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LASSEN COUNTY FAIR

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Meeting Minutes

Lassen County Fair Advisory Board

Regular Meeting

Lassen County Fair Office

195 Russell Avenue, Susanville, CA 96130

Susanville, CA 96130

March 14th, 2023

5:30 p.m.

Members Present: Holly Mueller, Tim Ochotorena, Cheryl Lauritsen, Kevin Stafford, Brian Wolf, Becky Albaugh, Claudio Bustamante.

Members Absent: Jose Pena, Randy Harlan and Brett Smith.

A. **CALL TO ORDER** The meeting was called to order at 5:34PM by President Holly Mueller.

B. **OPENING CEREMONIES**

The pledge of allegiance was led by Brian Wolf.

C. **AGENDA**

A motion was made by Kevin Stafford and a second by Cheryl Lauritsen to approve the agenda. All in favor, motion carries.

D. **INFORMATION/CONSENT CALENDAR**

A motion was made by Kevin Stafford and a second by Tim Ochotorena to approve the information and consent calendar. All in favor, motion carries.

SUBJECT: Meeting Minutes February 14th, 2023

ACTION REQUESTED: Approve

SUBJECT: Executive Committee Meeting Minutes March 6th, 2023

ACTION REQUESTED: Approve

SUBJECT: Entertainment Committee Meeting Minutes February 21st, 2023

ACTION REQUESTED: Approve

SUBJECT: Exhibits Committee Meeting Minutes February 14th, 2023

ACTION REQUESTED: Approve

SUBJECT: February 2023 General Ledger Report

ACTION REQUESTED: Approve

E. **CORRESPONDENCE – None**

F. **PUBLIC COMMENT - None**

G. **SUBJECT: Bluegrass Support**

Holly Mueller discussed what the Executive committee decided to offer the Bluegrass Festival in regards to support for pricing. She stated that she had spoken with Dan Douglas prior to the meeting and he was seeking to pay for utilities instead of splitting the camping with the fairgrounds. The Executive Committee met and determined a fair offer would be to split the camping fees in half with Mr. Douglas to cover the fairgrounds costs for hosting the event. The fair will also coordinate delivery of the stage, but Dan Douglas will be responsible for payment of the stage rental. Discussion was held whether this was a fair trade or not or what a counter would be to Dan Douglas's offer. The Executive Committee also offered to host the Thursday night Bluegrass Barbecue in return the Fair Advisory Board will keep all of the profit from the barbecue ticket sales. The Executive Committee also discussed that the Bluegrass Festival would have to share the fairgrounds with the Nata Rally who would be hosting an event in Jensen Hall for feeding members of their motorcycle club along with some camping spaces adjacent to the hall. Members also discussed a map should be generated for what areas the Bluegrass Festival could take place in and where the Nata Rally would occur. Fair manager Midgley stated it would be best that she negotiates one on one with Dan and report back what was decided. Tim Ochotorena made a motion to offer splitting the camping revenue and the fair board running the barbecue and there was a second from Kevin Stafford. All in favor, motion carries.

H. SUBJECT: Cowboy Festival Review

Fair Manager Midgley discussed this year that the cowboy festival did lose a little over \$4,000 but that she would be meeting with the interim committee to discuss improvements and set dates for next year's event.

I. COMMITTEE REPORTS:

1. *Executive* – Holly Mueller reviewed what was discussed in the meeting this included revisions of the Fair Advisory Board policy manual and that Fair Manager Midgley would be revising the policy book with the changes from the meeting. This will be brought back to the executive committee along with the Fair Advisory Board before it is passed on to the Board of Supervisors. Discussion of what support to offer the Bluegrass Festival occurred.
2. *Livestock*- Claudio Bustamante reported that steer weigh ins went well and that there were about 15 kids with 26 steers including dairy steers.
3. *Long Range planning/Site* – The next meeting is scheduled for March 16th at 5:15PM.
4. *Exhibits*- Becky Albaugh reported that the committee reviewed the progress that was being made on still exhibit judges. She also stated that Fair Manager Midgley is continuing to look for incentive items for multiple entries into the fair. Discussion was also held regarding display cases and different ways to increase exhibits at the fair. The next meeting is scheduled for April 11th at 4:30PM.
5. *Commercial/Entertainment Report*- Fair manager Midgley gave an update on where we were at for entertainment. All of the large contracts have been completed and all tickets are on sale and doing well.
6. *Interim*- Next meeting is April 4th at 5PM.
7. *Junior Fair Board*- Fair Manager Midgley reported that the Junior Fair Board met on March 13th and selected a date and time for a movie night they will be hosting. More details will be coming on that. They are also thinking about what games they would like to host during fair week.

J. MANAGER'S REPORT: Fair Manager Midgley updated the Board on the CDFA Grant and that it was submitted on March 9th for an indoor resiliency center. She stated that the fair is currently interviewing for a buildings and grounds position and that the fairgrounds is hoping to onboard a new marketing firm to help with the music festival.

K. MATTERS BY THE BOARD: All board members thanked and welcomed the two new Fair Advisory Board Members Brian Wolf and Randy Harlan.

L. ADJOURNMENT: A motion was made by Becky Albaugh and a second by Kevin Stafford. The meeting was adjourned at 6:43PM.

gmb

L A S S E N C O U N T Y F A I R

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Meeting Minutes

Lassen County Fair Advisory Board
Regular Meeting
Lassen County Fair Office
195 Russell Avenue, Susanville, CA 96130
Susanville, CA 96130
April 11th, 2023
5:30 p.m.

Members Present: Holly Mueller, Brett Smith, Tim Ochotorena, Jose Pena, Brian Wolf, Randy Harlan, Cheryl Lauritsen, Becky Albaugh, Claudio Bustamante, Kevin Stafford.

- A. **CALL TO ORDER** The meeting was called to order at 5:36 by President Holly Mueller
- B. **OPENING CEREMONIES** The Pledge of Allegiance was led by BOS Aaron Albaugh
- C. **AGENDA** The motion was made by Kevin Stafford and second by Jose Pena to approve agenda. All in favor, motion carries.

ACTION REQUESTED: *Approve*

D. INFORMATION/CONSENT CALENDAR

A motion was made by Kevin Stafford and a second by Brett Smith to approve Long Range and Livestock Committee Meeting Minutes and the March 2023 Financial Statement. All in favor, motion carries.

SUBJECT: *Meeting Minutes March 14th, 2023*

ACTION REQUESTED: *A motion was made. President Holly Mueller to see revision to the Bluegrass Festival in the March 14th meeting minutes to reflect what the executive committee discussed. Becky Albaugh thought that the other event should be mentioned. Holly Mueller stated that we will not approve meeting minutes.*

SUBJECT: *Exhibits Committee Minutes March 14th, 2023*

ACTION REQUESTED: *To be determined*

SUBJECT: *Long Range Meeting Minutes March 16th, 2023*

ACTION REQUESTED: *Approve*

SUBJECT: *Livestock Committee Meeting Minutes April 6th, 2023*

ACTION REQUESTED: *Approve*

SUBJECT: *March 2023 Financial Statement*

ACTION REQUESTED: *Approve*

- E. **CORRESPONDENCE** – None
- F. **PUBLIC COMMENT** – BOS Aaron Albaugh, suggested the use of a recorder during Fair Board Meetings.
- G. **SUBJECT:** *2023 Grand Marshal*
ACTION REQUESTED: *Select and Approve 2023 Grand Marshal*
The fair board discussed all potential nominees and came to an unanimous decision. The 2023 Grand Marshals will be Arlan and Wanda Mallery. A motion was made by Jose Pena and second by Tim Ochotorena to approve 2023 Grand Marshal. All in favor.

H. SUBJECT: 2023 Old Timer of the Year

ACTION REQUESTED: Select and Approve 2023 Old Timer of the Year

The fair board discussed all potential nominees and came to an unanimous decision. The 2023 Old Timers of the Year will be Terry and Travis Jackson. A motion was made by Jose Pena and second by Randy Harlan. All in favor.

I. SUBJECT: Committees

ACTION REQUESTED: President Holley Mueller made the following committee appointments.

2022/2023 LCFAB Standing Committees

Executive

Holly, Brett, Tim, Kaitlyn

Long Range

Tim, Jose, Kevin, Claudio, Brett

Interim

Jose, Brett, Kevin, Randy

Entertainment

Brett, Tim, Jose, Randy

Livestock

Claudio, Cheryl, Becky, Brian

Exhibit

Becky, Cheryl, Holly, Brian

JFB

Kaitlyn, Calliope, Danae and Executive Committee

J. COMMITTEE REPORTS:

1. *Executive*

Holly Mueller inquired about the bylaws. The Fair Managers appointed representation, Danae Polan, discussed how the policy book is in the process of revision and will be reviewed by Lassen County's County Council. This will be brought back to the Executive Committee along with the Fair Advisory Board before it is passes onto the Board of Supervisors.

2. *Livestock*

Claudio Bustamante reported that the upcoming weigh-ins will be held at the Fairgrounds Saturday April 29, 2023 at 8:00am and requested assistance from the Fair Board and Jr. Fair Board.

3. *Long Range planning/Site*

Tim Ochotorena reported that the scheduled work day on April 16, 2023 will be rescheduled. Time and Date: to be determined.

4. *Exhibits*

Becky Albaugh reported that they may have an extra building to fill with exhibits for fair and that they will have a team of volunteers to help assist with hanging quilts. She also suggested that each exhibit building is labeled during the time exhibitors bring their entries to the fair and that exhibitors should only bring their entries during that scheduled time.

5. *Commercial/Entertainment Report*

Brett Smith reported that fair entertainment is taken care of for this fair season.

6. *Interim*

Jose Pena reported that the last Interim Meeting was cancelled and will be rescheduled to Friday April 21, 2023.

7. *Junior Fair Board*

Danae Polan reported that the Junior Fair Board will be having their second annual movie night at the fairgrounds Friday, June 16, 2023.

- K. **MANAGER'S REPORT:** Manager was absent and will report at next meeting.
- L. **MATTERS BY THE BOARD:** All board members thanked and welcomed the two new fair board members Brian Wolf and Randy Harlan.
Aaron Albaugh informed the Fair Board that at public comment no more than a quorum (four board members) can address the comment.
Holly Mueller would like to see the updated policy book so they are aware how to function as a Lassen County Fair Board Member.
Becky Albaugh reminded the Board that CAO Richard Egan will facilitate a Brown Act Training for all Fair Board members.
Tom Neely suggested the Fair send the BOS a copy for the Agenda Meeting and Minutes.
Cheryl Lauritsen suggested a new contact list of all Fair Board Members
Brian Wolf inquired about how to handle complaints from the public. The response was to direct those to attend Public Commit.
- M. **ADJOURNMENT:** A motion was made by Jose Pena and second by Kevin Stafford. The meeting was adjourned at 6:51PM.

gmc

LASSEN COUNTY FISH AND GAME COMMISSION

707 NEVADA STREET, SUSANVILLE, CA 96130

REGULAR AGENDA
707 NEVADA STREET
THURSDAY, MAY 18, 2023
7:00 P.M.

CHAIRMAN	CHRIS O'BRIEN - DIST 1
VICE CHAIRMAN	PAUL SMITH - DIST 5
COMMISSIONERS	DIST 1 -
	DIST 2 - TONY ARDITO
	DIST 3 - CHRISTIAN SIEMER,
	DIST 4 - CHASE DAHLE
	DIST 5 - TONY MAGARRELL
ALTERNATES	DIST 3 & 4 - JESSE MIDGLEY

1. Call to Order

2. Pledge of Allegiance

3. Agenda Approval - May 18, 2023

4. Minutes Approval - April 20, 2023

5. Public Comment: Any person may address the Commission at this time upon any subject within the jurisdiction of the Lassen County Fish and Game Commission. However, any matter that requires action will be tabled for review and action at a subsequent Regular Meeting. The Commission limits testimony on matters not on the agenda to five (5) minutes per person and not more than ten (10) minutes for any particular topic. NOTE: no one shall address the Commission until they are recognized by the Chairperson. The person addressing the Commission shall stand before the Commission at the podium and provide their name and address before offering remarks or input.

6. Old Business

- a. Subcommittee Regarding Input to the CA State Fish and Game Commission/Joining With Other County Commissions on Issues - Chairman O'Brien, Commissioner Midgley and Commissioner Siemer, Alternate: Commissioner Ardito
- b. Subcommittee Regarding Marketing Strategies to the Community and to Other Fish and Game Commissions - Chairman O'Brien and Commissioner Ardito
- c. Wildlife Strike Prevention and Crossings

7. Matters Before the Commission

a. Discussion Items

- 1) Lassen County Natural Resources Tech Cortney Flather
- 2) CDFW
- 3) BLM
- 4) Forest Service
- 5) Budget Reports
- 6) Raptor Research Funding Options Discussion

b. Action Items

- 1) Vote on Proposed Changes to the Lassen County Fish and Game Commission
By-Laws/Chairman O'Brien and Commissioner Smith
- 2) Letter to the Board of Supervisors Regarding Keeping A-1 Open Until the End of
Fishing Season for Access to Eagle Lake
- 3) Letter to the Board of Supervisors in Support of Enforceable Ordinances
Regarding Attacks on Wildlife by Loose Dogs in Lassen County and the Recruitment
of a County Animal Control Officer

8. Announcements by Commissioners

9. The next Lassen County Fish and Game Commission meeting will be Thursday, June 16, 2023 at 7:00 p.m., at 707 Nevada St., in Susanville, CA.