

FS Agreement No. 16-LE-11051360-007  
Modification No. 003**EXHIBIT A**

**COOPERATIVE LAW ENFORCEMENT ANNUAL PATROL OPERATING PLAN &  
FINANCIAL PLAN**  
Between The  
**LASSEN COUNTY SHERIFF'S DEPARTMENT**  
And the  
**USDA, FOREST SERVICE**  
**LASSEN NATIONAL FOREST**

**2017 ANNUAL OPERATING AND FINANCIAL PLAN**

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between Lassen County Sheriff's Department, hereinafter referred to as "the Cooperator," and the USDA, Forest Service, Lassen National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #16-LE-11051360-007 executed on October 6, 2015. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2016 and ending September 30, 2017.

Previous Year Carryover: \$0.00

Current FY-17 Obligation: \$12,000

**FY-2017 Total Annual Operating Plan: \$12,000**

**I. GENERAL:**

A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

**Principal Cooperator Contacts:**

Cooperator Program Contact	Cooperator Administrative Contact
Dean Growdon, Sheriff 1415 Sheriff Cady Ln Susanville, CA 96130 Phone: 530-251-8013 FAX: 530-251-2884 E-Mail: <a href="mailto:dgrowdon@co.lassen.ca.us">dgrowdon@co.lassen.ca.us</a>	Leslie Easley, Program Coordinator 1415 Sheriff Cady Ln Susanville, CA 96130 Phone: 530-251-8013 FAX: 530-251-2884 E-Mail: <a href="mailto:leasley@co.lassen.ca.us">leasley@co.lassen.ca.us</a>

**Principal U.S. Forest Service Contacts:**

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
Adam Hill, Patrol Captain Lassen National Forest 2550 Riverside Drive Susanville, CA 96130 Phone: 530-252-6400 FAX: 530-252-6420 E-Mail: <a href="mailto:adamhill@fs.fed.us">adamhill@fs.fed.us</a>	Margaret A Loftus, LE Program Support Lassen National Forest 2550 Riverside Drive Susanville, CA 96130 Phone: 530-252-6627 FAX: 530-252-6420 E-Mail: <a href="mailto:mloftus@fs.fed.us">mloftus@fs.fed.us</a>
	<b>U.S. Forest Service Grants and Agreement Contact</b>
	Geraldine C. Bordash, (Gerri) Grants Management Specialist Pacific Southwest Region 1323 Club Drive Vallejo, CA 94592-1110 Phone: 707-562-8782 FAX: 707-562-9144 E-Mail: <a href="mailto:gbordash@fs.fed.us">gbordash@fs.fed.us</a>

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

\$0.575/mile patrolled  
Per diem rate is \$42M&IE + \$60 lodging/day  
Wages at the prevailing rate of \$32.00/hour plus overtime for the individual officer at the rate of \$48.00/hour.

**II. PATROL DISPATCH SERVICES:**

A. Lassen County will be an unscheduled service.

Total reimbursement for this category shall not exceed the amount of \$2,500.

**III. PATROL ACTIVITIES:**

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

1. Patrol on following U.S. Forest Service roads:

All Forest Service roads within the Cooperator's area of jurisdiction.



2. Patrol in the following campgrounds, developed sites, or dispersed areas:

**Eagle Lake:** Vehicle and foot patrols in developed Forest Service campgrounds, including Christie, Merrill, West Eagle, Eagle and Aspen Grove, during hours conducive to criminal and/or problem activities. Patrol Wildcat Point dispersed camping area on Holiday weekends. Most patrol hours shall be between 0800-0200; Fri, Sat, Sun.

**Pegleg:** Vehicle patrols in undeveloped camping areas receiving public use, including McCoy Flat and Goumaz.

**Bogard:** Vehicle patrols in developed Forest Service campgrounds, including Bogard, Crater Lake, Butte Creek and Silver Lake. Vehicle patrols in and around Bogard Work Center

**Roxie Peconom:** Vehicle and foot patrols in and around the area of Roxie Peconom and Willard Creek campgrounds throughout the week of the Bear Dance Ceremony.

Total reimbursement for this category shall not exceed the amount of: \$9,000

Unused dispatch funds may be used for patrol activities, in which case the maximum reimbursement may not exceed the amount of: \$11,500.

#### **IV. EQUIPMENT AND SUPPLIES/TRAINING:**

*See Cooperative Law Enforcement Agreement Provision IV-J, IV-L, IV-M and IV-N for additional information*

Actual documented cost, agreed to in advance.

Total reimbursement for this category shall not exceed the amount of: \$500

NOTE: Funds not used for Equipment/Training and/or Dispatch may be used for Patrol activities.

Unused dispatch, equipment and supplies/training funds may be used for patrol activities, in which case the maximum reimbursement for patrol activities may not exceed the amount of: \$12,000.

#### **V. SPECIAL ENFORCEMENT SITUATIONS:**

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.



B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.

1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the Patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. Fire Emergency: During emergency fire suppression situations and upon request by the Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. the Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.
3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

## VI. BILLING FREQUENCY:

*See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.*

For services requested in items I, II and agreed to under III and IV, reimbursement will be based on itemized bills, along with certification that the services have been performed. Final billings for reimbursement must be received by the Forest Service before 30 Oct 2017.



A. Mail copies of itemized billing statements to:

Adam Hill, Patrol Captain  
2550 Riverside Drive  
Susanville, CA 96130

**NOTE: Verify the County Sheriff's DUNS# at [www.sam.gov](http://www.sam.gov) (SAM) for Electronic Funds Transfer (EFT) banking information. SAM will be used for all registrations and updates.**

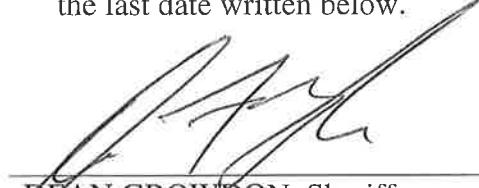
B. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$9,000	\$12,000
Patrol Dispatch	\$2,500	\$0.00
Training/Equipment	\$ 500	\$0.00
<b>Total</b>	<b>\$12,000</b>	<b>\$12,000</b>

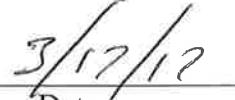
C. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-D.*

D. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement.

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.



DEAN GROWDON, Sheriff  
Lassen County



3/17/12  
Date



DAVE HAYS, Forest Supervisor  
U.S. Forest Service, Lassen National Forest



3/16/12  
Date



4/2/17

Date

DON HOANG

Special Agent in Charge, Pacific Southwest, Region 5

The authority and format of this agreement have been reviewed and approved for signature.

03/10/2017

Date

GERALDINE C. BARDASH

U.S. Forest Service, Grants Management Specialist

## Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.