



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, July 11, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 17-044

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.

2) Liability Claim: Workers Compensation Claim No. TIBT-600061.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

- 1** 10:00 A.M. CODE ENFORCEMENT
SUBJECT: Public hearing to consider the recovery of administrative abatement costs for the abatement of a severely fire damaged residential structure located at 206 Fir Street, Westwood, CA (APN: 125-162-17); and with the recovery of abatement and administrative costs as provided in chapter 1.18 of the Lassen County Code. This property is owned by Jeremy McLain. The associated code enforcement file number CDEF 2014-031. The abatement was executed due to the owner's failure to secure, repair, or remove the structure.
FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an amended abatement lien.
ACTION REQUESTED: 1) Conduct Public Hearing; 2) receive report from staff; and 3) adopt a resolution directing staff to execute and record the amendment to the lien on said property, with the Lassen County Recorder.

Attachments: [PB McLainAbatement7-11-17pckt](#)

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

ADMINISTRATIVE SERVICES

- 1 PERSONNEL REPORT
SUBJECT: Personnel Movement Report for May, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel Report](#)

COUNTY CLERK-RECORDER

- 2 MINUTES
SUBJECT: Approve the meeting minutes of June 27, 2017.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [June 27, 2017 Draft Minutes](#)

HEALTH AND SOCIAL SERVICES

- 3 PUBLIC HEALTH
SUBJECT: Agreement #17-10164 with California Department of Public Health (CDPH) for Hospital and Emergency Preparedness Programs.
FISCAL IMPACT: There is no impact to County General Fund. This is a five-year revenue Agreement with CDPH.
ACTION REQUESTED: 1) Approve Agreement; and 2) authorize the County Administrative Officer to sign.

Attachments: [BOS PH CDPH HPP & PHEP](#)

- 4 HEALTH AND SOCIAL SERVICES
SUBJECT: Lease Agreement with Lassen County Office of Education for 336 Alexander Avenue and Vacant Lot on Chestnut Street.
FISCAL IMPACT: There is no impact to County General Fund. The costs of this lease will be paid for with HSS and Community Social Services funds.
ACTION REQUESTED: 1) Approve; and 2) authorize the County Administrative Officer to sign.

Attachments: [BOS HSS 336 Alexander & Chestnut Lot Lease Agreement](#)

PLANNING AND BUILDING SERVICES

- 5 PLANNING
SUBJECT: Consider repeal, in its entirety, of Chapter 12.32 (Setback Lines) of the Lassen County Code, because the requirements found therein are no longer considered necessary.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Adopt ordinance; and/or 2) provide direction to staff.

Attachments: [PB OrdRepealSetbacks7-11-17adopt](#)

 PUBLIC WORKS DEPARTMENT

- 6** PUBLIC WORKS
 SUBJECT: Agreement between Lassen County and Advanced Comfort Control.
 FISCAL IMPACT: Maximum agreement not-to-exceed amount of \$65,000 from Public Works Fund/Budget Unit No. 100-0221 and other various County Budget units.
 ACTION REQUESTED: 1) Approve Agreement; and 2) authorize the County Administrative Officer to sign.

Attachments: [PW - doc04127420170630063818](#)

TREASURER/TAX COLLECTOR

- 7** PROPERTY TAX SALE EXCESS
 SUBJECT: Property Tax Sale: Excess Proceeds from May 2016 tax sale.
 FISCAL IMPACT: Increase General Fund in the amount of \$64,859.42.
 ACTION REQUESTED: 1) Review and approve claims for excess proceeds filed with the Lassen County Tax Collector pursuant to Revenue and Tax Code §4675 as follows:

031-130-57-11	Auckland Pastures LLC	\$8,880.34
031-170-66-11	Ronald E. Silva	\$6,985.00
043-130-38-11	Julie K. Mensch	\$834.80
043-130-38-11	Mellissa Mensch	\$834.80
043-130-38-11	Thomas P. Mensch	\$834.80
043-130-38-11	Timothy Mensch	\$834.80
117-460-54-11	Mary Cardin	\$8,589.05
119-420-02-11	Ely Family Trust	\$1,176.46
125-093-03-11	Edward G. Operini	\$19,007.15
129-440-03-11	Levendowsky Family Trust	\$29,504.25
129-440-03-11	Lassen County OR&R	\$2,897.00
139-132-16-11	Wells Fargo	\$22,632.10
139-132-16-11	Wells Fargo	\$12,547.66
139-180-16-11	Asset Discovery and Recovery Services	\$13,568.84
139-180-16-11	Unclaimed Financial Assets LLC	\$13,568.84
147-080-23-11	Stephen Milstein	\$5,142.74

Attachments: [Tax Collector attach](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 8 ACTION REQUESTED: Receive and file the following correspondence:
- a) Lassen County Architectural Review Committee agenda for July 5, 2017.
 - b) Lassen County Technical Advisory Committee Meeting agenda for Thursday, July 6, 2017.
 - c) Lassen County Planning Commission Board Meeting Agenda for July 5, 2017.
 - d) Honey Lake Valley Resource Conservation District Regular Meeting for June 28, 2017.
 - e) Honey Lake Valley Resource Conservation District Special Meeting for June 29, 2017.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

PLANNING AND BUILDING SERVICES

- 1 CONTRACT AMENDMENT
SUBJECT: Amendment to the contract with GEI Consultants, Inc.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve amendment to GEI contract term; and/or 2) provide direction to staff.

Attachments: [PB GEI ContractAmend7-11-17bdltr](#)

PUBLIC WORKS DEPARTMENT

- 2 SEMINGSON ARCHITECTS, INC. AGREEMENT
SUBJECT: First Amendment to Agreement Between Lassen County and Semingson Architects, Inc. (One Stop Projects).
FISCAL IMPACT: The additional cost for this First Amendment is \$70,000 which makes the maximum amount payable under this contract \$82,500, to be paid from Fund/Budget Unit No. 110-0751 and 164-0752.
ACTION REQUESTED: 1) Approve the First Amendment with Semingson Architects, Inc., Cottonwood, California; and 2) authorize the County Administrative Officer to sign the First Amendment.

Attachments: [PW - Semingson doc](#)

COUNTY ADMINISTRATIVE OFFICE

- 3 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2017 PROPOSED MEETINGS:

July 18, 2017 – 9:00 a.m. – Board Meeting
July 25, 2017 – 9:00 a.m. – Board Meeting
August 1, 2017 – No Board Meeting
August 8, 2017 – 9:00 a.m. – Board Meeting
August 15, 2017 – 9:00 a.m. – Board Meeting
August 22, 2017 – 9:00 a.m. – Board Meeting
August 29, 2017 – No Board Meeting
September 5, 2017 – No Board Meeting
September 12, 2017 – 9:00 a.m. – Board Meeting
September 19, 2017 – 9:00 a.m. – Board Meeting
September 26, 2017 – 9:00 a.m. – Board Meeting
October 3, 2017 – No Board Meeting
October 10, 2017 – 9:00 a.m. – Board Meeting
October 17, 2017 – 9:00 a.m. – Board Meeting
October 24, 2017 – 9:00 a.m. – Board Meeting
October 31, 2017 – No Board Meeting
November 7, 2017 – No Board Meeting
November 14, 2017 – 9:00 a.m. – Board Meeting
November 21, 2017 – 9:00 a.m. – Board Meeting
November 28, 2017 – 9:00 a.m. – Board Meeting
December 5, 2017 – No Board Meeting
December 12, 2017 – 9:00 a.m. – Board Meeting
December 19, 2017 – 9:00 a.m. – Board Meeting
December 26, 2017 – Holiday – No Board Meeting

ADJOURNMENT