



LASSEN COUNTY

Health and Social Services Department

- HSS Administration**
- Public Guardian**
336 Alexander Avenue
Susanville, CA 96130
(530) 251-8128
- Grant and Loans Division**
336 Alexander Avenue
Susanville, CA 96130
(530) 251-2683
- Behavioral Health**
555 Hospital Lane
Susanville, CA 96130
(530) 251-8108/8112

Chestnut Annex
1400-A & B Chestnut Street
Susanville, CA 96130
(530) 251-8112
- Patients' Rights Advocate**
1445 Paul Bunyan Road
Susanville, CA 96130
(530) 251-8322
- Public Health**
1445 Paul Bunyan Road
Susanville, CA 96130
(530) 251-8183
- Environmental Health**
1445 Paul Bunyan Road
Susanville, CA 96130
(530) 251-8183
- Community Social Services**
336 Alexander Avenue
Susanville, CA 96130

**LassenWORKS
Business & Career Network**
PO Box 1359
1616 Chestnut Street
Susanville, CA 96130
(530) 251-8152

Child & Family Services
1600 Chestnut Street
Susanville, CA 96130
(530) 251-8277

Adult Services
PO Box 429
1445 Paul Bunyan Road
Susanville, CA 96130
(530) 251-8158
- HSS Fiscal**
PO Box 1180
Susanville, CA 96130
(530)251-2614

Date: April 13, 2021

To: Aaron Albaugh, Chairman
Lassen County Board of Supervisors

From: Barbara Longo, Director
Health & Social Services

Subject: Amendment to Service Agreement with Strategies by Design for Consultant Services to evaluate and prepare State reports for the Public Health Tobacco Use Reduction Program for FY 2017/2021

Background:

The Board of Supervisors previously approved the Agreement with Strategies by Design on November 14, 2017. This agreement is a 4-year agreement consistent with the funding that has been provided for the Tobacco Use Reduction Program. The consultant's duties are consistent with the elements of the County's 2017-2021 Comprehensive Tobacco Control Plan (CTCP) Evaluation Plan which are specifically outlined in the agreement.

This amendment will allow the funding to continue through December 31, 2021 in order to meet all of the requirements of each objective outlined. The consultant is close to expending all of the hours included in the original agreement and this will allow work to continue with an increase to the number of units.

Fiscal Impact:

There is no impact to County General Funds. Costs are covered by Public Health Tobacco funds.

Action Requested:

1) Approve the Amendment, and 2) authorize the County Administrative Officer to execute the agreement.

**FIRST AMENDMENT TO AGREEMENT
BY AND BETWEEN
LASSEN COUNTY
AND
STRATEGIES BY DESIGN**

THIS FIRST AMENDMENT TO AGREEMENT ("Amendment") is made by and between LASSEN COUNTY ("COUNTY") and STRATEGIES BY DESIGN (hereinafter "CONTRACTOR"), who agree as follows:

1. **Recitals:** This First Amendment is made with reference to the following facts and objectives:

COUNTY and CONTRACTOR have entered into a written Agreement for the term of July 1, 2017 through June 30, 2021, (the "Agreement") in which CONTRACTOR agreed to provide Analyzing Data collection as part of the Healthy Stores Healthy communities: Smoke Free Parks: and Ask, Advise & Refer Initiatives.

2. **Amendments:** The parties agree to amend the Agreement as follows:

"The term of this agreement shall be for the period of July 1, 2020 through December 31, 2021."

- a. The parties desire to extend the Maximum Contract Amount to include FY 2021/22 (JUL-DEC 21). Therefore, Paragraph B.4 is deleted and replaced with the following:

Original Contract June 1, 2017 through June 30, 2021						
Scope #	Program/Service Description	Funding Source	Unit Type	Rate	Total # Units	Total
A.1.5.1	Objective 1	Tobacco	Hourly	\$85.00	192	\$16,320.00
A.1.5.2	Objective 2	Tobacco	Hourly	\$85.00	252	\$21,420.00
A.1.5.3	Objective 3	Tobacco	Hourly	\$85.00	220	\$18,700.00
A.1.5.4	Objective 4	Tobacco	Hourly	\$85.00	96	\$8,160.00
A.1.5.5	Objective 5	Tobacco	Hourly	\$85.00	72	\$6,120.00
	Travel Expenses	Tobacco				\$7,800.00
Contract Amount						\$78,520.00

Admended Contract June 1, 2017 through December 31, 2021						
Scope #	Program/Service Description	Funding Source	Unit Type	Rate	Total # Units	Total
A.1.5.1	Objective 1	Tobacco	Hourly	\$85.00	442	\$37,570.00
A.1.5.2	Objective 2	Tobacco	Hourly	\$85.00	407	\$34,595.00
A.1.5.3	Objective 3	Tobacco	Hourly	\$85.00	20	\$1,700.00
A.1.5.4	Objective 4	Tobacco	Hourly	\$85.00	154	\$13,090.00
A.1.5.5	Objective 5	Tobacco	Hourly	\$85.00	124	\$10,540.00
A. 1.5.6	Objective 6	Tobacco	Hourly	\$85.00	92	\$7,820.00
Admended Contract Amount						\$105,315.00

*Contingent upon availability of funds and the necessary approvals.

____ County Initials
Strategies by Design 1st Amend v.1 20.21

MSH Contractor Initials

3. **Effectiveness of Agreement:** Except as set forth in this First Amendment, all provisions of the Agreement dated November 20, 2017, shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates shown opposite their respective signatures.

CONTRACTOR

Dated: 3/16/21

By: M. Susan Haun
M. Susan Haun
Strategies by Design

COUNTY

Dated: _____

By: _____
Richard Egan
County Administrative Officer

Dated: 3/25/21

By: Barbara Longo
Barbara Longo, Director
Health and Social Services

Approved as to form:

Amanda Uhrhammer
Lassen County Counsel

Dated: 3/04/21

By: AL