of the Board of Supervisors, County of Lassen, State of California, held on the 14th day of August 2018 at Susanville, California.



PETER LASSEN  
1800 — 1859  
Pioneer Trailblazer  
Namesake of Lassen County

A blue-toned signature of Chris Gallagher.

Supervisor CHRIS GALLAGHER, District 1  
Chairman of the Board of Supervisors

A blue-toned signature of David Teeter.

Supervisor DAVID TEETER, District 2

A blue-toned signature of Jeff Hemphill.

Supervisor JEFF HEMPHILL, District 3

A blue-toned signature of Aaron Albaugh.

Supervisor AARON ALBAUGH, District 4

A blue-toned signature of Tom Hammond.

Supervisor TOM HAMMOND, District 5



ISAAC N. ROOP  
1822 — 1869  
1st Settler of Susanville  
Provisional Governor of the  
Territory of Nevada