



Meeting Minutes  
Board of Supervisors

DRAFT

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;  
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM

Tuesday, July 11, 2023

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

9:31 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

**Present:** 5 - Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely and Jason Ingram

**Excuse:** 0

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Bridges.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

**A motion was made by Supervisor Gallagher, seconded by Supervisor Albaugh, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

PUBLIC COMMENTS

Executive Director of Lassen County Chamber of Commerce Kelley Ackley:  
Informed the board the chamber would be hosting a member appreciation dinner at the Veterans Hall in October and requested the board to waive the fee. CAO Egan stated approval for fee waivers would have to be agendized for a future board meeting.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Neely: 1) Will be attending a pool meet at 3:00 p.m. today; 2) participated in the fair workday; 3) attended a Behavioral Health Advisory Board meeting; 4) requested to adjourn in memory of Bobby Ormachea.

Supervisor Gallagher: 1) attended the swim meet last month at the Honey Lake Valley Community Pool; 2) attended the Volcanic Legacy Community Partnership meeting; 3) requested to adjourn in memory of David Leroy.

Supervisor Ingram: 1) announced the Department of Insurance would be

presenting at the next board meeting; 2) looking for grant opportunities; 3) will be holding the annual backpack drive in August.

Supervisor Albaugh: 1) Will be attending the Rural County Representatives of California (RCRC) meeting July 12, 2023, in Sacramento; 2) stated a person needed to be persistent to get the Department of Insurance to be present in Lassen County; 3) took a tour of the Fish and Wildlife area with Director of the California Department of Fish and Wildlife Chuck Bonham. Thanked Mr. Bonham and extended his appreciation for the visit; 4) Golden State Natural Resources (GSNR) will be doing a town hall meeting in Bieber on July 19, 2023, in Nubieber regarding the potential pellet mill; 5) reminded everyone the county fair is next week; 6) expressed concern regarding staffing issues with the ambulance service SEMSA.

Supervisor Bridges: 1) Attended the Grand Jury ceremony; 2) met with Ruth at the Fire Safe Council regarding the trees on Pine Street in Susanville; 3) met with the Director of the California Department of Fish and Game Chuck Bonham. Thanked Mr. Bonham for the day; 4) thanked Supervisor Neely for attending the Behavioral Health Advisory Board meeting in his absence; 5) would be attended the Lassen County Public Improvement Corporation (PIC) meeting this afternoon.

## INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G7 - Probation.

### COUNTY ADMINISTRATIVE OFFICE

## Approval of the Consent Agenda

**A motion was made by Supervisor Gallagher, seconded by Supervisor Albaugh, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

HIGH DESERT STATE PRISON (HDSP) PRISON TRIAL COSTS  
REIMBURSEMENT

SUBJECT: Recap of High Desert State Prison Trials Cost Reimbursement  
Billing for the months of July 2022, through June, 2023.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs](#)

**This Report was received and filed on the Consent Agenda.**

### COUNTY CLERK-RECORDER

BOARD OF SUPERVISORS MEETING MINUTES OF JUNE 27, 2023

SUBJECT: Meeting Minutes of June 27, 2023.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve

Attachments: [DRAFT MINS 2023-06-27](#)

**These Minutes were approved on the Consent Agenda.**

This item was removed from the agenda.

#### HEALTH AND SOCIAL SERVICES

This item was removed from the agenda.

This item was removed from the agenda.

#### INFORMATION SERVICES

This item was removed from the agenda.

#### PUBLIC WORKS DEPARTMENT

##### PUBLIC WORKS/ROAD

SUBJECT: Senate Bill 1 (SB1) Road Maintenance and Rehabilitation Account (RMRA) Funding - Fiscal Year 2023-2024 - Amended resolution.

FISCAL IMPACT: Anticipated revenue in the estimated amount \$3,341,718 from the Fiscal Year 2023-2024 appropriation of SB1 RMRA Funds to the Fiscal Year 2023-2024 Road Fund No. 122.

ACTION REQUESTED: 1) Adopt an amended Resolution adopting a list of projects for Fiscal Year 2023-2024 funded by SB1: The Road Repair and Accountability Act of 2017; and 2) authorize the Chairman to sign.

Attachments: [PW Trans Comm Attach](#)

**This Resolution No. 23-041 was adopted on the Consent Agenda.**

#### DEPARTMENT REPORTS

##### PROBATION DEPARTMENT

##### PROBATION

SUBJECT: Approve the Memorandum of Understanding (MOU) between the Fort Sage Unified, Lassen County Office of Education, Susanville School district, Westwood Unified School District, Shaffer Union Elementary School District, Big Valley Unified School District, Johnstonville School District and the Lassen County Probation Department for the Truancy Reduction Program.

FISCAL IMPACT: Revenue agreement for Probation Fund/Budget Unit No. 145-0561 of \$59,662.50.

ACTION REQUESTED: Approve the MOU for the Fiscal Year 2023-2024 between the above agencies.

**Attachments:** [Prob Attach 1](#)

[Prob Attach 2](#)

Supervisor Albaugh asked why the cost wasn't uniform for each school in Lassen County. Budget Analyst Samantha McMullen stated Big Valley went from being bi-weekly program to a full service program. This is based on a sliding scale with a set standard rate. The cost increase for Big Valley was due to service increase. Brief discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

RECESS: 9:25 a.m. - 10:00 a.m.

## **MATTERS SET FOR TIME CERTAIN**

### **CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**

**SUBJECT:** Presentation by Charlton "Chuck" Bonham, Director of the California Department of Fish and Wildlife (CDFW), to provide an update on Gray Wolf activity and activities at the State level regarding wolf interactions and attacks on livestock, and general information regarding CDFW.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Receive presentation.

Director of the California Department of Fish and Wildlife Chuck Bonham gave an extensive update pertaining to wolf management, wolf program, wolf compensation program, wolf packs in Lassen, Plumas and Siskiyou counties, updates on the pilot program, urban deer management, species population, hunting, possible new wolf packs, and fund sources. Discussion was held.

### **LASSEN NATIONAL FOREST SERVICE**

**SUBJECT:** Presentation from Deb Bumpass, Forest Supervisor, Lassen National Forest, to provide an update on post-fire restoration and recovery efforts, timber sales, and general information regarding the Lassen National Forest.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Receive presentation.

Forest Supervisor for Lassen National Forest Deb Bumpass passed out three (3) documents and discussed current and upcoming projects for the Dixie Fire footprint, reforestation, meadow work, existing plantations, timber, NEPA, noxious weeds, and funding. Supervisor Albaugh asked about closed forest roads and reopening. Ms. Bumpass stated the Lassen National Forest planned on keeping all roads open and did not have any intentions of closing roads. Ms. Bumpass briefly discussed the causes of different forest fires.

SPAKERS: Eileen Richard.

CAO Egan was absent from 11:27 a.m. - 11:29 a.m.

RECESS: 11:46 a.m. - 11:53 a.m.

**HOMEKEY HOUSING PROJECTS**

SUBJECT: Homekey Housing Projects.

FISCAL IMPACT: This is a grant funded program that will require a future funding appropriate in the fiscal year 2023-2024 budget..

ACTION REQUESTED: 1) Receive staff report; and 2) provide direction to staff.

Attachments: [BOS GLD Homekey 07.11.23](#)

Housing Program Coordinator Grace Poor stated this item was previously brought to the board in May 2023. A Request for Proposal (RFP) was posted and they received quotes from Danco and CoWest Investments. Coordinator Poor stated CoWest Investments was proposing to convert a medical clinic into ten units with the possibility of adding an additional forty (40) units in the future. This project would focus on youth and transitional housing. The units would be one bedroom apartments. Danco was proposing to convert a motel into studio apartments with kitchenettes. This project would be considered permanent for the three categories of youth, general, and chronic homeless. Coordinator Poor discussed funding for both projects. Melanie Westbrook of CoWest Investments gave a brief report of the project to convert a medical clinic, gave detail of the plans for each unit and discussed turnaround time for project completion. Chris Dart of Danco also discussed his project for studio units, location site, number of units, current Danco projects, and screening of possible tenants. Additional discussion was held. It was the consensus of the board for the department to move forward with the project.

Supervisor Neely was absent from 11:54 a.m. - 11:55 a.m.

**DEPARTMENT REPORTS - CONTINUED**

**COUNTY ADMINISTRATIVE OFFICE**

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan stated he didn't have anything to report.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at in memory of Bobby Ormachea and Dave Leroy.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board