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Lassen Transit Service Agency

PETE HEIMBIGNER, *Executive Director*
JASLEEN MUTTI, *Transportation Planner*



707 Nevada Street, Suite 4
Susanville, CA 96130

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Date Posted: November 1, 2024

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Russ Brown, (City Council)
Mendy Schuster (City Council)
Dawn Miller (City Council)

Aaron Albaugh, Chair (Co. Supervisor)
Chris Gallagher (Co. Supervisor)
Tom Neely (Co. Supervisor)

From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, November 04, 2024, at 1:00 PM** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

For those participating remotely:

<https://us06web.zoom.us/j/82517371345>

Meeting ID: 825 1737 1345

Passcode: 009614

One tap mobile

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The agenda is as follows:

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

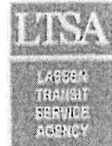
1.2 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.3 **Minutes Approval:** August 12, 2024, Commissioners present Brown, Neely, Miller and Schuster, and Albaugh, Gallagher were absent.

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Motion Required

(2) CORRESPONDENCE / PUBLIC COMMENT

2.1 **Correspondence:** None.

2.2 **Public Comment:**

(3) NEW BUSINESS

3. 3.1 **Drug & Alcohol Policy Update:** By motion, adopt Paratransit Services' updated Drug & Alcohol Policy.

Motion Required

28.

- 3.2 **Advertising Policy:** By motion, approve the updated LTSA Advertising Policy, and/or provide direction to staff.

Motion Required

36.

- 3.3 **Replacement purchase of Bus #21:** By motion, approve invoice for the purchase of Bus #29, to replace Bus #21.

Motion Required

38.

- 3.4 **FY 2024/25 Paratransit Services Cost Increase:** By motion, approve the price increase for the Paratransit contract for FY2024/25, to accommodate the increasing insurance costs.

43.

Motion Required

- 3.5 **Second Amendment to Agreement between LTSA and ETA Transit Systems, Inc.:** By motion, approve the amendment to the contract with ETA transit systems for the LTSA Transit Software Solution.

Motion Required

51.

- 3.6 **FY 2024/25 560 & 570 Budget changes:** Provide direction to staff on the projects

Provide Direction

(4) OTHER BUSINESS

4.1 **Reports by Executive Director and Staff:**

61. 4.2 **Report by Lassen Rural Bus Manager/Staff:**

— Report on LRB activity

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- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems.

4.3 Matters brought forth by the Agency:

Set date for the next Regular Agency Meeting for January 13, 2025.

4.4 Adjourn

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely, Jason Ingram); City Council members (Quincy McCourt, Thomas Herrera, Kevin Stafford, Mendy Schuster, Russ Brown); Caltrans District 2 (Dave Moore, Kathy Grah, Scott Lewis); Caltrans Susanville Office (Cliff Bettencourt); CHP (Jan Troxell); Lassen County (Richard Egan, Pete Heimbigner, Tony Shaw, Dana Hopkins, Cheryl Strange, Julie Bustamante, Barbara Longo, Lori Pearce, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Dan Newton, Bob Goldman, Ryan Cochran); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Russ Burriel, Tonym Smith); Lassen Land and Trails Trust; BLM (Stan Balcs); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Nancy Ostmeier); Lassen Community College (Cario Camacho, Carrie Nyman, Roxanns Haynes; Daniel Williams); Lassen County Chamber of Commerce

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AGENDA
LASSEN COUNTY PLANNING COMMISSION
BOARD OF SUPERVISORS CHAMBERS
707 NEVADA STREET
SUSANVILLE, CA 96130
NOVEMBER 5, 2024

- 1:10 p.m. Convene in Regular Session
Flag Salute
Roll Call
General Update of Planning Activities
Matters Initiated by Commissioners
Correspondence
Presentation by Staff
Approval of Minutes
Matters Initiated by the General Public
Next Resolution in line for adoption: **11-01-24**
- 1:20 p.m. **Lassen County Housing Element 700.05.06.** The Lassen County Planning Commission will conduct a public hearing as required by Section 65353 of the Government Code and make a recommendation to the Lassen County Board of Supervisors regarding a proposed update of the Lassen County Housing Element for the 2024-2029 planning period. Staff has incorporated edits to the draft Housing Element based on comments from the California Department of Housing and Community Development. Countywide. Staff Contact: Gaylon Norwood, Deputy Director.

ADJOURN

Certain actions of the Commission are appealable to the Board of Supervisors. The appeal period is ten days from the date of the Commission's action. For specific information on appeals, please contact the Lassen County Planning and Building Services Department at 530-251-8269.

MLA:aje

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******* PUBLIC NOTICE *******



**PLANNING AND SERVICE AREA 2 AREA AGENCY ON AGING
(PSA 2 AAA)**

Advisory Council Virtual Meeting

Friday, October 25, at 10:00 AM

**Public access information for this virtual meeting
is available by contacting:**

**PSA 2 Area Agency on Aging at
530-842-1687 or programcoordinator@psa2.org**



Serving
Seniors
In
Lassen,
Modoc,
Shasta,
Siskiyou,
&
Trinity
Counties

Jill Cox
Chairman,
PSA 2 Executive Board

Mike Cottone
Chairman,
PSA 2 Advisory Council

Teri Gabriel
Executive Director,
PSA 2 AAA

PSA 2 Area Agency on Aging

ADVISORY COUNCIL VIRTUAL MEETING

Friday, October 25, 2024

10:00 a.m.

AGENDA

- A. 10:00 - Call to Order & Flag Salute – Mike Cottone, Chairman
- B. 10:02 - Roll Call (Establishment of a quorum)
- C. 10:05 - Introduction of Guests
- D. 10:10 - Approval of Agenda (Changes / Additions)*
- E. 10:15 - Approval of Virtual Meeting Minutes – September 27, 2024*
- F. 10:20 – OPEN SESSION / ANNOUNCEMENTS
(Opportunity to hear comments from the community and for announcements – 3-minute limit)
- G. 10:30 - REPORTS:
 - Chairman's Report- Mike Cottone, Chairman
 - Update on Advisory Council Activities
 - Advisory Council Membership / Recruitment Report
 - TACC Report – Mike Cottone, Chairman
 - Update on TACC Activities
 - California Senior Legislature Report – Nancy Quirus, Senior Assemblymember & Sharon Howard, Senior Senator
 - Presentation on CSL Priorities 2025
 - Nutrition Report – Michelle Harris, MS RD & Lydia Gil
 - Update on CalFresh Healthy Living Program
 - Mental Health Services Act (MHSA) Report - All
 - Update on Each County's MHSA Services Activities

Food Access Report – Staci Wadley, Vice-Chairman

- Update on Food Bank and Food Access Activity

Director's Report –Teri Gabriel, Executive Director

- Update Lassen Co. Senior Nutrition Program
- Planning for Hybrid Advisory Council Meetings
- Update on Master Plan for Aging Initiatives
- Other Agency Activity

11 :15 - BREAK

H. 11:20 - Report on FY 24/25 Area Plan Goals & Objectives Activities

I. 11:35 – Discussion on FY 25/26 Proposed Area Plan Goals & Objectives

J. 11:55 - Correspondence:

Incoming: None

Outgoing: None

K. 12:00 - Adjournment

Attachments:

Virtual Meeting Minutes – September 27, 2024
Advisory Council Member Roster
Executive Board Member Roster
Free Caregiver Support Events Flyer
FY 24/25 Area Plan Goals and Objectives
Advisory Council Activity Report Form
Advisory Council Successes & Challenges in Senior Services Report

*** Indicates Possible Action to be taken**

Any new items not on the agenda shall become a matter of new business to be brought forward for consideration by the Advisory Council at the next scheduled meeting, unless declared an item which would necessitate emergency action.

NEXT SCHEDULED MEETING:

Advisory Council Virtual Meeting
Friday, November 22, 2024