



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM

Tuesday, December 17, 2024

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 24-053

*Next Ordinance in line for adoption: No. 2024-13

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Scott McLeran: a) Lassen County Peace Officers Assn. Supervisors Unit (LCPOSA), f) Lassen County Peace Officers Association; and b) Lassen County Deputy Sheriffs Association (LCDSA); and c) Lassen County Road Workers Association (LCRWA).

3) Employee performance evaluation: County Counsel.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1** 10:00 a.m.: RETIREMENT PROCLAMATION FOR DECEMBER 2024
SUBJECT: Retirement Proclamation
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Present Proclamations to: Cheryl Lauritsen (Agricultural Department); and 2) Richard Egan (County Administrative Officer); and 3) adopt Proclamations.
- 2** 10:00 a.m.: RECOGNITION AWARDS FOR DECEMBER 2024
SUBJECT: Recognition awards for December 2024.
FISCAL IMPACT: None.
ACTION REQUESTED: Present Recognition Awards to: 10 Years: Grace Poor (Health and Social Services); 20 Years: Michael Johnson (Planning and Building Services); and 25 Years: Yvonne Hawkes (Health and Social Services).

- 3 10:00 a.m.: KRAMER RANCH LLC, PROTEST OF NOTICE OF NON-RENEWAL
SUBJECT: Kramer Ranch LLC, protest of the Williamson Act contract non-renewal recorded as Instrument Number 2024-03086, which was recorded pursuant to direction given by the Board of Supervisors through Resolution 12-050, (File# 844.04.01).
FISCAL IMPACT: Potentially significant decrease in property tax revenue if the board does not support existing Board Policy Resolution No. 12-050 amending the policies and procedures for implementing the California Land Conservation Act of 1965 (Williamson Act) in Lassen County.
ACTION REQUESTED: 1) Receive the protest filed by Rob Kramer for Kramer Ranch LLC; and 2) receive the staff report; and 3) invited comments; and 4) make one of the following decisions regarding the protest: a) Determine that the recorded non-renewal notice is appropriate; or b) provide direction to staff.

Attachments: [Scanned BOS Packet, Kramer Protest 2024 2](#)

- 4 10:15 a.m.: UNITED STATES FOREST SERVICE
SUBJECT: Report of activities.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.
- 5 10:30 a.m.: DAHLE PROCLAMATION
SUBJECT: Proclamation recognizing Senator Brian Dahle on his retirement from the California State Legislature.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt Proclamation.
- 6 1:00 p.m.: CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Pursuant to California Government Code Section 54957(b) Consideration of Appointment of Public Employee: Fair Manager.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY ADMINISTRATIVE OFFICE

- 1 PERSONNEL REPORT
SUBJECT: Personnel Movement Report for October, 2024.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel Report](#)

COUNTY CLERK-RECORDER

- 2 THIS ITEM WAS PULLED FROM THE AGENDA.
- 3 LOCAL AGENCY BIENNIAL NOTICE CONFLICT OF INTEREST CODE
SUBJECT: Report on district compliance with Government code section 87306 et seq.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Local Agency Biennial Notice](#)

DISTRICT ATTORNEY

- 4 CHILD ADVOCACY CENTER (CAC) GRANT RFA APRIL 1, 2024 - MARCH 31, 2026
SUBJECT: Approve the submission of the Request for Application and the Resolution approving the undertaking of the Lassen County District Attorney's Mikailia Child Advocacy Center Program to be funded through the State of California administered by the California Office of Emergency Services.
FISCAL IMPACT: Expenses are paid out of Fund/Budget Unit No. 108-0438 and reimbursed through grant funds. No impact to County General Fund.
ACTION REQUESTED: Adopt resolution.

Attachments: [DA Attach](#)

SHERIFF'S DEPARTMENT

- 5 FLEET VEHICLE PURCHASE
SUBJECT: Fleet vehicle purchase.
FISCAL IMPACT: This purchase will come from the Fleet Maintenance Fund/Budget Unit No. 135-0352 in the amount of \$104,639.88
ACTION REQUESTED: Approve the purchase of the fleet vehicles for the Lassen County Sheriff's Office.

Attachments: [SO Attach](#)

H. DEPARTMENT REPORTS

PLANNING AND BUILDING SERVICES

- 1 CAMPING ORDINANCE
SUBJECT: Proposed ordinance to regulate camping on county owned public property.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report; and 2) waive the second reading and adopt the ordinance.

Attachments: [Camping Ord Adoption Packet](#)

COUNTY ADMINISTRATIVE OFFICER

- 2 COUNTY COUNSEL CONTRACT
SUBJECT: Renewal of County Counsel Contract with Prentice Long PC.
FISCAL IMPACT: None for Fiscal Year 2024/2025. \$19,700 increase for Fiscal Year 2025/2026. Litigation expenses are unknown.
ACTION REQUESTED: 1) Discuss renewal of County Counsel Contract; and 2) approve County Counsel Contract, appoint Amanda Uhrhammer from Prentice Long PC as County Counsel; and 3) authorize the County Administrative Officer to execute the contract; or 4) provide direction to staff.

Attachments: [H2 County Counsel Agreement-Draft](#)

COUNTY COUNSEL

- 3 COUNTY ADMINISTRATIVE OFFICER CONTRACT
SUBJECT: County Administrative Officer Contract.
FISCAL IMPACT: Cost and position is appropriated and provided for in the current fiscal year 2024/2025 budget.
ACTION REQUESTED: 1) Discuss County Administrative Officer Contract; and 2) approve County Administrative Officer Contract, appoint Tony Shaw as County Administrative Officer; and 3) authorize the Chairman to execute the contract; or 4) provide direction to staff.

Attachments: [H3 CAO Agreement-Draft-BOS](#)

- 4 FAIR MANAGER APPOINTMENT
SUBJECT: Appointment of Fair Manager.
FISCAL IMPACT: Position appropriated in 2024/2025 Fiscal Year budget.
ACTION REQUESTED: Make appointment.

- 5 THIS ITEM WAS REMOVED FROM THE AGENDA.

- 6** APPOINTED DEPARTMENT HEADS, CONFIDENTIAL EMPLOYEES AND ELECTED OFFICIALS RATIFICATION OF RESOLUTION
SUBJECT: Ratification of Resolution of the Board of Supervisors of the County of Lassen, State of California, Establishing and Restating Salaries and Benefits for Appointed Department Heads, Confidential Employees and Elected Officials.
FISCAL IMPACT: The 4% salary increase is included in the 2024-25 fiscal year budget appropriations.
ACTION REQUESTED: 1) Ratify Resolution, and/or 2) provide direction to staff.

Attachments: [H6 Resolution-Department Heads, Confidential Employees and Elected Officials](#)

- 7** SHERIFF AND UNDERSHERIFF RATIFICATION OF RESOLUTION
SUBJECT: Ratification of Resolution of the Board of Supervisors of the County of Lassen, State of California, Establishing and Restating Salaries and Benefits for the Elected Sheriff and Undersheriff of Lassen County.
FISCAL IMPACT: The 4% salary increase is included in the 2024-25 fiscal year budget appropriations.
ACTION REQUESTED: 1) Ratify Resolution, and/or 2) provide direction to staff.

Attachments: [H7 Sheriff Resolution](#)

- 8** THIS ITEM WAS REMOVED FROM THE AGENDA.

HEALTH & SOCIAL SERVICES

- 9** LASSEN COUNTY BEHAVIORAL HEALTH INITIAL TREATMENT PROVIDER APPLICATION
SUBJECT: Authorization for the Director of Behavioral Health to sign and submit the Application for Initial Treatment Provider with the State of California Health and Human Services Agency Department of Health Care Services Substance Use Disorder.
FISCAL IMPACT: The Application Fee will be paid out of Behavioral Health Fund/Budget Unit No. 110-0751 and is included in the 2024/2025 Fiscal Year budget.
ACTION REQUESTED: 1) Authorize the Behavioral Health Director to execute and submit the Application.

Attachments: [H9- BOS BH SUD Application 12.17.24](#)

10

GRANT AGREEMENT #24MHSOAC011 BETWEEN LASSEN COUNTY AND MENTAL HEALTH SERVICES OVERSIGHT AND ACCOUNTABILITY COMMISSION

SUBJECT: Grant Agreement #24MHSOAC011 between Lassen County Health and Social Services and Mental Health Services Oversight & Accountability Commission (MHSOAC) in the amount of \$450,000 for the term of execution through December 31, 2027, to identify sources of funding that can be used to sustain the delivery of mental health services to students through Lassen County Office of Education.

FISCAL IMPACT: This is a Grant Agreement for Fund/Budget Unit No. 110-7510.

ACTION REQUESTED: 1) Approve Grant Agreement #24MHSOAC011; and 2) approve the increase to the appropriation Fund/Budget Unit No. 110-7510 by \$450,000; and 3) authorize the County Administrative Officer or Designee to execute the agreement. (4/5 vote required)

Attachments:

[H10- BOS BH Grant #24MHSOAC011 12.17.24](#)

11

GRANT AGREEMENT #24MHSOAC041 BETWEEN LASSEN COUNTY AND MENTAL HEALTH SERVICES OVERSIGHT AND ACCOUNTABILITY COMMISSION

SUBJECT: Grant Agreement #24MHSOAC041 between Lassen County Health and Social Services and Mental Health Services Oversight & Accountability Commission (MHSOAC) in the amount of \$800,000 for the term of execution through December 31, 2027, to explore opportunities for Universal Screening to better understand and respond to the unique and nuanced needs of students through Lassen County Office of Education.

FISCAL IMPACT: This is a Grant Agreement for Fund/Budget Unit No. 110-7510.

ACTION REQUESTED: 1) Approve Grant Agreement #24MHSOAC041; and 2) approve the increase to the appropriation Fund/Budget Unit No. 110-7510 by \$800,000; and 3) authorize the County Administrative Officer or Designee to execute the agreement. (4/5 vote required).

Attachments:

[H11- BOS BH Grant #24MHSOAC041 12.17.24](#)

- 12** MEMORANDUM OF UNDERSTANDING BETWEEN LASSEN COUNTY AND LASSEN COUNTY OFFICE OF EDUCATION
SUBJECT: Memorandum of Understanding between Lassen County Health and Social Services and Lassen County Office of Education for the Grant Agreement #24MHSOAC011 in the amount of \$450,000 for the term of November 1, 2024, through December 31, 2027, to coordinate the Sustainability deliverables.
FISCAL IMPACT: This is revenue and expenditure for Fund/Budget Unit No. 110-7510.
ACTION REQUESTED: 1) Approve the Memorandum of Understanding; and 2) authorize the County Administrative Officer or Designee to execute the Memorandum of Understanding.

Attachments: [H12- BOS BH MOU #24MSOAC011 12.17.24](#)

- 13** MEMORANDUM OF UNDERSTANDING BETWEEN LASSEN COUNTY AND LASSEN COUNTY OFFICE OF EDUCATION
SUBJECT: Memorandum of Understanding between Lassen County Health and Social Services and Lassen County Office of Education for the Grant Agreement #24MHSOAC041 in the amount of \$800,000 for the term of November 1, 2024, through December 31, 2027, to explore opportunities for Universal Screening.
FISCAL IMPACT: This is revenue and expenditure for Fund/Budget Unit No. 110-7510.
ACTION REQUESTED: 1) Approve the Memorandum of Understanding; and 2) authorize the County Administrative Officer or Designee to execute the Memorandum of Understanding.

Attachments: [H13- BOS BH MOU #24MSOAC041 12.17.24](#)

INFORMATION SERVICES

- 14** NETWORK SECURITY UPGRADE
SUBJECT: Network Security upgrade.
FISCAL IMPACT: This purchase will be paid out of the Network Infrastructure Fund/Budget Unit No 160-1601, Social Services Administration Fund/Budget Unit No. 120-0852, and Protective Services Fund/Budget Unit No. 120-0853.
ACTION REQUESTED: 1) Approve purchase; and 2) authorize County Administrative Officer to execute the purchase; and/or 3) provide direction to staff.

Attachments: [Network Security Upgrade](#)

COUNTY ADMINISTRATIVE OFFICE

- 15** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2024 PROPOSED MEETINGS:

December 24, 2024 – 9:00 a.m. - Board Meeting

ADJOURNMENT