



Lassen County

G7

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, March 11, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:00 A.M. CALL TO ORDER

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: Acting County Administrative Officer (CAO)/Director of Planning and Building Services Maury Anderson, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Mike Scanlan, Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

Excuse: 0

PUBLIC COMMENT

None.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

County Counsel Uhrhammer announced the following closed session items:

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: Three cases.

Attachments: [Closed Session Attachment](#)

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Opioid litigation. One case.

3) Public Employee Appointment: Appointment/Recruitment of County Administrative Officer (CAO) Pursuant to Government Code Section 54957.

4) Employee performance evaluation: Office of Emergency Services Chief.

5) Liability Claim; - Claimant: Carl Kemp, Agency claimed against: Lassen County.

CLOSED SESSION

Closed session was held from 9:01 a.m. - 10:11 a.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: Acting CAO Anderson, County Counsel Uhrhammer, and Deputy Clerk

of the Board Yderraga.

Officer of Emergency Services (OES) Chief Silas Rojas was present from 9:01 a.m. - 9:31 a.m.

Cal-Fire Chief Eric Ewing was present from 9:01 a.m. - 9:31 a.m.

Sheriff/Coroner John McGarva was present from 9:01 a.m. - 9:31 a.m.

Director of Public Works Pete Heimbigner was present from 9:31 a.m. - 9:34 a.m.

Deputy Director of Public Works Kayla Neely was present from 9:31 a.m. - 9:34 a.m.

Personnel/Risk Analyst Regina Schaap was present from 9:31 a.m. - 10:11 a.m.

Budget Analyst Samantha McMullen was present from 9:34 a.m. - 10:11 a.m.

RECESS: 10:11 a.m. - 10:16 a.m.

10:16 a.m. A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Scanlan.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

County Counsel Uhrhammer announced closed session would recess and continue at the end of the meeting.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

PUBLIC COMMENTS

John Parker: Discussed neighbor's property.

Deputy Director of Planning and Building Services Gaylon Norwood: informed the board the Big Valley Groundwater Sustainability Plan was approved by the Department of Water Resources with recommended changes.

Carla Dollar: Discussed a comment made at a prior board meeting.

Terilyn Bejcek: Discussed the Lassen County Republican Assembly.

Andrea Traphagen: Discussed storage containers.

MATTERS SET FOR TIME CERTAIN

10:00 a.m.: KRAMER RANCH LLC, PROTEST OF NOTICE OF NON-RENEWAL

SUBJECT: Continued from the December 17, 2024, Board meeting. Kramer Ranch LLC, protest of the Williamson Act contract non-renewal recorded as

Instrument Number 2024-03086, which was recorded pursuant to direction given by the Board of Supervisors through Resolution 12-050, (File # 844.04.01).

FISCAL IMPACT: Potentially significant decrease in property tax revenue if the board does not support existing Board Policy Resolution No. 12-050 amending the policies and procedures for implementing the California Land Conservation Act of 1965 (Williamson Act) in Lassen County.

ACTION REQUESTED: 1) Receive the protest filed by Rob Kramer for Kramer Ranch LLC; and 2) receive the staff report; and 3) invite comments; and 4) make one of the following decisions regarding the protest: a. Determine that the recorded nonrenewal notice is appropriate; or b. Provide direction to staff.

Attachments: [Board Packet 3-11-25, Kramer Protest](#)

Deputy Director of Planning and Building Services Gaylon Norwood informed the board this item was a continuance from the December 17, 2024, Board of Supervisors meeting. Deputy Director Norwood stated there had been 19 non-renewals because of conservation easements and briefly discussed the Kramer Ranch. Assessor Nick Ceaglio gave estimates of values as it related to taxes, loss of taxes, differentials of the Williamson Act Values and Proposition 13 values. Assessor Ceaglio also discussed the rules of the Williamson Act and Proposition 13. Supervisor Neely asked if the Kramer Ranch was in a conservation easement. Deputy Director Norwood stated the board had previously ordered a partial withdrawal however it wasn't the entire ranch. The easements were able to stay as a partial. This item included the entire ranch in the Williamson Act. Deputy Director Norwood informed the board when the policies were adopted notices had been sent and was advertised. Supervisor Neely asked if the Kramer's were fully aware of the county policy. Deputy Director Norwood stated Kramer Ranch had previously went through the same process in 2013, and protested with a similar outcome. The Kramer's had an option to enter into a conservation easement. Discussion was held pertaining to agricultural production. Deputy Director Norwood informed the board when the Williamson Act was in place the state would pay the difference of the loss of property tax revenue until 2009. Now the difference of the loss was recouped from the county's general fund. Supervisor Scanlan stated he was sympathetic to the ranchers, however they should choose the benefit they would like to receive. Supervisor Scanlan said he understood why the county was enacting as the county couldn't afford to give up the income. Additional discussion was held.

Supervisor Scanlan made a motion to determine that the recorded non-renewal notice was appropriate.

SPEAKERS: Rob Kramer, Robin Hason.

A motion was made by Supervisor Scanlan, seconded by Supervisor Bridges, to determine that the recorded non-renewal notice is appropriate. The motion carried by the following vote:

Aye: 3 - Scanlan, Bridges and Neely

Nay: 1 - Ingram

Recuse: 1 - Albaugh

RALPH M. BROWN ACT VIOLATION

SUBJECT: Receive and discuss February 18, 2025, letter from Lassen County District Attorney to the Board of Supervisors alleging a violation of the of Ralph M. Brown Act made by the members of the Lassen County Board of Supervisors and relative a Board of Supervisors action made on February 11, 2025, Agenda Item H2, Live Streaming of Board of Supervisors Meetings, and rescinding or ratifying said action to cure or correct said violation.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive and discuss letter; and 2) rescind or ratify the Board of Supervisors Action of February 11, 2025, to cure or correct the violation.

Attachments: [250311 Brown Act Violation](#)

County Counsel Uhrhammer reminded the board this item was previously agendized due to the allegation of a Brown Act violation regarding live streaming video conferencing that led to an investigation by the District Attorney who determined there had been a serial meeting. The attached letter was to cure the violation and to be brought back at a future board meeting for approval.

Supervisor Scanlan made a motion to rescind the motion made on February 11, 2025, regarding live streaming. Super Bridges seconded the motion. County Counsel Uhrhammer explained the purpose of the Brown Act. Brief discussion was held.

A motion was made by Supervisor Scanlan, seconded by Supervisor Bridges, to rescind the motion made on February 11, 2025, pertaining to live streaming. The motion carried by the following vote:

Aye: 4 - Scanlan, Bridges, Neely and Albaugh

Nay: 1 - Ingram

PLANNING AND BUILDING SERVICES

SUBJECT: Report on the status of the contract between Lassen County and Kimley Horn Associates, Inc. to provide services to prepare a Regional Area Plan for the Susanville Vicinity, Johnstonville, Richmond/Gold Run and other communities not currently part of an Area Plan, such as Lake Forest, with a not to exceed amount of \$873,245.

FISCAL IMPACT: \$400,000 of the contract was budgeted for the 2024/2025 Fiscal Year in Fund 100681. \$146,031.33 has been expended (however, there are outstanding invoices for February, and March 2025). If the contract is terminated potential savings of approximately \$650,000 over the life of the contract.

ACTION REQUESTED: 1) Receive report; and 2) terminate contract; or 3) Provide other direction to staff.

Attachments: [BOS 3-11-25 Kimley Horn Contract Discussion Packet](#)

Planning and Building Services Deputy Director Gaylon Norwood informed the board this item was pertaining to a contract with Kimley Horn to update the county's area plan. Deputy Director Norwood stated Steve Peterson from Kimley Horn was present to give an update. Mr. Peterson introduced himself and gave a power point presentation. Mr. Peterson discussed key elements, project overview, project location, background reports and results, public engagement process, plan development status, and circulation plan elements. Mr. Peterson stated the board had two options to choose from. The work could be immediately stopped and restarted at a later date or the project could continue. Supervisor Scanlan asked for Acting CAO Anderson's opinion. Acting CAO Anderson stated he believed this was a good project and represented the Board of Supervisors willingness to acknowledge additional commercial zoning in the Johnstonville area. However due to concerns of the budget, his recommendation was to pause the entire project for the time being. This recommendation had no reflection on Kimley Horn. Additional discussion was held.

SPEAKERS: Angie Bosso, Steve Bejcek.

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, to terminate the contract with Kimley Horn. The motion carried by the following vote:

Aye: 4 - Scanlan, Bridges, Neely and Ingram

Nay: 1 - Albaugh

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Ingram: 1) Attended a NorCal EMS meeting; 2) attended a Lassen Transit Service Agency (LTSA) meeting and a Lassen County Transportation Commission (LCTC) meeting; 2) stated he had discussed the fentanyl presentation with the Director of Behavioral Health Tiffany Armstrong; 3) will be hosting Mental Health Services Act (MHSA) and fentanyl townhall meetings; 4) will be attending a 395 Coalition meeting; the Request for Proposal (RFP) was approved by the state for ambulance services.

Supervisor Albaugh: 1) Attended a Big Valley Groundwater Advisory Committee (BVAC) meeting; 2) the Big Valley School hosted a Read Across America event. Sheriff/Coroner John McGarva attended and read to the children; 3) attended a LTSA and LCTC meeting; 4) briefly discussed the county budget, funding sources, and reiterated the county budget was available for all persons to view.

Supervisor Scanlan: 1) attended a a Lassen County Regional Solid Waste Management (LCRSWM) meeting; 2) attended a Westwood Community Services District (WCSD) meeting; 3) met with possible candidates for the Fair Advisory Board; 4) attended a Clear Creek Community Services District meeting. Stated it was not an actual meeting as there wasn't a quorum; 5) met

with candidates for the Clear Creek Community Services District that would be appointed at the next Board of Supervisors meeting.

Supervisor Neely: 1) Attended an LTSA meeting.

BOARDS AND COMMISSIONS

LASSEN COUNTY ASSESSMENT APPEALS BOARD

SUBJECT: Vacancy on the Lassen County Assessment Appeals Board.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment. (Applicant: Ashley Krache).

Attachments: [AAB App Attach](#)

Deputy Clerk of the Board Yderraga gave a brief overview of the applicant and qualifications to be a board member for the Assessment Appeals Board.

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Appointment be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COMMITTEE APPOINTMENTS

SUBJECT: Make committee appointments

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointments of Regular (R) and Alternate Member (A) to the following Boards:

1. Trindel Insurance Fund

a. Government Code section 6500, Joint Powers Agency.

b. One elected official or employee appointed by Board of Supervisors. One alternate appointed by Board also.

CURRENT APPOINTMENTS: Shaw (R), McMullen (A)

2. Public Risk Innovation Solutions Management (PRISM)

a. Government Code section 6500, Joint Powers Agency.

b. One director from each member County and one alternate director.

CURRENT APPOINTMENTS: Shaw (R), McMullen (A)

Acting CAO Anderson informed the board the current board members were CAO Tony Shaw and Budget Analyst Samantha McMullen. Recommendation from CAO Shaw would be to appoint Budget Analyst McMullen as the regular member and Personnel/Risk Analyst Regina Schaap as the alternate member. Brief discussion was held.

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that these Appointments be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

INFORMATION/CONSENT CALENDAR

Supervisor Bridges requested to pull Item# G7 - Second Amendment to the Agreement Between the Department of Health Care and Lassen County; Supervisor Albaugh requested to pull Item# G8 - Agreement Between Lassen County and Social Change Partners, LLC., and Item# G11 - Miscellaneous Correspondence.

Approval of the Consent Agenda

A motion was made by Supervisor Bridges, seconded by Supervisor Scanlan, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

BOARD OF SUPERVISORS

DISCRETIONARY FUNDS - SUPERVISOR ALBAUGH

SUBJECT: Request to designate: 1) \$500 Susanville Indian Rancheria POW-WOW.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditure.

This Action Item was approved on the Consent Agenda.

DISCRETIONARY FUNDS - SUPERVISOR NEELY

SUBJECT: Request to designate: 1) \$500 Susanville Indian Rancheria POW-WOW; 2) \$250 to the Lassen County Historical Society; and 3) \$250 to the Sportsman's Club Fishing Derby.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

PRISON TRIAL COSTS REIMBURSEMENT

SUBJECT: Recap of High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2024 through January, 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs](#)

This Report was received and filed on the Consent Agenda.

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF
FEBRUARY 11, 2025

SUBJECT: Meeting Minutes of February 11, 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2025-02-11](#)

These Minutes were approved on the Consent Agenda.

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF
FEBRUARY 18, 2025

SUBJECT: Meeting Minutes of February 18, 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2025-02-18](#)

These Minutes were approved on the Consent Agenda.

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF
FEBRUARY 25, 2025

SUBJECT: Meeting Minutes of February 25, 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2025-02-25](#)

These Minutes were approved on the Consent Agenda.

PLANNING AND BUILDING SERVICES

COUNTY SURVEYOR

SUBJECT: Resolution to approve Parcel Map No. 2024-001 for Lawrence and Christine Musachia, being a proposed minor land division of real property that is located in a portion of Section 29, Township 29 North, Range 15 East, Mount Diablo Base and Meridian, in Lassen County, California.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

Attachments: [PM 2024-001 Musachia Board Packet](#)

This Resolution No. 25-007 was adopted on the Consent Agenda.

PUBLIC WORKS DEPARTMENT

This item was moved to Department Reports Item# H6.

DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

SECOND AMENDMENT TO THE AGREEMENT BETWEEN THE DEPARTMENT OF HEALTH CARE SERVICES AND LASSEN COUNTY
SUBJECT: Amendment A02 to Performance Agreement #21-10088
between County of Lassen and Department of Health Care Services for \$0
for the term of July 1, 2021 through June 30, 2026.

FISCAL IMPACT: This is a Zero Dollar Agreement with no Fiscal Impact.

ACTION REQUESTED: 1) Approve Amendment A02 to Performance Agreement #21-10088; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

Attachments: [G7- BOS BH DHCS #21-10088 A2 03.11.25](#)

Supervisor Neely asked if there were left over funding from this agreement. Director of Behavioral Health Tiffany Armstrong stated this agreement wasn't for funding, just for performance. The funding was already existing. Director Armstrong informed the board there had been some changes for the performance section and the request was to continue with the agreement for another full year. There was no cost involved. Brief discussion was held.

A motion was made by Supervisor Bridges, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

AGREEMENT BETWEEN LASSEN COUNTY AND SOCIAL CHANGE PARTNERS, LLC

SUBJECT: Agreement between Lassen County and Social Change Partners, LLC. for the development of the California Department of Social Services (CDSS) -approved 2025-2030 California Child and Family Services Review (C-CFSR), County Self Assessment (CSA) and System Improvement Plan (SIP) and establish structures to facilitate efficient future reporting in the amount of \$100,000 for the term of February 01, 2025, through June 30, 2026.

FISCAL IMPACT: There is No Fiscal Impact to the General Fund. Funding for this Agreement will be paid from Fund/Budget Unit No. 120-0853.

ACTION REQUESTED: 1) Approve the Agreement with Social Change Partners, LLC.; and 2) authorize the County Administrative Officer or Designee to execute the Agreement.

Attachments: [G8- BOS CSS Social Change Partners, LLC. 3.11.25](#)

Supervisor Albaugh asked if this item was funding for future reporting. Director of Community Social Services (CSS) Jayson Vial stated this agreement covered California Children and Family Services review process that included a self improvement plan and county self assessment. Director Vial said it was easier to have the state contracted entity to provide services and 85% of the

services provided were reimbursable. Chief Probation Officer Jennifer Branning briefly discussed how the services would also be beneficial for the Probation Department regarding the youth and foster children. CSS Analyst Melissa Reed informed the board the process of the contract and how it was obtained. Additional discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen County Behavioral Health Advisory Board Meeting Agenda for March 10, 2025.
- b) Lassen County Planning Commission Regular Meeting Agenda for March 4, 2025.
- c) Big Valley Groundwater Basin Advisory Committee Meeting agenda for February 27, 2025.
- d) Application for Alcoholic Beverage License(s) - Eagle Lake Hospitality LLC.
- e) Lassen County Fair Advisory Board Meeting Minutes of March 10, 2025.
- f) Lassen County Fish and Game Commission Regular Meeting Agenda for February 20, 2025.
- g) Proposal to Modify Reno Military Operations Area (MOA) and Reno Air Traffic Control Assigned Airspace (ATCAA).

Attachments: [MISC CORR](#)

Supervisor Albaugh stated he pulled this item in error.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that these Reports be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

RECESS: 12:30 p.m. - 1:33 p.m.

Supervisor Neely announced Item# H1 - Interim County Administrative Officer Appointment would be heard after Closed Session.

COUNTY COUNSEL

This item was removed from the agenda.

HEALTH AND SOCIAL SERVICES

This item was removed from the agenda.

PLANNING AND BUILDING SERVICES

CODE ENFORCEMENT

SUBJECT: Proposed ordinance adding Chapter 1.20 to the Lassen County Code pertaining to an Administrative Citation Program. (File 323.03).

FISCAL IMPACT: Potential partial recovery of code enforcement costs.

ACTION REQUESTED: 1) Receive report; and 2) waive the second reading and adopt the ordinance.

Attachments: [BOS 3-11-25 Admin Citation Adoption Packet](#)

Deputy Director of Planning and Building Services Gaylon Norwood informed the board this item was a proposed ordinance that was introduced at the February 18, 2025, Board of Supervisors meeting. The request was to waive the second reading and adopt the ordinance. Brief discussion was held.

SPEAKERS: Andrea Traphagan.

A motion was made by Supervisor Bridges, seconded by Supervisor Ingram, that this Ordinance No. 2025-01 be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COUNTY ADMINISTRATIVE OFFICE

AMENDMENT TO TITLE II ADMINISTRATION AND PERSONNEL OF THE LASSEN COUNTY CODE

SUBJECT: Proposed ordinance to repeal and replace Section 2.06.035(a) of Title 2 of the Lassen County Code amending the powers and duties of the County Administrative Officer to not exclude the Fair Department.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Waive the second reading and adopt the ordinance; and/or 2) provide direction to staff.

Attachments: [Admin Attach](#)

Acting CAO Anderson informed the board this item was to waive the second reading and to adopt the ordinance. A Public Hearing had been held and the amendment to the ordinance was the Fair Manager would report directly to the County Administrative Officer.

A motion was made by Supervisor Bridges, seconded by Supervisor Scanlan, that this Ordinance No. 2025-02 be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

PUBLIC WORKS DEPARTMENT

FIRST AMENDMENT TO THE LIONAKIS AGREEMENT FOR TENANT IMPROVEMENTS

SUBJECT: First Amendment with Lionakis - Architect for Lassen County Historic Courthouse Renovation Project - Tenant Improvements.

FISCAL IMPACT: Funding is available within the current 2024-2025 Fiscal Year County Budget. Expenditures would be paid out of Courthouse Square Construction Fund/Budget Unit No. 154-1541.

ACTION REQUESTED: Consider authorizing the Director of Public Works to sign an amendment with Lionakis, for architectural and engineering services, related to the Lassen County Historic Courthouse Renovation Project - Tenant Improvements, in the amount of \$123,750.

Attachments: [PW](#)

Director of Public Works Pete Heimbigner informed the board this item was an amendment to the current agreement with Lionakis pertaining to the Courthouse Renovation Project. This included all three phases of the renovation. Director Heimbigner stated it had been difficult getting a final completion from the contractor. The requested funding was for the services provided by the architect (Lionakis). Brief discussion was held.

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

CAL-AIM BUDGET APPROVAL FOR PROBATION DEPARTMENT

SUBJECT: Approval of the Probation CalAim Budget for Path Round III Funding.

FISCAL IMPACT: No impact to the general fund.

ACTION REQUESTED: 1) Ratify creation of Fund/Budget Unit No. 138-0556; and 2) approve appropriation in the amount of \$1,004,521 (4/5 vote required); and 3) approve revenues in amount of \$1,500,000; and/or 4) provide direction to staff.

Attachments: [250311 H7 Probation CalAim Budget Request](#)

Chief Probation Officer Jennifer Branning stated this item was a Cal-Aim Round III Path Funding for building an infrastructure for correctional facilities to provide ninety (90) day transitioning services for inmates. Ninety (90) days prior to an inmate's release staff would work the inmate on planning how to increase their success for re-entry into society. Chief Branning discussed the state program and proposal process. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

CORRESPONDENCE**CORRESPONDENCE ITEMS:**

ACTION REQUESTED: Receive and file the following correspondence.

- a. Lassen National forest Seeking Input on Off Highway Vehicle (OHV) Grant Application.
- b. Lassen County Fair Racing Request for Proposal.
- c. Notice of Preparation of an Environmental Impact Report for Susanville Travel Stop.

Attachments: [CORR](#)

Supervisor Albaugh asked why the City of Susanville submitted an Environmental Impact Report (EIR) on county property. Acting CAO Anderson stated the annexation was part of the project and it was explained that this was a condition of the approval that the city would have to annex. Acting CAO Anderson stated the county could comment if they chose, however there would be negotiations between Lassen County and the City of Susanville.

Fair Manager Bill Payer stated he requested direction from County Counsel Uhrhammer pertaining to submitting a new Request For Proposal (RFP) or possible negotiations without a form bidding process for the Fair Races. Fair Manager Payer said he would update the board when he received additional information.

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

Acting CAO Anderson: Nothing to report.

Supervisor Neely stated the board would reconvene into closed session.

RECESS: 1:53 p.m. - 1:58 p.m.

CLOSED SESSION

Closed session was held from 1:58 p.m. - 2:43 p.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Acting CAO Anderson was absent from 1:58 p.m. - 2:43 p.m.

Personnel/Risk Analyst Regina Schaap was present from 1:58 p.m. - 2:43 p.m.

RECESS: 2:43 p.m. - 2:45 p.m.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

County Counsel Uhrhammer reported the following closed session items:

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: Three cases.

No reportable action.

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Opioid litigation. One case.

No reportable action.

3) Public Employee Appointment: Appointment/Recruitment of County Administrative Officer (CAO) Pursuant to Government Code Section 54957.

Direction to staff was given.

4) Employee performance evaluation: Office of Emergency Services Chief.

Evaluation was given.

5) Liability Claim; - Claimant: Carl Kemp, Agency claimed against: Lassen County.

Direction to staff was given.

DEPARTMENT REPORTS - CONTINUED

BOARD OF SUPERVISORS

INTERIM COUNTY ADMINISTRATIVE OFFICER APPOINTMENT

SUBJECT: Appoint an Interim County Administrative Officer.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Discuss; and 2) appoint an Interim County Administrative Officer; and/or 3) provide direction to staff.

County Counsel Uhrhammer read the action requested and stated any appointment made was contingent upon the acceptance of the employee being appointed. Supervisor Albaugh asked how long the process would be for employee acceptance. County Counsel Uhrhammer said it was typically a quick turn around time.

A motion was made by Supervisor Scanlan, seconded by Supervisor Bridges, to Appoint Maury Anderson as the Interim County Administrative Officer. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

ADJOURNMENT

There being no further business, the meeting is adjourned at 2:49 p.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board

DRAFT