



# Lassen County

# G4

## Meeting Minutes Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - CHAIRMAN; DISTRICT 3 - TOM NEELY;  
DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - JASON INGRAM*

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Tuesday, January 13, 2026

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### 9:01 A.M. CALL TO ORDER

### BOARD OF SUPERVISORS ORGANIZATIONAL MEETING. CALL TO ORDER BY DEPUTY CLERK OF THE BOARD OF SUPERVISORS MICHELE YDERRAGA AND ELECTION OF CHAIRMAN AND VICE CHAIRMAN.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Maury Anderson, County Counsel Andrew Plett, and Deputy Clerk of the Board Michele Yderraga.

Deputy Clerk of the Board Yderraga called the meeting to order at 9:01 a.m. and asked for nominations of a Chairman.

**A motion was made by Supervisor Neely to nominate Supervisor Ingram.**

**A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram to nominate Supervisor Bridges as Chairman. The motion carried by the following vote:**

**Ayes: 5 - Scanlan, Bridges, Neely, Albaugh, and Ingram**

Deputy Clerk of the Board Yderraga asked for nominations for a Vice Chairman.

**A motion was made by Supervisor Bridges to nominate Supervisor Albaugh as Vice Chairman. The motion carried by the following vote:**

**Ayes: 5 - Scanlan, Bridges, Neely, Albaugh, and Ingram**

**Present:** 5 - Mike Scanlan, Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

**Excuse:** 0

PUBLIC COMMENT

Drew Davidson: Discussed the working conditions of the Lassen County Animal Shelter.

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

County Counsel Plett announced the following closed session items:

- 1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: : Ginno Construction, Inc. v. County of Lassen et al.; Lassen County Superior Court Case No. 2025-CV0076708.
- 2) Conference with Labor Negotiator Andrew Plett: a) Lassen County Peace Officers Association (LCPOA); and b) United Public Employees of California (UPEC).
- 3) Threat to Public Services or Facilities (Government Code sections 54957). Consultation with: John McGarva (Lassen County Sheriff's Office) and Silas Rojas (Lassen County Emergency Services).
- 4) Employee performance evaluation: County Administrative Officer.

#### CLOSED SESSION

Closed session was held from 9:11 a.m. - 9:37 a.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Anderson, County Counsel Plett, and Deputy Clerk of the Board Yderraga.

Personnel/Risk Analyst Regina Schaap was present from 9:11 a.m. - 9:37 a.m.  
Director of Public Works Pete Heimbigner was present from 9:15 a.m. - 9:37 a.m.

Counsel Kevin DeHoff from Angelo Kilday & Kilduff, LLP. was present via teleconference from 9:12 a.m. - 9:37 a.m.

RECESS: 9:37 a.m. - 9:41 a.m.

#### 9:41 A.M. OPENING CEREMONIES

##### Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Scanlan.

#### ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

County Counsel Plett announced Closed Session Item No. 1 and stated the remainder of Closed Session would be continued to the end of the board meeting.

- 1) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: : Ginno Construction, Inc. v. County of Lassen et al.; Lassen County Superior Court Case No. 2025-CV0076708.

No reportable action.

- 2) Conference with Labor Negotiator Andrew Plett: a) Lassen County Peace Officers Association (LCPOA); and b) United Public Employees of California (UPEC).
- 3) Threat to Public Services or Facilities (Government Code sections 54957). Consultation with: John McGarva (Lassen County Sheriff's Office) and Silas Rojas (Lassen County Emergency Services).
- 4) Employee performance evaluation: County Administrative Officer.

#### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

**A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

#### PUBLIC COMMENTS

None.

#### UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Ingram: 1) Wished everyone a Happy New Year; 2) requested to donate from Discretionary Funds: \$500 to the Milford Community Association; \$500 to the Lassen County Farm Bureau; \$1,000 to the Doyle Senior Center; \$500 to the Lassen Grizzly Claybreakers; 3) requested to adjourn in memory of Congressman Doug LaMalfa.

Supervisor Albaugh: 1) Requested to adjourn in memory of Norman Hopkins; 2) requested to adjourn in memory of Brittany Painter; 3) requested to adjourn in memory of Doug LaMalfa; 4) attended a Lassen Transit Service Agency (LTSA) meeting; 5) attended a Lassen County Transportation Commission (LCTC) meeting; 6) wished everyone a Happy New Year and congratulated Supervisor Bridges on being the new Board of Supervisors Chairman; 7) attended a wolf meeting in Sacramento with the California Department of Fish and Wildlife.

Supervisor Neely: 1) Wished everyone a Happy New Year; 2) attended a LTSA meeting; 3) attended a LCTC meeting; 4) requested to adjourn in memory of Brittany Painter; 5) requested to adjourn in memory for the Poteete Family.

Supervisor Scanlan: 1) Attended a Fish and Game Commission meeting; 2) attended an Eagle Lake Interagency board meeting; 3) completed the Fair Political Practices Commission (FPPC) Form 700; 4) will be attending an air pollution meeting; 5) announced this Saturday, January 17, 2026, would be the Chowder Cookoff event in Westwood.

Supervisor Bridges: 1) Attended the Lassen County Christmas Party event. Thanked staff; 2) attended a Lassen-Plumas-Sierra Community Action Agency Meeting; 3) attended a Cultural Competency Meeting; 4) attended the agenda meeting; 5) attended a Behavioral Health Advisory Board meeting; 6) announced the Fish and Game Commission meeting will be held this Thursday;

7) requested to adjourn in memory of Sterling Chandler.

## BOARDS AND COMMISSIONS

### MILFORD FIRE PROTECTION DISTRICT

SUBJECT: Re-appointments to the Milford Fire District due to term expirations.  
(Terms expired 12/05/2025).

FISCAL IMPACT: None.

ACTION REQUESTED: Re-appoint committee members to the Milford Fire Protection District. (Tracie Lee and Dena Wemple terms to expire 12/03/2027; Irene Doyle, Sandy Jansen and Colleen Snook terms to expire 12/07/2029).

Deputy Clerk of the Board Yderraga informed the board this item was to reappoint the existing five board members. Brief discussion was held.

**A motion was made by Supervisor Ingram, seconded by Supervisor Scanlan, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

### COMMITTEE APPOINTMENTS

SUBJECT: Annual Committee appointments for 2026.

FISCAL IMPACT: None.

ACTION REQUESTED: Make appointments to the following Boards, Committees and Commissions:

#### 1. Behavioral Health Advisory Board

- a. Welfare and Institution Code section 5604; Resolution No. 13-025.
- b. One County Supervisor and one Alternate.

CURRENT APPOINTMENTS: Bridges (R), Neely (A)

#### 2. Public Risk Innovation Solutions Management (PRISM)

- a. Government Code section 6500, Joint Powers Agency.
- b. One director from each member County and one alternate director.

CURRENT APPOINTMENTS: Anderson (R), McMullen (A)

#### 3. Eagle Lake Interagency Board

- a. Unknown.
- b. Appoint one member of Board of Supervisors.

CURRENT APPOINTMENTS: Scanlan

#### 4. Emergency Medical Care Committee

- a. Health and Safety Code Section 1797.272.
- b. One regular member from the Board of Supervisors.

CURRENT APPOINTMENTS: Ingram (R)

#### 5. Honey Lake Valley Recreation Authority

- a. Government Code section 6500, Joint Powers Agency.

- b. Two regular appointees from each member entity (Supervisors) and one alternate (Supervisor).

CURRENT APPOINTMENTS: Neely (R), Scanlan (R), Albaugh (A)

6. Land Conservation Committee

- a. Resolution No. 12-050; Minute Order of January 16, 2001.
- b. A member of the Board of Supervisors.

CURRENT APPOINTMENTS: Albaugh

7. Lassen County Air Pollution Control District

- a. Health and Safety Code section 40100.5; April 25, 2000 Minute Order of the Board of Supervisors.
- b. Three County Supervisors.

CURRENT APPOINTMENTS: Ingram, Neely, Scanlan

8. Lassen County Children and Families First Commission (FIRST 5)

- a. Health and Safety Code section 130100; County Code Chapter 7.02.
- b. One County Supervisor.

CURRENT APPOINTMENTS: Bridges

9. Lassen County Transportation Commission (LCTC)

- a. Government Code section 29535.
- b. Three members appointed by the Board of Supervisors. Three alternates appointed by the Board of Supervisors.

CURRENT APPOINTMENTS: Ingram (R), Scanlan (A); Albaugh (R), Bridges (A); Neely (R), Scanlan (A)

10. Lassen Transit Services Agency (LTSA)

- a. Government Code section 6500, Joint Powers Agency.
- b. Three individuals, the same three as are on Transportation Commission. Three alternates, who must be same alternates as to Transportation Commission.

CURRENT APPOINTMENTS: Ingram (R), Scanlan (A); Albaugh (R), Bridges (A); Neely (R), Scanlan (A)

11. Lassen Regional Solid Waste Management Authority (LRSWMA)

- a. Government Code section 6500, Joint Powers Agency.
- b. Two directors to be selected from a list of eligible applicants; an alternate for each director may be appointed also.

CURRENT APPOINTMENTS: Ingram (R), Scanlan (A); Albaugh (R), Bridges (A); Neely (R), Scanlan (A)

12. Lassen-Plumas-Sierra Community Action Agency

- a. Government Code section 6500, Joint Powers Agency.
- b. Two elected officials or their representatives, appointed by the Board of

Supervisors.

CURRENT APPOINTMENTS: Bridges (R), Director of Community Social Services Jayson Vial(A)

13. Northern California Emergency Medical Services, Inc (Nor-Cal EMS)

a. Government Code Section 6500, Joint Powers Agency

b. One Supervisor from each member County; one alternate, need not be a Supervisor

CURRENT APPOINTMENTS: Ingram (R), Bridges (A)

14. Northern Rural Training and Employment Consortium (NorTEC)

a. Government Code Section 6500, Joint Powers Agency.

b. One County Supervisor and one alternate.

CURRENT APPOINTMENTS: Bridges (R), Ingram (A)

15. Planning and Service Area 2-Area Agency on Aging (PSA 2 AAA) Executive Board

a. Government Code Section 6500, Joint Powers Agency.

b. Two regular seats, at least one of which shall be a member of the Board of Supervisors and one alternate.

CURRENT APPOINTMENTS: Bridges (R), Neely (A)

16. Trindel Insurance Fund

a. Government Code section 6500, Joint Powers Agency.

b. One elected official or employee appointed by Board of Supervisors. One alternate appointed by Board also.

CURRENT APPOINTMENTS: Anderson, McMullen

17. Long Valley Groundwater Management District

a. Government Code Section 6500, Joint Powers Authorization.

b. A member of the Board of Supervisors to fill a vacancy of a four year term for Director 1 (exp. July 1, 2025).

CURRENT APPOINTMENTS: Ingram, Neely

18. Big Valley Groundwater Advisory Committee

a. Government Code Section 6500, Joint Powers Agency.

b. One County Supervisor and one Alternate.

CURRENT APPOINTMENTS: Albaugh (R), Bridges (A)

19. Airport Land Use Commission (ALUC)

a. Government Code Section 21670 of the Public Utility Commission.

b. Two regular members of the Board of Supervisors.

CURRENT APPOINTMENTS: Neely (R), Scanlan (A)

20. Sierra Nevada Conservancy (SNC)

- a. Public Resources Code Section 33321.
  - b. One member of the Board of Supervisors.
- CURRENT APPOINTMENT: Albaugh.

21. Susanville Veterans Memorial Building Task Force
- a. Resolution 09-057; Minute Order of October 13, 2009.
  - b. Multiple.

1) Board of Supervisors

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Neely, (A) Vacant (nominee by the City of Susanville)

2) Blue Star Mothers of America

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Tricia Deutsch, (A) Joanne Darlington

3) Marine Corps League

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Vacant, (A) Vacant

4) Veterans of Foreign Wars

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Ronald Wood, (A) James Vincent

5) Veterans Auxiliary Groups

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Lola Ramey, (A) Wendy Jacobs

6) Public-at-Large

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: (P) Bob Tyndal, (A) Christy Palmer

7) Lassen County Veterans Service Officer

- i. Primary.
- ii. Alternate.

CURRENT APPOINTMENTS: Chris Mancebo, Veteran Services Officer (VSO)  
(P), Designee of VSO (A)

## 8) Lassen County Director of Public Works

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Pete Heimbigner, (A) Designee of Director

## 9) American Legion

i. Primary.

ii. Alternate.

CURRENT APPOINTMENTS: (P) Stephen Soto, (A) Larry Rogers

## 1. Behavioral Health Advisory Board

Bridges (R), Neely (A)

## 2. Public Risk Innovation Solutions Management (PRISM)

Anderson (R), McMullen (A)

## 3. Eagle Lake Interagency Board

Scanlan

## 4. Emergency Medical Care Committee

Ingram

## 5. Honey Lake Valley Recreation Authority

Neely (R), Scanlan (R), Albaugh (A)

## 6. Land Conservation Committee

Albaugh

## 7. Lassen County Air Pollution Control District

Ingram, Neely, Scanlan

**RECESS: 10:37 a.m. - 10:45 a.m.**

## 8. Lassen County Children and Families First Commission (FIRST 5)

Bridges

## 9. Lassen County Transportation Commission (LCTC)

Ingram (R), Bridges (A); Albaugh (R), Bridges (A); Scanlan (R), Neely (A)

## 10. Lassen Transit Services Agency (LTSA)

Ingram (R), Bridges (A); Albaugh (R), Bridges (A); Scanlan (R), Neely (A)

## 11. Lassen Regional Solid Waste Management Authority (LRSWMA)

Scanlan (R), Neely (A); Albaugh (R), Bridges (A)

## 12. Lassen-Plumas-Sierra Community Action Agency

Bridges (R), Director of Community Social Services Jayson Vial(A)

13. Northern California Emergency Medical Services, Inc (Nor-Cal EMS)  
Ingram (R), Bridges (A)

14. Northern Rural Training and Employment Consortium (NorTEC)  
Bridges (R), Ingram (A)

15. Planning and Service Area 2-Area Agency on Aging (PSA 2 AAA) Executive Board

a. Government Code Section 6500, Joint Powers Agency.  
Bridges (R), Neely (A)

16. Trindel Insurance Fund  
Anderson, McMullen

17. Long Valley Groundwater Management District  
Ingram, Neely

18. Big Valley Groundwater Advisory Committee  
Albaugh (R), Bridges (A)

19. Airport Land Use Commission (ALUC)  
Neely (R), Scanlan (A)

20. Sierra Nevada Conservancy  
Albaugh.

21. Susanville Veterans Memorial Building Task Force  
a. Resolution 09-057; Minute Order of October 13, 2009.  
b. Multiple.

1) Board of Supervisors  
(P) Neely, (A) Vacant (nominee by the City of Susanville)

2) Blue Star Mothers of America  
(P) Tricia Deutsch, (A) Joanne Darlington

3) Marine Corps League  
(P) Vacant, (A) Vacant

4) Veterans of Foreign Wars  
(P) Ronald Wood, (A) James Vincent

5) Veterans Auxiliary Groups

(P) Lola Ramey, (A) Wendy Jacobs

6) Public-at-Large

(P) Bob Tyndal, (A) Christy Palmer

7) Lassen County Veterans Service Officer

(P) Chris Mancebo, Veteran Services Officer (VSO), (A) Designee of VSO

8) Lassen County Director of Public Works

(P) Pete Heimbigner, (A) Designee of Director

9) American Legion

(P) Stephen Soto, (A) Larry Rogers

SPEAKERS: Veterans Services Officer Chris Mancebo.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

## **MATTERS SET FOR TIME CERTAIN**

### **GRAY WOLF UPDATE**

SUBJECT: Overview and update concerning the gray wolf in Lassen County.

FISCAL IMPACT: No fiscal impact.

ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.

Sheriff/Coroner John McGarva informed the board he was giving an update regarding the gray wolf issue. Currently the issue had been escalating into a more critical juncture with the wolf attacks on cattle. On New Year's Day there was a depredation at the Hanson Ranch involving a horse and a calf. There had also been an additional depredation at the Hagata Ranch. Sheriff McGarva stated he had contacted the California Department of Fish and Wildlife (CDFW) to inform them of the incident and stated public safety was an escalating concern. This current incident was yards away from the residence. Sheriff McGarva stated the wolves were no longer killing to eat, but killing to just kill. Sheriff McGarva informed the board he had written a letter to Director Crowfoot for an intervention to address the pack. There were 42 confirmed depredations. Sheriff McGarva said the wolves were no longer in a centralized area but moving throughout the county. Sheriff McGarva stated he reached out to CDFW Director Paul Souza as he was very helpful with the gray wolf issue in Sierra County. Director Souza had offered to meet with stakeholders in Lassen County. Wyatt Hanson from Hanson Ranch gave a detailed overview of the wolf attack on the horse and calf at the Hanson Ranch. Extensive discussion was held.

SPEAKERS: Wyatt Hanson, Richard Egan, Taylor Hagata.

## INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY ADMINISTRATIVE OFFICE

### Approval of the Consent Agenda

**A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, to approve the Consent Agenda as amended. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

CALPERS PUBLICLY AVAILABLE PAY SCHEDULES (PAPS)

SUBJECT: Resolution revising, adopting and providing to CalPERS Publicly Available Pay Schedules (PAPS) for 1) Appointed Department Heads, Confidential Employees and Elected Officials; 2) Deputy Sheriffs Association; 3) Management and Professionals Association; and 4) Peace Officer Supervisors Association which comply with compensation reporting requirements under Public Employees' Retirement Law (PERL) and California Code of Regulations section 570.5 (CCR 570.5).

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Adopt resolution; or 2) provide direction to staff.

Attachments: [G1](#)

**This Resolution No. 26-001 was approved on the Consent Agenda.**

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS

SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July through November 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs](#)

**This Report was received and filed on the Consent Agenda.**

COUNTY CLERK-RECORDER

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF  
DECEMBER 16, 2025

SUBJECT: Meeting Minutes of December 16, 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

**These Minutes were approved on the Consent Agenda.**

**HEALTH AND SOCIAL SERVICES**

**PROGRAM PLAN AND BUDGET FOR THE CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES (DHCS)**

SUBJECT: Approval of the California Department of Health Care Services (DHCS), California Children's Services (CCS) Program Plans and Budgets for Fiscal Year 2025-2026.

FISCAL IMPACT: Submitting the approved plans and budgets ensures state funds are available for program operations. This agreement impacts Public Health Fund/Budget Unit No. 110-0731.

ACTION REQUESTED: 1) Approve the program plans and budgets; and 2) authorize the Chairman of the Board of Supervisors to execute the certification.

**Attachments:** [G6- BOS PH DHCS CCS Budget 01.13.26](#)

**This Action Item was approved on the Consent Agenda.**

**VETERANS SERVICES**

**ANNUAL CALVET COMPLIANCE DOCUMENTS**

SUBJECT: Annual CalVet Compliance Documents. These are the annual forms required by CalVet to verify that the Veterans Services Office is complying with the California Code of Regulations, Title 12, Subchapter 4, and the CalVet Procedure Manual for Subvention and Medi-Cal Cost Avoidance.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Receive Certificates of Compliance; and 2) authorize the Chairman to execute.

**Attachments:** [VSO Attach](#)

**This Action Item was approved on the Consent Agenda.**

**MISCELLANEOUS CORRESPONDENCE ITEMS**

ACTION REQUESTED: Receive and file the following correspondence:

- a) Eagle Lake Interagency board of Directors Special Meeting Agenda for January 8, 2026.
- b) Lassen County Behavioral Health Advisory Board Meeting Agenda for January 12, 2026.
- c) Notice of Cancellation of the Planning Commission meeting scheduled for January 6, 2026.
- d) Lassen County Fish and Game Commission Meeting Agenda for January 15, 2026.

**Attachments:** [MISC CORR](#)

**These Reports were received and filed on the Consent Agenda.**

## **DEPARTMENT REPORTS**

### **DISTRICT ATTORNEY**

**INCREASE RANGE FOR DEPUTY DISTRICT ATTORNEY I/II/III AND ASSISTANT DISTRICT ATTORNEY IV/V**

**SUBJECT:** Approval of Deputy District Attorney I/II/III and Assistant District Attorney IV/V Job Descriptions with Range Increase.

**FISCAL IMPACT:** No fiscal impact. The range increases were appropriated for in the Fiscal Year 2025/2026 budget.

**ACTION REQUESTED:** 1) Approve the job descriptions with the range increase; and/or 2) provide direction to staff.

**Attachments:** [G4](#)

Supervisor Albaugh asked if this item was within their budget and stated he did not agree with the line in the board letter that stated "this request was in line with the findings by the Grand Jury". The Grand Jury did not have anything to do with the budget or approval of the budget and said that line should not be in the board letter. Executive Assistant to the District Attorney (DA) Devin Chandler stated the funding for the range increase was within the DA budget and gave a brief overview of the range increases. Assistant Chandler reminded the board they had previously approved the appropriations at last budget approval. The request today was to approve the job descriptions. Additional discussion was held.

**A motion was made by Supervisor Ingram, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

### **HEALTH AND SOCIAL SERVICES**

**SECOND AMENDMENT TO THE AGREEMENT BETWEEN LASSEN INTERVENTION, LLC., AND LASSEN COUNTY**

**SUBJECT:** Second Amendment to the Agreement Between Lassen Intervention, LLC., and Lassen County for group and individual education addressing anger management, domestic violence, and relationship issues with a maximum amount of \$50,850 for the term of July 01, 2024, through June 30, 2027. This amendment updates the funding source, rate, units, and maximum amount of the agreement for Fiscal Year (FY) 2025/2026 and FY 2026/2027.

**FISCAL IMPACT:** This Agreement will be paid from the Community Social Services Fund/Budget Unit No. 110-0754.

**ACTION REQUESTED:** 1) Approve the Second Amendment to the Agreement with Lassen Intervention, LLC.; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

**Attachments:** [G5- BOS CSS Lassen Intervention, LLC 2nd Amend 01.13.26](#)

Supervisor Albaugh asked for clarification as to why the contract went back to 2024. Health and Social Services Assistant Director/Personnel Coordinator Danielle Sanchez stated when there were amendments to a contract, the year would always reflect when the original contract was executed. The original contract was executed in 2024. Director of Community Social Services Jayson Vial informed the board there was a typo in the second to last line where there was an additional zero that needed to be removed. Brief discussion was held pertaining to the budget.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

#### SHERIFF'S DEPARTMENT

SAFEKEEPER CONTRACT BETWEEN THE LASSEN COUNTY JAIL AND THE CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION

SUBJECT: Approve the contract between the Lassen County Jail and the California Department of Corrections and Rehabilitation (CDCR).

FISCAL IMPACT: An increase of \$14.05 per day, per inmate. Cost will come from Fund/Budget Unit No. 130-0525.

ACTION REQUESTED: 1) Approve Safekeeper contract with CDCR; and 2) authorize the County Administrative Officer to execute the contract.

**Attachments:** [SO Safe Keeper Attach](#)

Sheriff's Lieutenant (Lt) Dustin Russell informed the board this item was an contract with California Department of Corrections and Rehabilitation to re-house dangerous inmates that were placed in the county jail by the prison. The cost per inmate was a zero balance situation. The prison charged the county \$93 per inmate and the state reimbursed the county. Lt. Russell discussed a previous inmate that had been transferred back to High Desert State Prison. Brief discussion was held.

**A motion was made by Supervisor Ingram, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

DRUG RECOGNITION EXPERT TRAINING

SUBJECT: Training request for three (3) Deputy Sheriff's to attend Drug Recognition Expert (DRE) school at the Rocklin Police Department hosted by the California Highway Patrol (CHP) from February 23, 2026, through March 5, 2026.

FISCAL IMPACT: No Fiscal Impact to the General Fund. Funding for training will be allocated from the CHP Cannabis Grant Fund/Budget Unit No. 130-522 and shall not exceed the allotted amount of \$27,945.60.  
ACTION REQUESTED: Approve the training expenditures for DRE.

**Attachments:** [SO Training Attach](#)

Supervisor Albaugh said this seemed like a good program and asked what would happen if the employee failed the course. Sheriff/Coroner John McGarva stated the California Highway Patrol would keep the fee and the employee would have to re-attend with the Sheriff's Office paying another fee. Sheriff McGarva gave a brief overview of the training and stated he was confident with the staff that would be attending. If an employee failed, the issue would be addressed. Brief discussion was held.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

#### MEDICAL CONTRACT AMENDMENT

SUBJECT: Contract amendment with California Medical Group (CFMG) to add a Medication-Assisted Treatment (MAT) program.

FISCAL IMPACT: The total estimated cost of the contract amendment is \$49,540 from Jail Medical Fund/Budget Unit No. 130-0526. There are currently enough funds in this budget to offset the cost.

ACTION REQUESTED: 1) Approve amendment; and 2) authorize the County Administrative Officer to execute the contract amendment.

**Attachments:** [SO CFMG Attach](#)

Sheriff's Lieutenant (Lt) Dustin Russell informed the board this item was an amendment to the current contract. Lt. Russell gave a brief overview of the program and stated the Sheriff's Office had just been nationally accredited. Supervisor Ingram asked if the state was funding to enforce the program. Lt. Russell stated the Cal-Aim initiative came with funding through Medi-Cal and they would be able to bill back for services provided. The board congratulated Sheriff/Coroner McGarva and staff on the recent national accreditation. Brief discussion was held.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

#### PURCHASE OF PATROL VEHICLES

SUBJECT: Purchase of two patrol vehicles and upfitting.

FISCAL IMPACT: \$167,557.74. There is \$77,262 remaining in allocated funds for Sheriff vehicles in the California Correction Partnership (CCP)

Fund/Budget Unit No. 138-551. The remaining balance of \$90,295.74 will be paid for out of the Sheriff's Patrol Fund/Budget Unit No. 130-552.

ACTION REQUESTED: Authorize the purchase.

**Attachments:** [SO Tahoe Attach](#)

Sheriff's Lieutenant (Lt) Dustin Russell informed the board currently the Sheriff's Office fleet was depleted and the request was to purchase 2 additional pickups. Lt. Russell gave a description of the additions to the vehicles and stated each vehicle lasted around 150,000 miles before they needed to be replaced. Additional discussion was held.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

#### PROBATION DEPARTMENT

##### PROBATION BUSINESS MANAGER

SUBJECT: Probation Business Manager - New County Job Description.

FISCAL IMPACT: Budgeted Expenditure to Probation Fund/Budget Unit No. 145-0561 that was included in the Fiscal Year 2025/2026 Probation Budget approved by the Board on 9/23/2025.

ACTION REQUESTED: Approve the job description for Probation Business Manager.

**Attachments:** [Prob Attach](#)

Chief Probation Officer Jennifer Branning stated this item was for a new position and appropriations had been approved in the adoption of the most recent budget. Chief Branning said she was presenting a job description for the Probation Business Manager and the Management and Professionals Association (MPA) had approved the description. Chief Branning discussed existing positions within her department. Supervisor Scanlan asked if there were any in-house qualified candidates. Chief Branning stated there are and would be advertising the position so both internal and external applicants could apply.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Scanlan, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

#### PUBLIC WORKS DEPARTMENT

##### LASSEN COUNTY ADULT DETENTION HVAC RETROFIT PROJECT

SUBJECT: Award of Lassen County Adult Detention Facility Progressive Design-Build HVAC Retrofit Project - Phase 2.

FISCAL IMPACT: Funding is available within the current 2025/2026 Fiscal

Year Capital Projects Fund/Budget Unit No. 150-1501.

ACTION REQUESTED: 1) Award Lassen County Adult Detention Facility HVAC Retrofit Project to EMCOR Services Mesa Energy Systems; and 2) authorize the Public Works Director to execute an agreement with EMCOR Services Mesa Energy Systems, Inc. for an amount not-to-exceed \$2,239,700.

Attachments: [PW Attach](#)

Director of Public Works Pete Heimbigner stated this item was a design that started a year ago to upgrade the heating, ventilation, and air conditioning (HVAC) system at the Adult Detention Facility. Director Heimbigner stated this item went out for a Request For Proposal (RFP) and he had selected a contractor who partnered with design professionals. Director Heimbigner also stated the design was in the finishing process and he would be able to proceed with the construction. This was the preferred method for the project and was recommending to continue with EMCOR. Director Heimbigner stated funding was coming from COVID money. Health and Social Services Assistant Director/Personnel Coordinator Danielle Sanchez stated \$1,000,000 was coming from COVID funding and Community Social Services would be paying for the remainder. Brief discussion was held pertaining to cost. Sheriff/Coroner John McGarva thanked everyone who helped with this project.

**A motion was made by Supervisor Scanlan, seconded by Supervisor Ingram, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COUNTY ADMINISTRATIVE OFFICE

LASSEN COUNTY BOARD OF SUPERVISORS RULES OF PROCEDURE  
RESOLUTION NO. 20-047

SUBJECT: The Board of Supervisors Rules of Procedure.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Review and discuss the Board of Supervisors Rules of Procedure; and/or 2) provide direction to staff.

Attachments: [H5](#)

CAO Anderson informed the board this item was a request by Supervisor Albaugh for discussion. The current resolution for the Board of Supervisors Rules of Procedure was attached. CAO Anderson stated there had previously been a conversation pertaining to a decrease of the board meetings from three times a month to twice a month. Consensus of the board was to keep the board meeting frequency to three times a month. Supervisor Albaugh stated it was a good idea to consistently review the board's policy and procedures. Supervisor Albaugh also stated the rules and procedures explained how to add an agenda item and how to run a meeting. Supervisor Albaugh questioned the word

facsimile as board items and agendas were submitted by email. County Counsel Plett said it would be a simple amendment to add the word "email" to the resolution. Direction to staff was given.

**SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS**

CAO Anderson reported: 1) Wished everyone a happy and healthy new year.

RECESS: 12:01 P.M. - 12:08 P.M.

**CLOSED SESSION**

Closed session was held from 12:09 p.m. - 1:02 p.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Anderson, County Counsel Plett and Deputy Clerk of the Board Yderraga.

Personnel/Risk Analyst Regina Schaap was present from 12:09 p.m. - 1:02 p.m. Office of Emergency Services Chief Silas Rojas was present from 12:09 p.m. - 12:27 p.m.

Sheriff/Coroner John McGarva was present from 12:09 p.m. - 12:44 p.m.

**ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

County Counsel Plett announced the following Closed Session items:

2) Conference with Labor Negotiator Andrew Plett: a) Lassen County Peace Officers Association (LCPOA); and b) United Public Employees of California (UPEC).

Direction to staff was given.

3) Threat to Public Services or Facilities (Government Code sections 54957). Consultation with: John McGarva (Lassen County Sheriff's Office) and Silas Rojas (Lassen County Emergency Services).

No reportable action.

4) Employee performance evaluation: County Administrative Officer.

Will be continued to the next meeting.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 1:03 p.m. in memory of Congressman Doug LaMalfa, Norman Hopkins, Brittany Painter, The Poteete Family, and Sterling Chandler.

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Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board

DRAFT