

County of Lassen
BOARD OF SUPERVISORS



MIKE SCANLAN

District 1

GARY BRIDGES

District 2

TOM NEELY

District 3

AARON ALBAUGH

District 4

JASON INGRAM

District 5

County Administration Office
221 S. Roop Street, Suite 4
Susanville, CA 96130
Phone: 530-251-8333
Fax: 530-251-2663

January 31, 2025

TO: Board of Supervisors
Agenda Date: February 11, 2025

FROM: Tony Shaw, County Administrative Officer for Supervisor Ingram.

RE: Live Streaming of Board of Supervisors Meetings from the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville

RECOMMENDATION: Provide direction to staff by minute order.

PRIOR BOARD ACTION: At its May 14, 2024 regular meeting, the Board of Supervisors approved, by Minute Order, to direct staff to provide for live streaming of Board of Supervisors meetings from the Historic Lassen County Courthouse (see attached Minute Order and Staff Report).

DISCUSSION: Supervisor Ingram is requesting that the Board of Supervisors hold discussion and provide direction to the County Administrative Officer to create a new project to provide live streaming of Board of Supervisors Meetings from the Board of Supervisors Chambers at 707 Nevada Street, Susanville.

FISCAL IMPACT: Initial impact of approximately \$20,000 in one-time fees and hardware/equipment/training/software costs, and then an annual reoccurring cost of approximately \$10,000 in fees for use of the cloud-based platform and encoding software. Project costs to be absorbed in Fund 104-0322 (Information Services) for Fiscal year 2024-2025 or staff will prepare a future agenda item to fund the project in this fiscal year.

ALTERNATIVE: Re-affirm the Board's direction of May 14, 2024; and/or direct Staff to prepare an action item to reconsider/repeal the Board's action of May 14, 2024; and/or, take no action.

//////////



Lassen County

Board of Supervisors

Minute Order

Tuesday, May 14, 2024

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - VICE CHAIRMAN; DISTRICT 2 - GARY BRIDGES; DISTRICT 3 - TOM NEELY; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - JASON INGRAM

9:31 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, and Deputy Clerk of the Board Michele Yderraga.

County Counsel Amanda Uhrhammer arrived at 9:36 a.m.

DEPARTMENT REPORTS - CONTINUED

BROADCAST OF BOARD OF SUPERVISORS MEETINGS

SUBJECT: Discussion and direction to staff regarding live video/audio broadcasting of Board of Supervisors meetings from the Historic Lassen County Courthouse.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive information; and/or 2) provide direction to staff.

CAO Egan stated there had been a lot of discussion regarding live streaming and his recommendation was to adopt and confirm the position of the board to broadcast the board meetings. CAO Egan recommended to provide broadcasting and informed the board there would not be any technological conferencing which would allow discussion between the board and public. CAO Egan stated the link for live streaming would be available on the County Clerk's website and the meetings would be archived. Supervisor Gallagher briefly discussed the demonstration with the Legistar/Granicus representative and informed the board this program was a good and seamless system. Supervisor Gallagher also stated the County Clerk's office would support the program and it was the same system Deputy Clerk of the Board Yderraga used for the minutes and agendas. Information Services Department (ISD) Manager Jason Housel briefly discussed pricing. Supervisor Albaugh asked if anything was needing to be added to the Historic Courthouse for this feature. Director of Public Works

Pete Heimbigner stated no, and it was part of the renovation project.

A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, to approve the recommendations. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

County of Lassen County)
State of California) ss.

I, Michele J Yderraga, Deputy Clerk of the Board of the Board of Supervisors, County of Lassen, State of California, do hereby certify the foregoing to be a full, true and correct copy of the minute order of said Board of Supervisors on above date.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed the Official Seal of the said Board of Supervisors this 31st day of January, 2025.



By 
Deputy Clerk of the Board, County of Lassen, Board of Supervisors