



# Lassen County

# DRAFT

## Meeting Minutes Board of Supervisors Special Meeting

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Tuesday, September 3, 2024

9:30 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### 9:30 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, and Deputy Clerk of the Board Michele Yderraga.

County Counsel Uhrhammer was present via teleconference from 9:33 a.m. - 12:21 p.m.

**Present:** 5 - Chris Gallagher, Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

**Excuse:** 0

### PUBLIC COMMENT

Director of Planning and Building Services Maury Anderson: Handed out a memo to the board and briefly discussed cargo containers and use permits.

### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session item:

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: 2 cases.

### CLOSED SESSION

Closed session was held from 9:33 a.m. - 10:33 a.m.

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Egan, and Deputy Clerk of the Board Yderraga. County Counsel Uhrhammer attended via teleconference.

Deputy CAO Tony Shaw was present from 9:33 a.m. - 10:33 a.m.

Director of Public Works Pete Heimbigner was present from: 9:33 a.m. - 10:33 a.m.

Deputy Director of Public Works Kayla Neely was present from: 9:33 a.m. - 10:33 a.m.

Director of Health and Social Services Barbara Longo was present from: 9:33 a.m. - 10:33 a.m.

Health and Social Services Program Manager Grace Poor was present from:  
9:33 a.m. - 10:33 a.m.

Director of Behavioral Health Tiffany Armstrong was present from 9:33 a.m. -  
10:33 a.m.

RECESS: 10:33 a.m. - 10:37 a.m.

## 10:37 A.M. OPENING CEREMONIES

### Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Albaugh.

### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

CAO Egan announced the following closed session item:

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: 2 cases.

Closed session would be continued at the end of open session.

### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

**A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Neely, Albaugh and Ingram

### PUBLIC COMMENTS

Mike Scanlan: Discussed the prescribed burn on Riverside Drive over the weekend.

### UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Attended a pool meeting; 2) attended a solid waste meeting.

Supervisor Bridges: 1) Attended a California State Association of Counties (CSAC) meeting; 2) attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting with Supervisor Neely and announced the senior meals program was moving forward.

Supervisor Neely: Stated he was happy the senior meals program was moving forward.

Supervisor Ingram: Nothing to report.

Supervisor Albaugh: 1) Attended a solid waste meeting; 2) wished a belated happy birthday to Supervisor Gallagher; 3) attended the fair in McArthur with his children. His children showed livestock at the fair.

## DEPARTMENT REPORTS

### HEALTH AND SOCIAL SERVICES

#### AMENDMENT TO AGREEMENT BETWEEN COUNTY OF LASSEN AND COLWEST INVESTMENTS, LLC

SUBJECT: Amendment to Agreement Between County of Lassen and ColWest Investments, LLC.

FISCAL IMPACT: A Behavioral Health Bridge Housing grant will be used for this agreement. There is no impact to the County general fund.

ACTION REQUESTED: 1) Approve the Amendment; and 2) authorize the County Administrative Officer to execute the Amendment.

**Attachments:** [HSS Attach](#)

[HSS Amendment Attach](#)

CAO Egan reminded the board Lassen County entered into an agreement with ColWest Investments in June 2024 to develop and provide bridge housing. That contract contemplated conditions with the provision to obtaining a payment performance bond. ColWest Investments was unable to obtain a bond. CAO Egan stated at the prior Board of Supervisors meeting held on August 27, 2024, the board entered into an amendment to the contract that modified some conditions to accommodate Colwest Investments to acquire a bond. ColWest Investments informed the board after the amendment to the contract was approved, they were still unable to obtain the bond. Supervisor Albaugh asked what transpired. Owner of ColWest Investments Melanie Westbrook informed the board she sent the contract amendment to the insurance agent and underwriters questioned why Colbert Construction wasn't receiving the bond since they were the contractor. The insurance company also wanted another bond for ColWest Investments. The ColWest Investments contract was not a straight construction contract, it was a management and construction contract. County Counsel Uhrhammer recommended breaking the contracts into two. One contract for construction and second contract for services. Ms. Westbrook said she did not know if the state would allow it. County Counsel Uhrhammer stated the entire contract was solely with ColWest Investments. The county did not have a contract with Colbert Construction. Ms. Westbrook gave a brief overview of what has been completed and in process on site. Ms. Westbrook stated it was difficult to continue with the project as the county has not given ColWest Investments funding. Supervisor Gallagher suggested ColWest Investments find a different insurance agent. Discussion was held pertaining to the Homekey Project and the Behavioral Health Bridge Housing Project. Supervisor Bridges asked if an extension could be added if the project wasn't completed in a specified amount of time. Ms. Westbrook stated there had not been a necessity to have an extension, and she was moving forward with the project. The issue was funding not being provided for the project and a bond wasn't a requirement from the state. CAO Egan said the obvious reason the state didn't require a

bond was due to the state placing the liability to the county to repay for any shortcomings and the state didn't have a need to exercise a bond. Additional discussion was held regarding alternative bonding, contracts, liabilities, funding, amendments, Colbert Inc, and possible halting of construction. County Counsel Uhrhammer recommended to continue this item after closed session.

SPEAKERS: Eileen Richard, Mike Scanlan

**A motion was made by Supervisor Bridges, seconded by Supervisor Gallagher, to continue this item after closed session. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Neely, Albaugh and Ingram

RECESS: 11:39 a.m. - 11:45 a.m.

**CLOSED SESSION**

Closed session was held from 11:45 a.m. - 12:19 p.m.

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Egan, County Counsel Uhrhammer via teleconference, and Deputy Clerk of the Board Yderraga.

Deputy CAO Tony Shaw was present from 11:45 a.m. - 12:19 p.m.  
Director of Health and Social Services Barbara Longo was present from 11:45 a.m. - 12:19 p.m.  
Health and Social Services Program Manager Grace Poor was present from 11:45 a.m. - 12:19 p.m.  
Director of Behavioral Health Tiffany Armstrong was present from 11:45 a.m. - 12:19 p.m.

RECESS: 12:19 p.m. - 12:20 p.m.

**ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

CAO Egan announced the following closed session item:

Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: 2 cases.

No reportable action.

**DEPARTMENT REPORTS - CONTINUED**

**HEALTH AND SOCIAL SERVICES**

**AMENDMENT TO AGREEMENT BETWEEN COUNTY OF LASSEN AND**

COLWEST INVESTMENTS, LLC

SUBJECT: Amendment to Agreement Between County of Lassen and ColWest Investments, LLC.

FISCAL IMPACT: A Behavioral Health Bridge Housing grant will be used for this agreement. There is no impact to the County general fund.

ACTION REQUESTED: 1) Approve the Amendment; and 2) authorize the County Administrative Officer to execute the Amendment.

Supervisor Gallagher motioned to take no action and reagendaize this item for the next Board of Supervisors meeting pending further outcome.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Bridges, to take no action on this item and reagendaize for the next Board of Supervisors meeting. The motion carried by the following vote:**

**Aye:** 5 - Gallagher, Bridges, Neely, Albaugh and Ingram

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan: Nothing to report.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 12:21 p.m.

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Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board