



# LASSEN COUNTY

## Health and Social Services Department

- HSS Administration**  
1345 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8128
- Public Guardian/Administrator**  
1345 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8337
- Housing & Grants**  
1445 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8309
- Behavioral Health**  
555 Hospital Lane  
Susanville, CA 96130  
(530) 251 - 8108
- Public Health**  
1445 Paul Bunyan Road, Ste B  
Susanville, CA 96130  
(530) 251 - 8183
- Community Social Services**  
1400 Chestnut Street, Ste A  
Susanville, CA 96130  
  
**LassenWORKS**  
1616 Chestnut Street  
Susanville, CA 96130  
(530) 251 - 8152  
  
**Child & Family Services**  
1600 Chestnut Street  
Susanville, CA 96130  
(530) 251 - 8277  
  
**Adult Services**  
1400 Chestnut Street, Ste B  
Susanville, CA 96130  
(530) 251 - 8158  
  
**Family Solutions/Wraparound**  
1400 Chestnut Street, Ste C  
Susanville, California 96130  
(530) 251 - 8340

**Mailing Address:**  
PO Box 1180  
Susanville, California 96130

**Date:** April 21, 2026

**To:** Gary Bridges, Chairman  
Lassen County Board of Supervisors

**From:** Jayson Vial, Agency Director  
Lassen County Health and Social Services

**Subject:** This First Amendment to the Agreement between Lassen County and the Lassen County Office of Education is to increase the Maximum Contract amount for FY 2024/25 by \$10,000 and for FY 2025/26 by \$10,000, bringing the Maximum Agreement Amount to \$770,009.

**Background:**  
Community Social Services respectfully requests your approval of an amendment to the existing agreement between Lassen County and the Lassen County Office of Education for the administration of the California Work Opportunity and Responsibility to Kids (CalWORKs) Child Care Program.

The CalWORKs Child Care Program, established in 1997, provides subsidized child care services to eligible families participating in the welfare-to-work activities. This program plays a vital role in supporting parents as they pursue employment and self-sufficiency by ensuring access to safe and reliable child care.

This amendment will increase the maximum contract amount to reflect the ongoing need for services. Specifically, the amendment includes an increase of \$10,000 for Fiscal Year 2024-2025 and \$10,000 for Fiscal Year 2025-2026. With these adjustments, the total maximum contract amount will not exceed \$770,009.

These additional funds will allow the Lassen County Office of Education to continue providing essential child care services to eligible families and ensure program stability in meeting community needs.

**Fiscal Impact:**  
This Agreement will be paid from the Community Social Services Fund/Budgets No. 120/0852.

**Action Requested:**  
1) Approve the Amendment to the Agreement with Lassen County Office of Education; and 2) Authorize the County Administrative Officer to execute the Amendment.

**FIRST AMENDMENT TO AGREEMENT  
BY AND BETWEEN  
LASSEN COUNTY  
AND  
LASSEN COUNTY OFFICE OF EDUCATION**

THIS FIRST AMENDMENT TO AGREEMENT ("Amendment") is made by and between LASSEN COUNTY ("COUNTY") and LASSEN COUNTY OFFICE OF EDUCATION, Child and Family Resources (hereinafter "CONTRACTOR"), who agree as follows:

1. **Recitals:** This First Amendment is made with reference to the following facts and objectives:

COUNTY and CONTRACTOR have entered into a written Agreement for the term of July 1, 2023, through June 30, 2026 (the "Agreement") in which CONTRACTOR agreed to provide child care services to meet the obligations mandated in CalWORKS legislation (SB1542).

2. **Amendments:** The parties agree to amend the Agreement as follows:

a. The parties desire to increase the Maximum Contract Amount to include FY 2024/25 and FY 2025/26. Therefore, B.2 is deleted and replaced with the following:

Year One July 1, 2023 through June 30, 2024					
Service Description	Funding Source	Unit Type	Rate	Total # Units	Total
Provider Payments	CalWORKs	Actual expenses not to exceed			\$208,771.00
Salary & Benefits Direct Services	CalWORKs	Monthly	\$3,117.00	12	\$37,404.00
Salary & Benefits Indirect Services	CalWORKs	Monthly	\$135.00	12	\$1,620.00
Operating Expenses	CalWORKs	Monthly	\$184.00	12	\$2,208.00
<b>Year One Contract Amount</b>					<b>\$250,003.00</b>
Year Two July 1, 2024 through June 30, 2025					
Service Description	Funding Source	Unit Type	Rate	Total # Units	Total
Provider Payments	CalWORKs	Actual expenses not to exceed			\$218,771.00
Salary & Benefits Direct Services	CalWORKs	Monthly	\$3,117.00	12	\$37,404.00
Salary & Benefits Indirect Services	CalWORKs	Monthly	\$135.00	12	\$1,620.00
Operating Expenses	CalWORKs	Monthly	\$184.00	12	\$2,208.00
<b>Year Two Contract Amount</b>					<b>\$260,003.00</b>

PAYMENT GRID CONTINUES AND SIGNATURES ON THE FOLLOWING PAGE

