

**LASSEN COUNTY BEHAVIORAL HEALTH
ADVISORY BOARD MEETING
November 13, 2017
1400A Chestnut Street, Susanville, CA 96130
Telephone: 251-8108**

AGENDA

- 1. Call to Order
- 2. Approval of the Agenda – Action
- 3. Approval of the minutes – October 2017
- 4. Public Comment* - Information
- 5. 5150 Training – Tiffany Armstrong
- 6. Consideration of Future Agenda Items
- 7. Next Meeting Date and Time
- 8. Adjournment

- * Any person desiring to address the Board shall first secure permission of the presiding officer.
- * Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item. Cards are available on the table by the door and shall be completed and presented to the Secretary in advance of speaking.
- * Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

g22b

HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT

PUBLIC NOTICE
Regular Meeting of the:
Honey Lake Valley Resource Conservation District
Attachments available 10/20/17 at www.honeylakevalleyrzd.us

Date: Wednesday, October 25, 2017

Location: USDA Service Center
170 Russell Avenue, Suite C
Susanville, Ca. 96130
(530) 257-7271 x100

Time: 5:30 PM

AGENDA

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE PRIOR TO THE MEETING.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. CONSENT ITEMS

- A. Approval of 9/27/17 regular meeting minutes (attachment).
- B. Approval of September/October 2017 Treasurer's Report (attachment).
- C. Correspondence:
 - 1. Letter of thanks to Laurie Tippin for her donation in the amount of \$200 from Laurie Tippin as a "donation to help support necessary purchases for the RCD's participation in the LLTT chili cook off. Any residual change can go towards any RCD unrestricted costs".

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

V. REPORTS

- A. District Manager Report (attachment) – Sims.
- B. NRCS Agency Report (attachment) – Peitz.
- C. Lassen SWAT – Sims.

- D. Buffalo Skedaddle Sage Grouse Working Group (attachment) – Sims.
- E. WAC Report – Langston.
- F. Modoc Regional RCD/CARCD Report (attachment) – Sims/Tippin
 - 1. CARCD update.
- G. Fire Safe Council Report – Johnson.
- H. Unagendized reports by board members.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCDC leadership & organizational capacity.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

- A. Consideration and approval of California Department of Forestry and Fire Protection agreement and Resolution 2017-08 to assist NRCS and Landowner with fuel reduction/conservation project (attachment – Resolution 2017-08) – Sims.

Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community.

- B. Discussion of FY2017/18 First Quarter Actuals (attachment) – Sims.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCDC leadership & organizational capacity.

- C. First reading of 2018 RCD/WM Calendar (attachment) - Sims

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCDC leadership & organizational capacity.

- D. Discussion regarding rescheduling November 22, 2017 regular meeting – Sims.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCDC leadership & organizational capacity.

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATER MASTER

- A. Second reading and approval of the 2016/2017 Susan River Watermaster Service Area Annual Use Report (attachment) – Sims/Otto.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

- B. Consideration and approval for Deputy Watermaster Mitch Otto to attend "Water Rights in California" class presented by The National Business Institute in Sacramento, CA on December 1, 2017. Tuition is \$359 (attachment) – Sims

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

VIII. ADJOURNMENT

The next Honey Lake Valley RCD meeting will be **November 22, 2017 at 3:30 pm.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

I certify that on Friday, October 19, 2017, agendas were posted as required by Government Code Section 54956 and any other applicable law.



Ian Sims
 District Manager
 Honey Lake Valley RCD

922c

AGENDA
LASSEN COUNTY PLANNING COMMISSION
BOARD CHAMBERS, 707 NEVADA STREET
SUSANVILLE, CA 96130
NOVEMBER 1, 2017

1:10 p.m. Convene in Regular Session
Flag Salute
Roll Call
General Update of Planning Activities
Matters Initiated by Commissioners
Correspondence
Presentation by Staff
Approval of Minutes
Matters Initiated by the General Public
Next Resolution in line for adoption: 11-01-17

1:20 p.m. **PROJECT DESCRIPTION: EXTENSION REQUEST FOR USE PERMIT #2016-003, Steve Alloway.** The Permittee is requesting an extension of time to meet the conditions of approval of Use Permit #2016-003 as allowed by Section 18.112.070 of the Lassen County Code. The Use Permit allows the construction of a 16-foot-tall, 1,200-square-foot garage, and was approved by the Planning Commission on October 5, 2016, through Resolution No.10-01-16. The Planning Commission may approve two extensions of up to one year each. The subject parcel is zoned R-S (Resort District) and is located approximately 14 miles northwest of Susanville at 493-430 Eagle Lake Road, Susanville, CA 96130 (approximately 3,000 feet northwest of Christie Beach at Eagle Lake). APN: 089-020-04. Staff Contact: Stefano Richichi, Associate Planner

ADJOURN

Certain actions of the Commission are appealable to the Board of Supervisors. The appeal period is ten days from the date of the Commission's action. For specific information on appeals, please contact the Lassen County Planning and Building Services Department at 530-251-8269.

MLA:aje

SR
LSS

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LASSEN COUNTY
ARCHITECTURAL REVIEW COMMITTEE AGENDA
707 NEVADA STREET CONFERENCE ROOM
SUSANVILLE, CA 96130
October 23, 2017

11:00 a.m. Convene in Special Session
Matters Initiated by the General Public

Project Description

DESIGN REVIEW #2017-024, Frank Habiger. The applicants are proposing a 160 square foot tough shed that deviates from the roof overhang requirements found in Lassen County Code § 18.108.235 (ii). Deviations from these requirements are allowed upon approval by the Architectural Review Committee through the Design Review process. The project site is zoned A-2-B-10 (Agricultural Residential 10 Acre Building Site Combining District) and has a land use designation of "Rural Residential" pursuant to the *Lassen County General Plan, 2000*. The subject parcel is located .5 miles west of Bieber Old Highway Road and approximately 1.5 miles south of Highway 299 at 547-955 Old Highway Road in McArthur, CA, 96056. APN: 013-020-48-11. Staff Contact: Kelly Mumper, Assistant Planner.

DESIGN REVIEW #2017-023, Nathanael Meadows. The applicant is proposing a 320-square-foot addition to the existing home that deviates from the roof pitch requirement of Lassen County Code § 18.108.235. Deviation from this requirement is allowed upon approval by the Architectural Review Committee through the Design Review process. The project site is zoned A-2-B-4 (Agricultural Residential District, 4 Acre Building Site Combining District) and its land use designation is "Rural Residential" in the *Janesville Planning Area, 1993*, and the *Lassen County General Plan, 2000*. The project site is located immediately west of the intersection of U.S. Highway 395 and Conrad Road at 465-905 Conrad Road, Janesville, CA 96114. APN: 129-660-15. Staff Contact: Stefano Richichi, Associate Planner

Committee Members: Planning Director
Building Official
Planning Commissioner

Agenda Only: County Counsel
County Clerk
County Administrative Officer
Board of Supervisors
County Times
Applicant

Lassen County Planning and Building Services (530) 251-8269

g22e

LASSEN COUNTY
TECHNICAL ADVISORY COMMITTEE AGENDA
SECOND FLOOR CONFERENCE ROOM
707 NEVADA STREET
SUSANVILLE, CA 96130
THURSDAY NOVEMBER 2, 2017

9:00 a.m. Convene in Regular Session
Matters Initiated by the General Public

LOT LINE ADJUSTMENT #2017-006, Kang/Rahul. The applicants are proposing a lot line adjustment between two parcels. Currently, Parcel A is 400 Acres and Parcel B is 160 Acres. If the lot line adjustment were to be approved, Resultant Parcel A would be 280 Acres and Resultant Parcel B would be 280 Acres. Both Parcel A and Parcel B are zoned U-C (Upland Conservation District). Both subject parcels have a land use designation of "Extensive Agriculture/Public Safety" pursuant to the *Lassen County General Plan, 2000*. The subject parcels are located 2 miles south of Connection Road (County Road 348) and approximately 5 miles north east of Herlong, CA, in Wendel CA, 96136. APN: 137-040-05-11. Staff Contact: Kelly Mumper, Assistant Planner.

PARCEL MAP #2017-004, Lassen County, proposal to divide a single 23.45-acre parcel into 4 parcels; as shown on the Tentative Parcel Map, Proposed Parcel A is 11.35 acres, Proposed Parcel B is 7.29 acres, Proposed Parcel C is 2.27 acres, and Proposed Parcel D is 2.54 Acres. The parcel is zoned P-F (Public Facilities) and has a land use designation of "Cemetery", per the *Susanville Vicinity Area Plan, 1984*. The project is exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the Guidelines, as the activity does not have the potential for causing a significant effect on the environment. The parcel is located North of Chestnut Street, Susanville, CA 96130; APN: 101-150-01. Staff Contact: Matt May, Senior Planner.

LOT LINE ADJUSTMENT # 2017-007, Shirley Nagel Lee. The applicant is proposing a lot line adjustment between two parcels. Currently, Parcel A is approximately 180 acres in size, and Parcel B is approximately 130 acres in size. If the lot line adjustment were approved, Resultant Parcel A would be approximately 201 acres in size and Resultant Parcel B would be approximately 109 acres in size. Both parcels are zoned E-A (Exclusive Agricultural District) except for the portion of Parcel A south of the centerline of Wingfield Road (County Road 205), which is zoned U-C (Upland Conservation District). The lot line adjustment would not further aggravate this split-zoning. The subject parcels are located approximately two miles west of the intersection of Bass Hill Road and U.S. Highway 395 at 703-580 and 703-575 Wingfield Road, Susanville, CA 96130. APNs for Parcel A: 116-180-79, 116-410-84, 116-410-85. APNs for Parcel B: 116-180-80, 116-410-90. Staff Contact: Stefano Richichi, Associate Planner

ADJOURN

Distribution:		Agendas Only:	
County Planning & Building Services	County Fire Warden's Office	Applicants/Agents	BOS
County Environmental Health Dept.	County Assessor's Office	County Clerk	County Counsel
County Road Dept.	County Surveyor	Treasurer/Tax Collector	Post
CAO			

Lassen County Planning and Building Services 530-251-8269

927

CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Kathie Garnier, Mayor
Joseph Franco, Mayor pro tem
Mendy Schuster * Kevin Stafford * Brian R. Wilson

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE
PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
November 1, 2017 – 6:00 p.m.

Call meeting to order
Roll call of Councilmembers present

Next Resolution No. 17-5451
Next Ordinance No. 17-1012

- 1 **APPROVAL OF AGENDA:** (Additions and/or Deletions)

- 2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.

- 3 **CLOSED SESSION:**
 - A CONFERENCE WITH LABOR NEGOTIATORS – pursuant to Government Code Section §54957.6
 - 1 Agency Negotiator: Dan Newton
 - Bargaining Unit: Firefighters
 - B PUBLIC EMPLOYMENT – pursuant to Government Code §54957
 - 1 Approved Position List

- 4 **RETURN TO OPEN SESSION:** (recess if necessary)
 - *Reconvene in open session at 7:00 p.m.*
 - *Pledge of allegiance*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Moment of Silence or Thought for the Day: Mayor pro tem Franco*
 - *Proclamations, awards or presentations by the City Council:*
Veteran’s Day Proclamation

- 5 **BUSINESS FROM THE FLOOR:**
Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Approve vendor warrants numbered 101564 through 101652 for a total of \$620,038.55 including \$178,526.12 in payroll warrants
- B Receive and file Finance Reports: September 2017

7 **PUBLIC HEARINGS:**

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider Impact of State Marijuana Legislation on existing Susanville Municipal Code and provide direction to staff
- B Consider **Resolution No. 17-5446** approving consulting agreement with Craig Sanders to provide contract Planning Services
- C Consider **Resolution No. 17-5447** amending Appendix "A" as part of the Agreement with the HLVRA for Administrative, Management and Operational Services
- D Consider **Resolution No. 17-5448** authorizing closure of Riverside Drive on November 23, 2017 from 8:00 a.m. to 9:30 a.m. for the 5th annual Turkey Trot
- E Consider **Resolution No. 17-5449** approving street closure on December 2, 2017 from 5:00 p.m. to 7:00 p.m. for the annual Magical Country Christmas celebration
- F Consider **Resolution No. 17-5450** Approving and authorizing the Mayor to execute ABC Grant Agreement with the Department of Alcoholic Beverage Control for certain projects
- G Consider options for Local Sales and Use Tax/Transactional Use Tax increase and provide direction to staff

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Fire Department Update
- B Annual Leaf Collection Program

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

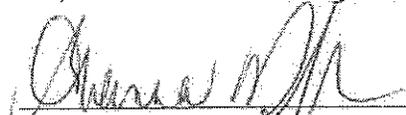
15 **ADJOURNMENT:**

- ***The next regular City Council meeting will be held on November 15, 2017 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for November 1, 2017 in the areas designated on October 27, 2017.


Gwenna MacDonald, City Clerk

*emailed to BOS &
GS 10/31/17
9229*

HONEY LAKE VALLEY
RESOURCE CONSERVATION DISTRICT

REGULAR MEETING MINUTES

Date: Wednesday, September 27, 2017

Location: USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130

Present: Board: Jesse Claypool Wayne Langston
Will Johnson

Staff: Ian Sims Mitch Otto

Attendees: Eric Peitz

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Chair Jesse Claypool called the meeting to order at 5:31 pm, pledge of allegiance was done and quorum was noted. Vice-Chair Laurie Tippin, Board Member Dave Schroeder and Executive Secretary Merry Wheeler were not in attendance.

II. APPROVAL OF AGENDA

Board Member Wayne Langston made a motion to approve the agenda, Board Member Will Johnson seconded and the motion passed. All.

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

None.

IV. CONSENT ITEMS

- A. Approval of 8/23/17 regular meeting minutes.
- B. Approval of August-September 2017 Treasurer's Report.
- C. Correspondence.

BM Langston made a motion to approve the consent items, BM Johnson seconded and the consent item motion passed. All.

V. REPORTS

- A. District Manager Report – Sims.

District Manager Ian Sims presented his report. He discussed the new logo design, the upcoming Rails to Trails event, noted that SWRP Inv. #2 has been approved for payment and the new website launch is planned for October 2017. He also mentioned that the September WAC meeting was cancelled due to lack of quorum. His plans for next month include continuing work on open grants and agreements, the Modoc Regional RCD meeting on 10/12 and the Northeastern California Watermaster meeting on 10/23.

- B. NRCS Agency Report – Peitz.

District Conservationist Eric Peitz presented his report. He said it is anticipated the number of contracts in 2018 will increase and that three batching periods are proposed in FY2018. The NRCS FY17 Year End Fiscal Report was attached to his report.

C. Lassen SWAT – Tippin/Sims.

D. Buffalo Skedaddle-Sage Grouse Working Group – Sims.

DM Sims reported on the Buffalo-Skedaddle Landscape Restoration and Conservation Initiative Partners Group document that was included in the agenda packet.

E. WAC Report – Langston.

There was no WAC meeting in September due to lack of quorum.

F. Modoc Regional RCD/CARCD Report – Tippin.

The Modoc Plateau Regional RCD meeting is planned for Thursday, October 12, 2017.

G. Fire Safe Council Report – Johnson.

H. Unagendized Reports by Board Members.

None.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

A. Consideration and approval of Tier III Operational Agreement between the Susanville Field Office of the Natural Resources Conservation Service (NRCS) and the Honey Lake Valley Resource Conservation District (HLVRCD) for the period of 10/1/17 to 9/30/18 – Peitz.

BM Johnson made a motion for approval of Tier III Operational Agreement between the Susanville Field Office of the Natural Resources Conservation Service (NRCS) and the Honey Lake Valley Resource Conservation District (HLVRCD) for the period of 10/1/17 to 9/30/18, BM Langston seconded and the motion passed. All.

B. Selection and assignment of delegate to vote at upcoming CARCD general membership meeting – Sims/Tippin.

The board nominated, selected and assigned BM Tippin as the delegate to vote at the upcoming CARCD general membership meeting. All.

C. Discussion and voting on the following CARCD resolutions – Sims/Tippin:

- 1. CARCD Resolution No. 17-01: "A Resolution for the updating of the California Association of Resource Conservation Districts Bylaws to reflect changes in committee structure" and**
- 2. CARCD Resolution No. 17-02: "A Resolution for Resource Conservation Districts in the State of California to allow CARCD Regions to submit resolutions for consideration during the Association's annual business meeting".**

BM Johnson made a motion to approve and accept CARCD Resolution No. 17-01: "A Resolution for the updating of the California Association of Resource Conservation Districts' Bylaws to reflect changes in committee structure" and CARCD Resolution No. 17-02: "A Resolution for Resource Conservation Districts in the State of California to allow CARCD Regions to submit resolutions for consideration during the Association's annual business meeting", BM Langston seconded and the motion passed. All.

Results are to be carried forward to the CARCD membership meeting on 11/18/17 and voted on by the HLVRCD delegate.

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – WATER MASTER

A. **First reading of the DRAFT 2016/2017 Susan River Watermaster Service Area Annual Use Report – Sims/Otto.**

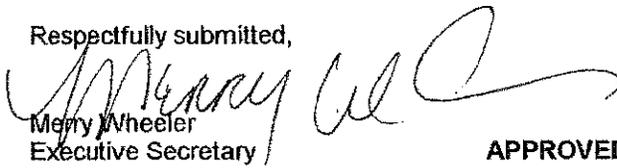
The board, DM Sims and Deputy Watermaster Mitch Otto discussed the DRAFT 2016/2017 Susan River Watermaster Service Area Annual Use Report.

VIII. **ADJOURNMENT**

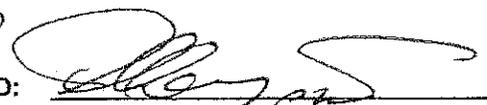
BM Langston made a motion to adjourn the meeting, BM Johnston seconded and the meeting was adjourned at 6:29 pm. All.

The next regularly scheduled Honey Lake Valley RCD meeting is Wednesday, October 25, 2017 at 5:30 pm. at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130.

Respectfully submitted,


Merry Wheeler
Executive Secretary

APPROVED:


Jesse Claypool, RCD Board Chairperson

DATE:

October 25, 2017

922 H

HONEY LAKE VALLEY
RESOURCE CONSERVATION DISTRICT

REGULAR MEETING MINUTES

Date: Wednesday, August 23, 2017

Location: USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130

Present: Board: Jesse Claypool Wayne Langston Dave Schroeder
Laurie Tippin Will Johnson

Staff: Ian Sims Merry Wheeler

Attendees: None

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Chair Jesse Claypool called the meeting to order at 5:31 pm, pledge of allegiance was done and quorum was noted. All board members were in attendance.

II. APPROVAL OF AGENDA

Board Member Wayne Langston made a motion to approve the agenda, Board Member Will Johnson seconded and the motion passed. All.

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

None.

IV. CONSENT ITEMS

- A. Approval of 7/26/17 regular meeting minutes.
- B. Approval of July/August 2017 Treasurer's Report.
- C. Correspondence – none received.

Board Member Laurie Tippin made a motion to approve the consent items, BM Langston seconded and the motion passed. All.

V. REPORTS

A. District Manager Report – Sims.

District Manager Ian Sims presented his report. There was discussion among the board concerning the Rails to Trails chili competition planning. BM Johnson is taking the lead on this. Various board members volunteered to bring tables, chairs, burners, propane, etc. The RCD does not have a banner so DM Sims stated he'd look into obtaining one. There was a lengthy discussion on the chili ingredients. BM Tippin was concerned about the cost of the ingredients and who will be participating. BM Johnson will be in charge of preparing the chili, BC Claypool will attend and fill in as a server, DM Sims will be attending and able to volunteer at the booth and Board Member Dave Schroeder may attend. BM Tippin and Executive Secretary Merry Wheeler will both be out of town on that day.

DM Sims discussed the FY2017-2018 Farm and Ranch Solid Waste Cleanup and Abatement Grant.

DM Sims stated he would contact the Inland Empire RCD about scholarships to help finance HVRCD board members to attend the CARCD annual meeting November 16th through the 18th in Sacramento. BM Tippin pointed out that the less expensive early bird registration ends on 9/4/17. BC Claypool, BMs Johnson and Tippin and DM Sims are planning to attend.

DM Sims also noted that the Northern California Watermaster Conference is now scheduled for October 23, 2017. He also mentioned the second invoice for the Storm Water Resource Planning Grant has been submitted to the State Water Board. Six projects received a response to the Call for Projects – five from the County, one from the HVRCD.

B. NRCS Agency Report – Peitz.

District Conservationist Eric Peitz was on vacation and no report was given.

C. Lassen SWAT – Tippin/Sims.

There was no meeting in August. The group is still trying to get the City and Lassen County Office of Education on board.

D. Buffalo Skedaddle-Sage Grouse Working Group – Sims.

DM Sims stated there was no meeting in August. There is a meeting scheduled for September 14th.

E. WAC Report – Langston.

BM Langston reported that the WAC had approved having meetings every other month and had sent it to the RCD for approval. He also stated they had discussed and were supportive of hosting lunch for the Northern California Watermaster Conference. It was noted that the French Ranch is already under the SRWMSA. BC Claypool said it may be time to have a joint RCD/WAC meeting.

F. Modoc Regional RCD/CARCD Report – Tippin.

BM Tippin stated there will probably be a meeting in Alturas during the week of October 9th. She has asked other interested RCDs for availability in October. DM Sims said RCD project mapping was discussed at a recent CARCD meeting.

G. Fire Safe Council Report – Johnson.

BM Johnson was not able to attend the last meeting; BM Tippin said she could attend in his place when necessary.

H. Unagendized Reports by Board Members.

BM Tippin said she may not be able to attend the September RCD meeting. The SNC board of directors will hold a quarterly board meeting on September 6th and 7th. BC Claypool will try to attend.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

A. SDRMA 2017 board of directors election – selection of four candidates – Wheeler.

The board members voted and selected the following candidates:

Mike Scheafer
Michael J. Karen
David Aranda
Jean Bracy, SDA

B. Consideration and approval of Resolution 2017-06, "Election of Directors to the Special District Risk Management Authority (SDRMA) Board of Directors" – Wheeler.

BM Tippin made a motion to approve Resolution 2017-06, "Election of Directors to the Special District Risk Management Authority (SDRMA) Board of Directors", BM Schroeder seconded and the motion passed. All.

The ballot was mailed to SDRMA on 8/24/17.

C. Identification of available days for Modoc Plateau Regional RCD meeting the week of October 9, 2017 – Tippin.

BM Tippin stated October 12th was the best day for the Alturas RCD.

D. Consideration and approval for HLVRCD becoming a "Discoverer" sponsor with Lassen Land and Trails Trust (LLTT) – Johnson.

BM Johnson discussed the benefits of becoming a "Discoverer" sponsor with LLTT. He stated he was willing to donate \$350 to the RCD towards the \$750 annual fee.

BC Claypool felt becoming a sponsor was a bit premature, stating the HLVRCD needs to assemble formal outreach materials and the District is not that well recognized at this time. He stated we need a dedicated logo in place prior to moving forward and an updated website. He suggested keeping this in our future thought process. The item died for lack of a motion.

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – WATER MASTER

A. Consideration and approval of lunch funding for up to \$100 for the Northeastern California Watermaster Conference – Sims.

DM Sims stated the lunch would be held in the USDA Service Center conference room in Susanville. The Shasta/Scotts Valley RCD is donating \$250 towards the lunch and travel, and the HLVRCD donation would be \$100 for lunch.

BM Tippin made a motion to utilize \$100 from the watermaster account for lunch funding for the Northeastern California Watermaster Conference, BM Schroeder seconded and the motion passed. All.

B. Consideration and approval of Resolution 2017-07, "Revisions to Watermaster Advisory Committee (WAC) Meeting Schedule" – Sims.

DM Sims explained the revisions to the WAC meeting schedule would be that the WAC would meet every other month on odd numbered months (January, March, May, July, September, and November). The WAC approved this and asked that it be send to the RCD for consideration and approval.

BM Langston made a motion to approve Resolution 2017-07, "Revisions to Watermaster Advisory Committee (WAC) Meeting Schedule", BM Johnson seconded and the motion passed. All.

C. Approval to pay Lozano-Smith Inv. #2032072 dated 8/10/17 in the amount of \$232.00 – Sims/Wheeler.

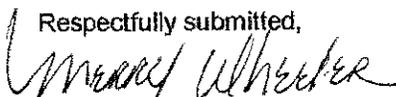
BM Schroeder made a motion to pay Lozano-Smith Inv. #2032072 dated 8/10/17 in the amount of \$232.00, BM Langston seconded and the motion passed. All. The check was mailed on 8/28/17.

VIII. ADJOURNMENT

BM Schroeder made a motion to adjourn the meeting, BM Langston seconded and the meeting was adjourned at 6:43 pm. All.

The next regularly scheduled Honey Lake Valley RCD meeting is Wednesday, September 27, 2017 at 5:30 pm. at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130.

Respectfully submitted,


Merry Wheeler
Executive Secretary

APPROVED: _____


Jesse Claypool, RCD Board Chairperson

DATE: September 27, 2017

9221
EMailed to
BOS & GJ
10/31/17

HONEY LAKE VALLEY
RESOURCE CONSERVATION DISTRICT

REGULAR MEETING MINUTES

Date: Wednesday, July 26, 2017

Location: USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130

Present: Board: Jesse Claypool Wayne Langston
Laurie Tippin Will Johnson

Staff: Ian Sims Merry Wheeler Mitch Otto

Attendees: Todd Sloat

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Chair Jesse Claypool called the meeting to order at 5:30 pm, pledge of allegiance was done and quorum was noted. Board Member Dave Schroeder was not in attendance.

II. APPROVAL OF AGENDA

Board Member Will Johnson made a motion to approve the agenda, Board Member Wayne Langston seconded and the motion passed. All.

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

Todd Sloat, Watershed Coordinator for the Pitt and Fall River Resource Conservation Districts, introduced himself.

IV. CONSENT ITEMS

- A. Approval of 6/28/17 regular meeting minutes and 6/29/17 special meeting minutes.
- B. Approval of June/July 2017 Treasurer's Report.
- C. Correspondence
 - 1. Notice of complaint closure regarding allegations of unauthorized diversions (4/14/14) within the service area of the Susan River Decree No. 4573 from State Water Resources Control Board dated 6/6/17.

BM Johnson made a motion to approve the consent items, BM Langston seconded and the motion passed. All. Staff was directed to forward the DWR complaint closure document to Bill Curley and Randall Harr. This was done on 7/28/17.

V. REPORTS

A. District Manager Report – Sims.

District Manager Ian Sims presented his report. He mentioned the inaugural Adopt-A-Highway trash pickup on 7/15/17 was a success and said the next one will be in October. He also noted he has been converting to a new email hosting service that utilizes G-Suite (Google) and is assembling/drafting a new website which utilizes wix.com platform.

He also said Andrew Bertotti had been selected by the WAC as the new Baxter Creek rep and that a new user (French Ranch) had been added to the SRWSA.

There was some discussion on DWR not holding 10% retention from Dyer Engineering on the SWRP project and DM Sims explained the RCD will withhold 10% at the end of the project within the last invoice.

He also stated that all documentation had been received to open the new SNC money market account at Tri-Counties Bank and that once the account was opened, payment would be issued to Phil Nemir.

B. NRCS Agency Report – Peitz.

District Conservationist Eric Peitz was out of town at a training and will be on vacation for the August meeting. The board received copies of his monthly report.

C. Lassen SWAT – Tippin/Sims.

There was no meeting in July. The group is hoping for a MOU in August or September.

D. Buffalo Skedaddle-Sage Grouse Working Group – Sims.

DM Sims stated there was no meeting in July. There was some discussion on the handout presented and the June 2017 summary bullets were reviewed. It was noted that a few leks were damaged by the Long Valley Fire.

E. WAC Report – Langston.

BM Langston reported that Andrew Bertotti had been selected by the WAC as the Baxter Creek rep and that the WAC had approved the inclusion of French Ranch in the SRWSA.

F. Modoc Regional RCD/CARCD Report – Tippin.

BM Tippin stated there will probably be a meeting in Alturas during the week of October 9th. She will email other interested RCDs for availability. She also mentioned that CARCD is updating their website.

G. Fire Safe Council Report – Johnson.

BM Johnson attended the last meeting and reported the FSC expressed their gratitude to the HLVRCD for our letter of support.

H. Unagendized Reports by Board Members.

BC Claypool attended a budget hearing of the Lassen-Modoc County Flood Control and Water Conservation District. BC Claypool explained their scope of services and finances. He suggested that DM Sims contact the District for potential partnership opportunities.

BM Johnson facilitated a tour of the Alta Native Plant Society. They were very interested in the area's native plants and invasive species. They were impressed and may return next year.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

A. Consideration and approval for HLVRCD to be CEQA lead agency for Confluence Meadow Restoration Design project – Sims.

Board Member Laurie Tippin made a motion for the HLVRCD to be CEQA lead agency for the Confluence Meadow Restoration Design project, BM Johnson seconded and the motion passed. All.

B. FYE 2016 audit update – Sims.

Clay Singleton of Singleton Auman revised Page 4 of the audit but did not have property tax listed on Page 7. Singleton Auman stated in previous correspondence to DM Sims that revisions made on Page 4 would not affect the rest of the audit. BC Claypool and BM Tippin felt that Page 7 property tax revenue needed to be revised as well. DM Sims will take the audit back to Clay for revisions. BC Claypool wants to see more detail under "WM Income and Other" on Page 7.

PAGE 2

C. Discussion and board/staff assignment for CARCD Annual Conference sponsor identification and contact – Tippin.

BM Tippin stated the CARCD relies heavily on sponsorship. She asked BM Langston if Panorama Meats would consider sponsoring and noted CARCD would take cash. BC Claypool asked the board members to reach out to possible sponsors. BM Langston will bring it up to his company and see what happens.

D. Consideration and approval for HLVRCD participation in Lassen Land and Trails Trust "Rails to Trails" event and chili cook-off on Saturday, October 7, 2017 – Johnson.

BM Tippin made a motion for the HLVRCD to participate in Lassen Land and Trails Trust "Rails to Trails" event and chili cook-off on Saturday, October 7, 2017, BM Langston seconded and the motion passed. All.

E. CSDA 2017 board election – selection of Northern Network Region 1 Seat C – Wheeler.

The board members selected Fred Ryness as their candidate for the CSDA 2017 board election. The ballot was mailed to CSDA on 7/28/17.

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – WATER MASTER

A. Discussion of Northeastern California Watermaster DRAFT agenda – Sims.

DM Sims is working with Rhonda Muse to start an annual partnership/meeting/workshop with districts that are not affiliated with DWR in late October. There are three of these districts in northern California. The board felt this was an excellent idea.

B. Discussion of Lozano Smith legal opinion regarding third priority water rights – Sims.

Attorney William Curley determined that the HLVRCD Watermaster does not have the authority to suspend third priority water rights. BC Claypool stated the board must respond to Laurel Marsters' letter and directed staff to prepare the letter.

DM Sims stated the HLVRCD could ask Mr. Curley to clarify why some users within the Decree don't pay for Watermaster services and no supplemental "why" documentation exists to support non-payment from these specific users. It was also suggested that another legal opinion be secured for the 2018/19 apportionment.

C. Consideration and approval to have Andrew Bertotti fill unscheduled Baxter Creek WAC representative vacancy due to Dave Schroeder's appointment to the HLVRCD – Sims/Otto.

BM Langston made a motion to have Andrew Bertotti fill unscheduled Baxter Creek WAC representative vacancy due to Dave Schroeder's appointment to the HLVRCD, BM Johnson seconded and the motion passed. All.

D. Consideration and approval of the French Ranch, owned by C. William Johnson, for inclusion into the SRWSA – Otto/Sims.

It was discussed that this property is already included within the Susan River Decree. No amendment to the Decree will take place with the inclusion of this property and user. BM Johnson made a motion for the French Ranch, owned by C. William Johnson, to be included into the SRWSA, BM Langston seconded and the motion passed. All.

E. Approval to pay Lozano-Smith Inv. #2030258 dated 7/11/17 in the amount of \$524.66 – Sims/Wheeler.

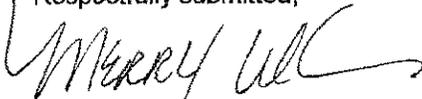
BM Tippin made a motion to pay Lozano-Smith Inv. #2030258 dated 7/11/17 in the amount of \$524.66, BM Langston seconded and the motion passed. All. The check was mailed on 7/28/17.

VIII. ADJOURNMENT

BM Langston made a motion to adjourn the meeting, BM Johnson seconded and the meeting was adjourned at 7:40 pm. All.

The next regularly scheduled Honey Lake Valley RCD meeting is Wednesday, August 23, 2017 at 5:30 pm, at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130.

Respectfully submitted,



Merry Wheeler
Executive Secretary

APPROVED:



Jesse Claypool, RCD Board Chairperson

DATE:

August 23, 2017



HONEY LAKE VALLEY
RESOURCE
CONSERVATION
DISTRICT

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PUBLIC NOTICE
Special Meeting of the:
Honey Lake Valley Resource Conservation District
Attachments available 11/8/17 at www.honeylakevalleyrzd.org

Date: Thursday, November 9, 2017

Location: USDA Service Center
170 Russell Avenue, Suite C
Susanville, Ca. 96130
(530) 257-7271 x100

Time: 9:00 AM

AGENDA

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE PRIOR TO THE MEETING.

I. **CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

II. **APPROVAL OF AGENDA**

III. **PUBLIC COMMENT**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. **CONSENT ITEMS**

- A. Approval of 10/25/17 closed session and regular meeting minutes (attachment).
- B. Correspondence:
 - 1. Letter from County Auditor's Office

~~Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.~~

V. **REPORTS**

- A. District Manager Report (attachment) – Sims.
- B. NRCS Agency Report – Peitz.
- C. Lassen SWAT – Sims.
- D. Buffalo Skedaddle Sage Grouse Working Group – Sims.
- E. WAC Report – Langston.
- F. Modoc Regional RCD/CARCD Report – Sims/Tippin

- G. Fire Safe Council Report – Johnson.
- H. Unagendized reports by board members.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

- A. Consideration and approval of California Department of Forestry and Fire Protection agreement and Resolution 2017-08 to assist NRCS and Landowner with fuel reduction/conservation project (attachment – Resolution 2017-08) – Sims.

Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community.

- B. Consideration and approval of Resolution 2017-09 authorizing submittal of application(s) for all Cal Recycle grants for which the Honey Lake Valley Resource Conservation District is eligible (attachment – Resolution 2017-09) – Sims.

Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community.

- C. Per Policy 1010.1 (Adoption/Amendment of Policies), consideration and approval of attached two amended and new policies:

- 1. Amended Policy 2010 – Performance Evaluation: Changes to the existing policy are identified in red.
- 2. New Policy 2011 – Individual Development Plan

Policy 2009 – Performance Evaluation – District Manager at 2009.2 provides for the DM's evaluation to occur "...on another date mutually acceptable..." Agreement in writing with DM that annual performance review will occur based on the fiscal year and occur within 60 days of the close of the fiscal year (attachment) – Tippin.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- D. Second reading and approval of 2018 RCDWM calendar (attachment) – Sims.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATER MASTER

None.

VIII. ADJOURN TO CLOSED SESSION

Personnel – Certain personnel matters pursuant to Government Code Section 54957 – District Manager Ian Sims' Annual Performance Review – Claypool.

IX. RECONVENE IN OPEN SESSION

Reportable Action:

X. ADJOURNMENT

The next Honey Lake Valley RCD regularly scheduled meeting will be **January 24, 2018 at 3:30 pm.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

I certify that on Tuesday, November 7, 2017, agendas were posted as required by Government Code Section 54956 and any other applicable law.



Ian Sims
District Manager
Honey Lake Valley RCD