



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, May 20, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 25-012

*Next Ordinance in line for adoption: No. 2025-04

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: 2 cases.

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Laura Atkins v County of Lassen; Lassen County Superior Court Case No. 2024-CV0076588.

B. 9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: SUPERVISOR INGRAM
SUBJECT: Certificates of Appreciation to the Lassen County 4-H Camp.
FISCAL IMPACT: None.
ACTION REQUESTED: Present certificates.
- 2 10:05 a.m.: PROCLAMATION FOR SPECIAL OLYMPICS LAW
ENFORCEMENT TORCH RUN DAY
SUBJECT: The attached Proclamation recognized June 16th as the Law
Enforcement Torch Run Day in Lassen County.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt Proclamation.

Attachments: [Prob Attach 1](#)
 [Prob Attach 2](#)

- 3 10:15 a.m.: FRONTIER COMMUNICATIONS
SUBJECT: Fiber to the Home Project presentation.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to
staff.

Attachments: [Presentation Lassen County](#)

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1** DISCRETIONARY FUNDS - SUPERVISOR INGRAM
SUBJECT: Request to designate: 1) \$250 to the Sunrise Rotary; and 2) \$250 to Courage World Wide.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditures.
- 2** DISCRETIONARY FUNDS - SUPERVISOR SCANLAN
SUBJECT: Request to designate: 1) \$1,500 to the Westwood Chamber of Commerce for the community cleanup event
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditures.

COUNTY CLERK-RECORDER

- 3** LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF MAY 13, 2025
SUBJECT: Meeting Minutes of May 13, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

HEALTH AND SOCIAL SERVICES

- 4 AGREEMENT BETWEEN A & A HEALTH SERVICES, LLC AND LASSEN COUNTY
SUBJECT: Agreement between Lassen County and A & A Health Services, LLC to provide a residential care facility for the term of July 1, 2025, through June 30, 2026, for a maximum contract amount of \$200,000.
FISCAL IMPACT: There is no impact to the County General Fund. This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0751 and Alcohol and Drug Fund/Budget Unit No. 110-0771.
ACTION REQUESTED: 1) Approve the Agreement with A & A Health Services, LLC.; and 2) authorize the County Administrative Officer or Designee to execute the Agreement.
- Attachments:** [G4- BOS BH A & A Health Services, LLC 5.20.25](#)
- 5 AGREEMENT BETWEEN CASA SERENITY, LLC AND LASSEN COUNTY
SUBJECT: Agreement between Lassen County and Casa Serenity, LLC. to provide residential care services for adults for the term of July 1, 2025, to June 30, 2026, and a maximum amount of \$100,000.
FISCAL IMPACT: There is no impact to the County General Fund. This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0751 and Alcohol and Drug Fund/Budget Unit No. 110-0771.
ACTION REQUESTED: 1) Approve the Agreement with Casa Serenity, LLC; and 2) authorize the County Administrative Officer or Designee to execute the Agreement.
- Attachments:** [G5- BOS BH Casa Serenity, LLC. 5.20.25](#)
- 6 AGREEMENT BETWEEN DAVIS GUEST HOME, INC AND LASSEN COUNTY
SUBJECT: Agreement between Lassen County and Davis Guest Home, Inc. for a residential care facility for adults for the term of July 1, 2025, to June 30, 2026, and a maximum amount of \$200,000.
FISCAL IMPACT: There is no impact to the County General Fund. This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0751 and Alcohol and Drug Fund/Budget Unit No. 110-0771.
ACTION REQUESTED: 1) Approve the Agreement with Davis Guest Home, Inc.; and 2) Authorize the County Administrative Officer or Designee to execute the Agreement.
- Attachments:** [G6- BOS BH Davis Guest Home 5.20.25](#)

- 7 AGREEMENT BETWEEN CRESTWOOD BEHAVIORAL HEALTH, INC AND LASSEN COUNTY
SUBJECT: Agreement between Lassen County and Crestwood Behavioral Health, Inc. for a sub-acute care facility for inpatient chronic mentally ill adults from July 1, 2025, to June 30, 2026, with the Maximum Contract Amount not to exceed \$200,000.
FISCAL IMPACT: There is no impact to the County General Fund. This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0751 and Mental Health Services Act Fund/Budget Unit No. 164-0752.
ACTION REQUESTED: 1) Approve the Agreement with Crestwood Behavioral Health, Inc.; and 2) authorize the County Administrative Officer or Designee to execute the Agreement.

Attachments: [G7- BOS BH Crestwood Behavioral Health, Inc. 5.20.25](#)

DISTRICT ATTORNEY

- 8 PARALEGAL JOB DESCRIPTION
SUBJECT: Approval of Paralegal Job Description
FISCAL IMPACT: No impact for Fiscal Year 2024/2025. The request is for the job description approval only.
ACTION REQUESTED: 1) Approve job description; and/or 2) provide direction to staff.

Attachments: [Paralegal Board Packet](#)

- 9 ESTABLISH LEGAL SECRETARY I/II/III JOB DESCRIPTION
SUBJECT: Approval of Legal Secretary I/II/III Job Description.
FISCAL IMPACT: No fiscal impact for Fiscal Year 2024/2025. The request is for the job description approval only.
ACTION REQUESTED: 1) Approve job description; and/or 2) provide direction to staff.

Attachments: [Legal Secretary Series Board Packet](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 10 ACTION REQUESTED: Receive and file the following correspondence:
- a) Plumas County Community Development Commissioner Board of Commissioners Regular Meeting Agenda for May 13, 2025.
 - b) Lassen Transit Service Agency Regular Meeting Agenda for May 12, 2025.
 - c) Lassen County Fish and Game Commission Regular Meeting Agenda for May 15, 2025.
 - d) Lassen County Fair Regular Meeting Agenda for May 13, 2025.
 - e) Planning and Service area 2 Area Agency on Aging (PSA 2 AAA) Executive Board Meeting Agenda for May 19, 2025.

Attachments: [G10](#)

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

- 1 SUPERVISOR ALBAUGH
SUBJECT: Resolution and correspondence regarding the Gray Wolf.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Discussion; and 2) adopt resolution and authorize the Chairman to execute; and/or 3) provide direction to staff.

Attachments: [250520 Wolf Resolution](#)
[250520 Secretary Crowfoot Wolf Meeting Request](#)

COUNTY ADMINISTRATIVE OFFICE

- 2 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

PROPOSED MEETING DATES FOR 2025:

May 27, 2025 – 9:00 a.m. – Board Meeting
June 3, 2025 – No Board Meeting
June 10, 2025 – 9:00 a.m. – Board Meeting
June 17, 2025 – 9:00 a.m. – Board Meeting
June 24, 2025 – 9:00 a.m. – Board Meeting
July 1, 2025 – No Board Meeting
July 8, 2025 – 9:00 a.m. – Board Meeting
July 15, 2025 – 9:00 a.m. – Board Meeting
July 22, 2025 – 9:00 a.m. – Board Meeting
July 29, 2025 – No Board Meeting
August 5, 2025 – No Board Meeting
August 12, 2025 – 9:00 a.m. – Board Meeting
August 19, 2025 – 9:00 a.m. – Board Meeting
August 26, 2025 – 9:00 a.m. – Board Meeting
September 2, 2025 – No Board Meeting
September 9, 2025 – 9:00 a.m. – Board Meeting
September 16, 2025 – 9:00 a.m. – Board Meeting
September 23, 2025 – 9:00 a.m. – Board Meeting
September 30, 2025 – No Board Meeting
October 7, 2025 – No Board Meeting
October 14, 2025 – 9:00 a.m. – Board Meeting
October 21, 2025 – 9:00 a.m. – Board Meeting
October 28, 2025 – 9:00 a.m. – Board Meeting
November 4, 2025 – No Board Meeting
November 11, 2025 – No Board Meeting (Holiday)
November 18, 2025 – 9:00 a.m. – Board Meeting
November 25, 2025 – 9:00 a.m. – Board Meeting
December 2, 2025 – No Board Meeting
December 9, 2025 – 9:00 a.m. – Board Meeting
December 16, 2025 – 9:00 a.m. – Board Meeting
December 23, 2025 – 9:00 a.m. – Board Meeting

ADJOURNMENT