

DEPARTMENT of PUBLIC WORKS

County of Lassen



PETE HEIMBIGNER, Director
Public Works/Road/Transportation

707 Nevada Street, Suite 4
Susanville, CA 96130

■ 530) 251-8288
FAX: (530) 251-2675

April 12, 2024

TO: Board of Supervisors

FROM: Department of Public Works
Agenda Date – April 23, 2024

SUBJECT: Letter of Understanding Between Lassen County and Lassen County Transportation Commission for a Caltrans Sustainable Communities Comprehensive Grant to Augment the County's GIS Upgrade Project.

RECOMMENDATION: That the Board of Supervisors: 1) Approve Letter of Understanding between Lassen County and Lassen County Transportation Commission; 2) Authorize the Director of Public Works to sign the Letter of Understanding.

DISCUSSION: Previously on February 28, 2023 the Board approved a letter of support (attached) for Lassen County Transportation Commission's effort to apply for a Sustainable Transportation Planning Grant to add additional funding to the upgrade of the County's GIS system improvement project.

FINANCIAL IMPACT: Funding for this project will come from Caltrans Sustainable Planning Grant. In kind staff time will be used for the required match.

OTHER AGENCY INVOLVEMENT: Caltrans and Lassen County Transportation Commission

DEPARTMENT APPROVAL:

A handwritten signature in black ink, appearing to read "Pete C. Heimbigner".

REVIEWED FOR AGENDA:



LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANNING AGENCY

John L. Clerici, Executive Secretary

555 CAPITOL MALL, SUITE 600
SACRAMENTO, CA 95814

P.O. Box 1028
SUSANVILLE, CA 96130

March 18, 2023

Mr. Pete Heimbigner
Director
Department of Public Works/Transportation
County of Lassen
707 Nevada Street, Suite 4
Susanville, CA 96130-3912

Mr. Heimbigner:

As we have discussed previously, this letter is intended to provide some structure around the execution of the Sustainable Communities Grant supporting Lassen Counties GIS Plan. Specifically, this letter provides for an agreement on the fundamental assumption made between Lassen County and the Lassen County Transportation Commission as part of pursuing grant funding for the project.

This agreement is made and entered by and between the County of Lassen, (Lassen County) and the Lassen County Transportation Commission (LCTC). At the request of Lassen County, the LCTC agreed to apply for a Caltrans Sustainable Communities Competitive grant to augment County efforts to update their countywide GIS system. The augmentation would be used to include the City of Susanville, and the Susanville Indian Rancheria, and would develop GIS layers that would benefit regionwide transportation planning efforts across multiple modalities.

In March 2023 the LCTC submitted an application for Caltrans grant funding in the amount of \$129,829 (with the \$40,171 match) and was awarded the grant on August 31, 2023 (subsequent negotiations with Caltrans reduced the match requirement to \$16,821). A request for proposal to acquire consultant services to implement the grant was issued in November 2023, resulting in a qualified response from the firm Geographic Technologies Group (GTG). A fully executed contract between the LCTC and GTG was entered into on January 2, 2024. The term of the contract extends to June 30, 2026. However, work is anticipated to be completed by December 31, 2024.

The following were agreed to between Lassen County and the LCTC prior to applying for the grant:

- The LCTC is responsible for grant invoicing to Caltrans, and to enter into a contractual agreement with the selected contractor (procured through competitive bid).
- Lassen County is responsible for all contract management (beyond the Caltrans invoicing mentioned above) and will manage the completion of all contract deliverables, and coordinate activities necessary to deliver the project within the timeline identified in the contract (attached).
- Invoices will follow the format described in the consulting contract.
- Lassen County is also responsible for the required grant match of \$16,821 which can be provided by County General Funds (or other source) or in-lieu of payments (time spent by staff managing the contract).

Agreed to by the following:

By: _____ Dated: _____
John Clerici - LCTC
Executive Secretary

By: _____ Dated: _____
Pete Heimbigner
Public Works Director – Lassen County

Approved as to Form:


Amanda Uhrhammer
County Counsel

Dated: 4/1/24 _____

DEPARTMENT of PUBLIC WORKS

County of Lassen



PETE HEIMBIGNER, Director
Public Works/Transportation

LCTC
2023/21

707 Nevada Street, Suite 4
Susanville, CA 96130

530) 251-8288
FAX: (530) 251-2675

February 23, 2023

TO: Board of Supervisors
Agenda Date: February 28, 2023

FROM: Public Works/Transportation

SUBJECT: Letter of support for Lassen County Transportation Commission's Sustainable Transportation Planning Grant Application

RECOMMENDATION: The Board of Supervisors consider approving a letter of support for Lassen County Transportation Commission's Sustainable Transportation Planning Grant Application (draft letter attached).

DISCUSSION: At its regular scheduled meeting on February 14, 2023, the board of supervisors authorized the Chairman to execute an agreement between Lassen County and Geographic Technologies for Geographic Informational System services. The Sustainable Transportation Planning Grant could provide additional funding for that agreement and may extend the scope of service to include the City of Susanville.

The Sustainable Transportation Planning Grant Program was created to support the California Department of Transportation's (Caltrans) Mission: Provide a safe and reliable transportation network that serves all people and respects the environment. The Sustainable Transportation Planning Grant includes:

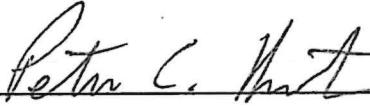
- Sustainable Communities Grants (\$29.5 million) to encourage local and regional planning that supports state goals, implements Regional Transportation Plan (RTP) Sustainable Communities Strategies (SCS) (where applicable), and to ultimately achieve the State's greenhouse gas (GHG) reduction target of 40 and 80 percent below 1990 levels by 2030 and 2050, respectively
- Climate Adaptation Planning Grants (\$50 million) support local and regional identification of transportation-related climate vulnerabilities through the development of climate adaptation plans, as well as project-level adaptation planning to identify adaptation projects and strategies for transportation infrastructure
- Strategic Partnerships Grants (\$4.5 million) to identify and address statewide, interregional, or regional transportation deficiencies on the State highway system in partnership with Caltrans. A sub-category funds transit-focused planning projects that address multimodal transportation deficiencies

In cooperation with the Lassen County Transportation Commission, staff plans to apply for grant through the Sustainable Communities Competitive and Technical program to provide additional funding for that agreement and may extend the scope of service to include the City of Susanville. The grant minimum is \$50,000 for underserved communities, which includes rural communities of 50,000 or less, and requires a local match of 11.47%.

ALTERNATIVE: Not Approve.

FINANCIAL IMPACT: May augment available funding for the agreement between Lassen County and Geographic Technologies for Geographic Informational System services

OTHER AGENCY INVOLVEMENT: City of Susanville, Lassen County Transportation Commission

DEPARTMENT APPROVAL: 

REVIEWED FOR AGENDA: _____

County of Lassen
BOARD OF SUPERVISORS



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County Administration Office
221 S. Roop Street, Suite 4
Susanville, CA 96130
Phone: 530-251-8333
Fax: 530-251-2663

February 28, 2023

Subject: Supporting Lassen County Transportation Commission's Sustainable Transportation Planning Grant Application

Dear John Clerici:

I'm writing to express my strong support for the Lassen County Transportation Commission's Sustainable Transportation Planning Grant Application to enhance GIS data collection and data sharing for Lassen County.

The County of Lassen endorses and supports the efforts by the Lassen County Transportation Commission (LCTC) to enhance GIS data collection and sharing in order to increase accessibility and safety for the citizens of Lassen County. It is important for our region to promote the use of technology and innovative designs and support the economic vitality of the area. For rural communities like Lassen County, it is grants like these that are essential in helping us to reach our goals and improve the quality of life for our residents.

GIS data collection and sharing will improve the regions ability to make strategic planning and development decisions for transportation, zoning, housing and economic development for one of the most rural regions in the State of California. Accessibility of up-to-date GIS data is at the core of every planning effort for any region.

Sincerely,

A handwritten signature in cursive ink that reads "Gary Bridges".

GARY BRIDGES, Chairman
Lassen County Board of Supervisors