



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, December 9, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 25-028

*Next Ordinance in line for adoption: No. 2025-08

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Anticipated litigation. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case.

2) Conference with Labor Negotiator Andrew Plett: a) Lassen County Peace Officers Association (LCPOA); and b) United Public Employees of California (UPEC);

3) Employee performance evaluation: Director of Child Support Services.

4) Liability Claim; - Claimant: David Fennel, Agency claimed against: County of Lassen.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: CHARITABLE DONATIONS FROM LASSEN COUNTY IN PARTNERSHIP WITH PG&E
SUBJECT: Present charitable donations to Lassen Family Services Court Appointed Special Advocates, in the amount of \$1,500, and Holiday with A Hero, in the amount of \$1,000.
FISCAL IMPACT: No impact to the Lassen County General Fund. Funding available through PG&E grant funding. To be paid out of Fund 103.
ACTION REQUESTED: 1) Present donations; and/or 2) provide direction to staff.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY CLERK-RECORDER

- 1 CERTIFICATION OF ELECTIONS
SUBJECT: Certified Statement of Results for the November 4, 2025, Statewide Special Election.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive and file the Certified Statement of Results for the November 4, 2025, Statewide Special Election, as per Section 15372 of the California Elections Code; and 2) declare the results as per Election Code Section 15400.

Attachments: [Certified Stmt of Results November 4, 2025 Special Elec](#)

- 2 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF NOVEMBER 18, 2025
SUBJECT: Meeting Minutes of November 18, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

HEALTH AND SOCIAL SERVICES

- 3 LEASE AGREEMENT BETWEEN LASSEN COUNTY AND LEAF CAPITAL FUNDING, LLC
SUBJECT: Lease Agreement between Lassen County and LEAF Capital Funding, LLC
In the amount of \$16,191 for the term of December 2025 through March 2031 for a replacement Kyocera MA6001ci OMNIA copier machine through Forest Office Equipment.
FISCAL IMPACT: This agreement will be paid from the Fund/Budget Unit No. 110-0731.
ACTION REQUESTED: 1) Approve the Lease Agreement with LEAF Capital Funding, LLC.; and 2) authorize the County Administrative Officer or Designee to execute the Agreement.

Attachments: [G3- BOS PH LEAF Capital Funding, LLC. Forest Office 12.09.25](#)

TREASURER/TAX COLLECTOR

- 4 TREASURER'S INVESTMENT REPORT FOR OCTOBER 31, 2025
SUBJECT: Treasurer's Investment Report for October 31, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [TTC Investment Report](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 5 ACTION REQUESTED: Receive and file the following correspondence:
- a) Lassen County Behavioral Health Advisory Board Meeting Agenda for December 8, 2025.
 - b) Lassen-Plumas-Sierra Community Action Agency Regular Board of Directors Meeting Agenda for December 4, 2025.
 - c) Lassen County Fair Regular Meeting of the Long Range Committee Meeting Agenda for November 24, 2025.
 - d) Lassen County Fish and Game Commission Regular Meeting Agenda for November 20, 2025.
 - e) Application for Alcoholic Beverage License - Herlong Market.
 - f) Lassen LAFCo Regular Meeting Agenda for December 8, 2025.
 - g) Notice of Fair Advisory Board Meeting for December, 9, 2025, at 5:30 p.m.

Attachments: [MISC CORR](#)

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

- 1 NORCAL EMERGENCY MEDICAL SERVICES (EMS) JOINT POWERS AUTHORITY (JPA)
SUBJECT: Amendment to the Joint Powers Authority Agreement with NorCal EMS; Resolution Authorizing Background Checks for Emergency Medical Technicians.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve the amendment to the Joint Powers Authority Agreement with NorCal EMS; 2) adopt the resolution authorizing the conduct of background checks for Emergency Medical Technicians; and 3) authorize the Chairman to execute the agreement.

Attachments: [251209 Nor-Cal EMS JPA Amendment and Resolution_001](#)

FAIR

- 2 LASSEN COUNTY FAIR BUILDING REDUCED FEE REQUEST
SUBJECT: Lassen County Fair Building reduced fee request by Lassen Youth Wrestling Association.
FISCAL IMPACT: Potential reduced revenue.
ACTION REQUESTED: Request that the board consider selecting one of the following fee options: 1) Charge standard fee in the amount of \$200 per day (\$1,000 per week/\$16,000 per season); or 2) a reduced fee in the amount of \$20 per day (\$100 per week/\$1,600 per season), with availability to rent to other users with notice; or 3) waive all fees.

Attachments: [H2](#)

HEALTH & SOCIAL SERVICES

- 3** CHANGE IN PUBLIC HEALTH ALLOCATED POSITIONS FOR FISCAL YEAR 2025/2026
SUBJECT: Lassen County Public Health Department is requesting to un-fund a vacant Program Manager position and fund an Administrative Manager position within Fund/Budget Unit No. 110-0731.
FISCAL IMPACT: This will be a cost savings to the Public Health Fund/Budget Unit No. 110-0731.
ACTION REQUESTED: 1) Un-Fund 1 Vacant Full Time Employee (FTE) Program Manager position with Public Health; and 2) fund an additional 1 FTE Administrative Manager position with Public Health.

TREASURER/TAX COLLECTOR'S OFFICE

- 4** TAX SALE
SUBJECT: Resolution approving the sale of tax defaulted property at public auction and sealed auction May 2026.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt resolution.

Attachments: [TTC Tax Sale](#)

COUNTY ADMINISTRATIVE OFFICE

- 5** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE**J. AGENDA ADDENDUM****PROPOSED MEETING DATES FOR 2025:**

December 16, 2025 – 9:00 a.m. – Board Meeting

December 23, 2025 – 9:00 a.m. – Board Meeting

ADJOURNMENT