



Lassen County

Meeting Minutes Board of Supervisors

DRAFT

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, May 16, 2023

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:36 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Bridges, Neely, and Ingram. Also present: Director of Planning and Building Services Maury Anderson, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Albaugh and County Administrative Officer (CAO) Richard Egan were absent by prearrangement.

Present: 4 - Chris Gallagher, Gary Bridges, Tom Neely and Jason Ingram

Absent: 1 - Aaron Albaugh

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Bridges.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Bridges announced Closed Session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Agenda be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Neely and Ingram

Absent: 1 - Albaugh

PUBLIC COMMENTS

Kathy Seabourne: Discussed homeowner's insurance cancellations in Lassen County.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Neely: 1) Requested to donate from Discretionary Funds: \$1,000 to

the American Legion, \$250 to the Lassen County Historical Society; 2) attended an informational meeting on fentanyl; 3) had a town hall meeting on May 10th; 4) will be attending a community wild fire preparedness being held at the Janesville Park on June 3rd; 5) briefly discussed homeowners insurance in Lassen County; 6) attended a virtual meeting with Supervisor Bridges regarding a senior rally day.

Supervisor Gallagher: 1) Requested to donate from Discretionary Funds: \$300 to the Westwood Little League, \$300 to the Westwood Chamber of Commerce for the Paul Bunyan Festival; 2) thanked Director of Health and Social Services Barbara Longo and CAO Richard Egan for attending the radio program regarding supportive housing; 3) attended the 20th anniversary of Banner Lassen; 4) attended the 4-H Bingo event with Supervisor Ingram; 5) will be attending a pool meeting; 6) briefly discussed homeowners insurance cancellations in Lassen County; 7) congratulated Kathy Seabourne on her retirement.

Supervisor Ingram: 1) Thanked Kathy Seabourne for attending the meeting; 2) briefly discussed homeowners insurance; 3) attended the Ambassador's Bingo; 3) briefly discussed Cal-Kids zoom meeting.

Supervisor Bridges: 1) Recognized local law enforcement in Lassen County; 2) there was going to be a Memorial at the Capitol this next week honoring the women and men who lost their lives in law enforcement; 3) attended the High Desert State Prison (HDSP) meeting.

INFORMATION/CONSENT CALENDAR

Supervisor Bridges requested to pull Item# G5 - Community Social Services and Item# G6 - Public Health for additional discussion. County Counsel Uhrhammer stated Item# G8 - Minutes, needed to be pulled from the agenda.

Approval of the Consent Agenda

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Neely and Ingram

Absent: 1 - Albaugh

BOARD OF SUPERVISORS

LASSEN COUNTY ARTS COUNCIL

SUBJECT: Resolution naming the Lassen County Arts Council as Lassen County's designated local partner with the California Arts Council for Fiscal Year 2023/2024 State-Local Partnership Program and related authorizations.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

Attachments: [230516 Arts Council Resolution](#)

This Resolution No. 23-032 was adopted on the Consent Agenda.

DISCRETIONARY FUNDS

SUPERVISOR ALBAUGH

SUBJECT: Request to designate: 1) \$500 Susanville Indian Rancheria POW-WOW; 2) \$1000 to the Pit River Resource Conservation District for the National Environmental Policy Act (NEPA).

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

NORTHERN CALIFORNIA EMS (NorCal EMS)

SUBJECT: Modification of Agreement for EMS Services between Northern California EMS, Inc. (NorCal EMS), and Lassen County establishing terms and conditions for NorCal EMS to act as the Local EMS Agency for Lassen County for the term of July 1, 2023 through June 30, 2024.

FISCAL IMPACT: Annual payment of \$30,183.60 to be paid from Fund/Budget Unit No. 100-0101.

ACTION REQUESTED: 1) Approve agreement; and 2) authorize the Chairman to sign.

Attachments: [Nor-Cal EMS Modification of Agreement FY 23-24](#)

This Action Item was approved on the Consent Agenda.

HEALTH AND SOCIAL SERVICES

BEHAVIORAL HEALTH

SUBJECT: Agreement between Lassen County Health and Social Services and County of Butte for Acute Psychiatric Inpatient Care.

FISCAL IMPACT: There is no impact to the County General Fund. The Agreement will be paid out of the following Fund/Budget Unit Nos.: Mental Health 110-0751 and Mental Health Services Act 164-0752.

ACTION REQUESTED: 1) Approve Agreement with County of Butte and 2) Authorize the County Administrative Officer to execute the agreement.

Attachments: [G4 - BOS BH Butte County 05.16.2023](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen County Behavioral Health Advisory Board meeting agenda for May 8, 2023.

- b) Lassen Transit Service Agency agenda for May 8, 2023.
- c) Lassen County Architectural Review Committee Meeting Agenda for May 10, 2023.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

THIS ITEM WAS PULLED FROM THE AGENDA.

BOARD OF SUPERVISORS

SUPERVISOR BRIDGES

SUBJECT: Request to designate: 1) \$1000 to the Blue Star Moms; 2) \$250 to the Lumberjack Clay Breakers.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

COMMUNITY SOCIAL SERVICES

SUBJECT: Participation Agreement # 23-MCIPLASSEN-18 between Lassen County and California Department of Health Care Services (DHCS) -Medi-Cal County Inmate Program (MCIP).

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: 1) Approve Agreement #23-MCIPLASSEN-18; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [G5 - BOS CSS MCIP 05.16.23](#)

Supervisor Bridges asked for clarification regarding impact to the General Fund. Assistant Director/Personnel Coordinator Danielle Sanchez stated Health and Social Services (HSS) had this contract last year and the maximum amount was listed that Lassen County would have to pay. It was a non-general fund payment. Supervisor Bridges asked if Lassen County paid any funding to HSS. Assistant Director/Personnel Coordinator Sanchez said the Public Guardian was funded through General Fund.

A motion was made by Supervisor Ingram, seconded by Supervisor Neely, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Neely and Ingram

Absent: 1 - Albaugh

PUBLIC HEALTH

SUBJECT: Senior Public Health Nurse Hire.

FISCAL IMPACT: There is no impact to the County General Fund. The increase in Salary & Benefits for Fiscal year 2022/2023 will be covered by Salary Savings in the Public Health Fund/Budget Unit No. 110-0731.

ACTION REQUESTED: Authorize the hire at an E Step.

Attachments: [G6 - BOS PH Senior PHN Step E 05.16.23](#)

Supervisor Bridges asked for an explanation on hiring a person at a Step E. Director of Health and Social Services Barbara Longo stated it was difficult to hire public health nurses based on the pay. The new hire had experience in counties of San Bernardino, Riverside, and Nevada. The candidate is currently a Registered Nurse (RN) and holds a Public Health Certification which helps qualify for additional funding. Currently a therapist is contracted for Behavioral Health and it would be cost effective to hire a person at a Step E. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Neely and Ingram

Absent: 1 - Albaugh

PUBLIC HEARINGS

PLANNING AND BUILDING SERVICES

SUBJECT: Proposed amendment of Chapter 18.120 (Nonconforming uses) of the Lassen County Code.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive Report; and 2) conduct a public hearing pursuant to Government Code Section 65856; and 3) introduce, waive reading and adopt, by title only, the proposed ordinance.

Attachments: [BOS 5-16-23 Nonconforming Uses Packet](#)

Deputy Director of Planning and Building Services Gaylon Norwood stated the item was an amendment to Chapter 18 of the Lassen County Code pertaining to zoning. Deputy Director Norwood discussed the changes being made to the code that included property zoned industrial, residential non-conforming, commercial zoning use, business use, permit certificates and use permits. Director of Planning and Building Services Maury Anderson discussed industrial zoning, residential homes, building extensions and abandoned buildings. Additional discussion was held.

The Public Hearing was held from 10:13 a.m. - 10:13 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Ordinance No. 2023-04 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Neely and Ingram

Absent: 1 - Albaugh

HEALTH AND SOCIAL SERVICES

SUBJECT: Public Hearing and Resolution authorizing Lassen County Health and Social Services to apply to use Community Development Block Grant (CDBG) Program Income for improvements and upgrades to the Westwood Community Center.

FISCAL IMPACT: There is no impact to County General Funds. If the application is approved, the project will be funded by the County's CDBG Program Income Trust account (312-0941-7603396).

ACTION REQUESTED: 1) Adopt resolution; and; 2) authorize the County Administrative Officer to execute and deliver all applications and act on the County's behalf in all matters pertaining to all such applications.

Attachments: [C2 - BOS GLD CDBG Resolution 5.16.2023](#)

Health and Social Services Housing Program Coordinator Grace Poor reminded the board this item had been previously presented to the board, community input had been received and requested the board to adopt the resolution. Coordinator Poor stated the county had approximately \$300,000 in Community Development Block Grant (CDBG) income. Recommendation from the community was to update the Westwood Community Center. Some of the improvements would include, ADA compliancy, energy proficiency, and updates to the restrooms. The project would be three (3) phases. Coordinator Poor gave a brief overview of the CDBG grant and application process. Additional discussion was held.

The Public Hearing was open from 10:20 a.m. - 10:23 a.m.

SPEAKERS IN FAVOR: Gail Brown, Melissa Winn, and Debbie Wilson.

SPEAKERS IN OPPOSITION: None.

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Resolution No. 23-031 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Neely and Ingram

Absent: 1 - Albaugh

PLANNING AND BUILDING SERVICES

CONTRACT AMENDMENT

SUBJECT: Amendment to the Contract with California Association of Environmental Health Administrators (CAEHA) which increases the amount payable to CAEHA from \$113,000 to \$193,000 and extends the term of the contract to June 30, 2024.

FISCAL IMPACT: The amendment requests an additional \$80,000; the total contracted dollar amount would go from \$113,000 to \$193,000. The funds would be budgeted for in professional services Fund/Budget Unit No. 173-0732 and be offset by vacant salary positions Fund/Budget Unit No. 173-0732.

ACTION REQUESTED: 1) Receive amendment; and 2) authorize the Chairman to sign the amendment to the contract with CAEHA; and 3) approve Fund/Budget Unit No. 173-0732 appropriation and expenditure increase in the amount of \$80,000 for a one year extension (4/5 vote required).

Attachments: [CAEHA BOARD PACKET](#)

Deputy Director of Planning and Building Services Gaylon Norwood informed the board this item was an amendment to the contract that would increase the amounts payable and extend the term to June 2024. Deputy Director Norwood stated this was the third year and the second amendment to the contract for Environmental Health. To be an Environmental Health Specialist a person would have to be registered and have taken thirty (30) semesters in some form of organic chemistry. Deputy Director Norwood discussed current and previous staff in Environmental Health and the various programs that have to go through Environmental Health. Brief discussion was held.

SPEAKERS: Bob Tindell.

A motion was made by Supervisor Ingram, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Bridges, Neely and Ingram

Absent: 1 - Albaugh

PUBLIC COMMENT

Mike Rahe, Beckwourth District Ranger for the Plumas National Forest: Gave a brief update of the Plumas National Forest that included staffing, fuels, prescribed burns, reforestation, and campgrounds.

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan was absent by prearrangement.

ADJOURNMENT

There being no further business, the meeting is adjourned at 10:51 a.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board