



# Lassen County

## Meeting Agenda

### Board of Supervisors

#### LASSEN COUNTY SUPERVISORS:

**DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND**

---

Tuesday, October 17, 2017

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

---

## ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 17-063

\*Next Ordinance in line for adoption: No. 2017-012

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

## A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

## ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

## B. 9:30 A.M. OPENING CEREMONIES

### Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

- 1 10:00 a.m. RECOGNITION COMMITTEE PRESENTATION  
SUBJECT: 10 year awards: Regina Richardson (Child Support), Janice Foster (Children & Family Services) and Laura Johnson (Sheriff's Office). 15 year award: Tracy Kindle (Sheriff's Office). 20 year award: Peter Holman (Sheriff's Office).  
FISCAL IMPACT: None.  
ACTION: Present awards.
- 2 10:10 a.m. LASSEN NATIONAL FOREST  
SUBJECT: Lassen National Forest Resource Advisory Committee (RAC) funding update.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Receive presentation; and 2) provide direction to staff.
- 3 10:30 a.m. UNITED WAY  
SUBJECT: Presentation by the United Way of Northern California.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Receive presentation; and 2) provide direction to staff.
- 4 10:40 a.m. SUPERVISOR HAMMOND  
SUBJECT: Presentation by Governor's Military Council, State of California.  
FISCAL IMPACT: Unknown.  
ACTION REQUESTED: 1) Receive presentation; and 2) provide direction to staff.

**Attachments:**[171017 Ag Pkt-UnitedWay\\_001](#)

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

## E. STUDY SESSION

## F. BOARDS AND COMMISSIONS

## G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

### AUDITOR'S OFFICE

1

#### REPORT

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of September, 2017.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 09-30-2017](#)

### COUNTY CLERK-RECORDER

2

#### MINUTES

SUBJECT: Meeting minutes of October 10, 2017.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Meeting Minutes](#)

### SHERIFF'S DEPARTMENT

3

#### SHERIFF'S OFFICE

SUBJECT: Salary range adjustment for Matt Wood, Deputy Sheriff.

FISCAL IMPACT: The cost would be absorbed by the Local Public Safety Fund - Sheriff's Patrol Budget Unit No. 130-0522.

ACTION REQUESTED: Authorize Deputy Matthew Wood's salary be adjusted to Deputy Sheriff II - Step E.

Attachments: [SO Wood](#)

**4**

## SHERIFF'S OFFICE

SUBJECT: Salary range adjustment for Cody Loflin, Community Services Officer (CSO).

FISCAL IMPACT: The cost would be absorbed by the Local Public Safety Fund/Sheriff's Patrol Budget Unit No. 130-0522.

ACTION REQUESTED: Authorize CSO Cody Loflin's salary be adjusted to Bargaining Unit POA-A, Range 15, Step D.

Attachments: [SO Loflin](#)

## TREASURER/TAX COLLECTOR

**5**

## REPORT

SUBJECT: Treasurer's Investment Report for September, 2017.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 09-30-2017](#)

## MISCELLANEOUS CORRESPONDENCE ITEMS

**6**

ACTION REQUESTED: Receive and file the following correspondence:

- a) Central Valley Regional Water Quality Control Board Meeting Agenda for October 19, 2017 (Board Tour) and October 20, 2017 (Board Meeting).
- b) Sierra Army Depot Restoration Advisory Board meeting agenda for October 26, 2017.
- c) Lassen County Air Pollution Control District Governing Board Meeting Agenda for October 5, 2017.

Attachments: [Misc Corr](#)

**H. DEPARTMENT REPORTS**

## PLANNING AND BUILDING SERVICES

**1**

SUBJECT: Consider repeal, in its entirety, of Chapter 18.140 (Water Utility Rates for the Johnstonville Water System) of the Lassen County Code, because the requirements found therein are no longer considered necessary.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report; and 2) introduce the ordinance and read (or waive).

Attachments: [PB OrdRepealCHP18.104 10-17-17pckt](#)

## PUBLIC WORKS DEPARTMENT

**2**

## ROAD DEPARTMENT

SUBJECT: Service Contract No. 75LX310 with Caltrans - Section 130 Grade Crossing Improvement Program on Hackstaff Road - Project No. STPLR 7500(253).

FISCAL IMPACT: Reimbursement in a not-to-exceed amount of \$759,375, to include \$618,750 for construction and contingency and \$140,625 for construction administration/ inspection and construction engineering services to Road Construction Fund 122-1222.

ACTION REQUESTED: 1) Approve the execution of Service Contract No. 75LX310; and 2) adopt Resolution; and 3) authorize the Chairman to sign; and 4) approve additional revenue and expenditure to Road Fund/Budget Unit No. 122-1222 in the amount of \$759,375. 4/5 vote required.

Attachments: [PW doc04569020171002122318](#)

## COUNTY ADMINISTRATIVE OFFICE

**3**

## SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE****J. AGENDA ADDENDUM****2017 PROPOSED MEETINGS:**

**October 24, 2017 – 9:00 a.m. – Board Meeting**

**October 31, 2017 – No Board Meeting**

**November 7, 2017 – No Board Meeting**

**November 14, 2017 – 9:00 a.m. – Board Meeting**

**November 21, 2017 – 9:00 a.m. – Board Meeting**

**November 28, 2017 – 9:00 a.m. – Board Meeting**

**December 5, 2017 – No Board Meeting**

**December 12, 2017 – 9:00 a.m. – Board Meeting**

**December 19, 2017 – 9:00 a.m. – Board Meeting**

**December 26, 2017 – Holiday – No Board Meeting**

**ADJOURNMENT**