



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

Tuesday, September 19, 2023

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:31 A.M. OPENING CEREMONIES

Present: Supervisors Gallagher, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Richard Egan, County Counsel Scott McLeran, and Deputy Clerk of the Board Michele Yderraga.

County Counsel Amanda Uhrhammer was absent by prearrangement.

Present: 5 - Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely and Jason Ingram

Excuse: 0

Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Supervisor Bridges.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Closed session was not held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh requested to pull Item# G3 - Lassen County Meeting Minutes of September 12, 2023 from the agenda.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Agenda be approved as amended.
The motion carried by the following vote:**

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

PUBLIC COMMENTS

Chris Cole: Discussed board room etiquette.

Chris Van Deventer: Discussed road conditions in Leavitt Lake.

Quincy McCort: Discussed economic development.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Ingram: 1) Attended the Herlong High School first football game of

the year. Thanked all sponsors; 2) thanked Kyle Heron from the Lassen Fire Safe Council for helping with the grant writing. The grant was awarded; 3) thanked Alicia Hastings regarding a fire truck; 4) establishing the Norcal Youth Resource Reliance non-profit; 5) Discussed drug awareness.

Supervisor Albaugh: 1) Stated drugs were a problem; 2) suggested to go to Plumas Forest Service for a grant; 3) requested to donate \$500 to the Bieber Museum from Discretionary Funds for a new floor; 4) gave a brief update on the Hayden Hill power line; 5) will be attending the annual Rural County Representatives of California (RCRC) convention in Monterey, Ca.

Supervisor Gallagher: 1) Went on vacation last week; 2) attended a First5 meeting; 3) attended a California State Association of Counties (CSAC) meeting; 4) will be attending a pool meeting this afternoon; 5) requested to donate \$250 to the Westwood Museum from Discretionary Funds.

Supervisor Neely: 1) Attended an air pollution meeting; 2) will be attending a pool meeting today; 3) attended the Janesville Community meeting. They will be having a Christmas parade; 4) requested to adjourn the meeting in memory of Dan Sisson.

Supervisor Bridges: 1) Attended a Board of Supervisors agenda meeting; 2) attended a Planning and Service Area - Area Agency on Aging (PSA 2 AAA) meeting; 3) discussed the Dine Around Town program; 3) announced the ribbon cutting of the new location for the Alliance for Workforce Development would be held today at 10:30 a.m.; 4) Agricultural Commissioner Craig Hemphill requested Supervisor Bridges to adjourn in memory of Nick Macey from Macey Aviation.

INFORMATION/CONSENT CALENDAR

Supervisor Albaugh requested to pull Item# G4 - Community Social Services Agreement with Environmental Alternatives.

Approval of the Consent Agenda

A motion was made by Supervisor Gallagher, seconded by Supervisor Ingram, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

BOARD OF SUPERVISORS

CALIFORNIA STATE ASSOCIATION OF COUNTIES (CSAC) RESOLUTION

SUBJECT: Adoption of a resolution supporting California State Association of Counties' (CSAC) AT HOME Plan.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

Attachments: [doc04592820230915155257](#)

This Resolution No. 23-049 Item was adopted on the Consent Agenda.

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF AUGUST 22, 2023.

SUBJECT: Meeting Minutes of August 22, 2023.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2023-08-22](#)

These Minutes were approved on the Consent Agenda.

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF SEPTEMBER 12, 2023.

SUBJECT: Meeting Minutes of September 12, 2023.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

This item was pulled from the Agenda.

HEALTH AND SOCIAL SERVICES

COMMUNITY SOCIAL SERVICES AGREEMENT WITH UNIVERSITY OF CALIFORNIA - DAVIS

SUBJECT: Agreement between Lassen County and University of California - Davis to provide major skills training courses from July 1, 2023, to June 30, 2024, for the maximum contract amount \$90,907.50.

FISCAL IMPACT: This will be paid from Community Social Services Fund/Budget Unit No. 120-0852 and 120-0853.

ACTION REQUESTED: 1) Approve the Agreement with University of California - Davis; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [G5-BOS UC Davis 09.19.23](#)

This Action Item was approved on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen County Behavioral Health Advisory Board meeting agenda for September 11, 2023.

b) Lassen County Fish and Game Commission Meeting Minutes for August 17, 2023.

c) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Executive Board Meeting agenda for September 18, 2023.

d) Lassen County Fair Advisory Board Meeting Minutes of August 8, 2023.

Attachments: [MISC CORR](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

COMMUNITY SOCIAL SERVICES AGREEMENT WITH ENVIRONMENTAL ALTERNATIVES

SUBJECT: Agreement between Lassen County and Environmental Alternatives for Transitional Housing Program- - Plus to provide housing and case management services for emancipated foster youth from July 1, 2023, to June 30, 2026, for the maximum contract amount \$300,000.

FISCAL IMPACT: This will be paid from Community Social Services Fund/Budget Unit No. 120-0853.

ACTION REQUESTED: 1) Approve the Agreement with Environmental Alternatives; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [G4-BOS HSS EA THP+ 09.19.23](#)

Assistant Director/Personnel Coordinator Danielle Sanchez informed the board there was a typo in the agreement. On page 5, number 14 should read as "contractor provides". That portion was missing. Supervisor Albaugh asked how many children were served each year. Assistant Director Sanchez stated approximately three. The cost to cover the youth is \$100,000 per year. Brief discussion was held.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

RECESS: 9:58 a.m. - 10:03 a.m.

MATTERS SET FOR TIME CERTAIN

RETIREMENT PROCLAMATION

SUBJECT: Retirement proclamation.

FISCAL IMPACT: None.

ACTION REQUESTED: 27 Years: Susan Bonham (Public Works - Animal Shelter); 36 Years: Karen Zappettini (Public Works - Solid Waste).

Supervisor Bridges presented the following employees with a Retirement Proclamation: Karen Zappettini (Public Works - Solid Waste) and Susan Bonham (Public Works - Animal Control).

SPEAKERS: Member of the public, Director of Public Works Pete Heimbigner,

Supervisor Neely.

A motion was made by Supervisor Albaugh, seconded by Supervisor Gallagher, that these Proclamations be adopted. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

10:00 a.m.: RECOGNITION COMMITTEE

SUBJECT: Recognition Committee award presentation for September.

FISCAL IMPACT: None.

ACTION REQUESTED: 10 Years: Alicia Heard (District Attorney). 25 Years: Cynthia Raschein (Public Works).

Supervisor Bridges recognized the following employees: 25 Years: Cynthia Raschein (Public Works); 10 Years: Alicia Heard (District Attorney).

SPEAKERS: Director of Planning and Building Services Maury Anderson, Director of Public Works Pete Heimbigner, Supervisor Albaugh, CAO Egan, Ellie Brown.

DEPARTMENT REPORTS - CONTINUED

BOARD OF SUPERVISORS - SUPERVISOR GALLAGHER

REMOVAL OF PLANNING COMMISSION MEMBER

SUBJECT: Discussion and direction to staff regarding Lassen County Code Section 2.20.020 Title - Membership - Appointment as it pertains to the removal of a Lassen County Planning Commission member prior to expiration of term.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Hold discussion; and 2) provide direction to staff.

Attachments: [Lassen County Code Chapter 2.20 PLANNING COMMISSION](#)

Supervisor Gallagher stated he had requested to have this item on the agenda to discuss the Brown Act and the Lassen County Code Section 2.20.020 Title - Membership - Appointment. Supervisor Gallagher said there had been a couple of circumstances with a Planning Commissioner coming before the Board of Supervisors and discussing items outside the purview of the Planning Commission and meeting. Supervisor Gallagher stated he felt the Planning Commissioner was insubordinate with their employer and wanted to additionally discuss the section of the title referring to any Planning Commissioner being removed by a 4/5 vote of the Board of Supervisors. Supervisor Gallagher added that he believed the person should have addressed the issue with the Supervisor who appointed them and would rather have that person resign than voted to be removed. Supervisor Ingram agreed.

Supervisor Albaugh reminded the board he had served as a Planning Commissioner for ten years and the Board of Supervisors had overturned a decision the Planning Commission made. Supervisor Albaugh stated this had

really upset him and he had no issues going before the Board of Supervisors as a private citizen and questioned the board as to why their decision was made. Supervisor Albaugh informed the board that the podium is for the general public and anyone can give public comment as a private citizen, even if it's disparaging against him or the board, it is their right as a citizen. Supervisor Albaugh continued to discuss communication and stated why there is a purpose for a 4/5 vote removal.

Supervisor Neely agreed with Supervisor Albaugh and said there are disagreements however people need to be respectful of what others say even if it's negative. Supervisor Neely also stated if any one of the Supervisors had an issue with another Supervisors appointee, they should have a conversation with that Supervisor.

Supervisor Gallagher discussed the difference of being passionate compared to being wrong.

CAO Egan reminded the board this item was agendaized for general discussion. The process of removal of a Planning Commissioner would have to be agendaized for another meeting if the consensus of the board was to remove a Planning Commissioner.

Supervisor Bridges stated this item had not been presented for discussion with the Planning Commission and reminded the Board when Planning Commissioner Carol Clark spoke in Public Comment at the Board of Supervisors meeting, she was speaking as a private citizen and not a planning Commissioner. Supervisor Bridges questioned why would a person give up their right to speak for a \$50 monthly stipend. Supervisor Bridges continued to commend Commissioner Clark for doing a quality job as a Planning Commissioner. Supervisor Bridges stated he was displeased with this item. Supervisor Bridges asked the board if Supervisor Ingram had discussed this commissioner with any of the other Supervisors. Supervisor Albaugh stated no. Supervisors Gallagher and Neely confirmed the discussion had taken place with both of them.

CAO Egan explained the procedure of appointing a Planning Commissioner and the purpose of the removal of a Planning Commissioner. Discussion was held pertaining to the Planning Commission ordinance. Direction was given to staff. The consensus of the board was to draft a revision to the title to include appointment to be ratified by the Board of Supervisors and removal would be a 3/5 vote if being brought forward by the appointing Supervisor and a 4/5 vote if brought by another Supervisor. Supervisor Albaugh reiterated until the ordinance is amended, it would continue to take a 4/5 vote to remove a Planning Commissioner.

SPEAKERS: Maria Fergulia, Carol Clark, Chris Cole.

OFFICE OF EMERGENCY SERVICES

LASSEN OFFICE OF EMERGENCY SERVICES CAL FIRE AGREEMENT AMENDMENT

SUBJECT: Consideration of approval of CAL FIRE Agreement Amendment

to provide for coordination and implementation of emergency functions.

FISCAL IMPACT: No anticipated impact to the general fund for the remainder of the term in fiscal years 2023/2024 and 2024/2025 from Fund/Budget Unit No. 100-0661. Cost increase will be offset by approximately \$83,000 from Lassen County Health and Social Services for fiscal year 2023/2024 and fiscal year 2024/2025. In addition, Emergency Management Performance Grant funding in the amount of \$ 132,100.00 is available for reimbursement of County costs until June 30, 2024.

ACTION REQUESTED: 1) Approve and authorize County Administrative Officer to execute, or 2) provide direction to staff.

Attachments: [Admin CAL FIRE Amend Attach](#)

CAO Egan informed the board the item being presented was an agreement with Cal Fire. The county contracts with Cal Fire with provision of Office of Emergency Services (OES) staff. The memo outlines the amendment and cost increase. Supervisor Albaugh asked about the fiscal impact. CAO Egan stated the county received a grant from the state to fund a portion of the OES budget and then contracts to the state with Cal Fire to contract. Some funding is received from Health and Social Services. OES Chief Silas Rojas discussed federal funding, bargaining units, OES staff, positions, and salary. Additional discussion was held.

A motion was made by Supervisor Ingram, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Gallagher, Albaugh, Bridges, Neely and Ingram

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan announced: 1) Received budget packets and approval would be considered at the September 26th Board of Supervisors meeting; 2) will be attending the annual RCRC conference in Monterey with Supervisor Bridges this week.

ADJOURNMENT

There being no further business, the meeting is adjourned at 11:14 a.m. in memory of Dan Sisson, and Nick Macey.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele J Yderraga, Deputy Clerk of the Board