



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, August 26, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 25-020

*Next Ordinance in line for adoption: No. 2025-05

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

- 1 COMMITTEE APPOINTMENTS
SUBJECT: Lassen County Fair Advisory Board.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider making the following appointments:

Lassen County Fair Advisory Board
a) 4 Vacancies (District 1: 2 vacancies, term expiring March 31, 2029; District 3: 1 vacancy, term expiring March 31, 2027; District 5: 1 vacancy, term expiring March 31, 2027). Applications will be accepted up until the vacancies are filled.
b) Applications received: Morgan Wemple (District 5), Tim Knittel (District 5).

Attachments: [F1](#)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY CLERK-RECORDER

- 1 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 19, 2025
SUBJECT: Meeting Minutes of August 19, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

HEALTH AND SOCIAL SERVICES

- 2 AGREEMENT BETWEEN FIDELITY EHR AND LASSEN COUNTY
SUBJECT: Agreement Between Fidelity EHR and Lassen County for electronic health record software subscription with a Maximum Amount of \$59,225 for the term of execution of the agreement, and shall continue for 3 years.
FISCAL IMPACT: This Agreement will be paid from the Community Social Services Wraparound Budget Fund/Budget Unit No. 110-0754.
ACTION REQUESTED: 1) Approve the Agreement with Fidelity EHR; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

Attachments: [G2-BOS CSS Fidelity EHR 8.26.25](#)

PUBLIC WORKS DEPARTMENT

- 3 TRAINING FOR OBTAINING CLASS A LICENSE
SUBJECT: Authorize a Road Equipment Operator to attend Jiffy's Truck School
FISCAL IMPACT: Funding is available within the current 2025/2026 Fiscal Year Road Fund/Budget Unit No. 122-1221
ACTION REQUESTED: Authorize the travel, lodging, and training expense for a Road Equipment Operator to attend Jiffy's Truck School.

Attachments: [PW Attach](#)

H. DEPARTMENT REPORTS

AUDITOR/CONTROLLER/TREASURER/TAX COLLECTOR

- 1 AUDITOR/CONTROLLER/TREASURER/TAX COLLECTOR UPDATE
SUBJECT: Announcement of retirement and discussion regarding offices of the Auditor/Controller/Treasurer/Tax Collector.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.

HEALTH AND SOCIAL SERVICES

- 2** AGREEMENT #25-50135 BETWEEN THE DEPARTMENT OF HEALTH CARE SERVICES AND LASSEN COUNTY
SUBJECT: Agreement #25-50135 between the Department of Health Care Services and Lassen County for Specialty Mental Health Services (SMHS).
FISCAL IMPACT: This is a zero-dollar agreement.
ACTION REQUESTED: 1) Approve the Agreement #25-50135 with the Department of Health Care Services; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

Attachments: [H2 - 25-50135](#)

- 3** AGREEMENT #25-50100 BETWEEN THE DEPARTMENT OF HEALTH CARE SERVICES AND LASSEN COUNTY
SUBJECT: Agreement #25-50100 between the Department of Health Care Services and Lassen County for Specialty Mental Health Services (SMHS), Drug Medi-Cal Organized Delivery System (DMC-ODS) services, and/or Drug Medi-Cal (DMC) services.
FISCAL IMPACT: This is a zero-dollar agreement.
ACTION REQUESTED: 1) Approve the Agreement #25-50100 with the Department of Health Care Services; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

Attachments: [H3 25-50100](#)

COUNTY ADMINISTRATIVE OFFICE

- 4** TYLER FINANCIAL SYSTEM AND HUMAN CAPITAL MANAGEMENT IMPLEMENTATION REPORT
SUBJECT: Receive report on the implementation of the Tyler Technology financial System, Human Capital management System (HCM), and Cloud integration.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.
- 5** BUDGET UPDATE
SUBJECT: Budget update report regarding the Fiscal year (FY) 2025-2026 budget process and status.
FISCAL IMPACT: Undetermined.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.
- 6** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

PROPOSED MEETING DATES FOR 2025:

September 2, 2025 – No Board Meeting
September 9, 2025 – 9:00 a.m. – Board Meeting
September 16, 2025 – 9:00 a.m. – Board Meeting
September 23, 2025 – 9:00 a.m. – Board Meeting
September 30, 2025 – No Board Meeting
October 7, 2025 – No Board Meeting
October 14, 2025 – 9:00 a.m. – Board Meeting
October 21, 2025 – 9:00 a.m. – Board Meeting
October 28, 2025 – 9:00 a.m. – Board Meeting
November 4, 2025 – No Board Meeting
November 11, 2025 – No Board Meeting (Holiday)
November 18, 2025 – 9:00 a.m. – Board Meeting
November 25, 2025 – 9:00 a.m. – Board Meeting
December 2, 2025 – No Board Meeting
December 9, 2025 – 9:00 a.m. – Board Meeting
December 16, 2025 – 9:00 a.m. – Board Meeting
December 23, 2025 – 9:00 a.m. – Board Meeting

ADJOURNMENT