



Lassen County

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, July 18, 2023

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:32 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Scott McLeran, and Deputy Clerk of the Board Michele Yderraga.

County Counsel Amanda Uhrhammer was absent by prearrangement.

Present: 5 - Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely and Jason Ingram

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Bridges.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Closed session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

PUBLIC COMMENTS

None.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Neely: 1) Attended an Air Pollution Board meeting; 2) attended the 4th of July parade in Spalding; 3) been attending the Work Fair Days; 4) attended the Grand Jury ceremony.

Supervisor Gallagher: 1) Attended the Honey Lake Valley Recreation Authority meeting; 2) attended a chamber mixer.

Supervisor Ingram: 1) Attended a chamber mixer; 2) attended a zoom

meeting regarding Lassen County collaboration and state planning; 3) formed a Doyle Fire Wise Committee.

Supervisor Albaugh: 1) Informed everyone the Lassen County Fair was this week; 2) attended a Rural County Representatives of California (RCRC) meeting in Sacramento; 3) announced the Golden State Natural Resources (GSNR) would be hosting a town hall meeting in Bieber on July 19, 2023, at 6:00 p.m.

Supervisor Bridges: 1) attended an RCRC meeting via zoom; 2) discussed the tree issue on Pine Street in Susanville; 3) attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting; 4) informed everyone Dine Around Town was in need of additional volunteers for deliveries; 5) would be attending the 4H barbecue this evening; 6) would be attending the 4H auction on July 23, 2023, at 8:00 a.m.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G1 - Contract for Private Leased Fiber. Supervisor Ingram requested to pull Item# G2 - Tax Sale Excess Proceeds.

Approval of the Consent Agenda

A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

FUND CASH BALANCES

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of May, 2023.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [Fund Cash Balances](#)

This Report was received and filed on the Consent Agenda.

PORTFOLIO

SUBJECT: Treasurer's Investment Report for May, 2023.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [Portfolio](#)

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF
JULY 11, 2023

SUBJECT: Meeting Minutes of July 11, 2023.

FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

These Minutes were approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Behavioral Health Advisory Board meeting agenda for July 10, 2023.
b) Lassen Transit Service Agency notice of meeting cancellation for July 10, 2023.
c) Lassen County Fish and Game Commission meeting minutes of June 15, 2023.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

INFORMATION SERVICES

CONTRACT FOR PRIVATE LEASED FIBER
SUBJECT: Contract Private Leased Fiber with Zito Media.
FISCAL IMPACT: Approximately \$297,000 over five years paid from Information Services Department Fund/Budget Unit No. 104-0322.
ACTION REQUESTED: 1) Approve contract; and 2) authorize County Administrative Officer to execute the agreement; and 3) adopt resolution.

Attachments: [Zito Memo to Board](#)

[Zito Media](#)

Information Services Department (ISD) Supervisor Jason Housel gave a brief overview of the contract and informed the board it was a five (5) year term. Supervisor Albaugh asked if this was the only provider and to explain the difference of dark and light strand fiber. ISD Supervisor Housel stated Zito was the only provider and the county had been doing business with them for twenty (20) years. Dark fiber would be exclusively for Lassen County and light fiber is a shared source. County Counsel McLeran stated County Counsel Uhrhammer still needed to do a final review of the contract, and if the board approved the item the approval would be contingent to Counsel's final review. CAO Egan suggested the board state in the findings that this is a sole source vendor for the purpose of the purchasing policy.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Action Item be approved contingent upon County Counsel's approval and that it is appropriate to use a sole source vendor for this purchase. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

AUDITOR/CONTROLLER/TREASURER/TAX COLLECTOR

TAX SALE EXCESS PROCEEDS

SUBJECT: Excess proceeds from the 2022 tax sale.

FISCAL IMPACT: Revenue to the General Fund in Unclaimed Excess Proceeds in the amount of \$181,488.91.

ACTION REQUESTED: Approve transfer of Unclaimed Excess Proceeds.

Attachments: [TTC Excess Proceeds Attach](#)

Auditor/Controller/Treasurer/Tax Collector Nancy Cardenas informed the board there were a lot more of excess proceeds than the prior years due to the inability to have tax sales during Covid. Treasurer/Tax Collector Cardenas stated it had been almost three (3) years since the last tax sale that included property and discussed how proceeds would be disbursed. Additional discussion was held.

A motion was made by Supervisor Ingram, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

DISTRICT ATTORNEY

END OF YEAR APPROPRIATION ADJUSTMENT

SUBJECT: End of Year Appropriation Adjustment.

FISCAL IMPACT: No impact to County General Fund. Appropriation increase to be balanced with grant revenue.

ACTION REQUESTED: Approve appropriation increase of \$3,898 for a total of \$179,000 (4/5th vote required).

Attachments: [DA Attach](#)

Executive Assistant to the District Attorney Devin Chandler informed the board this item was requesting an increase for an end of the year adjustment for the Advocacy Center's annual membership for the National Children's Alliance. The fee was accidentally missed in the prior year's budget. Supervisor Albaugh asked about the starting wage for the Executive Assistant. Executive Assistant Chandler stated the increase for this position was budgeted.

A motion was made by Supervisor Ingram, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: Stated Fair Manager Kaitlyn Downing had put together a busy week for the fair and encouraged everyone to attend. Supervisor Albaugh requested an item be agendaized for a presentation from Jeff snow with DRC regarding disaster recovery.

MATTERS SET FOR TIME CERTAIN

RETIREMENT PROCLAMATION

SUBJECT: Proclamation recognizing MaryJo Streible (Community Social Services) on her retirement from Lassen County.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt.

Supervisor Bridges presented a Proclamation to Mary Jo Streible (Community Social Services) for her retirement from Lassen County.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

RECOGNITION COMMITTEE PRESENTATION

SUBJECT: 10 Years: Stephanie Hranac (Auditor's Office); 25 Years: Craig Hemphill (Agricultural Commissioner), Christopher McNally (Sheriff's Office).

FISCAL IMPACT: None.

ACTION REQUESTED: Present awards.

Supervisor Bridges recognized the following employees: 10 Years: Stephanie Hranac (Auditor/Controller/Treasurer/Tax Collector's Office); 25 Years: Craig Hemphill (Agricultural Department), Chris McNally (Sheriff's Office).

SPEAKERS: Auditor/Controller/Treasurer/Tax Collector Nancy Cardenas, CAO Egan, Supervisor Albaugh, Supervisor Bridges, Sheriff/Coroner Dean Growdon.

PROBATION SERVICES WEEK PROCLAMATION

SUBJECT: Proclamation for Probation Services Week 2023. The US Government and the State of California designate the week of July 16-22, 2023, as Pretrial, Probation and Parole Supervision Week. The attached proclamation recognizes July 16-22, 2023 as Probation Services Week in Lassen County.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt the Proclamation for Probation Services Week 2023.

Attachments: [Prob Attach 1](#)
[Prob Attach 2](#)

Chief Probation Officer Jennifer Branning gave a brief overview of her staff

and stated everyone comes to work and jumps in and are always willing to help each other out. This week was Probation Services Week and wanted to thank her staff for what they do. It takes a lot to rebuild someone's life and the staff puts a lot of hard work and thought into the process. Chief Probation Officer Branning stated she appreciated the job all of the partners and staff do.

A motion was made by Supervisor Gallagher, seconded by Supervisor Neely, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

FIRE INSURANCE PRESENTATION

SUBJECT: Fire insurance.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive presentation from the California Department of Insurance.

Supervisor Ingram introduced Northern California Outreach Analyst Durriya Syed from the California Department of Insurance. Ms. Syed gave a detailed power point presentation that included discussion on insurance carriers, current rates, California Fair Plan, designation of fire and forestry protection, vegetation clearance, home updates, regulations and transparency. Northern California Outreach Manager Lisa Strange discussed the California Fair Plan website, mitigation, insurance companies, discounts, and grants. Extensive discussion was held

SPEAKERS: Ryan Crosby, Terry Loflin, Brian Wilson, Michelle Hunter, Eileen Richard.

Deputy Clerk of the Board Yderraga was absent from 9:41 a.m. - 9:42 a.m. and 10:54 a.m. - 10:55 a.m.

Supervisor Bridges was absent from 11:25 a.m. - 11:27 a.m.

Supervisor Albaugh as Vice Chairman chaired the meeting from 11:25 a.m. - 11:27 a.m.

RECESS: 11:40 a.m. - 11:45 a.m.

10:30 a.m.: PLUMAS NATIONAL FOREST SERVICE

SUBJECT: Presentation from Michael Rahe, Beckwourth District Ranger for the Plumas National Forest, to provide an update on post-fire restoration and general information regarding the Plumas National Forest.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive presentation.

Plumas National Forest Supervisor Chris Carlton gave an update on the Plumas National Forest that included fuels reduction, logging, National Environmental Policy Act (NEPA), upcoming projects, reforestation, and burnt timber. Supervisor Bridges asked how much of the burnt timber would be logged and treated over the next year. Forest Supervisor Carlton stated it would be a very small fraction. Super Bridges questioned as to why and stated this was as much of an emergency if not more than Covid. Forest Supervisor Carlton also discussed herbicide use, industry participation, funding, staffing, forest management, and prescribed burns. Beckwourth District Ranger Mike Rahe gave an update on the Beckwourth District. District Ranger Rahe discussed Fire Safe Council, staffing, prescribed burns, and campgrounds. Additional discussion was held

Supervisor Neely was absent from 12:00 p.m. - 21:01 p.m.

ADJOURNMENT

There being no further business, the meeting is adjourned at 12:45 p.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board