



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, April 15, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 25-011

*Next Ordinance in line for adoption: No. 2025-03

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d) (2) of Government Code Section 54956.9 (if needed).

2) Recruitment of County Administrative officer (CAO) Pursuant to Government code Section 54957.

3) Liability Claim; - Claimant: Adam Figueroa, Agency claimed against: Lassen County.

B. 9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: PLANNING AND BUILDING SERVICES
SUBJECT: Proposed Ordinance Amending Article I of Title 12 of the Lassen County Code (known as the Lassen County Building Code). The amendment will remove the requirement to install fire sprinklers within all residential structures over two thousand square feet, constructed under Chapter 12.27 of Lassen County Code.
FISCAL IMPACT: None
ACTION REQUESTED: 1) Receive report; and 2) conduct a Public Hearing; and 3) waive the second reading and adopt the ordinance.

Attachments: [C-1 Draft ordinance Sqft Req for Fire Sprinklers](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1 FISH AND GAME COMMISSION
SUBJECT: California Department of Fish and Wildlife Letter of Support regarding proposals to change fishing regulations by California Department of Fish and Wildlife.
FISCAL IMPACT: None.
ACTION REQUESTED: Authorize the Chairman to execute.

Attachments: [Coop Attach](#)

COUNTY CLERK-RECORDER

- 2 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF MARCH 25, 2025
SUBJECT: Meeting Minutes of March 25, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2025-03-25](#)

- 3 LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF APRIL 8, 2025
SUBJECT: Meeting Minutes of April 8, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2025-04-08](#)

COUNTY ADMINISTRATIVE OFFICE

- 4 AMENDED LASSEN COUNTY DEPUTY SHERIFF'S ASSOCIATION SIDE LETTER AGREEMENT
SUBJECT: Amended Side Letter Agreement between the County of Lassen and Lassen County Deputy Sheriff's Association (LCDSA) for the purpose of continuing the utilization of patrol deputies to cover ongoing staffing shortages at the Jail until appropriate custodial deputy staffing is secured on or before September 25, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Ratify Amended Side Letter; and 2) authorize Chairman to execute; and/or 3) provide direction to staff.

Attachments: [250415 Amended Side Letter Attach](#)

SHERIFF'S DEPARTMENT

- 5** **CONTRACT AMENDMENT**
SUBJECT: The Sheriff's Office is requesting an amendment to their contract with Thompson Peak Investigations extending their services through June 30, 2026.
FISCAL IMPACT: The original contract was in the amount of \$25,000. This amount has been expended to this date. The contract will need to be increased to cover the outstanding investigations until a replacement can be recruited and hired. The amount of the increase will be listed not to exceed \$50,000. This will be expended from Fund/Budget Unit No. 130-0522 (Patrol Operations), 130-0523 (Dispatch) and 130-0525 (Jail Operations).
ACTION REQUESTED: 1) Approve the first amended contract with Thompson Peak Investigations; and 2) authorize the County Administrative Officer to execute the contract; and/or 3) provide direction to staff.

Attachments: [G5](#)

- 6** **DEPUTY SHERIFF I/II MODIFICATION**
SUBJECT: The Lassen County Sheriff's Office is requesting a modification to the job description for the Deputy Sheriff I/II to include new requirements to promote from a Deputy Sheriff I to a Deputy Sheriff II.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve the modification to the Job Description to Deputy Sheriff I/II; and/or 2) provide direction to staff.

Attachments: [G6](#)

H. DEPARTMENT REPORTS

FAIR

- 1** **CALIFORNIA DEPARTMENT OF FOOD & AGRICULTURE GRANT**
SUBJECT: California Department of Food and Agriculture (CDFA) California Network of Fairs Grant Allocation.
FISCAL IMPACT: Receive the maximum amount of \$47,450 funded through CDFA to Fund/Budget Unit No. 175-1751 for Fiscal Year (FY) 2024/2025.
ACTION REQUESTED: Approve grant agreement.

Attachments: [H1 FY24-25 Allocation Fair Memo](#)
 [H1 Executed Agreement \(002\)](#)

- 2** RACE PROMOTION CONTRACT AWARD
SUBJECT: Bid Award for race promotion at the Lassen County Fairgrounds for the 2025-2027 race seasons.
FISCAL IMPACT: Estimated revenue to Lassen County of \$9,600 annually for the 2025 season and \$15,600 annually for 2026-2027
ACTION REQUESTED: 1) Receive findings/scoring of the Lassen County Fair Advisory Board, Interim Committee; and 2) award contract; and/or 3) provide direction to staff.

Attachments: [Race Award Fair Memo](#)
[Fair Race RFP](#)

PLANNING AND BUILDING SERVICES

- 3** CARGO CONTAINER BUILDING PERMIT REQUIREMENTS
SUBJECT: Report on building permit requirements for cargo containers.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.

Attachments: [H-3 Bldg Permit Req for sea-land cargo cont Packet](#)

COUNTY ADMINISTRATIVE OFFICE

- 4** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

PROPOSED MEETING DATES FOR 2025:**April 22, 2025 – 9:00 a.m. – Board Meeting****April 29, 2025 – No Board Meeting****May 6, 2025 – No Board Meeting****May 13, 2025 – 9:00 a.m. – Board Meeting****May 20, 2025 – 9:00 a.m. – Board Meeting****May 27, 2025 – 9:00 a.m. – Board Meeting****June 3, 2025 – No Board Meeting****June 10, 2025 – 9:00 a.m. – Board Meeting****June 17, 2025 – 9:00 a.m. – Board Meeting****June 24, 2025 – 9:00 a.m. – Board Meeting****July 1, 2025 – No Board Meeting****July 8, 2025 – 9:00 a.m. – Board Meeting****July 15, 2025 – 9:00 a.m. – Board Meeting****July 22, 2025 – 9:00 a.m. – Board Meeting****July 29, 2025 – No Board Meeting****August 5, 2025 – No Board Meeting****August 12, 2025 – 9:00 a.m. – Board Meeting****August 19, 2025 – 9:00 a.m. – Board Meeting****August 26, 2025 – 9:00 a.m. – Board Meeting****September 2, 2025 – No Board Meeting****September 9, 2025 – 9:00 a.m. – Board Meeting****September 16, 2025 – 9:00 a.m. – Board Meeting****September 23, 2025 – 9:00 a.m. – Board Meeting****September 30, 2025 – No Board Meeting****October 7, 2025 – No Board Meeting****October 14, 2025 – 9:00 a.m. – Board Meeting****October 21, 2025 – 9:00 a.m. – Board Meeting****October 28, 2025 – 9:00 a.m. – Board Meeting****November 4, 2025 – No Board Meeting****November 11, 2025 – No Board Meeting (Holiday)****November 18, 2025 – 9:00 a.m. – Board Meeting****November 25, 2025 – 9:00 a.m. – Board Meeting****December 2, 2025 – No Board Meeting****December 9, 2025 – 9:00 a.m. – Board Meeting****December 16, 2025 – 9:00 a.m. – Board Meeting****December 23, 2025 – 9:00 a.m. – Board Meeting****ADJOURNMENT**