



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, November 18, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 25-025

*Next Ordinance in line for adoption: No. 2025-08

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Andrew Plett: United Public Employees of California (UPEC).

3) Employee performance evaluation: Fair Manager.

B. 9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 A.M.: PLANNING AND BUILDING SERVICES
SUBJECT: Public hearing in accordance with Government Code Section 65856 to consider a proposed ordinance amending Section 18.64.050 (Area requirement) of Chapter 18.64 O-S Open Space District of the Lassen County Code. The proposed change will remove a provision, which implies that legal parcels cannot be conveyed. The proposed ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant CEQA Guidelines Subsection 15061(b)(3).
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report from staff and recommendation of approval from the Planning Commission; and 2) conduct a public hearing; and 3) introduce and adopt, by title only, the proposed ordinance.

Attachments: [C1](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: RECOGNITION AWARDS FOR NOVEMBER
SUBJECT: Recognition awards for November.
FISCAL IMPACT: None.
ACTION REQUESTED: 10 Years: Trinity Leslie (Health and Social Services); and Gina Cauble (Health and Social Services).

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10:10 a.m.: RURAL COUNTY REPRESENTATIVES OF CALIFORNIA
SUBJECT: Report from Rural County Representatives of California (RCRC).
FISCAL IMPACT: None.
ACTION REQUESTED: Receive report.

Attachments:

[RCRC 2025 Lassen County Strategic Plan Presentation](#)

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

1

ANNUAL COMMITTEE APPOINTMENTS

SUBJECT: Annual Committee Appointments for 2025-2026

FISCAL IMPACT: None

ACTION REQUESTED: Make appointments to the following Boards, Committees and Commissions:

1. Rural County Representatives of California (RCRC)

a. California Non-Profit Corporation

b. One regular (R) member of the Board of Supervisors. One alternate (A) member of the Board of Supervisors

CURRENT APPOINTMENT: Albaugh (R), Bridges (A)

2. Golden State Finance Authority (GSFA)

a. Government Code section 6500, Board of Directors

b. One regular member of the Board of Supervisors. One alternate member of the Board of Supervisors

CURRENT APPOINTMENT: Albaugh (R), Bridges (A)

3. Golden State Connect Authority (GSCA)

a. Government Code section 6500, Board of Directors

b. One regular member of the Board of Supervisors. One alternate member of the Board of Supervisors

CURRENT APPOINTMENT: Albaugh (R), Bridges (A)

4. Rural County Representatives of California (RCRC) Environmental Services Joint Powers Agency (ESJPA)

a. Government Code section 6500, Joint Powers Agency.

b. One regular member of the Board of Supervisors. One alternate member of the Board of Supervisors, and one alternate member who is staff from Solid Waste.

CURRENT APPOINTMENT: Albaugh (R), Bridges (1st A), Director of Public Works Pete Heimbigner (2nd A)

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CALIFORNIA STATE ASSOCIATION OF COUNTIES (CSAC) APPOINTMENTS

SUBJECT: Annual Committee Appointments for 2025-2026.

FISCAL IMPACT: None

ACTION REQUESTED: Make appointments to the following Board: California State Association of Counties (CSAC)

a. California Non-Profit Corporation

b. Shall not be less than one Supervisor for each member county.

CURRENT APPOINTMENT: Bridges (R), Neely (A)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

COUNTY CLERK-RECORDER

- 1** LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF OCTOBER 28, 2025
SUBJECT: Meeting Minutes of October 28, 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

COUNTY ADMINISTRATIVE OFFICE

- 2** PRISON TRIAL COSTS REIMBURSEMENT PROGRAM
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July through October 2025.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Cost](#)

- 3** PERSONNEL REPORT
SUBJECT: Personnel Movement Report for October, 2025.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [Personnel Report](#)

PUBLIC WORKS DEPARTMENT

- 4** MEMORANDUM OF UNDERSTANDING WITH MODOC COUNTY AND LASSEN COUNTY
SUBJECT: Memorandum of Understanding with Modoc County for cost sharing on the Bieber-Lookout Road Project.
FISCAL IMPACT: Funding is available within the current 2025/2026 Fiscal Year Road Fund/Budget Unit No. 122-1222
ACTION REQUESTED: Approve entering into a Memorandum of Understanding with Modoc County for cost sharing on the Bieber-Lookout Road Project.

Attachments: [PW Attach](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

5

ACTION REQUESTED: Receive and file the following correspondence:

- a) Notice for the Lassen National Forest review and comment on the Draft Environmental Assessment for the Dixie Postfire Restoration and Recovery Project.
- b) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Advisory Council Meeting Agenda, October 31, 2025.
- c) Fair Advisory Board Meeting Agenda for Tuesday, October 29, 2025.
- d) Lassen County Planning Commission Meeting Agenda for October 7, 2025.
- e) Lassen Transit Service Agency Meeting Agenda for November 10, 2025.
- f) Lassen County Behavioral Health Advisory Board meeting agenda for November 10, 2025.
- g) Big Valley Groundwater Basin Advisory Committee (BVAC) Meeting Notice for November 17, 2025.
- h) Lassen County Board of Supervisor Letter to Pacific Gas & electric regarding Mt. Lassen Power.
- i) Lassen County Board of Supervisor Letter to California Department of Fish and Wildlife regarding Lassen County Fish and game Commission's disappointment with the California Department of Fish and Wildlife (CDFW).
- j) Big Valley Groundwater Basin Advisory Committee (BVAC) Regular Agenda for November 17, 2025.
- k) Plumas County Community Development Commission board of Commissioners Regular Meeting Agenda for November 18, 2025.
- l) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Executive Board Meeting Agenda, November 17, 2025.

Attachments:

[G5](#)

H. DEPARTMENT REPORTS

SHERIFF'S DEPARTMENT

1

ADMINISTRATION

SUBJECT: Board Resolution for 2025-2026 Fiscal Year (FY) Financial Aid and Financial Aid agreement, Department of Alcoholic Beverage Control's ABC-OTS Grant Program through the National Highway Traffic Safety Administration.

FISCAL IMPACT: Potentially provide \$30,000 in revenue to the Lassen County Sheriff's Office for alcohol enforcement and education for the 2025-2026 FY.

ACTION REQUESTED: 1) Adopt resolution; and 2) approve Financial Aid Agreement to the Department of Alcoholic Beverage Control for program participation in the 2025-2026 FY; and 3) authorize the Sheriff to execute the agreement.

Attachments:

[SO Attach](#)

FAIR

- 2 ADOPTION OF RESOLUTION ESTABLISHING NEGOTIATION AND PURCHASING AUTHORITY FOR ENTERTAINMENT FOR THE 2026 FAIR
SUBJECT: Adoption of resolution of the Board of Supervisors, County of Lassen, State of California, establishing negotiation and purchasing authority for the Lassen County fair Manager for entertainment expenses for the 2026 fair.
FISCAL IMPACT: Adoption of the resolution allows for the Fair Manager to negotiate and enter into entertainment contracts above the authorized contracting limit for department heads and County Administrative Officer. Though contract payments would be made in the 2026-2027 fiscal year, contract(s) must be executed during the 2025-2026 fiscal year. The total authorized amount in the resolution (\$135,000) is below the approved budget line item for Fair Entertainment in the 2025-2026 fiscal year budget.
ACTION REQUESTED: 1) Adopt resolution; and/or 2) provide direction to staff.

Attachments: [Fair Attach](#)

HEALTH AND SOCIAL SERVICES

- 3 GRANT AGREEMENT #25-10599 WITH CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (CDPH)
SUBJECT: Grant Agreement #25-10599 with California Department of Public Health (CDPH) for the Disease Intervention Specialist (DIS) Workforce Development Grant for Fiscal Years 2025 through 2030 in the total amount of \$462,735.
FISCAL IMPACT: This is a Revenue Agreement for the Public Health Fund/Budget Unit No. 110-0731.
ACTION REQUESTED: 1) Approve the Grant Agreement #25-10599 with the California Department of Public Health (CDPH); and 2) authorize the County Administrative Officer to execute the grant documents.

Attachments: [H3- BOS PH CDPH Grant #25-10599 11.18.25](#)

PROBATION DEPARTMENT

- 4 MEMORANDUM OF UNDERSTANDING BETWEEN LASSEN COUNTY AND SHASTA COUNTY
SUBJECT: Memorandum of Understanding (MOU) between Lassen County and Shasta County for detained juveniles in Juvenile Hall. The agreement has a daily rate of \$325 per day per youth, a daily rate of \$456 per day per youth for the Rivers Edge Academy and a daily rate of \$780 per day per youth for the Secure Track Facility Program.
FISCAL IMPACT: Regular Expenditure to Probation Fund/Budget Unit No. 145-0561. Contract not to exceed \$250,000 per fiscal year.
ACTION REQUESTED: 1) Approve; and 2) authorize the Chairman to execute the agreement.

Attachments: [PROB Shasta Attach](#)

- 5 BODY WORN CAMERA EQUIPMENT
SUBJECT: Request to purchase Body Worn Cameras from Axon Enterprise, Inc in an amount not to exceed \$551,384.03.
FISCAL IMPACT: The purchase will come from Fund/Budget Unit No 138-0551 Public Safety Equipment.
ACTION REQUESTED: 1) approve the purchase; and 2) authorize the Probation Department to purchase the requested Body Worn Cameras from Axon in an amount not to exceed \$551,384.03.

Attachments: [PROB Attach](#)

- 6 VEHICLE PURCHASE
SUBJECT: Request to purchase three (3) Ford F-150 XLT 4X4 V6 Super Crew Trucks from Crown Motors LLC in an amount not to exceed \$146,088.
FISCAL IMPACT: The purchase will be split between Fund/Budget Unit No. 145-0561 (Probation) in the amount of \$48,696 and 138-0551 (Community Correction Partnership (CCP)) in the amount of \$97,392.
ACTION REQUESTED: 1) Approve the purchase; and 2) authorize the Probation Department to purchase the requested trucks from Crown Motors LLC in an amount not to exceed \$146,088.

Attachments: [PROB Ford Attach](#)

COUNTY ADMINISTRATIVE OFFICE

- 7 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

PROPOSED MEETING DATES FOR 2025:

November 25, 2025 – 9:00 a.m. – Board Meeting

December 2, 2025 – No Board Meeting

December 9, 2025 – 9:00 a.m. – Board Meeting

December 16, 2025 – 9:00 a.m. – Board Meeting

December 23, 2025 – 9:00 a.m. – Board Meeting

ADJOURNMENT