



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, July 28, 2026

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:00 A.M. CALL TO ORDER

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: Deputy County Administrative Officer (CAO) Samantha McMullen, County Counsel Andrew Plett, and Deputy Clerk of the Board Michele Yderraga.

County Administrative Officer Maury Anderson was absent by prearrangement.

Present: 5 - Mike Scanlan, Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

County Counsel Plett announced the following closed session items:

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.

This item was not needed and pulled from the agenda.

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: 1) Kirstie Poteete et al., vs County of Lassen et al.; Lassen Superior Court Case No. 2026CV076877; and 2) Ginno Construction, Inc. v. County of Lassen et al.; Lassen County Superior Court Case No. 2025-CV0076708.

3) Conference with Labor Negotiator Andrew Plett: May include the following bargaining units: Management and Professional Association.

CLOSED SESSION

Closed session was held from 9:01 a.m. - 9:36 a.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: DCAO McMullen, County Counsel Plett, and Deputy Clerk of the Board Yderraga.

Kevin Dehoff of Angelo, Kilday & Kilduff LLP was present via teleconference from 9:01 a.m. - 9:22 a.m.

Personnel/Risk Analyst Regina Schaap was present from 9:01 a.m. - 9:36 a.m.

Supervisor Albaugh was absent from 9:11 a.m. - 9:12 a.m.

Supervisor Neely recused himself and was absent from 9:25 a.m. - 9:30 a.m.

Sheriff/Coroner John McGarva was present from 9:25 a.m. - 9:30 a.m.

RECESS: 9:36 a.m. - 9:39 a.m.

9:39 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Scanlan.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

County Counsel Plett announced the following closed session items:

1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: 1) Kirstie Poteete et al., vs County of Lassen et al.; Lassen Superior Court Case No. 2026CV076877; and 2) Ginno Construction, Inc. v. County of Lassen et al.; Lassen County Superior Court Case No. 2025-CV0076708.

Item #1 - No reportable action; Item #2 - No reportable action.

2) Conference with Labor Negotiator Andrew Plett: May include the following bargaining units: Management and Professional Association.

No reportable action.

PUBLIC COMMENTS

District Attorney S. Melyssah Rios: Discussed free lawyer services and client income.

Sheriff/Coroner John McGarva: Discussed recent fires and non-local fire staff.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Scanlan, seconded by Supervisor Neely, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Scanlan: 1) Will be attending a Honey Lake Valley Recreation Authority pool meeting; 2) spoke with Clear Creek and Spalding Community

Services Districts; 3) announced today was his 47th wedding anniversary.
Supervisor Neely: 1) Been working on finding a new location for the senior lunch program from August through November; 2) attended a pool meeting; 3) been working with Public Works Director Amy Schmidt on repairing the steps at the Jolly Elders building; 4) requested to adjourn in memory of Jim Wolcott.

Supervisor Ingram: 1) Announced he would be volunteering at the Milford Food Pantry; 2) attended the Doyle Days event over the weekend; 3) thanked Code Enforcement for their presence in South County.

Supervisor Albaugh: 1) Requested to adjourn in memory of Jim Wolcott and offered condolences to his family; 2) discussed current fires and out of area incident commanders; 3) will be attending a Rural Advocacy Institute (RAI) meeting.

Supervisor Bridges: 1) Attended the Western Interstate Region (WIR) orientation; 2) attended a California Caucus meeting; 3) attended an Improvement for Corporation annual meeting; 4) attended the 4H Dinner; 5) attended a National Association of Counties (NACo) and WIR conference in New Orleans; 6) attended an agenda meeting; 7) remembered Jim Wolcott and offered condolences to his family.

MATTERS SET FOR TIME CERTAIN

ADMINISTRATIVE PENALTIES HEARING - REED LEASING GROUP LLC
SUBJECT: Hearing to consider recovery of administrative penalties for a public nuisance located at an unassigned address, Ravendale Ca. 96123 (A.P.N 047-100-059); as provided in Title 1, Chapter 1.18.170(i), of Lassen County Code. This property is owned by Reed Leasing Group LLC. The associated code enforcement file number CDEF2025-053. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.
FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of a lien.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct hearing; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code.

Attachments: [D1](#)

Code Enforcement Officer Matt Schortz read the subject, action requested and stated the nuisance had not been abated.

The public hearing was opened from 10:07 a.m. - 10:26 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: Tim Ferrell.

Discussion was held pertaining to fine calculations.

A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that this Resolution No. 26-041 be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

ADMINISTRATIVE PENALTIES HEARING - TEPLY

SUBJECT: Hearing to consider recovery of administrative penalties for a public nuisance located at unassigned address, Ravendale Ca. 96123 (A.P.N 047-060-036); as provided in Title 1, Chapter 1.18.170(i), of Lassen County Code. This property is owned by Tepley, Robert. The associated code enforcement file number CDEF2025-062. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.

FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of a lien.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct hearing; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code.

Attachments: [D2](#)

Code Enforcement Officer Matt Schortz read the subject and recommendation. Officer Schortz stated he had received an email from Mr. Tepley stating he did not believe the photos taken by the Code Enforcement Officer were of his property. Officer Schortz confirmed the nuisance was in fact on Mr. Tepley's property.

The public hearing was opened from 10:29 a.m. - 10:30 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

Brief discussion was held.

A motion was made by Supervisor Scanlan, seconded by Supervisor Ingram, that this Resolution No. 26-042 be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

ADMINISTRATIVE PENALTIES HEARING - VANG

SUBJECT: Hearing to consider recovery of administrative penalties for a public nuisance located at an unassigned address, Ravendale Ca. 96123 (A.P.N 047-090-040); as provided in Title 1, Chapter 1.18.170(i), of Lassen County Code. This property is owned by Vang, Shoua. The associated code

enforcement file number CDEF2025-061. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.

FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of a lien.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct hearing; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code.

Attachments: [D3](#)

Code Enforcement Officer Matt Schortz read the subject and recommendation.

The public hearing was open from 10:34 a.m. - 10:34 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that this Resolution No. 26-043 be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

ADMINISTRATIVE PENALTIES HEARING - RASHIK / SIDHPURWALA

SUBJECT: Hearing to consider recovery of administrative penalties for a public nuisance located at 728-400 Marr Rd., Ravendale Ca. 96123 (A.P.N 047-090-038); as provided in Title 1, Chapter 1.18.170(i), of Lassen County Code. This property is owned by Rashik, Ammar H & Sidhpurwala Zainab Y Hwjt. The associated code enforcement file number CDEF2025-060. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer.

FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of a lien.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct hearing; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code.

Attachments: [D4](#)

Code Enforcement Officer Matt Schortz read the subject and recommendation.

The public hearing was open from 10:36 a.m. - 10:37 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that this Resolution No. 26-044 be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

ADMINISTRATIVE PENALTIES HEARING - BISHT

SUBJECT: Hearing to consider recovery of administrative penalties for a public nuisance located at an unassigned address., Ravendale Ca. 96123 (A.P.N 047-090-041; as provided in Title 1, Chapter 1.18.170(i), of Lassen County Code. This property is owned by Bisht,Khadag & Carol H JT. The associated code enforcement file number CDEF2025-063. The administrative penalty is due to the owner's failure to abate the public nuisance, in accordance with the Notice and Order to Correct Violations and the Decision of the Hearing Officer. FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of a lien.

ACTION REQUESTED: 1) Receive the Enforcing Officer's Report; and 2) conduct hearing; and 3) adopt, modify, or discharge the administrative penalties; and 4) adopt a resolution ordering recordation of a lien against real property described herein, on which a public nuisance was identified in violation of Chapter 1.18 of the Lassen County Code.

Attachments: [D5](#)

Code Enforcement Officer Matt Schortz read the subject, recommendation, and stated the amount spent by the property owner for cleanup was listed in the packet. Officer Schortz briefly discussed the cleanup process by Mr. Bisht and stated the property owner spent approximately \$8,000.

The public hearing was open from 10:41 a.m. - 10:45 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

SPEAKERS: Micah Freeman.

Supervisor Ingram made a motion to amend the resolution to a decreased amount of \$2,500.

A motion was made by Supervisor Ingram, seconded by Supervisor Scanlan, that this Resolution No. 26-045 be adopted as amended. The motion carried by the following vote:

Aye: 3 - Scanlan, Neely and Ingram

Nay: 2 - Bridges and Albaugh

PUBLIC HEARINGS

PUBLIC HEARING FILE# 318.01.76 CLASSIFICATION OF ALPACAS AS LARGE ANIMALS

SUBJECT: Proposed Ordinance amending Sections 18.108.230 (Keeping animals-Special provisions) and Section 18.14.1110 (Small livestock farming) of the Lassen County Code. The proposed ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant CEQA Guidelines Subsection 15061(b)(3).

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report from staff and recommendation of approval from the Planning Commission; and 2) conduct a public hearing; and 3) introduce and adopt, by title only, the proposed ordinance.

Attachments: [C1](#)

Director of Planning and Building Services Gaylon Norwood read the subject and action requested. Director Norwood stated alpacas were classified as large animals and direction to staff was to amend the county code. The recommended approval and resolution from the Planning Commission was attached in the board packet. Brief discussion was held pertaining to grazing.

The public hearing was held from 11:05 a.m. - 11:08 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

SPEAKERS: Stacy Payne.

Additional discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, that this Ordinance No. 2026-05 be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

DECLARATION OF PUBLIC NUISANCE

SUBJECT: Consideration by the Lassen County Board of Supervisors of a resolution declaring that the maintaining of Dyer's Woad (an invasive noxious weed) within the unincorporated territory of Lassen County is a public nuisance and subject to the enforcement provisions of chapter 1.18 (public nuisances) of the Lassen County Code.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report from the Agricultural Commissioner; and 2) conduct a public hearing; and 3) adopt a resolution declaring Dyer's Woad a public nuisance; and/or 4) provide direction to staff.

Attachments: [C2](#)

Deputy Director of Planning and Building Services Matt May informed the board this item was to declare Dyers Woad an invasive noxious weed as a public

nuisance. Discussion was held pertaining to state and county jurisdiction. Agricultural (AG) Commissioner Gary Fensler discussed abatement procedures, private property, and pesticides. Additional conversation was held pertaining to public nuisances.

A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that this Resolution No. 26-046 be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

INFORMATION/CONSENT CALENDAR

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COUNTY ADMINISTRATIVE OFFICE

PERSONNEL REPORT

SUBJECT: Personnel Movement Report for June 2026.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [07202026 LASSEN county](#)

This Report was received and filed on the Consent Agenda.

SIDE LETTER OF AGREEMENT BETWEEN THE COUNTY OF LASSEN AND THE LASSEN COUNTY MANAGEMENT AND PROFESSIONAL ASSOCIATION (LCMPA)

SUBJECT: Side Letter of Agreement between the County of Lassen and the Lassen County Management and Professional Association (LCMPA) for Holiday Benefit When Working a Four Ten Schedule.

FISCAL IMPACT: An increase of two holiday hours at the base rate of pay for the following classifications: One (1) Road Field Supervisor and Five (5) Road Maintenance Supervisors when holidays fall within an assigned Four (4) Ten (10)-hour work schedule. Appropriation is included in Fund/Budget Unit No. 122-0221.

ACTION REQUESTED: 1) Approve Side Letter of Agreement; and 2) authorize the Chairman to execute the agreement; and/or 3) provide direction to staff.

Attachments: [MPA Side Letter](#)

This Action Item was approved on the Consent Agenda.

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF
JULY 21, 2026

SUBJECT: Meeting Minutes of July 21, 2026.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [G3](#)

These Minutes were approved on the Consent Agenda.

H. DEPARTMENT REPORTS

CHILD SUPPORT SERVICES

DEPARTMENT OF CHILD SUPPORT SERVICES REPORT AND CHILD
SUPPORT AWARENESS MONTH PROCLAMATION

SUBJECT: Department of Child Support Services report.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Proclamation for August as Child Support
Awareness Month.

Attachments: [DCSS Attach 1](#)

[DCSS Attach 2](#)

**A motion was made by Supervisor Ingram, seconded by Supervisor
Albaugh, that this Proclamation be adopted. The motion carried by
the following vote:**

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Deputy CAO McMullen: Nothing to report.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:54 a.m. in
memory of Jim Wolcott.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

