

County of Lassen  
**ADMINISTRATIVE SERVICES**

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## Memorandum

Board Date: June 19, 2018

To: Board of Supervisors

From: Julie Morgan, Asst. to the CAO *jm*

Subject: Amendment of Agreement to provide network and technology services and support between the County of Lassen and the Lassen County Office of Education.

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**Recommended Action:**

Approve the Fifth Amendment of Agreement for network and technology services and support between the County of Lassen and the Lassen County Office of Education, for a two-year period, in the amount not to exceed \$140,000, per year, and authorize the CAO to sign the Agreement.

**Discussion:**

In August of 2013, Lassen County contracted with the Lassen County Office of Education for network and technology services and support. The contractual relationship is working well and county departments have been satisfied with the assistance in IT related matters the Lassen County Office of Education has provided. Staff recommends the County amend the contract and have the Lassen County Office of Education resources available to support and work with our IT staff through June 30, 2020.

**Fiscal Impact:**

These expenses will be paid from the Internal Services Department budget, or other County Departments as needed and budgeted.

**FIFTH AMENDMENT TO AGREEMENT  
BY AND BETWEEN  
LASSEN COUNTY AND  
LASSEN COUNTY OFFICE OF EDUCATION  
Patricia Gunderson, County Superintendent of Schools**

THIS FIFTH AMENDMENT TO AGREEMENT ("Amendment") is made by and between LASSEN COUNTY ("COUNTY") and LASSEN COUNTY OFFICE OF EDUCATION, (hereinafter "CONTRACTOR"), who agree as follows:

1. **Recitals:** This Fifth Amendment is made with reference to the following facts and objectives:

COUNTY and CONTRACTOR have entered into a written Agreement dated August 19, 2013, (the "Agreement") in which CONTRACTOR agreed to provide network and technology services and support.

2. **Amendments:** The parties agree to amend the Agreement as follows:
  - a. The parties desire to extend the term of the agreement for two additional years, fiscal year 2018-2019 and 2019-2020. Therefore, the first sentence of Paragraph 2 is deleted and replaced with the following:

"The term of this agreement shall be for the two-year period of July 1, 2018, through June 30, 2020."

- b. The parties desire to increase the total compensation paid to CONTRACTOR by County to the agreement for fiscal year 2018-19 and 2019-2020. Therefore, the Attachment B, item C. is deleted and replaced with the following:

"Total compensation paid to the CONTRACTOR by COUNTY, including expenses, for the services performed pursuant to this agreement shall not exceed \$140,000, per year."

3. **Payment:** Payment is contingent of Board of Supervisors approval of funds.
4. **Effectiveness of Agreement:** Except as set forth in this Fifth Amendment, all provisions of the Agreement dated August 19, 2013, shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates shown opposite their respective signatures.

**CONTRACTOR  
LASSEN COUNTY OFFICE OF EDUCATION**

Dated: June 6, 2018

By: Patricia A. Gunderson  
Patricia Gunderson  
County Superintendent of Schools

**COUNTY**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Richard Egan  
County Administrative Officer

Approved as to form: 6-11-18

By: \_\_\_\_\_  
Lassen County Counsel