

**PLUMAS COUNTY COMMUNITY DEVELOPMENT COMMISSION
BOARD OF COMMISSIONERS**

Kevin Goss, Chairperson
Mimi Hall, Vice Chairperson
Regular Meeting Agenda
October 21, 2025, 9:00 a.m.

Plumas County Courthouse – Board of Supervisors Room
Cindy Ramsey, Executive Director
Michelle Majeski, Finance Director
Tricia Romandia, Board Secretary

- I. ROLL CALL**
- II. ADDITIONS, CORRECTIONS OR DELETIONS TO OR FROM THE AGENDA**
- III. APPROVAL OF CLAIMS** – Approval of claims for the period of September 12, 2025, through October 16, 2025, **Discussion, Motion**
- IV. APPROVAL OF MINUTES** – Approval of Minutes as of the September 16, 2025, Regular Meeting (Attachment IV.A) **Discussion, Motion**
- V. PUBLIC COMMENT** – Any member of the public may address the Board on matters which are within the jurisdiction of the Board. If you addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter. Please limit your comments to three (3) minutes or less.
- VI. BOARD OF COMMISSIONERS ANNOUNCEMENTS AND REPORTS** – Informational announcements by members of the Board of Commissioners regarding issues related to the Commission. Information and clarifying questions only, no discussion.
- VII. RESOLUTIONS - None**
- VIII. DEPARTMENTAL MATTERS**
 - A. Revised Tenant Commissioner Procedures (Attachment VIII.A) Report, Discussion, Motion** Cindy Ramsey
 - B. Tenant Commission Interview – Brittany Bailey (Attachment VIII.B) Report, Discussion, Possible Motion** Cindy Ramsey / PCCDC Board of Commissioners
 - C. Budget Performance Update as of August 2025 (Attachment VIII.C) Report, Discussion** Michelle Majeski
 - D. Bylaws Update Report, Discussion** Cindy Ramsey
 - E. Legal Review Procedure Report, Discussion** Cindy Ramsey

- F. Plumas Community Development Corporation (PCDC) Memorandum of Understanding (MOU) (Attachment VIII.F) **Report, Discussion, Motion**
Cindy Ramsey
- G. Plumas Community Development Corporation (PCDC) Non-Program Specific Financial Agreement (Attachment VIII.G) **Report, Discussion, Motion**
Cindy Ramsey
- H. Lassen Plumas Sierra Community Action Agency (LPSCAA) Monitoring Report Update (Attachment VIII.H) **Report, Discussion** Cindy Ramsey

IX. PROJECTS/PROGRAMS

- X. **ADJOURNMENT** – Adjourned meeting to Tuesday, November 18, 2025, 9:00 a.m.

Reasonable Accommodations

Persons with a disability may request an agenda packet in appropriate alternative formats as required by the Americans with Disabilities Act of 1990 by contacting the Secretary of the Board at (530) 283-2466 Ext 120. All persons requiring reasonable accommodations or auxiliary aids in order to effectively participate in a meeting are encouraged to make such arrangements.

Live Stream of Meeting

Members of the public who wish to watch the meeting are encouraged to view it online at <https://us06web.zoom.us/j/81964042958?pwd=IkOrTLagqjIjkuhqgNynoRy5henoaX.1>

**183 West Main Street, P.O. Box 319, Quincy, CA 95971
(530) 283-2466 Fax (530) 283-2478**

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***** PUBLIC NOTICE *****



**PLANNING AND SERVICE AREA 2 AREA AGENCY ON AGING
(PSA 2 AAA)**

**Virtual Meeting
of the
PSA 2 AAA Executive Board**

Monday, October 20, 2025

10:00 a.m.

**Public access information for this virtual meeting
is available by contacting:**

PSA 2 Area Agency on Aging at:

530-842-1687 or programcoordinator@psa2.org

Virtual Meeting access is also available at the following locations:

Trinity County Courthouse

11 Court Street, Basement Conference Room
Weaverville

PSA 2 Area Agency on Aging

208 W. Center Street, Yreka

PSA 2 Area Agency on Aging Conference Room

1647 Hartnell Ave., Suite 9, Redding

Lassen WORKs

1616 Chestnut St., Susanville
Lassen Room



Serving

Seniors

In

Lassen,

Modoc,

Shasta,

Siskiyou,

&

Trinity

Counties

Jill Cox
Chairman,
PSA 2 Executive Board

Mike Cottone
Chairman,
PSA 2 Advisory Council

Teri Gabriel
Executive Director,
PSA 2 AAA

PSA 2 Area Agency on Aging

Virtual Meeting of the PSA 2 Area Agency on Aging EXECUTIVE BOARD

Monday, October 20, 2025 - 10:00 a.m.

AGENDA

(Items may not be heard in the order posted)

1. **Call to Order & Flag Salute** (Executive Board Chairman, Jill Cox)
2. **Roll Call** - (Establishment of a Quorum / Guest Introductions)
3. **Approval of Agenda** (Changes, additions, deletions)*
4. **Approval of Consent Agenda** (Topics in the category may be voted on in a block as one item) *
 - a) Minutes of the PSA 2 Executive Board Virtual Meeting (September 15, 2025)
 - b) Director's Administrative & Program Reports (September 2025)
 - c) Check Registers & Financials (September 2025)
5. **Open Session** (Opportunity to hear comments from the community – 3-minute limit)
6. **Executive Board's Report**
7. **Advisory Council Report** – Mike Cottone, Chairman
 - Advisory Council Activity Report
 - Advisory Council Membership Status
 - Other

8. Executive Director's Report – Executive Director, Teri Gabriel

- a) Update on Older Americans Act Funding
- b) Update on Master Plan for Aging Initiatives
- c) Other Agency Activity

9. Authorization for Executive Director to Renew Agreement with Siskiyou Community Resource Collaborative to Provide CalFresh Outreach Services through September 30, 2026*

10. Approval of Fiscal Year 2024/2025 Area Plan Financial Closeout Report*

11. New Business:

- Next Executive Board Virtual Meeting – Monday, November 17, 2025

12. Old Business:

- Update on Final Settlement with Redding Area Bus Authority

13. Correspondence:

Incoming – None

Outgoing – Final Settlement of Contractual Claims in Full Satisfaction to Redding Area Bus Authority

14. Adjournment

***Indicates Possible Board Action**

Attachments:

Minutes of the PSA 2 Executive Board Virtual Meeting (September 15, 2025)

Director's Administrative & Program Reports (September 2025)

Check Registers & Financials (September 2025)

FY 25/26 Executive Board Member Roster

FY 25/26 Advisory Council Member Roster

FY 2024/2025 Area Plan Financial Closeout Report

Let's Talk About Support Event Flyer

Digital Workshop Series Flyer

Nurturing the Nurturer Event Flyer

Final Settlement of Contractual Claims in Full Satisfaction to Redding Area Bus Authority