



LASSEN COUNTY

Health and Social Services Department

- ☒ **HSS Administration**
1345 Paul Bunyan Road, Ste B
Susanville, CA 96130
(530) 251 - 8128
- ☐ **Public Guardian/Administrator**
1345 Paul Bunyan Road, Ste B
Susanville, CA 96130
(530) 251 - 8337
- ☐ **Housing & Grants**
1445 Paul Bunyan Road, Ste B
Susanville, CA 96130
(530) 251 - 8309
- ☐ **Behavioral Health**
555 Hospital Lane
Susanville, CA 96130
(530) 251 - 8108
- ☐ **Public Health**
1445 Paul Bunyan Road, Ste B
Susanville, CA 96130
(530) 251 - 8183
- ☐ **Community Social Services**
1400 Chestnut Street, Ste A
Susanville, CA 96130
- LassenWORKS**
1616 Chestnut Street
Susanville, CA 96130
(530) 251 - 8152
- Child & Family Services**
1600 Chestnut Street
Susanville, CA 96130
(530) 251 - 8277
- Adult Services**
1400 Chestnut Street, Ste B
Susanville, CA 96130
(530) 251 - 8158
- Family Solutions/Wraparound**
1400 Chestnut Street, Ste C
Susanville, California 96130
(530) 251 - 8340

Mailing Address:
PO Box 1180
Susanville, California 96130

Date: February 13, 2024

To: Aaron Albaugh, Chairman
Lassen County Board of Supervisors

From: Barbara Longo, Agency Director
Health & Social Services Agency

Subject: Amendment to Grant Agreement #21MHSOAC052
between Lassen County Health and Social Services and
Mental Health Services Oversight & Accountability
Commission (MHSOAC) in the amount of \$2,274,040.00
for the term of March 23, 2022 through June 30, 2026
to provide mental health services through the Lassen
County Office of Education.

Background:

On March 8, 2022, the Lassen County Board of Supervisors approved this grant agreement between the Mental Health Services Oversight and Accountability Commission (MHSOAC) and Lassen County Health and Social Services (HSS) to enhance our county partnership with school-based programs. The funding has been used through the Lassen County Office of Education to expand access to mental health services for children and youth, including campus-based mental health services, and has helped facilitate linkages and access to ongoing and sustained services.

There is no change to the term or amount of the agreement as previously approved. All language that has been added is shown in bold and underlined. All language that has been deleted is shown in strike-through. All other terms and conditions set forth shall remain the same.

Fiscal Impact:

This is a Revenue Agreement.

Action Requested:

1) Approve Amendment A.1 to Grant Agreement #21MHSOAC052; and 2) authorize the County Administrative Officer to execute the Amendment.



Grant Agreement

CONTRACTING AGENCY:	Mental Health Services Oversight and Accountability Commission
CONTRACTOR:	Lassen County Health and Social Services – Lassen County Behavioral Health
AGREEMENT NUMBER:	21MHSOAC052 <u>A.1</u>
DGS EXEMPTION:	WIC 5897(f) and 5886(m)

Parties

This Grant Agreement (Agreement) is entered into between Lassen County Health and Social Services – Lassen County Behavioral Health, a branch of county government headquartered in Susanville, CA; and the Mental Health Services Oversight and Accountability Commission (MHSOAC or Commission), a branch of State government headquartered in Sacramento, CA.

Term

This Agreement term began on March 23, 2022 and ends on June 30, 2026.

Funding Amount

The maximum award under this Agreement is:
\$ 2,274,040.00 (Two million two hundred seventy-four thousand forty dollars and no cents.)

Amendment Changes The parties mutually agree to this amendment as follow. All action noted below are by this reference made a part of the Agreement and incorporated herein:

- Amends Exhibit A

All language that has been added is shown in bold and underlined. All language that has been deleted is shown in strike-through.

All other terms and conditions set forth on the face of this MHSOAC Form 213A shall remain the same.

**Grant Managers**

Direct all program inquiries to:

MHSOAC	Contractor
Name: Cheryl Ward <u>Daniel Owens</u>	Name: Lassen County Health & Social Services <u>Lassen County Behavioral Health, Tiffany Armstrong, Director</u>
Address: <u>1812 9th Street</u> <u>Sacramento, CA 95811</u> 1325 J Street, Suite 1700 Sacramento, CA 95814	Address: 336 Alexander Avenue Susanville, California 96310 <u>555 Hospital Lane, Susanville Ca, 96130</u>
Phone: (916) 775-6815 <u>(916) 244-1487</u>	Phone: (530) 251-8128 <u>(530) 251-8108</u>
Fax: (916) 445-4927	Fax: (530) 251-8370 <u>(530) 251-8394</u>
Email: cheryl.ward@mhsoac.ca.gov <u>daniel.owens@mhsoac.ca.gov</u>	Email: hsingletary@co.lassen.ca.us <u>tarmstrong@co.lassen.ca.us</u>

Direct all fiscal inquiries to:

MHSOAC	Contractor
Attention: Anissa Padilla <u>Joseph Vecchi</u>	Name: Lassen County Behavioral Health – Fiscal Officer
Address: <u>1812 9th Street</u> <u>Sacramento, CA 95811</u> 1325 J Street, Suite 1700 Sacramento, CA 95814	Address: 555 Hospital Lane Susanville, California 96130
Phone: (916) 445-8696 <u>(916) 775-6863</u>	Phone: (530) 251-8108
Fax: (916) 445-4927 <u>(916) 623-4687</u>	Fax: (530) 251-8394
Email: Accounting@mhsoac.ca.gov	Email: lassenmhe@co.lassen.ca.us

**Signatures**

This Agreement is executed between the parties by signature of their authorized representatives shown below:

Lassen County Health and Social Services – Lassen County Behavioral Health	
Business Address: 1345 Paul Bunyan Rd. Suite B, Susanville, California 96310	
Person Signing: Richard Egan	Title: County Administrator
Signature:	Date:

Mental Health Services Oversight and Accountability Commission	
Business Address: 1812 9 th Street, Sacramento CA 95811	
Person Signing: Norma Pate	Title: Deputy Director
Signature:	Date:

Approved as to Form
JAN 30 2024
Lassen County Counsel

EXHIBIT A:

SCOPE OF WORK

Recitals

1. Authority. This grant is awarded pursuant to the Commission's authority under the Mental Health Student Services Act (MHSSA) ~~and the American Rescue Plan Act (ARPA)~~.
2. Funding. This grant is funded under the ~~ARPA with oversight by the U.S. Treasury, as disbursed in California through the State Fiscal Recover Fund (SFRF) with fiscal oversight by the Commission and the Department of Finance~~ **Mental Health Services Act (MHSA)**. This grant was awarded through a competitive bid process.
3. Program Parameters. This Program is designed to follow MHSSA requirements at WIC Section 5886 *et seq.* and ~~the federal~~ requirements identified in the RFA in Appendix 1, Federal and State Guidance.
4. Partnership. Grantees under this Program will partner with at least one school district, and the County Office of Education and/or a charter school for delivery of mental health services to the targeted population of children, youth and young adults (School Entity).

Objectives

Funding under this grant program will enable Grantee to enhance county partnerships with school-based programs. Said partnership should expand access to mental health services for children and youth, including campus-based mental health services; and, should facilitate linkages and access to ongoing and sustained services. Emphasis will be placed on outreach to a "targeted population" consistent with WIC Section 5886. That population includes those children and youth who are in foster care; those who identify as lesbian, gay, bisexual, transgender, or queer; and those who have been expelled or suspended from school.

Compliance

1. Request for Application. The full Scope of Work is contained in RFA_MHSSA_002, Addendum 1 (RFA) and Grantee's application submitted in response to RFA_MHSSA_002 (Grantee Application). The RFAs and Grantee Applications are incorporated by reference and made part of this Agreement as if fully attached hereto.
2. State and Federal. Grantee agrees to comply with the program requirements set forth in WIC Section 5886 *et seq.*, including outreach to the targeted population; and with the ~~federal~~ requirements set forth in the RFA. In addition, per the Budget Act of 2021, target Economically Disadvantaged Communities (EDC). For the purpose of the RFA and subsequent grant award, EDC is defined as Title 1 Schools with Free and Reduced-Price Meal Programs.

3. Record Retention. Records must be retained for at least five (5) years after the date on which the federal funding source expires. At the time of Agreement execution, the date of funds expiration was June 30, 2028 ~~December 31, 20268~~, but the parties understand that this is subject to change.

Funding (RFA, Section V.E)

1. Allowable Costs. Grant funds must be used as proposed in the grant Application in compliance with the Federal requirements in the RFA and the MHSSA as approved by the Commission
2. Invoicing. Grant funds are available for invoicing as follows (see also Exhibit B):
 - a) Program Development: Funds are available to be invoiced once the contract is executed
 - b) Program Operations: Funds will be available quarterly in arrears based on the quarterly amount listed in the Grant Application Budget for each year
 - c) The Commission will provide the Grant Claim Form as the document to be used for submitting invoices.
 - d) At a minimum on an annual basis, the Commission will compare amounts actually expended by the Grantee with amounts that have been disbursed to the Grantee and true up any difference in the following quarterly payment to ensure funds are spent by the Grantee.
3. No Transfer. Grant funds cannot be transferred to any other program account for specific purposes other than the stated purpose of this grant

Expenditure Reporting (RFA, Section VIII. A.)

Program Expenditures. Grantee shall submit total program expenditures (aggregate) on a quarterly basis ~~in accordance with the dates shown in Table 1: Reporting Dates.~~

Data Reporting (RFA, Section VIII.A.)

1. Program Data. Grantee shall report the following data quarterly ~~following the dates listed in Table 1: Reporting Dates.~~ Data shall be reported in a form and manner to be provided by the Commission. Data elements shall include at least the following:
 - a) Number of students screened and not referred to services
 1. Number of students on the Free and Reduced-Meal Program
 2. Grade/Number in each grade
 3. Age/Number in each age group
 4. Primary Language/number in each primary language
 5. Ethnicity/number in each ethnicity
 6. Number of students suspended/expelled
 7. Number of students who dropped out
 8. Number of students with IEP/504
 9. Number of students in foster care
 10. Number of students that have been in juvenile hall

- b) Number of students screened and referred to services
 - 1. Number of students on the Free and Reduced-Meal Program
 - 2. Grade/Number in each grade
 - 3. Age/Number in each age group
 - 4. Primary Language/number in each primary language
 - 5. Ethnicity/number in each ethnicity
 - 6. Number of students suspended/expelled
 - 7. Number of students who dropped out
 - 8. Number of students with IEP/504
 - 9. Number of students in foster care
 - 10. Number of students that have been in juvenile hall
- c) Number of trainings provided to teachers, administrators, and parents
- d) Number of school mental health partnership coordination activities with other interested parties

Table 1: Reporting Dates

Report	Reporting Period	Due to Commission*
1	Agreement Start Date – March 28, 2022 (depends on date of execution)	April 8, 2022
2	March 1, 2022 – May 31, 2022	July 8, 2022
3	June 1, 2022 – August 31, 2022	October 7, 2022
4	September 1, 2022 – November 30, 2022	January 9 XX, 2023
5	December 1, 2022 – February 28, 2023	April 7 XX, 2023
6	March 1, 2023 – May 31, 2023	July 10 XX, 2023
7	June 1, 2023 – August 31, 2023	October 9 XX, 2023
8	September 1, 2023 – November 30, 2023	January 8 XX, 2024
9	December 1, 2023 – February 29, 2024	April 8 XX, 2024
10	March 1, 2024 – May 31, 2024	July 9 XX, 2024
11	June 1, 2024 – August 31, 2024	October 8 XX, 2024
12	September 1, 2024 – November 30, 2024	January 8 XX, 2025
13	December 1, 2024 – February 28, 2025	April 8 XX, 2025
14	March 1, 2025 – May 31, 2025	July 8 XX, 2025
15	June 1, 2025 – August 31, 2025	October 8 XX, 2025
16	September 1, 2025 – November 30, 2025	January 9 XX, 2026
17	December 1, 2025 – February 28, 2026	April 8 XX, 2026
18	March 1, 2026 – May 31, 2026	July 8 XX, 2026
19	June 1, 2026 – June 30, 2026	TBD

** The parties understand that Due Dates for CY 2023 are unknown at the time this Agreement is executed but will be provided in a timely fashion by the Department of Finance. Once these dates are known, they will be relayed from the Commission to the Grantee to update this Reporting Table. The parties agree that email will suffice for this purpose, and as such the update will not require an Amendment.*

Performance Reporting (RFA, Section VII.A.)

1. Monthly. Check-Ins with the Commission staff to discuss performance and attempt to resolve any issues that may arise.
2. Quarterly. Meetings with the Commission staff, which may include collaboration meetings with other counties. In conjunction with these meetings, Grantee will submit the following information in a form and manner to be provided by the Commission. This information is due on a quarterly basis, **or as requested, as shown in Table 1: Reporting Dates.**
 - a. Staff Hired and count
 - b. Contractors hired and count
 - c. Goods purchased
 - d. Capital purchases
 - e. Other pertinent information (e.g., follow-up from Monthly check-ins)
3. Annual. Grantee shall report all expenditure information in an Annual Fiscal Report within 30 days of the end of each Grant Year, in a form and manner to be provided by the Commission
4. Program Development Reporting. Grantee shall report on Program Development by submitting the Plans listed below, in a form and manner to be provided by the Commission. All Plans must be approved by the Commission before moving to the Program Operations phase. Plans can be submitted and approved on a flow basis and need not be sequential.
 - a. Project Plan
 - b. Implementation Plan
 - c. Communication Plan
 - d. Refined Budget Plan (line-item detail of proposed costs)

In addition, Grantee shall provide a written agreement signed by the representative of each School Entity showing support/approval for the Program Development plans listed above, as a condition of moving to Program Operations. A template will be provided by the Commission for this purpose.