



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM

Tuesday, November 19, 2024

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:30 A.M. OPENING CEREMONIES

Present: Supervisors Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisors Gallagher and Bridges were absent by prearrangement.

Present: 3 - Tom Neely, Aaron Albaugh and Jason Ingram

Absent: 2 - Chris Gallagher and Gary Bridges

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Albaugh.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Albaugh announced closed session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Ingram, seconded by Supervisor Neely, that this Agenda be approved. The motion carried by the following vote:

Aye: 3 - Neely, Albaugh and Ingram

Absent: 2 - Gallagher and Bridges

PUBLIC COMMENTS

Oneida Walders: Discussed drug addiction and homelessness in Lassen County.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Neely: 1) Attended a pool meeting; 2) announced the Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting was cancelled; 3)

requested to have the County Administrative Officer and Fair Manager interviews postponed until after the first of the year and to bring back a discussion for the two positions at the next board meeting.

Supervisor Ingram: 1) Will be attending a Sierra Alliance meeting; 2) attended the Salvation Army food giveaway in Ravendale; 3) the Doyle Christmas Tree Lighting would be held on December 7, 2024, at 6:00 p.m.; 4) announced the light parade in Doyle would be held on December 14, 2024.

Supervisor Albaugh: 1) Adjourned in memory of Christine Nash; 2) announced there was another wolf kill in Willow Creek Valley; 3) attended an Adhoc Committee Meeting regarding the Williamson Act through Rural County Representatives of California (RCRC); 4) announced there would be the 7th and 8th grade Bizarre in Big Valley some time in December and would be selling tickets for the prime rib dinner.

INFORMATION/CONSENT CALENDAR

Approval of the Consent Agenda

A motion was made by Supervisor Ingram, seconded by Supervisor Neely, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 3 - Neely, Albaugh and Ingram

Absent: 2 - Gallagher and Bridges

COUNTY ADMINISTRATIVE OFFICE

PRISON TRIAL COSTS REIMBURSEMENT

SUBJECT: Recap of High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2024 through September 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Cost](#)

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 22, 2024

SUBJECT: Meeting Minutes of October 22, 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2024-10-22](#)

These Minutes were approved on the Consent Agenda.

LASSEN COUNTY BOARD OF SUPERVISORS SPECIAL MEETING

MINUTES OF NOVEMBER 4, 2024

SUBJECT: Special Meeting Minutes of November 4, 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2024-11-04](#)

These Minutes were approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Fair Advisory Board Meeting Minutes of October 8, 2024.
- b) Lassen County Fair Advisory Board Meeting Minutes of September 10, 2024.
- c) Zito Media notice of rate increases.

Attachments: [Misc Corr](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

BOARD OF SUPERVISORS

AGRICULTURAL COMMISSIONER REAPPOINTMENT

SUBJECT: Reappointment of Lassen County Agricultural Commissioner/Sealer of Weights and Measures Craig Hemphill to serve a further term of four years ending November 19, 2028.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve appointment.

CAO Egan confirmed the Agricultural (Ag) Commissioner was a four year term. Supervisor Albaugh asked Ag Commissioner Craig Hemphill what were the functions of the Ag Commissioner. Ag Commissioner Hemphill informed the board he was also the Sealer of Weights and Measures. Duties of the Ag Commissioner included food and agriculture code enforcement, quarantine work, nursery stock, pesticide, investigations, predatory animal control program, market equity testing, inspection of livestock, vehicle, and grocery store scales and store scanners. Ag Commissioner Hemphill introduced his staff and briefly discussed the weed program.

A motion was made by Supervisor Ingram, seconded by Supervisor Neely, that this Action Item be approved. The motion carried by the following vote:

Aye: 3 - Neely, Albaugh and Ingram

Absent: 2 - Gallagher and Bridges

HEALTH & SOCIAL SERVICES

HOUSING AND GRANTS AGREEMENT BETWEEN LASSEN COUNTY
AND HOUSING TOOLS, LLC

SUBJECT: Agreement between Lassen County and Housing Tools, LLC. to provide services related to facilitating the development of housing and expansion of housing-related services in the amount of \$75,000.00 for Fiscal Year 2024/2025 and Fiscal Year 2025/2026.

FISCAL IMPACT: This Agreement will be paid from Grants and Loans Fund/Budget Unit No. 110-0941 and is included in the Fiscal Year 2024/2025 budget.

ACTION REQUESTED: 1) Approve the Agreement with Housing Tools, LLC.; and 2) authorize the County Administrative Officer or Designee to execute the agreement.

Attachments: [H2- BOS G&L Housing Tools, LLC 11.19.24](#)

Health and Social Services Program Manager Grace Poor informed the board this agreement was brought before the board a few months ago and was bringing the item back with corrections per board direction. Supervisor Neely asked what services were provided by Housing Tools, LLC. Program Manager Poor stated they assisted with supporting advice related to state guidelines, development of contracts, technical assistance, and invoicing. The county had currently been contracted with Housing Tools, LLC for over ten years. Additional discussion was held pertaining to hospital care, homelessness, housing, and funding support. Program Manager Poor said Housing Tools, LLC could also assist with the Homekey Project. Supervisor Ingram motioned to approve the item. The motion failed due to a lack of a second. Supervisor Albaugh requested to reagendize the item to another board meeting when additional Supervisors would be present.

The motion failed due to a lack of a second.

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: Supervisor Neely indicated a preference to delay the County Administrative Officer and Fair Manager interviews be postponed until the new Board of Supervisor elect assumes office. This was a departure from prior board direction and had intended to agendize a discussion with a full board. The requested posed an issue today going forward to schedule the interviews. The interviews would be tentatively scheduled and the candidates would be informed there could be a delay depending on board action.

RECESS: 9:54 a.m. - 10:02 a.m.

MATTERS SET FOR TIME CERTAIN

SERVICE PROCLAMATION

SUBJECT: Service Proclamation.

FISCAL IMPACT: None.

ACTION REQUESTED: Present Service Proclamation to: Trinidad Eva Richards-Diaz (Behavioral Health).

Supervisor Albaugh presented a Service Proclamation to Tina Richards on behalf of Trinidad Eva Diaz-Richards.

SPEAKERS: Director of Behavioral Health Tiffany Armstrong.

A motion was made by Supervisor Ingram, seconded by Supervisor Neely, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 3 - Neely, Albaugh and Ingram

Absent: 2 - Gallagher and Bridges

RECOGNITION AWARDS FOR NOVEMBER 2024

SUBJECT: Recognition awards for November 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Present Recognition Awards to: 10 Years: Nick Ceaglio (Assessor); Derek Kennemore (Sheriff's Office).

Supervisor Albaugh recognized the following employees: 10 Years: Derek Kennemore (Sheriff's Office); Nick Ceaglio (Assessor - not present).

SPEAKERS: Captain Mike Carney.

OFFICE OF EMERGENCY SERVICES NORCAL EMS REQUEST FOR PROPOSAL

SUBJECT: Draft Request for Proposal for Lassen County Exclusive Operating Area (EOA).

FISCAL IMPACT: None.

ACTION REQUESTED: Receive report.

Attachments: [Nor-Cal EMS RFP Highlights](#)

[Draft Lassen County RFP November 19, 2024](#)

Office of Emergency Services (OES) Chief Silas Rojas reminded the board he had started this process in March 2023. Lassen County agreed with Norcal EMS to hire a contractor to perform emergency medical services for the county. A Request For Proposal (RFP) was being presented for the final draft of the Exclusive Operating Area (EOA) contract for the board's review. OES Chief Rojas discussed response zone time standards, penalties for under performance, compliance, primary ambulances, ambulance stations, vehicle standards, SEMSA contract, and the amount of time to produce the final draft of the EOA. Additional discussion was held pertaining to the proposal.

SPEAKERS: Norcal EMS CEO Donna Stone, End Point Representative John Eagleshame, and End Point Representative Nanch Lapalla.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:40 a.m. in memory of Christine Nash.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board