



Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, March 18, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:32 A.M. OPENING CEREMONIES

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: Interim County Administrative Officer (ICAO)/Director of Planning and Building Services Maury Anderson, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Mike Scanlan, Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Neely.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Neely announced closed session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

PUBLIC COMMENTS

Christie Palmer: Discussed comments from a prior board meeting.

Christine DeForest: Discussed the Constitution of the United States and Lassen County Republican Assembly.

Andrea Traphagen: Discussed agricultural production and taxes.

Angie Bossen: Discussed the Kimley Horn contract.

Wade Workman: President of the Lassen Sportsman's Club. Discussed the upcoming fishing derby and thanked the Board of Supervisors for their support of the event. The fishing derby will be held on May 17, 2025, with registration starting at 5:00 a.m. at the Memorial Park. Breakfast would be provided courtesy of Walmart.

Reina Davis: Discussed the Request For Proposal for the Race Track.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Ingram: 1) Attended a 395 Coalition meeting; 2) attended an Emergency Medical Services (EMS) meeting; 3) requested to donate from Discretionary Funds: \$500 to the Lassen County Farm Bureau; \$500 to the Lassen Grizzly Claybreakers; \$500 to the Doyle Seniors; \$500 to the Susanville Indian Rancheria (SIR) POW WOW; \$250 to the Lassen Sportsman's Club Fishing Derby; \$250 to the Shaffer Parent/Teacher Organization (PTO); 4) announced the Fish and Game Commission requested a Brown Act pamphlet.

Supervisor Albaugh: 1) Requested to donate from Discretionary Funds: \$250 to the Lassen Sportsman's Club Fishing Derby; \$250 to the Big Valley Bullseyes; 2) attended a Solid Waste special meeting; 3) will be attending the Fall River Big Valley annual meeting; 4) will be attending a Rural County Representatives of California (RCRC) meeting.

Supervisor Scanlan: 1) Attended a Lassen Regional Solid Waste Management Authority meeting; 2) attended a Farm Bureau Fish and Game meeting.

Supervisor Bridges: 1) Attended a NorCal EMS meeting; 2) attended the Corned Beef and Cabbage For Pets event; 3) attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting; 4) will be attending a Lassen Library Board meeting; 5) requested to donate from Discretionary Funds: \$250 to the Lassen Sportsman's Club Fishing Derby.

Supervisor Neely: 1) Attended a PSA 2 AAA meeting; 2) will be attending a pool meeting; 3) will be attending a Lassen Fire Safe Council meeting; 4) will be attending a PSA 2 AAA training; 5) the Blue Star Moms will be having a fundraiser today at the Blue Ox.

Supervisor Ingram was absent from 10:03 a.m. - 10:04 a.m.

MATTERS SET FOR TIME CERTAIN

PLANNING AND BUILDING SERVICES

SUBJECT: Submittal of the Water Year 2024 Annual Report for the Big Valley Groundwater Basin, per requirements of the Sustainable Groundwater Management Act.

FISCAL IMPACT: No known fiscal impact; reporting only.

ACTION REQUESTED: 1) Receive report; and 2) adopt a resolution directing staff to submit the Water Year 2024 Annual Report for the Big Valley Groundwater Basin to the Department of Water Resources, per requirements of the Sustainable Groundwater Management Act.

Attachments: [BOS 3-18-25 Big Valley Annual Report Packet](#)

Deputy Director of Planning and Building Services Gaylon Norwood stated this item was for the submittal of the Water Year 2024 Annual Report and read the action requested. Deputy Director Norwood stated Clay Sorenson, board member of the Big Valley Groundwater Basin Advisory Committee (BVAC) was

present online to give a presentation. Mr. Sorenson gave a power point presentation of the report and said the BVAC met and approved the Water Year Report draft. Mr. Sorenson discussed objections, milestones, basic boundary modifications, and timelines. Supervisor Albaugh asked if Mr. Sorenson had heard from the Department of Water Resources (DWR). Mr. Sorenson stated no and said he would report back to the BVAC as soon as he heard from the DWR.

A motion was made by Supervisor Bridges, seconded by Supervisor Scanlan to approve this item. Supervisor Albaugh made a motion to amend the motion with a subsequent motion to receive report, adopt the resolution, submit the Water Year Report to the DWR, and to mirror the changes of the report to match Modoc County.

SPEAKERS: Andrea Traphagan.

A subsequent motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, to receive report, adopt the Resolution No. 25-008, submit the Water Year Report to the DWR, and to mirror the changes of the report to match Modoc County. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COMMUNITY SOCIAL SERVICES

SUBJECT: Proclamation: Social Worker Month - March 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Adopt Proclamation.

Attachments: [D2 - CSS Social Work Proclamation 03.18.25](#)

Director of Community Social Services Jayson Vial stated he was joined in the audience with social workers that ran this vital resource for the community. March was Social Worker Month. Staff introduced themselves.

SPEAKERS: Catherine Nielsen, Jennifer McArthur, Lisa Chandler, Tina Kennemore, Kimberly Adams, Jeremy Maze, Jessie Tolin, and Evelyn Patty.

A motion was made by Supervisor Ingram, seconded by Supervisor Scanlan, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

10:20 a.m.: LASSEN NATIONAL FOREST

SUBJECT: Report of activity.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

Lassen National Forest Eagle Lake District Ranger Bobbette Jones introduced herself and stated she was present to support Stephanie Cox. Lassen National

Forest Partnership Coordinator Stephanie Cox introduced herself. Ms. Cox discussed funding opportunities, uses of funding, recommended projects, eligibility, and the Resource Advisory Committee. Supervisor Albaugh asked if there was a new Forest Supervisor for Lassen. Ms. Cox stated no and they were still acting under the acting supervisor. Ms. Jones stated the position would be filled in the next round. Ms. Cox discussed the process of recruitment for the Resource Advisory Committee, Fredonyer Trail, and the spotted owl habitat. Director of Public Works Pete Heimbigner asked when the spotted owl became a species of concern and said he believed the communities project was approved prior to the spotted owl being an issue. Director Heimbigner stated this project was ready to execute and was supported by every forest supervisor and the Lassen Ranger, and now the project was being halted. Additional discussion was held pertaining to wolves, funding, virtual fencing, and the Resource Advisory Committee process of advertising and appointment.

SPEAKERS: Elizabeth Norton of the Interagency Trails Coalition.

RECESS: 11:06 a.m. - 11:10 a.m.

BOARDS AND COMMISSIONS

CLEAR CREEK COMMUNITY SERVICES DISTRICT

SUBJECT: Consider making appointment(s) to fill three (3) vacancies on the Clear Creek Community Services District board created by resignations.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider appointing Debbie Jennings-Meeks and/or Taryn Purcell; two (2) term expirations of December 4, 2026, and one (1) term expiration of December 1, 2028.

Attachments: [F1](#)

Supervisor Scanlan made a motion to appoint Debbie Jennings-Meeks and Taryn Purcell for a term of one year. Deputy Clerk of the Board Yderraga stated there were two (2) term expirations of December 4, 2026, and one (1) term expiration of December 1, 2028. Supervisor Scanlan amended his motion to include both appointments to expire on December 4, 2026.

Supervisor Albaugh was absent from 11:10 a.m. - 11:12 a.m.

A motion was made by Supervisor Scanlan, seconded by Supervisor Bridges, that these Appointments be approved as amended. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

PLANNING AND SERVICE AREA 2 AGENCY ADVISORY COUNCIL (PSA 2 AAA)

SUBJECT: Vacancy on the Planning and Service Area 2 Agency on Aging Advisory Council.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making re-appointment. (Tina Kennemore).
Term to expire April 13, 2029.

Attachments: [F2](#)

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Appointment be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

INFORMATION/CONSENT CALENDAR

Approval of the Consent Agenda

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

BOARD OF SUPERVISORS

DISCRETIONARY FUNDS - SUPERVISOR BRIDGES

SUBJECT: Request to designate: 1) \$500 Susanville Indian Rancheria POW-WOW; 2) \$250 to the Lassen County Historical Society; and 3) \$250 to the Sportsman's Club Fishing Derby; 4) \$250 to Lassen Family Services for CASA; 5) \$250 to the Lassen Grizzly Claybreakers.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF FEBRUARY 18, 2025

SUBJECT: Meeting Minutes of February 18, 2025. Correction to Minutes for Item# H8 - NorCal EMS Joint Powers Authority (JPA). The vote was not recorded.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve amended Minutes.

Attachments: [AMENDED DRAFT MINS 2025-02-18](#)

These Minutes were approved on the Consent Agenda.

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen Transit Service Agency Regular Meeting Agenda for March 10,

2025.

b) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Executive Board Meeting agenda for March 17, 2025.

c) Plumas County Community Development Commissioner Board of Commissioners Regular Meeting Agenda for March 18, 2025.

d) Lassen County Fair Regular Meeting of the Exhibit Committee Agenda for March 18, 2025.

e) Lassen County Fair Regular Meeting of the Entertainment Committee and Interim Committee Agenda for March 18, 2025.

f) Lassen County Fair Regular Meeting of the Livestock Committee Agenda for March 19, 2025.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

DEPARTMENT REPORTS

BOARD OF SUPERVISORS

NORCAL Emergency Medical Services (EMS) JOINT POWERS AUTHORITY (JPA)

SUBJECT: Ratification of a Joint Powers Authority Agreement with NorCal EMS.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Ratify JPA with NorCal EMS; and 2) authorize the Chairman to execute the agreement.

Attachments: [H1](#)

County Counsel Uhrhammer stated this item was the NorCal EMS Joint Powers Authority (JPA) that was approved at the prior Board of Supervisors meeting. This item was being brought back due to an error in the action requested. The agreement needed to be signed by the Chairman and not the County Administrative Officer. The action presented was to ratify the agreement and authorize the Chairman to execute. Brief discussion was held pertaining to NorCal EMS JPA board appointments.

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COUNTY COUNSEL

RALPH M. BROWN ACT VIOLATION

SUBJECT: Brown Act violation corrective action.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve corrective action letter and commit to refrain from further similar acts; and 2) agree board to undergo additional Brown Acting training; and/or 3) provide direction to staff.

Attachments: [H2](#)

County Counsel Uhrhammer stated this item was being brought back as a corrective action to the previous letter submitted by the District Attorney finding a Brown Act violation. This would preclude the Brown Act violation and ensure violations would not happen again. County Counsel Uhrhammer also requested the Board of Supervisors under agreement, to attend another Brown Act training. Supervisor Albaugh asked when the training would occur. County Counsel Uhrhammer said it would be at the convenience of the board. Brief discussion was held.

A motion was made by Supervisor Scanlan, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

ICAO Anderson: Nothing to report.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:20 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board