



# Lassen County

## Meeting Minutes

### Board of Supervisors

#### LASSEN COUNTY SUPERVISORS:

**DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND**

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Tuesday, April 13, 2021

9:00 AM

Lassen County Fairground  
Jensen Hall  
195 Russell Ave  
Susanville, CA 96130

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#### 9:01 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Bridges, Hemphill and Albaugh. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Hammond was absent by prearrangement.

**Present:** 4 - Chris Gallagher, Gary Bridges, Jeff Hemphill and Aaron Albaugh

**Absent:** 1 - Tom Hammond

**Excuse:** 0

#### PUBLIC COMMENT

None.

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Employee performance evaluation: Director of Child Support Services.
- 2) Conference with Legal Counsel: Pending litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Morrow, Claim# TIBV-600249 and Claim# TIBW-600074.

#### CLOSED SESSION

Closed session was held from 9:01 a.m. - 9:44 a.m.

Present: Supervisors Gallagher, Bridges, Hemphill and Albaugh. Also Present: CAO Egan, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Deputy CAO Tony Shaw was present from 9:01 a.m. - 9:17 a.m.

Personnel Director Regina Schaap was present from 9:01 a.m. - 9:17 a.m.

Trindel Claims Examiner Anita Wheeler was present via teleconference from 9:11 a.m. - 9:15 a.m.

Director of Child Support Services was present from 9:17 a.m. - 9:44 a.m.

Supervisor Hammond was absent by prearrangement.

RECESS: 9:44 a.m. - 9:52 a.m.

## **9:52 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

After the flag salute invocation was offered by Supervisor Albaugh.

### **ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

CAO Egan announced the following closed session items:

- 1) Employee performance evaluation: Director of Child Support Services.

No reportable action.

- 2) Conference with Legal Counsel: Pending litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Morrow, Claim# TIBV-600249 and Claim# TIBW-600074.

No reportable action.

### **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Supervisor Albaugh read a poem written by Poet Laureate Violet Stout.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

### **PUBLIC COMMENTS**

Janice Goetcher: Gave an update on the Fort Sage Family Resource Center.

Nicole Young: Gave an update on the Westwood Family Resource Center.

Sheriff/Coroner Dean Growdon: Informed the Board this week was Public Safety Telecommunicators Week to honor the 911 Dispatchers and gave a brief description of what they do. Sheriff Growdon also informed the Board he was recently reappointed to the Board of State and Community Corrections and explained the process of reappointment.

Curtis Bortle: Discussed cannabis.

Director of Health and Social Services Barbara Longo: Reminded the Board the next Covid-19 vaccination drive-thru would be held on April 14, 2021, at Lassen Community College for the second dose of the Covid-19. Updated the Board on Covid-19 vaccinations given in Lassen County.

## UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Hemphill: 1) Attended a Lassen County Local Agency Formation Commission (LAFCo) meeting; 2) attended a luncheon with Congressman Doug LaMalfa to discuss the US Highway 395 project; 3) there will be an event at Wemple's Pumpkin Patch on Saturday, April 17, 2021; 4) there will be a 4-H Breakfast at Janesville Fire Hall.

Supervisor Gallagher: 1) Thanked all the dispatchers for their service; 2) attended a Behavioral Health Advisory Board meeting; 3) attended a LAFCo meeting; 4) attended several Volcanic Legacy Community Partnership meetings; 5) attended a Solid Waste meeting.

Supervisor Bridges: 1) Attended a webinar; 2) attended a Zoom meeting regarding an update to Big Valley Groundwater; 3) there will be a groundwater meeting in Adin; 4) attended a forum hosted by California State Association of Counties (CSAC); 5) attended a Behavioral Health Advisory Board meeting; 6) requested to donate \$250 to Lassen Senior Services for the barbecue cookoff from discretionary funds.

Supervisor Albaugh: 1) Attended a Behavioral Health Advisory Board meeting; 2) attended a Golden State Natural Resources meeting through Rural County Representatives of California (RCRC); 3) congratulated Sheriff/Coroner Growdon and staff on doing a good job; 4) attended a luncheon with Congressman Doug LaMalfa to discuss the US Highway 395 project.

## BOARDS AND COMMISSIONS

PLANNING AND SERVICE AREA 2 AGENCY ON AGING ADVISORY COUNCIL (PSA 2 AAA)

SUBJECT: Vacancy on the Planning and Service Area 2 Agency on Aging Advisory Council.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment. (Rebecca Terwilliger and Tina Kennemore - Terms expire four (4) years after appointed date).

Attachments: [doc01597920210409125200](#)

**A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, that these Appointments be approved. The motion carried by the following vote:**

**Aye**: 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent**: 1 - Hammond

LASSEN COUNTY BEHAVIORAL HEALTH ADVISORY BOARD

SUBJECT: Vacancy on the Behavioral Health Advisory Board (term expiring: 1/11/2022 - Category 3)

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment. (Curtis Bortle).

Attachments: [F2](#)

Supervisor Gallagher informed the Board Curtis Bortle gave a good presentation at the Behavioral Health Advisory Board meeting.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

## INFORMATION/CONSENT CALENDAR

Supervisor Gallagher requested to pull Item# G8 - Carnival Agreement; Supervisor Albaugh requested to pull Item# G10 - Memorandum of Understanding (MOU) and Item# G16 - Hackstaff Bridges, for further discussion.

## Approval of the Consent Agenda

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

## BOARD OF SUPERVISORS

### SUPERVISOR ALBAUGH

SUBJECT: Request to designate \$400 to the Big Valley Bull's Eyes and \$400 to the Lassen Union High School Clay Breakers.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

**This Action Item was approved on the Consent Agenda.**

### LETTER OF SUPPORT

SUBJECT: Letter in support of Plumas-Sierra Telecommunications' fiber-optic broadband project for unserved areas in Lassen County.

ACTION FISCAL IMPACT: None.

REQUESTED: 1) Approve Letter; 2) authorize Chairman to sign.

Attachments: [210413 Ltr of Support of Plumas-Sierra Telecommunications](#)

**This Action Item was approved on the Consent Agenda.**

## COUNTY ADMINISTRATIVE OFFICE

## PRISON TRIAL COSTS REIMBURSEMENT

SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2020, through February, 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs Reimbursement Attach](#)

**These Reports were received and filed on the Consent Agenda.**

## PERSONNEL REPORT

SUBJECT: Personnel Movement Report for February, 2021.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [MISC CORR](#)

**This Report was received and filed on the Consent Agenda.**

## COUNTY CLERK-RECORDER

## MINUTES

SUBJECT: Meeting Minutes of March 16, 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-03-16](#)

**These Minutes were approved on the Consent Agenda.**

## MINUTES

SUBJECT: Meeting Minutes of March 23, 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-03-23](#)

**These Minutes were approved on the Consent Agenda.**

## MINUTES

SUBJECT: Meeting Minutes of April 6, 2021.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2021-04-06](#)

**These Minutes were approved on the Consent Agenda.**

## HEALTH AND SOCIAL SERVICES

## PUBLIC HEALTH

SUBJECT: Amendment to Service Agreement with Strategies by Design for Consultant Services to evaluate and prepare state reports for the Public

Health Tobacco Use Reduction Program for 2017-2021 Fiscal Year (FY).

FISCAL IMPACT: There is no impact to County General Funds. Costs are covered by Public Health Tobacco funds.

ACTION REQUESTED: 1) Approve the Amendment; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [BOS PH Strategies by Design 04.13.2021](#)

**This Action Item was approved on the Consent Agenda.**

#### OFFICE OF EMERGENCY SERVICES

REVIEW OF LOCAL EMERGENCY - COVID-19

SUBJECT: Review proclamation of Local Emergency, Resolution No. 20-014 and the Local Health Emergency Regarding Novel Coronavirus (COVID-19), Resolution No. 20-015.

FISCAL IMPACT: None.

ACTION REQUESTED: Review and continue Resolution No. 20-014 and Resolution No. 20-015.

Attachments: [210416 COVID Resolution](#)

**This Action Item was approved on the Consent Agenda.**

REVIEW OF LOCAL EMERGENCY - GOLD, HOG, LAURA, LAURA 2 FIRES

SUBJECT: Review proclamation of Local Emergency, Resolution No. 20-031 Gold Fire, Resolution No. 20-032 Hog Fire, and the Proclamation of Local Emergency Laura Fire. Additionally, the Local Health Emergency and Resolution No. 2020-05 Laura 2 Fire.

FISCAL IMPACT: None.

ACTION REQUESTED: Terminate local emergencies for Gold, Hog, Laura and Laura 2 Fires.

Attachments: [210413 2020 Fire Resolutions](#)

**This Action Item was approved on the Consent Agenda.**

REVIEW OF LOCAL EMERGENCY - SHEEP FIRE

SUBJECT: Review proclamation of Local Emergency, Resolution No. 20-039 Sheep Fire and Declaration of Local Health Emergency, Resolution No. 2020-04 Sheep Fire.

FISCAL IMPACT: None.

ACTION REQUESTED: Review and continue Resolution No. 20-039 and No. 2020-04 Sheep.

Attachments: [210416 Sheep Fire Resolution](#)

#### PLANNING AND BUILDING SERVICES

#### COUNTY SURVEYOR

SUBJECT: Resolution to approve Parcel Map No. 2020-002, a parcel map for Alan E. Siemer, as Trustee of The 2009 Alan E. Siemer Revocable Trust, located in portions of Sections 9 and 16, Township 28 North, Range 13 East, Mount Diablo Base and Meridian.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Resolution.

Attachments: [PBS Parcel Map Attach](#)

**This Resolution No. 21-015 was adopted on the Consent Agenda.**

#### PUBLIC WORKS DEPARTMENT

##### FEDERAL EXCHANGE FUNDS

SUBJECT: Federal Exchange and State Match Program.

FISCAL IMPACT: Receive \$473,285 in State match and Federal exchange funds to be deposited into Road Fund/Budget Unit No. 122-1221 for county road purposes.

ACTION REQUESTED: Authorize the Chairman of the Board of Supervisors to sign the Federal Apportionment Exchange Program and State Match Program, Agreement No. X21-5907(077), with the California Department of Transportation.

Attachments: [PW Federal Exchange Attach](#)

**This Action Item was approved on the Consent Agenda.**

#### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Notice of Meeting Cancellation - Lassen County Technical Advisory Committee scheduled for April 1, 2021.
- b) Susanville City Council Regular Meeting agenda for March 29, 2021.
- c) Notice of Meeting Cancellation - Lassen County Planning Commission scheduled for April 6, 2021.
- d) Susanville City Council Regular Meeting agenda for April 7, 2021.
- e) Lassen Local Agency Formation Commission (LAFCo) Regular Meeting agenda for April 12, 2021.
- f) Lassen County Behavioral Health Advisory Board meeting agenda for April 12, 2021.
- g) Application for Alcoholic Beverage License(s) - Tracy Lynn Hobbs, Stephen Paul Rademaker, Eileen Louise Sader, Steven Lee Sader.

Attachments: [MISC CORR](#)

**This Action Item was approved on the Consent Agenda.**

#### DEPARTMENT REPORTS

##### FAIR

## CARNIVAL AGREEMENT

SUBJECT: Lassen County Fair 5-year Carnival Agreement.

FISCAL IMPACT: Award of this agreement obligates the carnival operator to provide \$50,000 minimum guaranteed in revenue to the Lassen County Fair to Fund/Budget Unit No. 175-1751.

ACTION REQUESTED: 1) Approve agreement; and 2) authorize the Chair to sign.

**Attachments:** [Memo BOS Carnival Agenda RFP](#)  
[2021 carnival RFP](#)  
[Financial Proposal Wold 2021](#)  
[5 year Carnival Contract 21-25 \(Wold\)REV](#)

Supervisor Gallagher stated he pulled this item to commend Fair Manager Kaitlyn Downing on her professionalism and to congratulate her on a job well done. Fair Manager Downing briefly explained the vendor's contract. Additional discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

RECESS: 10:27 a.m. - 10:40 a.m.

## HEALTH AND SOCIAL SERVICES

**JJM**

## MEMORANDUM OF UNDERSTANDING (MOU)

SUBJECT: MOU between California Government Operations Agency and the County of Lassen to provide for the vaccination of Californians in order to mitigate the continued spread of COVID-19.

FISCAL IMPACT: There is no impact to the County General Funds. This is a No-Cost MOU.

ACTION REQUESTED: 1) Approve MOU; and 2) authorize the County Administrative Officer to execute the agreement.

**Attachments:** [BOS PH MOU Vaccine Allocations 04.13.2021](#)

Supervisor Albaugh requested additional information regarding this item. Director of Health and Social Services Barbara Longo stated the California Government Operations Agency is an agency that was created under the Governor's leadership to have a third party administrator administer and manage vaccinations and allocations. To work on a state wide central distribution online registration portal so they could manage, review data, number of vaccines that were allocated, monitor counties to ensure under served populations were served, and dosing people based on the tier structure and

requirements of the state. Director Longo gave additional information pertaining to the agreement and stated that she and County Counsel Uhrhammer felt it was in the best interest of the county to sign the agreement. County Counsel Uhrhammer stated the County Counsel Association formed a committee to negotiate with California regarding the agreement. Additional discussion was held concerning vaccinations, dosing and state requirements.

SPEAKERS: Curtis Bortle.

CAO Egan was absent from 10:45 a.m. - 10:53 a.m.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 3 - Gallagher, Bridges and Hemphill

**Nay:** 1 - Albaugh

**Absent:** 1 - Hammond

#### PUBLIC WORKS DEPARTMENT

##### HACKSTAFF BRIDGES

SUBJECT: Habitat Mitigation Purchase for Hackstaff Bridges Project.

FISCAL IMPACT: Expenditure in an amount of not-to-exceed \$103,800 from Road Construction Fund/Budget Unit No. 122-1222. Reimbursement in the amount of 100% is available from STIP funds set aside for the Hackstaff Bridges Project.

ACTION REQUESTED: 1) Approve the Credit Transfer Agreement between Lassen County and National Fish and Wildlife Foundation; and 2) approve the Agreement for Sale of Mitigation Credits by Stillwater Plains Mitigation Bank, Inc.; and 3) authorize the Director of Public Works/Transportation to sign said documents.

**Attachments:** [PW Hackstaff Bridges Project Attach](#)

Supervisor Albaugh requested additional information concerning the price of the parcel. Director of Public Works Pete Heimbigner stated the pricing is based on permitting from federal to state and explained the process to receive the funding. Additional discussion was held regarding mitigation banking.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

## BOARD OF SUPERVISORS

## TITLE III

SUBJECT: Approval of Federal Title III projects, including authorization to post a public notice to initiate the required minimum 45-day period for the public to comment on the projects prior to final award by the Board of Supervisors on or after June 8, 2021.

FISCAL IMPACT: Positive. Provides for the reimbursement of county costs.

ACTION REQUESTED: 1) Approve Federal Title III projects; and 2) authorize 45-day public notice as follows:

From Fiscal Year 2019-2020 county payment:

Funding Request: \$74,295

Project Applicant: Lassen County Sheriff's Department

Proposed Use: Reimbursement for implementing search and rescue, law enforcement, and other emergency response activities performed on Federal land and paid for by Lassen County, including law enforcement patrols, associated training costs, and equipment purchases directly related to those services.

From Fiscal Year 2020-2021 county payment:

Funding Request: \$59,383

Project Applicant: Lassen Fire Safe Council, Inc.

Proposed Uses: Lassen Fire Safe Council, inc shall carry out Firewise Communities Program assessments and action plans in the amount of \$39,383 (including a proposed 15% administrative fee) and (2) shall develop and carry out community wildfire protection plans before November 15, 2020, in the total amount of \$20,000 (including a proposed 15% administrative fee).

Funding Request: Residual amount of \$44,280 plus approximately \$5,000 in interest.

Project Applicant: Lassen County Sheriff's Department

Proposed Uses: Reimbursement for implementing search and rescue and other emergency response activities performed on Federal land and paid for by Lassen County including law enforcement patrols, associated training costs, and equipment purchases directly related to those services.

**Attachments:** [210413 Board Memo including Title III request from the Lassen Fire Safe Council Inc](#)

Deputy CAO Tony Shaw recommended to approve the Title III projects and gave a detailed report of each project. Supervisor Albaugh asked about future Title III funding and current balances. Deputy CAO Shaw stated this would be the last allocation and future funding had not been reauthorized. Deputy CAO Shaw also

stated he was uncertain of the current amount, but the Sheriff's Department had significant unreimbursed cost for the evacuation for the Hog and Gold fires. Firesafe Council Liaison Katlyn Lonergan discussed Title III funding, communication action plans and the purpose of the administration fee. Sheriff Dean Growdon also spoke about Title III and how the funding is spent within the Sheriff's Department. Additional discussion was held.

CAO was absent from 11:30 a.m. - 11:31 a.m.; 11:39 a.m. - 11:42 a.m.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

#### PLANNING AND BUILDING SERVICES

##### LETTER TO THE BOARD OF FORESTRY AND FIRE PROTECTION

SUBJECT: Letter to the Board of Forestry and Fire Protection regarding proposed amendments to the Fire Safe Regulations (14 California Code of Regulation §§ 1270.00-1276.07).

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Authorize the Chairman to sign.

**Attachments:** [PBS Letter to Forestry Attach](#)

Supervisor Albaugh requested corrections to the letter. Supervisor Gallagher suggested an additional letter to be written addressing the actions of the Board of Forestry and Fire Protection.

SPEAKERS: Curtis Bortle, Eileen Richard.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, that this Action Item be approved as amended. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

##### LETTER IN SUPPORT

SUBJECT: Letter in support of Assembly Bill 754, proposing to extend the deadline to submit a Groundwater Sustainability Plan to the Department of Water Resources to January 31, 2023.

FISCAL IMPACT: None.

ACTION REQUESTED: Authorize the Chairman to sign.

**Attachments:** [PBS Letter to Support AB754 attach](#)

Assistant Director of Planning and Building Services Gaylon Norwood gave an overview of the letter. Supervisor Albaugh requested corrections to the letter. Brief discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Hemphill, that this Action Item be approved as amended. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

#### SHERIFF'S DEPARTMENT

##### ADMINISTRATION

SUBJECT: Purchase of jail facility command and control system.

FISCAL IMPACT: The funding for the purchase, in the amount of \$34,856, plus sales tax of \$2,527.06, is available in the Jail Equipment Fund/Budget Unit No. 130-0525. in the 2020-2021 Fiscal Year budget.

ACTION REQUESTED: 1) Authorize the purchase of the Guardian RFID system in the amount of \$37,383.06; and 2) authorize the Sheriff to work with the vendor to draft a contract not to exceed \$37,383.06; and 3) authorize the County Administrative Officer to execute the contract upon review and approval of County Counsel.

**Attachments:** [SO Admin Attach](#)

Sheriff/Coroner Dean Growdon gave a detailed overview of the jail facility command and control system. Supervisor Bridges asked about training for the devices. Sheriff Growdon stated training would be provided with purchase of equipment. Additional discussion was held.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

##### CORRECTIONAL TECHNICIAN POSITIONS

SUBJECT: The Sheriff's Office would like to add four (4) full-time equivalent (FTE) positions for the classification of Correctional Technician and freeze two (2) FTE positions for the classification of Correctional Deputy.

FISCAL IMPACT: Addition to Fund/Budget Unit No. 130-0525 in the amount of \$56,000 for each FTE. Reduction in the amount of \$31,400 for the frozen positions in the Correctional Deputy classification. The current vacancies will cover the net difference in cost.

ACTION REQUESTED: 1) Approve the addition of Correctional Technician FTE positions; and 2) freeze the two requested Correctional Deputy

positions.

Attachments: [SO Deputy to Tech Attach](#)

Captain John McGarva discussed the current staffing at the jail, the benefits to adding additional positions and requested the Board to approve the allocations to allow the positions to be advertised.

**A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Gallagher, Bridges, Hemphill and Albaugh

**Absent:** 1 - Hammond

#### COUNTY ADMINISTRATIVE OFFICE

#### SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) Along with Supervisor Hammond, met with the County Executive Officer and a Board Supervisor from Washoe County to discuss common issues and US Highway 395; 2) California Department of Corrections and Rehabilitation (CDCR) would be making an official announcement that California Department of Corrections (CCC) would be closing no later than June, 2022. CAO Egan stated this would be a huge impact to the community and would be addressing those impacts over the next few weeks from the county's perspective.

#### ADJOURNMENT

There being no further business, the meeting is adjourned at 12:13 p.m.

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Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

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Michele Yderraga, Deputy Clerk of the Board