



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM

Tuesday, November 12, 2024

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 24-050

*Next Ordinance in line for adoption: No. 2024-13

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Scott McLeran: Lassen County Peace Officers Association Management Unit (LCPOMA);

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

- 1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
- 2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
- 3. PUBLIC COMMENTS
- 4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

- 1 10:00 a.m.: UNITED STATES FOREST SERVICES
 SUBJECT: Report of activity.
 FISCAL IMPACT: None.
 ACTION REQUESTED: Receive report.

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

- 1 HONEY LAKE VALLEY RESOURCES CONSERVATION DISTRICT (RCD)
 SUBJECT: Honey Lake Valley Resources RCD board member terms to expire.
 Three (3) terms to expire November 29, 2024.
 FISCAL IMPACT: None.
 ACTION REQUESTED: Consider re-appointing Robin Hanson, Jesse Claypool,
 and Laurie Tippin.

Attachments: [E1](#)

- 2** LASSEN COUNTY CHILDREN AND FAMILIES COMMISSION (FIRST5)
SUBJECT: Vacancy on the Lassen County Children & Families Commission (FIRST5).
FISCAL IMPACT: None.
ACTION REQUESTED: Consider making appointment to Commissioner Section 3, term expiring December 31, 2025. (Applicant Andrea "Brie" Buckler).

Attachments: [F2](#)

- 3** COMMITTEE APPOINTMENTS
SUBJECT: Annual Committee Appointments for 2023-2024
FISCAL IMPACT: None
ACTION REQUESTED: Make appointments to the following Boards, Committees and Commissions:
1. Rural County Representatives of California (RCRC)
 - a. California Non-Profit Corporation
 - b. One member of Board of Supervisors. One alternate from Board of
CURRENT APPOINTMENT: Albaugh (R), Bridges (A)
 2. Golden State Finance Authority (GSFA)
 - a. Government Code section 6500, Board of Directors
 - b. One member of Board of Supervisors. One alternate from Board of Supervisors
CURRENT APPOINTMENT: Albaugh (R), Bridges (A)
 3. Golden State Connect Authority (GSCA)
 - a. Government Code section 6500, Board of Directors
 - b. One member of Board of Supervisors. One alternate from Board of Supervisors
CURRENT APPOINTMENT: Albaugh (R), Bridges (A)
 4. Rural County Representatives of California (RCRC) Environmental Services Joint Powers Agency (ESJPA)
 - a. Government Code section 6500, Joint Powers Agency.
 - b. One member of Board of Supervisors. One alternate who is staff from Solid Waste.
CURRENT APPOINTMENT: Albaugh (R), Bridges (1st A), Director of Public Works Pete Heimbigner (2nd A)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1 PERSONNEL REPORT
SUBJECT: Personnel Movement Report for September 2024.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel Report](#)

COUNTY ADMINISTRATIVE OFFICE

- 2 PEACE OFFICER MANAGEMENT ASSOCIATION
SUBJECT: Ratification of Side Letter of Agreement to negotiated Memorandum of Understanding (MOU) between County of Lassen and Peace Officer Management Association (POMA).
FISCAL IMPACT: Incremental increases over multiple budget units during the MOU term.
ACTION REQUESTED: Ratify Side Letter of Agreement with Lassen County Peace Officer Management Association amending: 1) Article 8.10 Professional Leave, specifying when the leave hours are created; and 2) Article 11.01 Health Insurance, increasing the county's monthly contributions to Medical and flex; and/or 3) provide direction to staff.

Attachments: [Side Letter Attach](#)

DISTRICT ATTORNEY

- 3 FIFTH AMENDMENT AGREEMENT PRISON PROSECUTION
SUBJECT: Request to amend agreement between the County of Lassen and Jordan Funk for prison prosecution, increase fees to align with recently increased prison defense fees.
FISCAL IMPACT: No impact to County General Fund, the contract is reimbursed through California Department of corrections and Rehabilitation.
ACTION REQUESTED: Authorize the County Administrative Officer and the Board Chairman to execute the amendment.

Attachments: [DA Memo to BOS](#)
[Fifth Amended Contract Prison Prosecution Jordan Funk](#)
[General Order 2024-06](#)

PLANNING AND BUILDING SERVICES

- 4 GEOGRAPHIC INFORMATION SYSTEMS
SUBJECT: Second Amendment to contract with Geographic Technologies Group, adding \$30,000 to the contract for a total cost of \$145,000.
FISCAL IMPACT: \$30,000 appropriated in Organization 100681, Object 302300.
ACTION REQUESTED: 1) Approve amendment; and 2) authorize the Chairman to execute the Second Amendment.

Attachments: [BOS 11-12 packet Contract 2nd Amend GTG](#)

SHERIFF'S DEPARTMENT

- 5 FINANCIAL AID PROGRAM AGREEMENT
SUBJECT: Board Resolution for 2025/2026 Application for Financial Aid and Financial Aid Program Agreement, State of California Department of Parks and Recreation, Division of Boating and Waterways.
FISCAL IMPACT: Potentially provide \$45,640 to the Lassen County Sheriff's Office for Boating Patrol Services for the 2025/2026 Fiscal Year.
ACTION REQUESTED: 1) Adopt Resolution; and 2) approve the Financial Aid Application to the State of California, Department of Parks and Recreation, Division of Boating and Waterways for program participation in the 2025/2026 Fiscal Year; and 3) authorize the Sheriff to execute the Application for Financial Aid for 2025/2026 Fiscal Year on behalf of Lassen County authorizing program participation.

Attachments: [doc06142320241102150914](#)

- 6 LEAD CORRECTIONAL TECHNICIAN RECLASSIFICATION
SUBJECT: The Sheriff's Office is requesting to reclassify the full-time equivalent position of Lead Correctional Technician from Range 16 to Range 18.
FISCAL IMPACT: The reclassification of the Lead Correctional Technician was reviewed and allocated for in the 2024/2025 budget year. No additional impact to the General Fund is anticipated.
ACTION REQUESTED: 1) Approve the reclassification of the Lead Correctional Technician from a Range 16 to a Range 18; and/or 2) provide direction to staff.

MISCELLANEOUS CORRESPONDENCE ITEMS

- 7 ACTION REQUESTED: Receive and file the following correspondence:
- a) Lassen Transit Service Agency Regular Meeting Agenda for November 4, 2024.
 - b) Lassen County Planning Commission Regular Meeting Agenda for November 5, 2024.
 - c) Planning and Service Area 2 Area Agency on Aging (PSA 2 AAA) Meeting Agenda for October 25, 2024.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

- 1 AGRICULTURAL COMMISSIONER REAPPOINTMENT
SUBJECT: Reappointment of Lassen County Agricultural Commissioner/Sealer of Weights and Measures Craig Hemphill to serve a further term of four years through November 12, 2024.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve appointment.

Attachments: [BOS Ag Comm Attach](#)

- 2 COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE
SUBJECT: Appoint regular and alternate appointees to Community Corrections Partnership Executive Committee
FISCAL IMPACT: None. ACTION REQUESTED: Make appointment to the following:
ACTION REQUESTED: Make appointment to the following:

- 1) Community Correction Partnership Executive Committee
 - a) California Penal code Sections 1230 and 12301(b)
 - b) Department Head of the County Department of Social Services or County Department of Behavioral Health
- CURRENT APPOINTMENTS: Health and Social Services Director.

Attachments: [BOS Community Correction Partnership Executive Committee Attach 1](#)
[BOS Community Correction Partnership Executive Committee Attach 2](#)

COUNTY COUNSEL

- 3** 2023/2024 LASSEN COUNTY GRAND JURY RESPONSE
SUBJECT: Lassen County Board of Supervisors response to the 2023-2024 Lassen County Grand Jury Report.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive response; and 2) authorize Chairman and the County Administrative Officer to execute letter and send reply; and/or 3) provide direction to staff.

Attachments: [241112 Grand Jury Response 2023-2024-Final](#)

DISTRICT ATTORNEY

- 4** DISTRICT ATTORNEY
SUBJECT: Department Update.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive Report.

FAIR

- 5** MASON ENTERTAINMENT EXPENDITURE APPROVAL
SUBJECT: Approval of two invoices for Mason Entertainment for services rendered at the Hidden Woods Music Festival.
FISCAL IMPACT: No additional impact. Expenditures budgeted for in the FY 24/25 budget.
ACTION REQUESTED: 1) Approve expenditures in the amount of \$31,750 and/or 2) provide direction to staff.

Attachments: [241112 Fair Packet Mason Entertainment](#)

- 6** BUDGET MODIFICATION FOR TRACTOR PURCHASE
SUBJECT: Increase Fair Expenditures and Revenues Amounts for Tractor Purchase.
FISCAL IMPACT: No impact to General Fund, expenditures are offset by grant reimbursement.
ACTION REQUESTED: 1) Increase expenditure appropriation to Fund 175 by \$29,905 (4/5ths vote required); and 2) increase revenue appropriation to Fund 175 by \$33,524 and/or; 3) provide direction to staff.

Attachments: [241112 Fair Packet Tractor Purchase](#)

HEALTH & SOCIAL SERVICES

- 7 APPOINTMENT TO PARTNERSHIP HEALTHPLAN OF CALIFORNIA COMMISSION
SUBJECT: Appointment of a Primary and Alternate to the Partnership HealthPlan of California Commission.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Appoint Ryan Nowling, Chief Executive Officer with Northeastern Rural Health Clinic to serve as the Lassen County Primary Representative on the Partnership HealthPlan of California Commission; and 2) appoint Ian Lloyd, Director with Women, Infants and Children (WIC) to serve as the Lassen County Alternate Representative on the Partnership HealthPlan of California Commission.

Attachments: [Partnership HealthPlan Attach](#)
[H7-BH Partnership Appointment 11.12.24](#)

COUNTY ADMINISTRATIVE OFFICE

- 8 HEALTH AND SOCIAL SERVICES REORGANIZATION
SUBJECT: Discussion and possible direction to staff regarding reorganization of Health and Social Services (HSS) Administration.
FISCAL IMPACT: Minimal impact to the general fund to be identified and provided to the board if action is required.
ACTION REQUESTED: Approve appointment.

Attachments: [241112 Board Memo-HSS Restructuring](#)

- 9 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2024 PROPOSED MEETINGS:

November 19 2024 – 9:00 a.m. – Board Meeting
November 26, 2024 – 9:00 a.m. – Board Meeting
December 3, 2024 – No Board Meeting
December 10, 2024 – 9:00 a.m. – Board Meeting
December 17, 2024 – 9:00 a.m. – Board Meeting
December 24, 2024 – 9:00 a.m. - Board Meeting

ADJOURNMENT