



# Lassen County

G3

## Meeting Minutes Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;  
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, January 20, 2026

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

### 9:05 A.M. CALL TO ORDER

Present: Supervisors Scanlan, Bridges, and Albaugh. Also present: County Administrative Officer (CAO) Maury Anderson, County Counsel Gretchen Stuhr, and Deputy Clerk of the Board Sarah Howe.

Supervisor Neely arrived at 9:06 a.m.

Supervisor Ingram was absent.

County Counsel Andrew Plett was absent by prearrangement.

Deputy Clerk of the Board Michele Yderraga was absent by prearrangement.

**Present:** 4 - Mike Scanlan, Gary Bridges, Tom Neely and Aaron Albaugh

**Absent:** 1 - Jason Ingram

**Excuse:** 0

### PUBLIC COMMENT

None.

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

County Counsel Stuhr announced the following closed session items:

- 1) Conference with Labor Negotiator Andrew Plett: a) Lassen County Peace Officers Association (LCPOA); and b) United Public Employees of California (UPEC).
- 2) Liability Claim; - Claimant: Christina Dunlap, Agency claimed against: County of Lassen.
- 3) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Carlos Rivera v. County of Lassen et al.
- 4) Employee performance evaluation: County Administrative Officer.

### CLOSED SESSION

Closed session was held from 9:06 a.m. - 9:42 a.m.

Present: Supervisors Scanlan, Bridges, Neely, and Albaugh. Also present: CAO Anderson, County Counsel Stuhr, and Deputy Clerk of the Board Howe.

Personnel/Risk Analyst Regina Schaap was present from 9:06 a.m. - 9:42 a.m.

RECESS: 9:45 a.m. - 9:45 a.m.

## **9:45 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

After the flag salute, invocation was offered by Supervisor Bridges.

### **ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

County Counsel Stuhr announced the following closed session items and stated the remainder of closed session would be postponed to the end of the meeting:

- 2) Liability Claim; - Claimant: Christina Dunlap, Agency claimed against: County of Lassen.

The claim was denied.

- 3) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Carlos Rivera v. County of Lassen et al.

No reportable action.

### **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Item No. G2 - Board of Supervisors Rules of Procedure was pulled from the agenda.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 3 - Scanlan, Bridges and Albaugh

**Nay:** 1 - Neely

**Absent:** 1 - Ingram

### **PUBLIC COMMENTS**

Mike Jimenez: Discussed Clear Creek Community Services District.

### **UNAGENDIZED REPORTS BY BOARD MEMBERS**

Supervisor Scanlan: Nothing to report.

Supervisor Neely: 1) Requested to donate from Discretionary Funds: \$1,000 to Lassen Grizzly Claybreakers and \$500 to the Susanville Indian Rancheria (SIR) POW WOW; 2) will be attending a pool meeting; 3) will be attending the senior lunch program.

Supervisor Albaugh: 1) Requested to donate \$1,000 to the Big Valley Bulls

Eye's; 2) will be attending a Rural County Representatives of California (RCRC) meeting; 3) discussed the report from the California Department of Fish and Wildlife (CDFW) pertaining to the depredations at the Hanson Ranch; 4) discussed the CDFW wolf liason topic.

Supervisor Bridges: 1) Attended an agenda meeting; 2) attended a Fish and Game Commission meeting; 3) attended a Lassen Family Services service for Jack Jacobs; 4) attended a pancake breakfast for a law enforcement fund raiser; 5) will be attending an RCRC meeting; 6) will be attending a Behavioral Health Advisory Board meeting; 7) will be attending Congressmen Doug LaMalfa's services.

## INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G4 - Lassen County Board of Supervisors Meeting Minutes of January 13, 2026, for discussion.

### BOARD OF SUPERVISORS

## Approval of the Consent Agenda

**A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Bridges, Neely and Albaugh

**Absent:** 1 - Ingram

### SUPERVISOR INGRAM

SUBJECT: Request to designate from Discretionary Funds: \$500 to the Milford Community Association; \$500 to the Lassen County Farm Bureau; \$1,000 to the Doyle Senior Center; \$500 to the Lassen Grizzly Claybreakers.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

**This Action Item was approved on the Consent Agenda.**

### LASSEN COUNTY BOARD OF SUPERVISORS RULES OF PROCEDURE

SUBJECT: Proposed changes to the Board of Supervisors Rules of Procedure to address digital agenda submittals.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Adopt resolution; and/or 2) provide direction to staff.

Attachments: [G2](#)

**This item was pulled from the agenda.**

### COUNTY ADMINISTRATIVE OFFICE

### PERSONNEL REPORT

SUBJECT: Personnel Movement Report for December, 2025.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

**Attachments:** [Personnel Report](#)

**This Report was received and filed on the Consent Agenda.**

#### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen County Fair Advisory Board Meeting Agenda for January 13, 2026.  
b) Lassen Transit Service Agency Meeting Agenda for January 12, 2026.

**Attachments:** [MISC CORR](#)

**This Action Item was approved on the Consent Agenda.**

#### DEPARTMENT REPORTS

##### COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF  
JANUARY 13, 2026.  
SUBJECT: Meeting Minutes of January 13, 2026.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

**Attachments:** [G4](#)

Supervisor Albaugh stated there was a misspelling in his adjournment in memory request. Minutes read as Norman Hopkins, and it needed to read as Norman Hawkins.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that these Minutes be approved as amended. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Bridges, Neely and Albaugh

**Absent:** 1 - Ingram

##### SHERIFF'S DEPARTMENT

ANIMAL CONTROL VEHICLE  
SUBJECT: Purchase of one animal control vehicle.  
FISCAL IMPACT: Total Fiscal Impact is \$62,999.43. This purchase will be paid for out of the Fleet Maintenance Fund/Budget Unit No. 135-352.  
ACTION REQUESTED: Authorize the purchase of the vehicle.

**Attachments:** [H1](#)

Lieutenant (Lt) Dustin Russell informed the board this item was to purchase one animal control vehicle. The vehicle would be funded through the Fleet Maintenance Fund and Budget. Deputy CAO Samantha McMullen briefly discussed the budget line. Additional discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Bridges, Neely and Albaugh

**Absent:** 1 - Ingram

#### HEALTH & SOCIAL SERVICES

CHANGE IN ALCOHOL AND OTHER DRUG FUND/BUDGET UNIT NO. 110-0771 ALLOCATED POSITIONS FOR FISCAL YEAR 2025/2026

SUBJECT: Lassen County Behavioral Health Department is requesting to un-fund 1.0 Full Time Employee (FTE) vacant Substance Abuse Worker I/II position and fund 1.0 FTE Administrative Support Specialist I/II/III position within Alcohol and Other Drug Fund/Budget Unit No. 110-0771.

FISCAL IMPACT: Position is currently budgeted in Fiscal Year 2025/2026 Budget, no anticipated increase of cost to Alcohol and Drug Fund/Budget Unit No. 110-0771 in the current Fiscal Year.

ACTION REQUESTED: 1) Un-Fund 1.0 FTE Substance Abuse Worker I/II position within Alcohol and Other Drug Fund/Budget Unit No. 110-0771; and 2) fund an additional 1 FTE Administrative Support Specialist I/II/III position within the Alcohol and Other Drug Fund/Budget Unit No. 110-0771.

Brief discussion was held.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Bridges, Neely and Albaugh

**Absent:** 1 - Ingram

CHANGE IN MENTAL HEALTH FUND/BUDGET UNIT NO. 110-0751 ALLOCATED POSITIONS FOR FISCAL YEAR 2025/2026

SUBJECT: Lassen County Behavioral Health Department is requesting to un-fund 1.0 Full Time Employee (FTE) Vacant Behavioral Health Case Worker I/II/III position and fund 1.0 FTE Administrative Support Specialist I/II/III position within Mental Health Fund/Budget Unit No. 110-0751.

FISCAL IMPACT: Position is currently budgeted in Fiscal Year 2025/2026 Budget, no anticipated increase of cost to Mental Health Fund/Budget Unit No. 110-0751 in the current Fiscal Year.

ACTION REQUESTED: 1) Un-Fund 1.0 FTE Behavioral Health Case Worker I/II/III position with Mental Health Fund/Budget Unit No. 110-0751; and 2) fund

an additional 1 FTE Administrative Support Specialist I/II/III position with Mental Health Fund/Budget Unit No. 110-0751.

Discussion was held.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Bridges, Neely and Albaugh

**Absent:** 1 - Ingram

RECESS: 10:11 a.m. - 10:16 a.m.

#### PLANNING AND BUILDING SERVICES

##### MULTI-JURISDICTIONAL MULTI-HAZARD MITIGATION PLAN

SUBJECT: Consider adoption of the updated multi-jurisdiction (Lassen County, City of Susanville, and Susanville Indian Rancheria) Multi-Hazard Mitigation Plan to provide guidance for implementing hazard mitigation action items on a priority basis considering hazard level, probability of occurrence, and cost. Said plan is required to maintain eligibility for certain Federal Emergency Management Agency pre and post disaster mitigation funds.

FISCAL IMPACT: Potential recovery of county costs for pre and post disaster mitigation.

ACTION REQUESTED: 1) Receive report; and 2) adopt a resolution.

Attachments: [H4](#)

Discussion was held. The board requested editing to the plan. CAO Anderson requested the board to table this item to the January 27, 2026, Board of Supervisors meeting to allow staff to follow up with Federal Emergency Management Agency (FEMA) pertaining to edits. Direction to staff was to table the item until the board meeting on January 27, 2026.

#### COUNTY ADMINISTRATIVE OFFICE

##### SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Anderson: Nothing to report.

#### CLOSED SESSION

Closed session was held from 10:29 a.m. - 11:06 a.m.

Present: Supervisors Scanlan, Bridges, Neely, and Albaugh. Also present: CAO Anderson, County Counsel Stuhr, and Deputy Clerk of the Board Howe.

## ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

County Counsel Stuhr announced the following closed session items:

- 1) Conference with Labor Negotiator Andrew Plett: a) Lassen County Peace Officers Association (LCPOA); and b) United Public Employees of California (UPEC).

No reportable action.

- 4) Employee performance evaluation: County Administrative Officer.

No reportable action.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 11:06 a.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board