



# Lassen County

# G3

## Meeting Minutes Board of Supervisors

### *LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;  
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, July 21, 2026

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

### 9:00 A.M. CALL TO ORDER

Present: Supervisors Scanlan, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Maury Anderson, County Counsel Gretchen Stuhr, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Bridges was absent by prearrangement.

County Counsel Andrew Plett was absent by prearrangement.

**Present:** 4 - Mike Scanlan, Tom Neely, Aaron Albaugh and Jason Ingram

**Absent:** 1 - Gary Bridges

**Excuse:** 0

### PUBLIC COMMENT

Drew Davidson: Discussed county employment and staff.

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

County Counsel Stuhr announced the following closed session items:

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d) (2) of Government Code Section 54956.9 (if needed).

This item would not be discussed.

- 2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: 1) National Prescription Opiate Litigation, US District Court, Northern District of Ohio, Case No. 1:17-md-02804-DAP; and 2) Togni v. BNSF Railway Company, et al., Lassen Superior Court Case No. 2023-CV0076534.

### CLOSED SESSION

Closed session was held from 9:03 a.m. - 9:14 a.m.

Present: Supervisors Scanlan, Neely, Albaugh, and Ingram. Also present: CAO Anderson, County Counsel Stuhr, and Deputy Clerk of the Board Yderraga.

RECESS: 9:14 a.m. - 9:30 a.m.

**9:30 A.M. OPENING CEREMONIES****Pledge of Allegiance and Invocation**

After the flag salute, invocation was offered by Supervisor Albaugh.

**ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: 1) National Prescription Opiate Litigation, US District Court, Northern District of Ohio, Case No. 1:17-md-02804-DAP; and 2) Togni v. BNSF Railway Company, et al., Lassen Superior Court Case No. 2023-CV0076534.

Item 1) Direction to staff was given; Item 2) Direction to staff was given.

**AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

**A motion was made by Supervisor Ingram, seconded by Supervisor Scanlan, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Neely, Albaugh and Ingram

**Absent:** 1 - Bridges

**PUBLIC COMMENTS**

Amelia Luna: Representative of the Susanville Indian Rancheria (SIR) POW WOW. Thanked the Board of Supervisors for their support of the SIR POW WOW and presented the board with thank you gifts.

**UNAGENDIZED REPORTS BY BOARD MEMBERS**

Supervisor Ingram: 1) Acknowledged the 4H and Future Farmers of America (FFA) children for their hard work; 2) spoke at the SIR POW WOW grand entry. Thanked Amelia Luna and SIR; 3) discussed the Biscart Fire with a Bureau of Land Management (BLM) representative; 4) will be attending the Milford food pantry on July 23, 2026; 5) discussed steer raffle tickets; 6) announced he was happy to be back after his absences; 7) thanked everyone who participated in the fair.

Supervisor Scanlan: 1) Attended a Planning Commission meeting; 2) attended a Lassen County Air Pollution Control meeting; 3) participated in the Paul Bunyan Days parade; 4) drove the golf cart at the county fair and escorted Congressman James Gallagher at the county fair; 5) will be attending a Honey Lake Valley Recreation Authority (HLVRA) pool meeting; 6) met with constituents in Westwood and Clear Creek. Announced the Pine Town road project would commence on August 3, 2026; 7) commended Fair Manager Bill Payer, staff, the Fair Advisory Board, and volunteers on a successful fair.

Supervisor Neely: 1) Will be attending an HLVRA pool meeting; 2)

acknowledged the forest service for donating their forklift during fair week; 3) been working on finding a temporary location for the senior lunch program; 4) acknowledged Tyler and Izzy Albaugh for their hard work at the fair during fair week. Thanked staff for their participation at the fair during fair week.

Supervisor Albaugh: 1) Acknowledged the forest service and stated the Interim Forest Supervisor was doing a good job. Commended Fair Manager Bill Payer and all the volunteers for a successful fair event; 2) attended the SIR POW WOW; 3) attended the Big Valley Days; 4) hosted the Star Gazing event; 5) stated the fire camps would begin to set up for fire season at the fairgrounds bringing in revenue for the county.

## BOARDS AND COMMISSIONS

### CLEAR CREEK COMMUNITY SERVICES DISTRICT

SUBJECT: Consider making appointment(s) to fill two (2) vacancies on the Clear Creek Community Services District Board.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment(s). Applicants: Debra Erickson, and Kevin Kassel; terms to expire December 4, 2026.

Attachments: [F1](#)

Deputy Clerk of the Board Yderraga informed the board this item was for two (2) vacancies on the Clear Creek Community Services District and briefly discussed candidate sign-ups. Supervisor Scanlan stated the district could not conduct a meeting due to a lack of quorum as a 3rd board member was not attending the meetings and recommended appointment of both applicants.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Neely, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Neely, Albaugh and Ingram

**Absent:** 1 - Bridges

### LASSEN COUNTY CHILDREN & FAMILIES COMMISSION (FIRST5)

SUBJECT: Appointment of a Commissioner to the Lassen County Children & Families Commission (FIRST5).

FISCAL IMPACT: None.

ACTION REQUESTED: Pursuant to Health and Safety Code Section 130140 (A). Consider appointing Teanna Day to Commissioner Section 3, term to expire 12/31/2029.

Attachments: [F2](#)

Deputy Clerk of the Board Yderraga informed the board this item was an appointment for one (1) vacancy on the FIRST5 commission and the applicant had met the requirements for appointment.

**A motion was made by Supervisor Scanlan, seconded by Supervisor**

**Neely, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Neely, Albaugh and Ingram

**Absent:** 1 - Bridges

## **INFORMATION/CONSENT CALENDAR**

Supervisor Albaugh requested to pull Item# G4 - California Department of Public Health Future of Public Health Funding, and Item# G6 - 2025 Excess Tax Sale Proceeds.

## **Approval of the Consent Agenda**

**A motion was made by Supervisor Scanlan, seconded by Supervisor Ingram, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Neely, Albaugh and Ingram

**Absent:** 1 - Bridges

## **COUNTY ADMINISTRATIVE OFFICE**

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS  
SUBJECT: Recap of High Desert State Prison Trial Costs Reimbursement billing for the months of July 2025, through June 2026.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

**Attachments:** [G1](#)

**This Report was received and filed on the Consent Agenda.**

CALPERS PUBLICLY AVAILABLE PAY SCHEDULES (PAPS)  
INCREASE IN PAY RATES  
SUBJECT: Resolution adopting and providing to CalPERS Publicly Available Pay Schedules (PAPS) increasing pay rates by 3.1% effective July 5, 2026, for 1) Appointed Department Heads, Confidential Employees and Elected Officials; 2) Management and Professionals Association; 3) Peace Officers Association; 4) Peace Officers Management Association; 5) Road Workers Association; and 6) General Unit-UPEC Local 792.  
FISCAL IMPACT: A 3.1% increase in salaries for six (6) bargaining units within various departments. Departments have included the increase in their respective FY 2026-27 budgets.  
ACTION REQUESTED: 1) Adopt resolution; and or 2) provide direction to staff.

**Attachments:** [PAPS Attach](#)

**This Resolution No. 26-039 was adopted on the Consent Agenda.**

## COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF  
JULY 7, 2026

SUBJECT: Meeting Minutes of July 7, 2026.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

**Attachments:** [G3](#)

**These Minutes were approved on the Consent Agenda.**

## PROBATION DEPARTMENT

REDWOOD TOXICOLOGY LABORATORY CONTRACT

SUBJECT: Redwood Toxicology Laboratory Contract.

FISCAL IMPACT: Regular Expenditure to Probation Fund/Budget Unit No. 145-0561. Partial reimbursement from Pretrial Grant. Contract not to exceed \$50,000.

ACTION REQUESTED: Authorize the County Administrative Officer to execute the agreement.

**Attachments:** [Prob Redwood Attach 1](#)

[Prob Redwood Attach 2](#)

**This Action Item was approved on the Consent Agenda.**

## MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Notice to the Board of Supervisors.
- b) Public Service Area 2 Area Agency on Agency meeting of July 20, 2026, notice of cancellation.
- c) Plumas County Community Development Commission board of Commissioners meeting agenda for July 21, 2026.

**Attachments:** [G7](#)

**These Reports were received and filed on the Consent Agenda.**

## DEPARTMENT REPORTS

## HEALTH AND SOCIAL SERVICES

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH FUTURE OF PUBLIC  
HEALTH FUNDING

SUBJECT: Lassen County Public Health requests approval to accept funding from the California Department of Public Health through the Future of Public Health allocation. These funds will support strengthening the public health infrastructure, workforce, and foundational public health capabilities to enhance the delivery of essential public health services to

Lassen County residents.

FISCAL IMPACT: The funding received from the California Department of Public Health will be deposited into Public Health Fund/Budget Unit No. 110-0731 in the amount of \$272,712.

ACTION REQUESTED: 1) Approve acceptance of the California Department of Public Health Future of Public Health funding; and 2) authorize the County Administrative Officer to execute all funding agreements, amendments, and related documents necessary to administer the funding; and 3) authorize the Director of Public Health to accept future annual California Department of Public Health Future of Public Health allocations, execute related agreements, amendments, and documents until June 30, 2029.

**Attachments:** [G4- BOS PH CDPH Future of Public Health 7.21.26](#)

Director of Public Health Natalie Ruegger gave a brief overview of the funding and work plan. Funding assisted in sustaining the Public Health infrastructure and staffing. Discussion was held pertaining to COVID funding and amount.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Neely, Albaugh and Ingram

**Absent:** 1 - Bridges

#### TREASURER/TAX COLLECTOR

##### 2025 EXCESS TAX SALE PROCEEDS

SUBJECT: Excess proceeds from the 2025 tax sale.

FISCAL IMPACT: Increase to the general fund in Unclaimed Excess Proceeds in the amount of \$111,988.55.

ACTION REQUESTED: Approve claims.

**Attachments:** [G6](#)

Treasurer/Tax Collector Taya Short informed the board this item was brought to board annually with the tax sale. Treasurer/Tax Collector Short gave a brief overview of excess proceeds, policy procedure, and reimbursements. Brief discussion was held.

**A motion was made by Supervisor Ingram, seconded by Supervisor Neely, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Neely, Albaugh and Ingram

**Absent:** 1 - Bridges

#### MATTERS SET FOR TIME CERTAIN

##### RECOGNITION AWARDS FOR JULY 2026

SUBJECT: Recognition awards for July 2026.

FISCAL IMPACT: None.

ACTION REQUESTED: Present recognition awards to: 10 Years: Christine Johnson (Health and Social Services; 15 Years: Katherine Nielson (Health and Social Services); 20 Years: Donna Phillips (Animal Control).

Supervisor Albaugh recognized the following employees: 10 Years: Christine Johnson; 15 years: Katherine Nielsen; 20 years: Donna Phillips.

SPEAKERS: Director of Public Health Natalie Ruegger, Health and Social Services Assistant Director Danielle Sanchez.

10:05 a.m.: PROBATION SERVICES WEEK 2026

SUBJECT: Proclamation for Probation Services Week 2026. The US Government and the State of California designate the week of July 19-25, 2026, as Pretrial, Probation and Parole Supervision Week. The attached proclamation recognizes July 19-25, 2026 as Probation Services Week in Lassen County.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt the Proclamation for Probation Services Week 2026.

Attachments: [Prob 1](#)

[Prob 2](#)

Chief Probation Officer Jen Branning stated this item was an annual proclamation acknowledging Probation Services Week. Chief Branning stated this proclamation recognized the amazing staff and hard work everyone provides in the Probation Department. The board thanked Chief Branning and the probation staff for their hard work and services they provided year round.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Neely, that this Proclamation be adopted. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Neely, Albaugh and Ingram

**Absent:** 1 - Bridges

## DEPARTMENT REPORTS - CONTINUED

### SHERIFF'S DEPARTMENT

#### CALIFORNIA HIGHWAY PATROL CANNABIS TAX FUND GRANT PROGRAM

SUBJECT: California Highway Patrol Cannabis Tax Fund Grant Program.

FISCAL IMPACT: Revenue in the amount of \$191,187.35.

ACTION REQUESTED: 1) Adopt resolution accepting funds; and/or 2) provide direction to staff.

Attachments: [SO Cannabis Tax Grant Attach](#)

Sheriff's Captain Michael Carney informed the board this item was grant funding from the California Cannabis Tax. This was a grant the Sheriff's Office applied for last year and received \$277,777, and reapplied this year receiving \$191,000. Capt. Carney gave a brief history of the grant and how funding would be utilized. Additional discussion was held pertaining to DUI check points.

**A motion was made by Supervisor Ingram, seconded by Supervisor Scanlan, that this Resolution No. 26-040 be adopted. The motion carried by the following vote:**

**Aye:** 4 - Scanlan, Neely, Albaugh and Ingram

**Absent:** 1 - Bridges

LASSEN AND PLUMAS COUNTY RADIO INTEGRATION PROJECT  
SUBJECT: Lassen and Plumas County Radio Integration Project.

FISCAL IMPACT: No general fund impact. Revenues and expenditures are allocated in Fund/Budget Unit No. 185-0547 to be reimbursed by the grant.

ACTION REQUESTED: 1) Approve the purchase of the equipment and labor listed in the quotes attached from Sierra Electronics in the amount of \$96,314.66; and/or 2) provide direction to staff.

**Attachments:** [SO Scout Care Attach](#)

Sheriff's Captain Michael Carney informed the board this item was a federal grant in place since 2023, with Plumas County Sheriff's Office to improve the radio infrastructure. The grant was divided equally between Plumas and Lassen Counties for equipment purchases to tie the counties together to provide radio services in the event of a radio catastrophic failure. The remainder of funding would be used for additional mountain top equipment. Brief discussion was held.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

## HEALTH AND SOCIAL SERVICES

ACCEPTANCE OF CALIFORNIA DEPARTMENT OF PUBLIC HEALTH  
CALIFORNIA HOME VISITING PROGRAM GRANT AWARD

SUBJECT: Lassen County Public Health has been awarded \$1,255,185 by the California Department of Public Health through the California Home Visiting Program Request for Applications. The funding will support implementation of the California Home Visiting Program, which provides evidence-based home visiting services to eligible individuals and families with young children to improve maternal and child health outcomes.

FISCAL IMPACT: The grant funding in the amount of \$1,255,185 for fiscal

years 2026/2027 \$418,395; 2027/2028 \$418,395 and 2028/2029 \$418,395

will be deposited into Public Health Fund/Budget Unit No. 110-0731.

ACTION REQUESTED: 1) Approve the grant agreement with the California Department of Public Health; and 2) authorize the County Administrative Officer to execute the grant agreement.

**Attachments:** [H3- BOS PH CDPH Home Visiting 7.21.26](#)

Director of Public Health Natalie Ruegger informed the board this item was a grant to support a program for home visiting services to provide parent support and reduce child abuse and neglect. This program assisted parents on becoming self sustainable and efficient pertaining to their children's needs. The Public Health Department would be opening a family engagement center on Paul Bunyard Road. Director Ruegger discussed services provided, funding, and staffing. Director Ruegger informed the board the Smile Dental Van would be available for services on July 28 - July 29. Additional discussion was held pertaining to staff training and expenditures.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 3 - Scanlan, Neely and Ingram

**Nay:** 1 - Albaugh

**Absent:** 1 - Bridges

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Anderson: 1) Stated he was in contact with Fair Manager Bill Payer during fair week and said it was a really great fair. Thanked Fair Manager Payer and the volunteers; 2) announced he had a good vacation and stated Lassen County was a great place to live.

## ADJOURNMENT

There being no further business, the meeting is adjourned at 10:41 a.m.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board

DRAFT