



# Lassen County

## Meeting Minutes

### Board of Supervisors Special Meeting

**DRAFT**

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Tuesday, September 24, 2019

10:00 AM

Bieber Veterans Memorial Building  
657-575 Bridge Street  
Bieber, CA 96009

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#### 10:04 A.M. CALL TO ORDER

Present: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond. Also Present: County Administrative Officer (CAO) Richard Egan, County Counsel Robert Burns and Deputy Clerk of the Board Michele Yderraga.

**Present:** 4 - Aaron Albaugh, Chris Gallagher, David Teeter and Jeff Hemphill

**Absent:** 1 - Tom Hammond

**Excuse:** 0

#### PUBLIC COMMENT

Kam Vento: Discussed Lassen Aurora Network.

Sue McGarr: Discussed the condition of the Bieber Veterans Memorial Building.

#### CLOSED SESSION

Closed session was not held.

#### Pledge of Allegiance and Invocation

After the flag salute invocation was offered by Kent House.

#### AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Supervisor Albaugh requested to adjourn in memory of Betty Hamilton and Tom Landus.

#### PUBLIC COMMENTS

None.

#### INFORMATION/CONSENT CALENDAR

Supervisor Albaugh stated he did not receive a packet for Item# G6 - Heating Oil Bid.

Kam Vento asked about Item# G2 - Behavioral Health, Mental Health Coordinator position. CAO Egan stated that position does not exist.

#### Approval of the Consent Agenda

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 4 - Albaugh, Gallagher, Teeter and Hemphill

**Absent:** 1 - Hammond

COUNTY CLERK-RECORDER

MINUTES

SUBJECT: Meeting Minutes of September 17, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

**These Minutes were approved on the Consent Agenda.**

HEALTH AND SOCIAL SERVICES

BEHAVIORAL HEALTH

SUBJECT: Job Description Approval for Behavioral Health Program Manager (Prevention).

FISCAL IMPACT: There is no impact to County General Funds.

ACTION REQUESTED: Approve Behavioral Health Program Manager (Prevention) Job Description.

Attachments: [HSS BH Program Manager Job Description Attach](#)

**This Action Item was approved on the Consent Agenda.**

PARTNERSHIP HEALTHPLAN OF CALIFORNIA

SUBJECT: Agreement with Partnership HealthPlan of California (PHP) to provide covered Drug Medi-Cal (DMC) services for Substance Use Disorder/Alcohol and Other Drugs Services (SUD-AODS).

FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.

ACTION REQUESTED: 1) Approve the Agreement, and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [HSS BH SUD Partnership ODS - Attach](#)

**This Action Item was approved on the Consent Agenda.**

PRISON TRIAL COSTS

PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS

SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July, 2018, through June, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs](#)

**These Reports were received and filed on the Consent Agenda.**

#### PUBLIC WORKS DEPARTMENT

##### PROPANE BID

SUBJECT: Bid Award: Liquid Propane.

FISCAL IMPACT: Funding is budgeted within the utility line item of various departments.

ACTION REQUESTED: Award bid for liquid propane for various county facilities to AmeriGas, the lowest bidder, in the amount of \$0.29/gallon (firm margin above BPN) for all areas including Bieber, Doyle, Herlong, Janesville, Ravendale, Standish, Susanville and Westwood.

Attachments: [PW Liquid Propane Bid Attach](#)

[PW Liquid Propane Bid Award 19-20](#)

**This Action Item was approved on the Consent Agenda.**

##### HEATING OIL BID

SUBJECT: Bid Award: Heating Oil, Diesel #2.

FISCAL IMPACT: Funding is budgeted within the utility line item of various departments.

ACTION REQUESTED: Award bid for Heating Oil, Diesel #2 for the Bieber, Susanville and Westwood areas to Ed Staub and Sons, the lowest and only bidder in the amount of \$0.233/gallon (firm margin above OPIS).

Attachments: [PW Oil Bid Attach](#)

**This Action Item was approved on the Consent Agenda.**

#### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

- a) Susanville City Council Regular Meeting Agenda for September 18, 2019.
- b) Lassen County Architectural Review Committee Special Agenda for September 16, 2019.

Attachments: [Misc Corr](#)

**These Reports were received and filed on the Consent Agenda.**

#### DEPARTMENT REPORTS

##### BOARD OF SUPERVISORS

##### SUPERVISOR ALBAUGH

SUBJECT: Letter opposing State Assembly Bill AB273 (Gonzales) Fur

Trapping Prohibition from the Lassen County board of Supervisors to Governor Gavin Newsom.  
FISCAL IMPACT: Unknown.  
ACTION REQUESTED: 1) Approve letter; and 2) authorize the Chairman to sign.

**Attachments:** [H1 Attach](#)

Supervisor Gallagher thanked Supervisor Albaugh for bringing this item to the Board and discussed hunting and trapping in California. Discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Albaugh, Gallagher, Teeter and Hemphill

**Absent:** 1 - Hammond

#### PUBLIC WORKS DEPARTMENT

##### ROAD DEPARTMENT

SUBJECT: Bid Award: New 2019 Ford F250 4x4 Regular Cab Pickup Truck.

FISCAL IMPACT: Funding in the amount of \$31,724.68 is available in the 2019/2020 Fiscal Year Road Operating Fund/Budget Unit No. 122-1221.

ACTION REQUESTED: Award bid off State of California Contract 1-18-23-20A to Downtown Ford Sales, Sacramento, California in the amount of \$31,724.68.

**Attachments:** [PW Road Attach](#)

Public Works Road Field Supervisor Bob McGarva informed the Board that the Road Department was trying to purchase a 2019 Ford F250 to replace the 2001 Dodge 2500 pickup that didn't have a transmission. Brief discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Albaugh, Gallagher, Teeter and Hemphill

**Absent:** 1 - Hammond

#### SHERIFF'S DEPARTMENT

##### CALIFORNIA FORENSIC MEDICAL GROUP (CFMG) CONTRACT

SUBJECT: Proposed fifth contract extension with CFMG for Inmate Jail Medical Services from October 1, 2019 until November 30, 2019.

Fiscal Impact: Contract rate for two additional months.

Action requested: 1. Approve agreement to extend two months and/or 2.

Provide direction to staff.

**Attachments:** [Lassen CFMG Fifth Amendment](#)

County Counsel Burns informed the Board that this item was the 5th extension to the agreement between Lassen County and CFMG. The extension would expire November 30, 2019, and this would provide enough time to discuss the provisions of the contract with CFMG. Brief discussion was held.

**A motion was made by Supervisor Gallagher, seconded by Supervisor Teeter, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Albaugh, Gallagher, Teeter and Hemphill

**Absent:** 1 - Hammond

INMATE TELEPHONE SERVICE

SUBJECT: Lassen County Jail Inmate Telephone Services with Global Tel\*Link (GTL).

FISCAL IMPACT: From Fund/Budget Unit No. 130-0525. The services will be implemented at no cost as stated in the proposal. The county will receive a minimum Annual Guaranteed Commission of \$35,000 with a financial incentive of \$10,000 for the first year and \$25,000 for the subsequent years of the contract.

ACTION REQUESTED: 1) Authorize CAO to sign the contract; and/or 2) provide direction to staff.

**Attachments:** [SO adf-solitary Attach](#)

Lieutenant John McGarva informed the Board that the negotiations for the inmates phone service and tablet system has been completed and ready for the Board's approval. Lieutenant McGarva gave a detailed description of the tablets that will be provided for inmate use. Lieutenant McGarva also explained there would be additional educational programs offered with the new tablets than what the jail is currently offering. County Counsel Burns briefly explained the phone system's revenue agreement. Discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 4 - Albaugh, Gallagher, Teeter and Hemphill

**Absent:** 1 - Hammond

**BOARDS AND COMMISSIONS**

BIG VALLEY GROUNDWATER BASIN ADVISORY COMMITTEE

SUBJECT: Appointment of initial members of the Big Valley Groundwater Basin Advisory Committee.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointments. (Kevin Mitchell; Duane Conner).

Attachments: [Applications](#)

Supervisor Albaugh stated applicants Kevin Mitchell and Duane Conner were very qualified and was happy both applicants applied. Brief discussion was held.

**A motion was made by Supervisor Albaugh, seconded by Supervisor Teeter, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 4 - Albaugh, Gallagher, Teeter and Hemphill

**Absent:** 1 - Hammond

COMMITTEE APPOINTMENTS

SUBJECT: Appointment of Initial Members of the Big Valley Groundwater Basin Advisory Committee. Resolution 17-013 (Lassen County) and 2017-09 (Modoc County);

Memorandum of Understanding executed on June 11, 2019 (Lassen County) and May 14, 2019 (Modoc County).

FISCAL IMPACT: None.

ACTION REQUESTED: Make the following appointments:

- i. Primary
- ii. Alternate

It was agreed that Supervisor Albaugh would be appointed as the Primary Member and Supervisor Hemphill would be the Alternate Member of the Big Valley Groundwater Basin Advisory Committee.

**A motion was made by Supervisor Teeter, seconded by Supervisor Gallagher, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 4 - Albaugh, Gallagher, Teeter and Hemphill

**Absent:** 1 - Hammond

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Gallagher: 1) Will not be present for Board Meetings to be held on October 8, 2019, and October 15, 2019; 2) attended the Farmer's Market in Westwood; 3) visited the new Blue Ox Cafe in Westwood.

Supervisor Teeter: 1) Attended a Susanville City Council meeting; Briefly discussed public safety tax and an anti-camping ordinance; 2) there will be a clean up on Susan River, Saturday, September 28, 2019.

Supervisor Albaugh: 1) Will be attending a Regional Council Representatives of California (RCRC) meeting on Wednesday, September 25, 2019; 2) Discussed the plumbing issue and the current condition of the Beiber Veterans Memorial

Hall and requested more attention to be given to the hall. Deputy Director of Facilities Maintenance Peter Heimbigner stated he will look into the issues; 3) thanked everyone for coming to Big Valley to participate in the Board of Supervisors meeting and wished everyone safe travels.

Supervisor Hemphill: 1) Thanked Supervisor Albaugh for hosting the Board of Supervisors meeting; 2) attended the Janesville Jolly Elders meeting; 3) encouraged families to write letters to grandparents and start having Sunday dinners with family. Society should return to how it used to be.

Supervisor Gallagher stated that he received a phone call regarding a non-functioning speed radar sign in Litchfield and requested CAO Egan to look into the repair of all speed radar signs. Deputy CAO Tony Shaw stated he received a report from Public Works director Larry Millar and it's difficult to find parts to fix the signs as they are beginning to become obsolete. Brief discussion was held.

**DEPARTMENT REPORTS - CONTINUED**

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Egan reported: 1) Would also be attending RCRC with Supervisor Albaugh; 2) will be at California State Association of Counties Excess Insurance Authority (CSAC EIA) the major of the week of September 30, 2019; 3) had some concerns by the Supervisors regarding the cannabis ordinance restrictive nature pertaining to the approved locations of cannabis dispensaries and proposed a question to the Board if they would like to re-address the issue to reduce or change the current restrictions. Discussion was held.

**ADJOURNMENT**

There being no further business, the meeting is adjourned at 10;50 a.m. in memory of Betty Hamilton and Tom Landus.

\_\_\_\_\_  
Chairman of the Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Michele Yderraga, Deputy Clerk of the Board