



# Lassen County

## Meeting Minutes

### Board of Supervisors

# DRAFT

#### LASSEN COUNTY SUPERVISORS:

**DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - JEFF HEMPHILL - VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND**

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Tuesday, July 19, 2022

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### 9:00 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Bridges, Hemphill, Albaugh, and Hammond.

Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

**Present:** 5 - Chris Gallagher, Gary Bridges, Jeff Hemphill, Aaron Albaugh and Tom Hammond

**Excuse:** 0

#### PUBLIC COMMENT

None.

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

- 1) Conference with Legal Counsel: To consider whether to initiate litigation pursuant to Government Code Section 54956.9(c), (d)(4): California Correctional Center.
- 2) Conference with Labor Negotiator Richard Egan: Lassen County Peace Officers Supervisors Association (LCPOSA).
- 3) Employee performance evaluation: Public Defender.
- 4) Liability Claim; - Claimant: Phillip Morris; Eddy and Jenny Bauer, Agency claimed against: Lassen County.

#### CLOSED SESSION

Closed session was held from 9:01 a.m. - 9:23 a.m.

Present: Supervisors Gallagher, Bridges, Hemphill, Albaugh, and Hammond.  
Also present: CAO Egan, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Personnel Coordinator/Risk Analyst Regina Schaap was present from 9:01 a.m. - 9:23 a.m.

Deputy CAO Tony Shaw was present from 9:01 a.m. - 9:23 a.m.

CAO Egan was absent from 9:21 a.m. - 9:23 a.m.

RECESS: 9:23 a.m. - 9:30 a.m.

## 9:30 A.M. OPENING CEREMONIES

### Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Gallagher.

### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session items:

1) Conference with Legal Counsel: To consider whether to initiate litigation pursuant to Government Code Section 54956.9(c), (d)(4): California Correctional Center.

No reportable action.

2) Conference with Labor Negotiator Richard Egan: Lassen County Peace Officers Supervisors Association (LCPOSA).

No reportable action.

3) Employee performance evaluation: Public Defender.

No reportable action.

4) Liability Claim; - Claimant: Phillip Morris; Eddy and Jenny Bauer, Agency claimed against: Lassen County.

No reportable action.

### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Gallagher requested to adjourn the meeting in memory of Bob Mayne.

**A motion was made by Supervisor Bridges, seconded by Supervisor Hemphill, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

### PUBLIC COMMENTS

None.

### UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Albaugh: Reminded everyone the fair would take place this week and encouraged all to attend.

Supervisor Hammond: 1) Informed everyone the United States Forest Service was reacting to smaller fires more rapidly; 2) DSIP application for internet was

completed and sent; 3) will be attending a Sierra Alliance meeting on July 27, 2022; 4) will be attending a Reno Bi-State US Highway 395 meeting on July 28, 2022, at 11:30 a.m.; 5) will be attending a meeting with the transportation commission of US Highway 395.

Supervisor Hemphill: 1) Attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting; 2) reminded everyone of the fair.

Supervisor Bridges: 1) Attended a town hall meeting in Westwood; 2) attended a PSA 2 AAA Executive meeting; 3) attended a luncheon with the Fair Advisory Board and staff. Kudos to the Fair Advisory Board; 4) went to Westwood to visit the mini mart and get answers.

Supervisor Gallagher: 1) Attended the Westwood Wellness Center meeting. Discussed the new garden; 2) will be attending the green waste clean up event in Westwood; 3) will be attending the barbecue at the fairground tonight at 5:00 p.m.

## INFORMATION/CONSENT CALENDAR

### Approval of the Consent Agenda

**A motion was made by Supervisor Bridges, seconded by Supervisor Hemphill, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

### VETERANS SERVICES

#### TRAVEL AUTHORIZATION

SUBJECT: Travel authorization form.

FISCAL IMPACT: Veterans Services Officer Budget.

ACTION REQUESTED: Requesting signatures.

Attachments: [VSO Attach](#)

**This Action Item was approved on the Consent Agenda.**

### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Air Pollution Control District Governing Board Meeting Special Agenda for June 28, 2022.
- b) Lassen County Behavioral Health Advisory Board meeting agenda for July 11, 2022.
- c) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Executive Board Meeting agenda for July 18, 2022.
- d) Lassen Transit Service Agency Notice of Public Hearing for August 8, 2022.

Attachments: [MISC CORR](#)

**These Reports were received and filed on the Consent Agenda.**

## **DEPARTMENT REPORTS**

### **PROBATION DEPARTMENT**

#### **MEMORANDUM OF UNDERSTANDING**

**SUBJECT:** The Board of Supervisors approve the Memorandum of Understanding (MOU) between the Fort Sage Unified, Lassen County Office of Education, Susanville School District, Westwood Unified School District, Shaffer Union Elementary School District, Big Valley Unified School District and the Lassen County Probation Department for the Truancy Reduction Program.

**FISCAL IMPACT:** Revenue agreement for Probation Fund/Budget Unit No. 145-0561 of \$43,000.

**ACTION REQUESTED:** Approve the MOU for Fiscal Year 2022/2023 between the above agencies.

**Attachments:** [Prob Attach Memo](#)

[Prob Attach](#)

Chief Probation Officer Jennifer Branning gave a brief overview of the Truancy Memorandum of Understanding. Chief Branning discussed the truancy program within the schools in Lassen County. Discussion was held.

**A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

## **BOARDS AND COMMISSIONS**

### **AIRPORT LAND USE COMMISSION (ALUC)**

**SUBJECT:** Annual committee appointment.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Make appointments of regular and proxy members to the ALUC (term expiring 7/24/2022).

**CURRENT APPOINTMENTS:** (R) Supervisor Hammond, (P) Vacant.

Director of Planning and Building Services Maury Anderson gave a brief overview of the Airport Land Use Commission and appointments to the board. The board agreed to appoint Supervisors Hemphill and Hammond through this day until term expiration of July 24, 2023.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Hemphill, Albaugh and Hammond

## DEPARTMENT REPORTS - CONTINUED

### COUNTY ADMINISTRATIVE OFFICE

#### SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: Nothing to report.

## PUBLIC HEARINGS

### PLANNING AND BUILDING SERVICES

SUBJECT: Public Hearing: Appeal of Planning Commission action on June 7, 2022, disapproving Use Permit #2022-001. The applicant is proposing to operate a cannabis dispensary in an existing commercial building in Westwood, CA.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Receive the report; and 2) conduct a public hearing pursuant to Lassen County Code Section 18.112.050; and 3) render a decision (grant or deny the appeal) within 60 days of the June 7, 2022, filing of the appeal.

Attachments: [PBS Attach](#)

Supervisor Gallagher read the Subject of the item. Planning Manager Matt May discussed the appeal, the approval and denial of the resolution. Discussion was held pertaining to the code.

The Public Hearing was open from 10:13 a.m. - 10:28 a.m.

SPEAKERS IN FAVOR: Robbie Sandu.

SPEAKERS IN OPPOSITION: Carol Clark, Marvin Clark, Mike Scanlan, Olivia Scanlan, Grace Scanlan, Leeann Vanderley, and Brandon Fuller.

Additional discussion was held by the board.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges to deny the appeal. The motion failed. County Counsel Uhrhammer clarified the resolution. An additional motion was made Supervisor Hammond, seconded by Supervisor Hemphill to approve the appeal. Roll call vote was taken.

**A motion was made by Supervisor Hemphill, seconded by Supervisor Hammond, that this Resolution No, 22-039 be adopted. The motion carried by the following vote:**

**Aye:** 3 - Gallagher, Hemphill and Hammond

**Nay:** 2 - Bridges and Albaugh

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 10:42 a.m. in memory of Bob Mayne.

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Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

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Michele Yderraga, Deputy Clerk of the Board