



Lassen County

DRAFT

Meeting Minutes Lassen County Disaster Council Special Meeting

Council Members: Jeff Hemphill - Chairman; Scott Packwood - Director of Emergency Services; Mark Rotlisberger - Assistant Director of Emergency Services

Tuesday, March 5, 2019

9:00 AM

Administration Building Conference
Room
221 S Roop Street
Susanville, CA 96130

9:09 A.M. CALL TO ORDER

Present: Lassen County Board of Supervisors Chairman Jeff Hemphill, Lassen County Office of Emergency Services (OES) Chief Mark Rotlisberger, Lassen County Administrative Officer (CAO) Richard Egan, Sheriff/Coroner Dean Growdon and Deputy Clerk of the Lassen County Disaster Council Michele Yderraga.

CAL-Fire Unit Chief Scott Packwood was absent.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Sheriff/Coroner Dean Growdon, seconded by OES Chief Mark Rotlisberger to approve the Agenda. The motion carried by the following vote:

AYE: Growdon, Hemphill, Rotlisberger

PUBLIC COMMENTS

None.

DEPARTMENT REPORTS

OPERATIONS

SUBJECT: Lassen Emergency Operations Plan.

FISCAL IMPACT: Undetermined.

ACTION REQUESTED: 1) Receive and review plan; and 2) consider changes; and 3) recommend approval to Susanville City Council and Lassen County Board of Supervisors.

Attachments: [LassenEOP BasicPlan 2019Update FINAL DRAFTv2REDACTED Rotlisberger](#)
[LassenEOP IncidentAnnex 2019Update-FINAL Draft v2](#)
[LassenEOP EF1-Transportation 2019Update](#)
[LassenEOP EF2-Communication 2019Update](#)
[LassenEOP EF3-ConstructionAndEngineering 2019Update](#)
[LassenEOP EF4-FireAndRescue 2019Update](#)
[LassenEOP EF5-Management 2019Update](#)
[LassenEOP EF6-CareAndShelter 2019Update](#)
[LassenEOP EF7-Resources 2019Update](#)
[LassenEOP EF8-PublicHealthAndMedical 2019Update](#)
[LassenEOP EF10-HazardousMaterials 2019Update](#)
[LassenEOP EF11-FoodAndAgriculture 2019Update](#)
[LassenEOP EF12-Utilities 2019Update](#)
[LassenEOP EF13-LawEnforcement 2019Update](#)
[LassenEOP EF14-Recovery 2019Update](#)
[LassenEOP EF15-PublicInformation 2019Update](#)
[LassenEOP EF16-Evacuations 2019Update](#)
[LassenEOP EF17-VolunteersAndDonationsMgmt 2019Update](#)
[LassenEOP EF18-Cybersecurity 2019Update](#)
[2019 MAPS Final](#)

OES Chief Rotlisberger stated that he had made revisions to the Lassen Emergency Operations Plan per direction from the previous Lassen County Disaster Council meeting. OES Chief Rotlisberger thoroughly discussed each revision and addition to the plan. OES Chief Rotlisberger explained that Appendix I had been added per Sheriff Growdon's request in order to add a Public Notification Use Policy for the use of current and upcoming Alert and Warning Systems that were currently being developed at the State and Federal level. This Appendix will be developed as more information becomes available. Brief discussion was held.

SPEAKERS: Assistant Chief of CAL FIRE Lassen-Modoc Unit Eric Ewing

A motion was made by Sheriff/Coroner Dean Growdon, seconded by Supervisor Jeff Hemphill to present the Lassen Emergency Operations Plan to the Board of Supervisors and Susanville City Council for adoption. The motion carried by the following vote:

AYE: Growdon, Hemphill, Rotlisberger

MINUTES

SUBJECT: Meeting minutes of January 23, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [LCDC DRAFT MINS](#)

OES Chief stated there was a typo on page two (2) of the Minutes that read as "Lassen County District Council" and needed to read as "Lassen County Disaster Council".

A motion was made by CAO Egan, seconded by Sheriff/Coroner Growdon to approve the Minutes of January 23, 2019, as amended. The motion carried by the following vote:

AYE: Growdon, Hemphill, Rotlisberger.

FUTURE MEETINGS

OES Chief Rotlisberger stated a meeting wouldn't be necessary until next year unless something happened.

ADJOURNMENT

There being no further business, the meeting is adjourned at 9:14 a.m.

Chairman of the Lassen County Disaster Council

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the
Lassen County Disaster Council