



# LASSEN COUNTY SHERIFF'S OFFICE

1415 Sheriff Cady Lane Susanville, CA 96130

## Administration

Phone (530) 251-8013

Fax (530) 251-2884

## Dispatch

Phone (530) 257-6121

Fax (530) 257-9363

## Civil

Phone (530) 251-8014

Fax (530) 251-2884

## Adult Detention Facility

Phone (530) 251-5245

Fax (530) 251-5243

**John McGarva**  
Sheriff - Coroner

To: Lassen County Board of Supervisors

From: John McGarva, Sheriff-Coroner *Jm #101*

RE: First Amendment to Contract with Thompson Peak Investigations

Agenda Date: April 15, 2025

**Subject:** The Sheriff's Office is requesting an amendment to their contract with Thompson Peak Investigations extending the services through June 30, 2026.

**Discussion:** Traditionally, background investigations have been conducted in house. With the influx of applicants for various job classifications, the need arose for outside help to complete the investigations in a timely manner. Recently, the Community Services Officer assigned to do backgrounds in house submitted her resignation. The Sheriff's Office has a contract with Thompson Peak Investigations for the purpose of conducting background investigations for employment. This is required by regulations set by the California Peace Officer Standards and Training. This includes requirements that the investigator satisfactorily complete a background investigation course certified by POST. The owner of Thompson Peak Investigations, Matthew McFarland, has completed such a course. His company has been under contract since December 1, 2023 for a term ending June 30, 2025. The amendment has been approved by County Counsel and signed by Mr. McFarland.

**Fiscal Impact:** The original contract was in the amount of **\$25,000.00**. This amount has been expended as of this date. The contract will need to be extended and increased to cover the outstanding investigations until a replacement can be recruited and hired. The amount of the increase will be listed not to exceed **\$50,000.00**. This will be expended from Budget Units 130-0522 (Patrol Operations), 0523 (Dispatch) and 0525 (Jail Operations).

**Recommendation:** 1) Approve the first amended contract with Thompson Peak Investigations, 2) Authorize the County Administrative Officer to execute the contract or 3) provide direction to staff.

**FIRST AMENDMENT TO AGREEMENT  
BY AND BETWEEN  
LASSEN COUNTY  
AND  
THOMPSON PEAK INVESTIGATIONS**

THIS FIRST AMENDMENT TO AGREEMENT ("Amendment") is made by and between LASSEN COUNTY ("COUNTY") and Thompson Peak Investigations, a sole proprietorship owned and operated by Matthew McFarland with a principal place of business of 467-935 Sunrise Lane, Janesville, CA. 96114 (hereinafter "CONTRACTOR"), who agree as follows:

1. **Recitals:** This First Amendment is made with reference to the following facts and objectives:

COUNTY and CONTRACTOR have entered into a written Agreement for the term of December 1, 2023 through June 30, 2025, (the "Agreement") in which CONTRACTOR provides the professional services of an investigator that is experienced in performing confidential background investigations

2. **Amendments:** The parties agree to amend the Agreement as follows:

- a. The parties desire to extend the term of the agreement for one additional year, FY 2025/26. Therefore, the first sentence of Paragraph 2 is deleted and replaced with the following:

"The term of this agreement shall be for the period of December 1, 2023 through June 30, 2026."

- b. The parties desire to extend the Maximum Contract Amount to include FY 2025/26. Therefore, Attachment B is deleted and replaced with the following:

**B.1 PAYMENT.** COUNTY shall pay CONTRACTOR as follows:

B.1.1 Compensation shall consist of:

B.1.1 Fee, COUNTY shall pay CONTRACTOR a single fixed fee for service of \$2500.00 per background.

B.12 Travel expenses, COUNTY shall reimburse CONTRACTOR for reasonable and necessary travel expenses incurred during the performance of the investigative services including;

B.1.2.1 Non-Air Travel Requiring Overnight Stay/Per Diem Costs. COUNTY shall pay CONTRACTOR for reasonable travel costs incurred during the course of the investigation. Such costs include:

- i. Hotel Costs: Actual cost (Not to exceed \$200 per night) plus all applicable local taxes and fees.

B.13 Other Expenses: COUNTY shall pay CONTRACTOR for any and all other reasonable expenses as pre-approved by COUNTY

B.14 Mileage Reimbursement: COUNTY shall reimburse CONTRACTOR 70 cents per mile driven while conducting COUNTY assigned background investigations

 County Initials

\_\_\_\_ Contractor Initials


**B.1.4 Payment:** A lump sum payment will be made upon completion of the work, following submittal of invoice and upon satisfaction and acceptance of work product by County. No partial payments will be made under this Agreement.

**B.1.5** The total cost of this Agreement shall not exceed \$50,000 unless written authorization is issued by the COUNTY.

3. **Effectiveness of Agreement:** Except as set forth in this First Amendment, all provisions of the Agreement dated December 1, 2023, shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates shown opposite their respective signatures.

**CONTRACTOR**

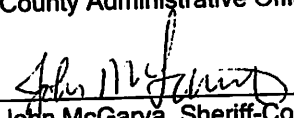
By:   
Thompson Peak Investigations

Dated:

**COUNTY**

By: \_\_\_\_\_  
Maurice L. Anderson  
County Administrative Officer

Dated:

By:   
John McGarva, Sheriff-Coroner

Dated:

Approved as to form:

  
Amanda Uhrhammer  
Lassen County Counsel

Dated:

\_\_\_\_\_ County Initials

Contractor Initials