



Lassen County

Meeting Minutes Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, November 14, 2023

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:31 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Supervisor Bridges was absent by prearrangement.

Present: 4 - Chris Gallagher, Aaron Albaugh, Tom Neely and Jason Ingram

Absent: 1 - Gary Bridges

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Albaugh.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Supervisor Albaugh announced closed session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh requested to pull Item# G4 - Meeting Minutes from the agenda.

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Agenda be approved as amended. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

PUBLIC COMMENTS

None.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Neely: 1) Attended a Lassen County Transportation Commission

(LCTC) meeting; 2) attended a Mental Health Oversight Accountability Commission meeting with Supervisor Bridges; 3) announced the Blue Star Moms would be having their 15th anniversary celebration and invited the board to attend on Saturday, November 18th from 12:00 p.m. - 3:00 p.m. at the Elks Lodge.

Supervisor Gallagher: 1) Attended a LCTC meeting; 2) attended the Susanville Symphony celebration for Veteran's Day. Acknowledged General Dick Bendick for his performance on the drums and announced it was his 96th birthday; 3) attended the Volcanic Legacy Community Unity Partnership meeting and informed the board they started their campaign of Giving Tuesday; 3) requested to donate \$500 from discretionary funds to the Volcanic Legacy Community Partnership; 4) announced Supervisor Bridges was attending a California State Association of Counties (CSAC) conference and that was the reason who was absent.

Supervisor Ingram: 1) Attended an Emergency Medical Services (EMS) meeting; 2) attended a mass casualty incident training; 3) attended a defensive driver training; 4) adjourned the meeting in memory of Larry Morgan and Supervisor Ingram's father Tracy Ingram.

Supervisor Albaugh: 1) Requested to adjourn in memory of Larry Morgan; 2) requested to donate \$500 to the Blue Star Moms from discretionary funds; requested to donate \$250 to the Volcanic Legacy Community Partnership from discretionary funds; 3) thanked Supervisor Gallagher for his activity and promotion with the Volcanic Legacy Community Partnership; 4) attended the Veterans Day Program put on by the Big Valley Elementary School; 5) attended a Veterans Day luncheon put on by the Big Valley Cattlemen's and Intermountain Cattlewomen's; 6) requested a letter of denial to the Department of Water Resources (DWR) pertaining to SIGMA; 7) attended an LCTC meeting; 8) congratulated the Big Valley Football Team for reaching the second round of the playoffs; 9) attended an Rural County Representatives of California (RCRC) Executive meeting; 10) requested an update for the Hayden Hill power line.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G1 - Sale of Tax Defaulted Property.
Supervisor Neely requested to pull Item# G5 - Office of Emergency Services Resolution.

Approval of the Consent Agenda

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF
OCTOBER 10, 2023

SUBJECT: Meeting Minutes of October 10, 2023.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2023-10-10](#)

These Minutes were approved on the Consent Agenda.

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF
OCTOBER 17, 2023

SUBJECT: Meeting Minutes of October 17, 2023.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2023-10-17](#)

These Minutes were approved on the Consent Agenda.

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF
OCTOBER 24, 2023.

SUBJECT: Meeting Minutes of October 24, 2023.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

This item was pulled from the agenda.

SHERIFF'S DEPARTMENT

BOATING AND WATERWAYS

SUBJECT: Board resolution for 2024-2025 applicant for Financial Aid and Financial Aid Program Agreement, State of California Department of parks and Recreation, Division of Boating and Waterways.

FISCAL IMPACT: Potentially provide \$45,640 to the Lassen County Sheriff's Office for Boating Patrol Services for the Fiscal Year 2024/2025. Potentially provide \$45,640 to the Lassen County Sheriff's Office for boating patrol services for the Fiscal Year 2024/2025 in Fund/Budget Unit No. 111-0520.

ACTION REQUESTED: 1) Adopt the resolution; and 2) authorize the Sheriff to execute the Application for Financial Aid for the Fiscal Year 2024/2025 on behalf of the Lassen County authorizing program participation.

Attachments: [SO Boatways and Waterways Attach](#)

This Resolution No. 23-058 was adopted on the Consent Agenda.

ADMINISTRATION

SUBJECT: Approval of new job description for Community Services Officer (Civil) - part-time with benefits.

FISCAL IMPACT: There will be budgetary savings associated with filing the position with a part-time employee.

ACTION REQUESTED: Approve the job description.

Attachments: [SO Job Descript Attach](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen County Planning Commission Meeting Agenda for November 7, 2023.

b) Lassen County Behavioral Health Advisory Board meeting agenda for October 23, 2023.

Attachments: [MISC CORR](#)

These reports were received and filed on the Consent Agenda.

BOARD OF SUPERVISORS

DISCRETIONARY FUNDS - SUPERVISOR INGRAM

SUBJECT: Request to designate: \$1,000 to the Doyle Seniors.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.

ACTION REQUESTED: Approve expenditures.

This Action Item was approved on the Consent Agenda.

DEPARTMENT REPORTS

AUDITOR/CONTROLLER/TREASURER/TAX COLLECTOR

SALE OF TAX DEFAULTED PROPERTY

SUBJECT: Resolution approving the sale of Tax Defaulted property at public auction and sealed auction May 10th through May 13th, 2024.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

Attachments: [doc04743920231109145454](#)

Auditor/Controller/Treasurer/Tax Collector Nancy Cardenas informed the board this item was tax defaulted property tax sales. Bids were sealed and public. Bidding was from May 10-13 and was online. Treasurer/Tax Collector Cardenas gave a detailed explanation of sealed bids and discussed Eagle Lake property. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Neely, that this Resolution No. 23-055 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

OFFICE OF EMERGENCY SERVICES

OFFICE OF EMERGENCY SERVICES RESOLUTION

SUBJECT: The Governing Body Resolution (GBR) appoints authorized agents, identified by position title to act on behalf of the Lassen County for executing any actions necessary for each application and subaward from CalOES or FEMA. All Applicants are required to submit a copy of an approved GBR with their grant application.

FISCAL IMPACT: Potential Grant Revenue.

ACTION REQUESTED: Adopt resolution.

Attachments: [231114 OES Resolution](#)

Supervisor Neely had questioned the wording and signatories for the grant application. Office of Emergency Services (OES) Chief Silas Rojas stated the resolution was routine every three years and had included additional signatories for contingent situations. CAO Egan stated the signatures referenced were purely administrative and there had never been a situation where one of the five listed hadn't been able to sign.

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Resolution No. 23-056 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

HEALTH & SOCIAL SERVICES

BEHAVIORAL HEALTH AGREEMENT WITH DEPARTMENT OF HEALTH CARE SERVICES

SUBJECT: Agreement #23-30109 between Department of Health Care Services and Lassen County for Substance Use Disorder (SUD) services for Fiscal Years (FY) 2023-24 through 2026-27 in the amount of \$835,200.

FISCAL IMPACT: This is a Revenue Agreement.

ACTION REQUESTED: 1) Approve Agreement #23-30109 with the Department of Health Care Services, and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [H1-BOS BH SUD #23-30109 11.14.23](#)

The Director of Health and Social Services Barbara Longo informed the board this item was an inter-government agreement entered by Health Care Services and Lassen County Behavioral Health for identifying and providing drug coverage and medical delivery for substance disorder treatment. The agreement was a four year term. Director Longo discussed positions and salary savings to the budget. Brief discussion was held regarding services provided.

A motion was made by Supervisor Gallagher, seconded by Supervisor Neely, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

GRANTS AND LOANS AGREEMENT WITH THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

SUBJECT: Grant Agreement #22-PLHA-17670 between the Department of Housing and Community Development and Lassen County Grants and Loans implementing the Permanent Local Housing Allocation (PLHA) total Grant amount of \$445,541 for the term of Fully Executed Agreement Date through June 30, 2030.

FISCAL IMPACT: There is no impact to County General Funds. This is a revenue agreement.

ACTION REQUESTED: 1) Approve the Grant Agreement with Department of Housing and Community Development; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [H2-BOS GLD PLHA 11.14.23](#)

Health and Social Services Housing Program Manager Grace Poor informed the board this item was a grant agreement for permanent local housing allocation that this board approved in the form of a resolution in 2023. The award letter was received with use of funds. Manager Poor discussed qualifications for bank loans. Supervisor Gallagher asked about the Homekey grant. Manager Poor stated they were waiting and had received follow up questions. The state had started to review applications in August. Brief discussion was held regarding permanent support housing buildings and funding.

A motion was made by Supervisor Ingram, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

MATTERS SET FOR TIME CERTAIN

VETERANS DAY PROCLAMATION

SUBJECT: Proclamation recognizing Veterans.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt Proclamation.

Attachments: [231111 VFW Proclamation 2023 -- Veterans Day](#)

A motion was made by Supervisor Gallagher, seconded by Supervisor

Ingram, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

PUBLIC HEARINGS

PLANNING AND BUILDING SERVICES - TITLE 18 AMENDMENT

SUBJECT: A proposed ordinance to amend Title 18 (Zoning) concerning kennels. In zoning districts other than commercial or industrial, the proposed ordinance would require a use permit to establish a kennel, unless a residence is first established.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report from staff and recommendation of approval from the Planning Commission; and 2) conduct a public hearing; and 3) introduce and adopt, by title only, the proposed ordinance.

Attachments: [C1 Attach](#)
[C1 Attach 2](#)

Director of Planning and Building Services Maury Anderson informed the board the proposed ordinance was regarding kennels and gave a comparison of the changes from the current ordinance to the proposed ordinance. Supervisor Albaugh asked about the cost of a kennel license. Director of Public Works Pete Heimbigner said it was on a sliding scale. Director Anderson stated there was no discretion as long as the person met the requirements.

The Public Hearing was held from 10:08 a.m. - 10:08 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Neely, that this Ordinance No. 2023-08 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

PLANNING AND BUILDING SERVICES - USE PERMITS

SUBJECT: Ordinance Amending Sections 18.112.040 (Public hearings), 18.112.045 (Notice of planning commission action), 18.112.060 (Revocation), 18.112.065 (Abandonment), 18.112.070 (Extension), and 18.112.080 (Authorization to operate) of the Lassen County Code. The ordinance would

authorize recordation of Use Permit Revocations, Abandonment, and Authorizations to Operate.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report from staff and recommendation of approval from the Planning Commission; and 2) conduct a public hearing; and 3) introduce and adopt, by title only, the proposed ordinance.

Attachments: [C2 Attach](#)

[C2 Attach 2](#)

Director of Planning and Building Services Maury Anderson informed the board this item was pertaining to Use Permits and gave a brief overview of the ordinance. Director Anderson thanked Assistant Director of Planning and Building Services Gaylon Norwood for creating the revised ordinance.

The Public Hearing was opened from 10:13 a.m. - 10:13 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

Brief discussion was held.

A motion was made by Supervisor Ingram, seconded by Supervisor Neely, that this Ordinance No. 2023-09 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

SHERIFF'S OFFICE - OPERATIONS

SUBJECT: First reading of the Uncodified Ordinance regarding annual review of a Military Equipment Use Policy pursuant to Assembly Bill (AB) 481.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report; and 2) conduct a Public Hearing; and 3) Introduce and waive the first reading.

Attachments: [SO Military Equip Attach 1](#)

[SO Military Equip Attach 2](#)

[SO Military Equip Attach 3](#)

[SO Military Equip Attach 4](#)

Sheriff/Coroner Dean Growdon informed the board Sheriff's Captain Michael Carney prepared the packet and stated the ordinance was for the military use policy. Sheriff Growdon said this item was presented in 2022 as an emergency item and a public meeting was held approximately a month prior. No members of the public showed but a Board of Supervisor was present. Sheriff Growdon gave a brief overview of the presentation and the requirements of a public

meeting. Additional discussion was held pertaining to the military equipment.

The Public Hearing was held from 10:22 a.m. - 10:23 a.m.

SPEAKERS IN FAVOR: None.

SPEAKERS IN OPPOSITION: None.

A motion was made by Supervisor Ingram, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

RECESS: 10:23 a.m. - 10:31 a.m.

DEPARTMENT REPORTS - CONTINUED

HEALTH AND SOCIAL SERVICES

HOUSING AND GRANTS APPLICATION RESOLUTION

SUBJECT: Transitional Housing Program Round 5 and Housing Navigation and Maintenance Program Round 2 Joint Allocation Acceptance Resolution.

FISCAL IMPACT: This is a grant funded program that will require a future funding appropriation in the fiscal year 2023/2024 and 2024/2025 budget.

ACTION REQUESTED: 1) Adopt resolution; and 2) authorize the County Administrative Officer or his designee to execute the agreements.

Attachments: [H3-BOS GLD THP HNP 11.14.23](#)

Health and Social Services Housing Program Manager Grace Poor informed the board this item was for the annual allocation of funds for transitional housing and maintenance. Funding was used for staff time to serve youth at risk of or homelessness. Last fiscal year there were eleven youth and ten were permanently housed. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Neely, that this Resolution No. 23-057 be adopted. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

PLANNING AND BUILDING SERVICES

DROUGHT PLAN

SUBJECT: Apply for \$125,000 direct technical assistance from the Department of Water Resources to prepare and establish a drought and

water shortage task force and develop a drought and water shortage emergency response and long-term mitigation plan for domestic wells and state small water systems (serving 5-14 connections).

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report; and 2) provide direction to staff.

Attachments: [H4 Attach](#)

Director of Planning and Building Services Maury Anderson informed the board this item was funding from the Department of Water Resources (DWR) to establish a drought plan. Funding was not a grant. Director Anderson stated the funding was for the purpose of establishing a draft, water source task force, emergency response, domestic wells and small state water systems. Additional discussion was held. Direction to staff was provided.

GENERAL PLAN STATUS REPORT

SUBJECT: Provide an update to the Board of Supervisors regarding the status of the Lassen County General Plan, its required elements and the associated Area Plans.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive report; and 2) provide direction to staff.

Attachments: [H5 Attach](#)

Director of Planning and Building Services Maury Anderson gave a detailed overview of the item and stated the general plan had not been updated since 1999. Director Anderson discussed area plans, zoning, and suggested starting with one area and develop as the board directs. Director Anderson suggested to begin in the Susanville vicinity, and to include Johnstonville, Gold Run, and Lake Forest. Director Anderson stated he wanted to start working on an area plan and to update the general plan. Monies had been allocated in the amount of \$150,000 in the current fiscal year budget to begin this project. County Counsel Uhrhammer said hopefully there would be a lot of public involvement and briefly discussed area plans. Consensus of the board was to move forward with the general plan and consolidation.

PUBLIC WORKS DEPARTMENT

CONTINGENCY FUNDING FOR LASSEN COUNTY HISTORIC COURTHOUSE RENOVATION PROJECT - TENANT IMPROVEMENTS

SUBJECT: Additional Contingency Funding for Lassen County Historic Courthouse Renovation Project - Tenant Improvements.

FISCAL IMPACT: Funding is available within the current 2023/2024 Fiscal Year County Budget. Expenditures would be paid out of Courthouse Square Construction Fund/Budget Unit No. 154-1541.

ACTION REQUESTED: 1) Increase Lassen County Historic Courthouse Renovation Project - Tenant Improvements contract amount available for Contract Change Orders from \$400,000 to \$650,000; and 2) authorize Director of Public Works to execute Contract Change Orders up to a "Not to

Exceed" amount of \$650,000 or a total contract "Not to Exceed" amount of \$6,532,748.

Attachments: [PW #1 BOS 11-14-23 Courthouse Contingency Funding Attach](#)

Director of Public Works Pete Heimbigner gave an extensive report of the courthouse renovation cost, reconfiguration to the floor plan, office changes, window frames, contracts and change orders. Deputy CAO Tony Shaw informed the board funding was not coming from contingency or reserve. This had been budgeted. Additional discussion was held pertaining to the budget, general fund, window supplier, space planning, Auditor's office, Treasurer/Tax Collector's office, and the administration building.

Motion failed.

Director of Public Works Heimbigner informed the board that this item would be delayed and would add up charges from the contractor to extend due to the motion failing. County Counsel Uhrhammer stated the item could not be tabled as the board had already voted. CAO Egan said this was a very expensive decision.

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Action Item be approved. The motion failed.

Aye: 2 - Gallagher and Albaugh

Nay: 2 - Neely and Ingram

Absent: 1 - Bridges

FIRST AMENDMENT TO AGREEMENT WITH LIONAKIS - HISTORIC COURTHOUSE RENOVATION PROJECT

SUBJECT: First Amendment to Agreement with Lionakis - Architect for Lassen County Historic Courthouse Renovation Project - Tenant Improvements.

FISCAL IMPACT: Funding is available within the current 2023/2024 Fiscal Year County Budget. Expenditures would be paid out of Courthouse Square Construction Fund/Budget Unit No. 154-1541.

ACTION REQUESTED: Consider authorizing the Director of Public Works to sign a first amendment to agreement with Lionakis, for architectural and engineering services related to the Lassen County Historic Courthouse Renovation Project - Tenant Improvements, to add \$70,000 to the current agreement for a total "Not to Exceed" amount of \$474,550.

Attachments: [PW #2 BOS 11-14-23 Lionakis Attach](#)

Director of Public Works Pete Heimbigner said this was a continuation of the courthouse renovation project. Changes after the bid award incurred additional costs. There was also a time frame for the contract administration extended to

the additional amount for the costs. At this time, based on the prior item vote, if this isn't approved the county might be at a halt working with the architect. Director Heimbigner informed the board they had been having weekly meetings with the general contractor and were on track with costs, but are now maxed out of that agreement. Brief discussion was held regarding the contractors, building inspector and site visit plan. CAO Egan stated there were two change orders. One was based on unknown factors discovered and one was necessitated due to design changes. CAO Egan recommended this item to be tabled based on the prior board action. CAO Egan added that this was a huge mistake and was headed back toward the original design which was not functional. Director Heimbigner agreed.

A motion was made by Supervisor Ingram, seconded by Supervisor Gallagher, to table this item. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

COURTHOUSE OFFICE FURNITURE PURCHASE OPTIONS

SUBJECT: Courthouse Office Furniture Purchase Options.

FISCAL IMPACT: To Be Determined.

ACTION REQUESTED: 1) Receive report; and 2) provide direction to staff on furniture options for furnishing the Courthouse at completion of the tenant improvement project.

Attachments: [PW #3 BOS 11-14-23 Courthouse Office Furniture Attach](#)

Director of Public Works Pete Heimbigner informed the board this item was a request of information for direction. The staff letter had pricing for good, better and best for furniture when the courthouse is repopulated. Director Heimbigner stated he was currently working with a consultant and prices were pre-negotiated. Director Heimbigner also discussed current furniture that was in the courthouse compared to the new furniture. Deputy CAO Shaw discussed cabinetry that was made by a local firm and a lot of the old furniture didn't meet current office standards. Deputy Director of Public Works Kayla Neely gave a detailed overview of the new office furniture options, board room furniture, conference rooms, secured storage, and the basement. Deputy Director Neely also discussed pricing, delivery and warranty. Supervisor Gallagher recommended purchasing the "best" office furniture. It was the consensus of the board to proceed with the "best" option.

SHERIFF'S DEPARTMENT

LASSEN COUNTY JAIL MEDICAL SERVICES REQUEST FOR PROPOSAL (RFP)

SUBJECT: Award the RFP to Wellpath.

FISCAL IMPACT: Funds have been appropriated with Fund/Budget Unit No.

130-0526 for the amount of \$1,996,468.

ACTION REQUESTED: 1) Approve; and 2) authorize the County Administrative Officer to begin formal negotiations for a multi-year contract.

Attachments: [SO Jail Attach](#)

Sheriff's Captain John McGarva informed the board he was submitting a Request for Proposal (RFP) for jail medical services. The jail had been with Well Path since 2014. Currently there was a nurse present 16 hours a day. This year an additional amount was being requested to have a 24 hour health care provider on staff, added a medication system treatment program and a therapist. There were new standards implemented for bookings and intake to ensure the inmate is acceptable to take into custody. Also to provide health and mental health care after hours and bookings as necessary. The RFP closed on October 12, 2023, and received one response from Well Path. Captain McGarva briefly discussed the contract term and cost. County Counsel Uhrhammer stated the contract needed to be amended. Captain McGarva discussed medical emergencies in the middle of the night and the benefits of having a 24 hour health care provider. Supervisor Neely asked if the jail would lose accreditation if a 24 hour nurse wasn't available. Sheriff McGarva stated yes and that it was a standard. Additional discussion was held.

A motion was made by Supervisor Ingram, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

OPERATIONS

SUBJECT: Lassen and Plumas County radio integration project.

FISCAL IMPACT: No General Fund Impact. Revenues and expenditures in 185-0547 in the amount of \$433,000 to be reimbursed by the grant.

ACTION REQUESTED: 1) Approve the Memorandum of Understanding (MOU) with Plumas County; and 2) ratify the creation of Fund/budget Unit No. 185-0547; and 3) approve the appropriation and expenditures in the amount of \$433,000 and offsetting revenues in the same amount; and 4) authorize the County Administrative Officer to execute the MOU. (4/5 vote required).

Attachments: [SO Operations Attachment](#)

Sheriff/Coroner Dean Growdon informed the board he had submitted applications through Congressman Doug LaMalfa's office on a multi jurisdiction project on behalf of improving both Lassen and Plumas Counties emergency radio systems and expanding integration and 911 dispatch centers. The award was granted at a reduced amount but would still be moving forward with the project. Sheriff Growdon stated he would be working with County Counsel Uhrhammer, Sheriff's Captain Michael Carney and Office of Emergency Services (OES) Chief Silas Rojas. Sheriff Growdon said he was requested the

board to approve the Memorandum of Understanding (MOU) with Plumas County, authorize CAO Egan to execute the MOU, ratify the budget unit and approve the appropriation and expenditures. Brief discussion was held.

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Gallagher, Albaugh, Neely and Ingram

Absent: 1 - Bridges

PUBLIC WORKS DEPARTMENT

CONTINGENCY FUNDING FOR LASSEN COUNTY HISTORIC COURTHOUSE RENOVATION PROJECT - TENANT IMPROVEMENTS
SUBJECT: Additional Contingency Funding for Lassen County Historic Courthouse Renovation Project - Tenant Improvements.

FISCAL IMPACT: Funding is available within the current 2023/2024 Fiscal Year County Budget. Expenditures would be paid out of Courthouse Square Construction Fund/Budget Unit No. 154-1541.

ACTION REQUESTED: 1) Increase Lassen County Historic Courthouse Renovation Project - Tenant Improvements contract amount available for Contract Change Orders from \$400,000 to \$650,000; and 2) authorize Director of Public Works to execute Contract Change Orders up to a "Not to Exceed" amount of \$650,000 or a total contract "Not to Exceed" amount of \$6,532,748.

County Counsel Uhrhammer requested to readdress Item# H6 - Contingency Funding for Lassen County Historic Courthouse and Item# H7 - First Amendment to Agreement with Lionakis. County Counsel Uhrhammer informed the board they could make a motion to suspend the rules and to reconsider the item. That motion would have to be made by a board member to vote in the majority and can do the same for Item# H7. County Counsel Uhrhammer stated the board would need to reconsider Item# H6 for change orders for the courthouse.

A motion was made by Supervisor Gallagher, seconded by Supervisor Albaugh, to suspend the board rules and reconsider Item# H6. The motion carried by the following vote:

Aye: 3 - Gallagher, Albaugh and Ingram

Nay: 1 - Neely

Absent: 1 - Bridges

Supervisor Gallagher discussed the additional cost for each Board of Supervisor to have their own office. Supervisor Gallagher expressed his approval of this item. Additional discussion was held pertaining to the contract, funding, and change orders.

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:

Aye: 3 - Gallagher, Albaugh and Ingram

Nay: 1 - Neely

Absent: 1 - Bridges

FIRST AMENDMENT TO AGREEMENT WITH LIONAKIS - HISTORIC COURTHOUSE RENOVATION PROJECT

SUBJECT: First Amendment to Agreement with Lionakis - Architect for Lassen County Historic Courthouse Renovation Project - Tenant Improvements.

FISCAL IMPACT: Funding is available within the current 2023/2024 Fiscal Year County Budget. Expenditures would be paid out of Courthouse Square Construction Fund/Budget Unit No. 154-1541.

ACTION REQUESTED: Consider authorizing the Director of Public Works to sign a first amendment to agreement with Lionakis, for architectural and engineering services related to the Lassen County Historic Courthouse Renovation Project - Tenant Improvements, to add \$70,000 to the current agreement for a total "Not to Exceed" amount of \$474,550.

Supervisor Gallagher made a motion to reconsider Item# H7 - First Amendment to Agreement with Lionakis.

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, to reconsider Item# H7. The motion carried by the following vote:

Aye: 3 - Gallagher, Albaugh and Ingram

Nay: 1 - Neely

Absent: 1 - Bridges

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:

Aye: 3 - Gallagher, Albaugh and Ingram

Nay: 1 - Neely

Absent: 1 - Bridges

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan announced next week was Thanksgiving and there were possibly two

to three items that could be moved to the following meeting. CAO Egan recommended not to call the board meeting of November 21, 2023, unless it were urgent.

Supervisor Gallagher announced he would not be present at the November 28, 2023, board meeting.

ADJOURNMENT

There being no further business, the meeting is adjourned at 12:48 p.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board