



Lassen County

Meeting Minutes

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - MIKE SCANLAN; DISTRICT 2 - GARY BRIDGES - VICE CHAIRMAN; DISTRICT 3 - TOM NEELY - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - JASON INGRAM

Tuesday, August 19, 2025

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

9:00 A.M. CALL TO ORDER

Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: County Administrative Officer (CAO) Maury Anderson, County Counsel Amanda Uhrhammer, and Deputy Clerk of the Board Michele Yderraga.

Present: 5 - Mike Scanlan, Gary Bridges, Tom Neely, Aaron Albaugh and Jason Ingram

Excuse: 0

PUBLIC COMMENT

Rod Theobald: Discussed the road conditions in Pine Town.

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

County Counsel Uhrhammer announced the following closed session items:

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: 2 cases.
- 2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Opioid litigation. 2 cases. 1) Sackler Settlement: In Re: National Prescription Opiate Litigation, Case No. 1:17-md-02804-DAP, pending in the U.S. District Court for the Northern District of Ohio; and 2) Purdue Bankruptcy: In re: Purdue Pharma L.P., et al, Case No. 19-23649, pending in the United States Bankruptcy Court, Southern District of New York.
- 3) Employee performance evaluation: County Administrative Officer.

CLOSED SESSION

Closed session was held from 9:04 a.m. - 9:38 a.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Anderson, County Counsel Uhrhammer, and Deputy Clerk of the Board Yderraga.

Director of Community Social Services Jayson Vial was present from 9:05 a.m. - 9:32 a.m.

RECESS: 9:38 a.m. - 9:42 a.m.

9:42 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

After the flag salute, invocation was offered by Supervisor Scanlan.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

County Counsel Uhrhammer announced closed session would continue to the end of the meeting and would report out at that time.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Agenda be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

PUBLIC COMMENTS

Jerry Askey: Discussed cemetery signage.

UNAGENDIZED REPORTS BY BOARD MEMBERS

Supervisor Ingram: 1) Prepped rooms for the United States Department of Agriculture (USDA) inspection for food distributions; 2) the 4H open house at Jensen Hall would be held today; 3) will be meeting with a solar investor regarding the Skedaddle Project.

Supervisor Albaugh: 1) Attended a Fair Advisory Board meeting; 2) attended a retirement party for Craig Hemphill and Cheryl Lauritsen; 3) attended a Rural County Representatives of California (RCRC) meeting; 4) announced the RCRC annual meeting would be held in Lake Tahoe and would be presenting a basket give away for Lassen County; 5) encouraged CAO Anderson to attend the RCRC annual meeting.

Supervisor Bridges: 1) Will be meeting with Congressman Doug LaMalfa; 2) attended Congressman LaMalfa's town hall meeting at Jensen Hall; 3) attended a retirement party for Craig Hemphill and Cheryl Lauritsen; 4) attended the Lassen Community College 100 Year Anniversary celebration; 5) was invited and attended the first bi-monthly meeting with Assemblywoman Heather Hadwick.

Supervisor Scanlan: 1) Attended a small group meeting with Congressman LaMalfa; 2) attended Congressman Lamalfa's town hall meeting; 3) met with Fair Manager Bill Payer to discuss the Fair Advisory Board; 4) will be attending the Honey Lake Valley Recreation Authority pool meeting.

Supervisor Neely: 1) Will be attending the Honey Lake Valley pool meeting; 2)

was unable to attend the retirement party held for Craig Hemphill and Cheryl Lauritsen. Wished them the best; 3) attended grandson's birthday celebration and was able to visit with both grandsons.

INFORMATION/CONSENT CALENDAR

Supervisor Scanlan requested to pull Item# G2 - Housing and Grants Division.

COUNTY CLERK-RECORDER

Approval of the Consent Agenda

A motion was made by Supervisor Ingram, seconded by Supervisor Scanlan, to approve the Consent Agenda as amended. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

LASSEN COUNTY BOARD OF SUPERVISORS MEETING MINUTES OF
AUGUST 9, 2025

SUBJECT: Meeting Minutes of August 9, 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

These Minutes were approved on the Consent Agenda.

COUNTY ADMINISTRATIVE OFFICE

PERSONNEL REPORT

SUBJECT: Personnel Movement Report for July, 2025.

FISCAL IMPACT: None. ACTION: Receive and file.

ACTION: Receive and file.

Attachments: [Personnel Report](#)

This Report was received and filed on the Consent Agenda.

MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Lassen County Fair Advisory Board Meeting Agenda for August 12, 2025.

b) Planning and Service Area Agency on Aging Advisory (PSA2 AAA)

Executive Board Virtual Meeting for August 18, 2025, Notice of Cancellation.

c) Plumas County Community Development Commission Regular Meeting
Agenda for August 19, 2025.

Attachments: [G4](#)

These Reports were received and filed on the Consent Agenda.

DEPARTMENT REPORTS**HEALTH AND SOCIAL SERVICES****HOUSING AND GRANTS DIVISION**

SUBJECT: Homeless Housing, Assistance and Prevention Program, Round 6 Regional Coordination Memorandum of Understanding (MOU).

FISCAL IMPACT: This MOU allows for a grant application that may bring in funding for a future fiscal year budget.

ACTION REQUESTED: 1) Approve the MOU; and 2) authorize the County Administrative Officer or designee to execute the MOU.

Attachments: [G2- BOS CSS G&L HHAP 6 8.19.25](#)

Supervisor Scanlan asked if this item was a contract or an application for grant funding. Health and Social Services Program Manager Grace Poor stated this was a Memorandum of Understanding (MOU) between seven northern counties to apply for funding with one application. If accepted, funding would be distributed within the seven counties. Program Manager Poor stated the funding was to support housing services for the community. The majority of funding was used for staff time for community outreach, case management and management in general. Additional discussion was held pertaining to homelessness, existing clients, and possible clientele.

A motion was made by Supervisor Scanlan, seconded by Supervisor Bridges, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Scanlan, Bridges, Neely and Ingram

Nay: 1 - Albaugh

MATTERS SET FOR TIME CERTAIN**RECOGNITION AWARD FOR AUGUST 2025**

SUBJECT: Recognition Award for August 2025.

FISCAL IMPACT: None.

ACTION REQUESTED: Present Recognition Award to: 10 Years: Ana Turrubiates (Behavioral Health).

Supervisor Neely recognized the following employee: 10 Years: Ana Turrubiates (Behavioral Health).

SPEAKERS: Director of Behavioral Health Tiffany Armstrong and Supervisor Bridges.

DEPARTMENT OF CHILD SUPPORT SERVICES PROCLAMATION

SUBJECT: The State of California designated August as Child Support Awareness Month. The attached Proclamation recognizes August as Child Support Awareness Month in Lassen County.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt the Proclamation.

Attachments: [D2](#)

Department of Child Support Services Assistant Director Chris Sullivan gave an overview of Child Support Awareness Month. Brief discussion was held.

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Proclamation be adopted. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

BOARDS AND COMMISSIONS

COMMITTEE APPOINTMENTS

SUBJECT: Lassen County Fair Advisory Board.

FISCAL IMPACT: None.

ACTION REQUESTED: Consider making the following appointments:

Lassen County Fair Advisory Board

a) Minute Order of October 15, 1996.

b) Term to Expire on March 31, 2029. Applications will be accepted up until the item is called.

1) SUPERVISOR DISTRICT FIVE

i. Primary (Current: Vacant. Applicants: Morgan Wemple)

ii. Primary (Current: Vacant. Applicants: Tim Knittel)

Attachments: [F1](#)

Supervisor Ingram stated he wasn't prepared to make an appointment to the Fair Advisory Board for District 5. Deputy Clerk of the Board Yderraga gave an overview of the process of posting vacancies and appointments to boards. Discussion was held pertaining to the existing applicants.

SPEAKERS: Morgan Wemple.

A motion was made by Supervisor Ingram, seconded by Supervisor Scanlan, to table District 5 Fair Advisory Board appointments to the next Board of Supervisors meeting scheduled for September 9, 2025. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

DEPARTMENT REPORTS - CONTINUED

BOARD OF SUPERVISORS

TYLER FINANCIAL SYSTEM AND HUMAN CAPITAL MANAGEMENT

IMPLEMENTATION REPORT

SUBJECT: Receive report on the implementation of the Tyler Technology financial System, Human Capital management System (HCM), and Cloud integration.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.

CAO Maury Anderson stated Personnel/Risk Analyst Regina Schaap was unavailable for today's presentation however he had spoken with Personnel/Risk Analyst Schaap and conveyed she had a positive interaction with training regarding the Tyler system. CAO Anderson said the training was instructive and additional sessions had been scheduled. Supervisor Neely requested Personnel/Risk Analyst Schaap to present a report to the board at the following board meeting. Direction to staff was to re-agendize this item for additional discussion.

RECESS: 10:47 A.M. - 10:51 A.M.

HEALTH & SOCIAL SERVICES**AGREEMENT #25-50135 BETWEEN THE DEPARTMENT OF HEALTH CARE SERVICES AND LASSEN COUNTY**

SUBJECT: Agreement #25-50135 between the Department of Health Care Services and Lassen County for Specialty Mental Health Services (SMHS).

FISCAL IMPACT: This is a zero-dollar agreement.

ACTION REQUESTED: 1) Approve the Agreement #25-50135 with the Department of Health Care Services; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

Attachments: [H2- BOS BH DHCS Agreement #25-50135 08.19.25](#)

Director of Behavioral Health Tiffany Armstrong informed the board she would be presenting two contracts with the Department of Health Care Services that were similar to each other. The item being presented was for specialty mental health services. There were regulations the county had to abide by from the state that were required by the federal government. This agreement had been presented every three years to the board. Supervisor Scanlan stated he would not be voting on this item as there was not a sufficient amount of time to review the document due to the size agreement and would be uncomfortable giving an approval without understanding the contents of the amendment. Director Armstrong stated the agreement had been in effect for approximately ten years and minor changes were amended. County Counsel Uhrhammer briefly discussed counsel's procedure when approving documents to form. The board requested to have this item tabled to the following board meeting scheduled for August 26, 2025.

A motion was made by Supervisor Albaugh, seconded by Supervisor Bridges, to table this item for the August 26, 2025, Board

of Supervisors meeting. The motion carried by the following vote.

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

AGREEMENT #25-50100 BETWEEN THE DEPARTMENT OF HEALTH CARE SERVICES AND LASSEN COUNTY

SUBJECT: Agreement #25-50100 between the Department of Health Care Services and Lassen County for Specialty Mental Health Services (SMHS), Drug Medi-Cal Organized Delivery System (DMC-ODS) services, and/or Drug Medi-Cal (DMC) services.

FISCAL IMPACT: This is a zero-dollar agreement.

ACTION REQUESTED: 1) Approve the Agreement #25-50100 with the Department of Health Care Services; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

Attachments: [H3- BOS BH DHCS Agreement #25-50100 8.19.25](#)

Director of Behavioral Health Tiffany Armstrong stated this agreement was with the Department of Health Care Services (DHCS) pertaining to the drug and alcohol program. Director Armstrong stated this item would be the same argument as the previous item presented. Direction from the board was to table this item to the August 26, 2025, Board of Supervisors meeting.

A motion was made by Supervisor Ingram, seconded by Supervisor Bridges, to table this item for the August 26, 2025, Board of Supervisors meeting. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

AGREEMENT BETWEEN LASSEN COUNTY AND IDEA CONSULTING, INC

SUBJECT: Agreement between IDEA Consulting, Inc. and Lassen County Behavioral Health for Quality Management and Improvement of Policies, Procedures, and State Mandated Plans with the maximum amount of \$67,500 for the term of July 1, 2025, through June 30, 2027.

FISCAL IMPACT: This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0751, 110-0771, and 164-0752.

ACTION REQUESTED: 1) Approve the Agreement with IDEA Consulting, Inc.; and 2) authorize the County Administrative Officer or Designee to execute the agreement.

Attachments: [H4- BOS BH IDEA Consulting, Inc. 8.19.25](#)

Director of Behavioral Health Tiffany Armstrong informed the board this item was for services provided by IDEA Consulting, Inc. to monitor and improve telephone conversations with clientele. Director Armstrong stated the consultant would call in and pose as a client unbeknownst to staff to ensure the department was providing appropriate and accurate services. Feedback would be provided to the department for quality improvement if needed. Brief discussion was held.

A motion was made by Supervisor Bridges, seconded by Supervisor

Scanlan, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

AGREEMENT BETWEEN LOCUMTENENS.COM, LLC AND LASSEN COUNTY

SUBJECT: Agreement Between Locumtenens.com, LLC. and Lassen County for professional psychiatric, diagnostic, and therapeutic services with a Maximum Amount of \$400,000 for the term of July 1, 2025, through June 30, 2026.

FISCAL IMPACT: This Agreement will be paid from the Behavioral Health Fund/Budet Unit No. 110-0751 and 164-0752.

ACTION REQUESTED: 1) Approve the Agreement with Locumtenens.com, LLC.; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

Attachments: [H5- BOS BH Locumtenens.com LLC 8.19.25](#)

Director of Behavioral Health Tiffany Armstrong stated this item was a standard contract used for psychiatric and therapeutic services provided by therapists for clientele. Director Armstrong informed the board Locumtenens.Com, LLC had been great to work with and was used by the department for multiple purposes. Brief discussion was held pertaining to telehealth and in person services.

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

AGREEMENT BETWEEN NORTH VALLEY BEHAVIORAL HEALTH, LLC AND LASSEN COUNTY

SUBJECT: Agreement between North Valley Behavioral Health, LLC., and Lassen County Health and Social Services to provide acute psychiatric inpatient care to the residents of Lassen County with a Maximum Contract Amount of \$300,000 for the term on July 1, 2025, through June 30, 2026.

FISCAL IMPACT: This Agreement will be paid from Behavioral Health Fund/Budget Unit No. 110-0771, 110-0751, 164-0752, 165-0751.

ACTION REQUESTED: 1) Approve the Agreement with North Valley Behavioral Health, LLC.; and 2) authorize the County Administrative Officer or Designee to execute the Agreement.

Attachments: [H6- BOS BH North Valley Behavioral Health, LLC. 8.19.25](#)

Director of Behavioral Health Tiffany Armstrong informed the board this item was an agreement to continue services to provide acute psychiatric inpatient care to the residents of Lassen County. The services provided were for individuals needing temporary long term care. Director Armstrong stated North Valley provided excellent services. Brief discussion was held pertaining to funding and

the locations of North Valley Behavioral Health.

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

AMENDMENT TO AGREEMENT BETWEEN METOPIO, INC AND LASSEN COUNTY

SUBJECT: Amendment to Agreement between Metopio, Inc. and Lassen County to extend the term of the agreement through August 31, 2025, and decrease the maximum amount of the contract from \$93,250 to \$88,750 to complete a Community Health Assessment as required by California Department of Public Health funding.

FISCAL IMPACT: This Agreement will be paid from the Public Health Fund/Budget Unit No. 110-0731.

ACTION REQUESTED: 1) Approve the Amendment to the Agreement with Metopio, Inc.; and 2) authorize the County Administrative Officer or Designee to execute the Amendment.

Attachments: [H7- BOS PH Metopio Inc. 8.19.25](#)

Behavioral Health Program Coordinator Ronda Hall informed the board this item was an amendment to the agreement with Metopio, Inc as there had been a reduction in cost due to a decrease in services needed. Program Coordinator Hall stated there were less in person services provided due to Zoom meetings being conducted. Brief discussion was held.

A motion was made by Supervisor Bridges, seconded by Supervisor Albaugh, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Scanlan, Bridges, Neely, Albaugh and Ingram

COUNTY ADMINISTRATIVE OFFICE

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

CAO Anderson reported: 1) Received notice of resignation from the Director of Public Health Brandon Rohrig and would be recruiting for this position accordingly.

RECESS: 11:46 a.m. - 11:51 a.m.

CLOSED SESSION

Closed session was held from 11:51 a.m. - 12:47 p.m.

Present: Supervisors Scanlan, Bridges, Neely, Albaugh, and Ingram. Also present: CAO Anderson, County Counsel Uhrhammer, and Deputy Clerk of the

Board Yderraga.

RECESS: 12:47 p.m. - 12:48 p.m.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

County Counsel Uhrhammer reported the following closed session items:

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9: 2 cases.

1) 1st Case: Direction to staff was given; 2) 2nd Case: No reportable action.

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: Opioid litigation. 2 cases. 1) Sackler Settlement: In Re: National Prescription Opiate Litigation, Case No. 1:17-md-02804-DAP, pending in the U.S. District Court for the Northern District of Ohio; and 2) Purdue Bankruptcy: In re: Purdue Pharma L.P., et al, Case No. 19-23649, pending in the United States Bankruptcy Court, Southern District of New York.

Direction to staff was given.

3) Employee performance evaluation: County Administrative Officer.

A motion was made by Supervisor Scanlan, seconded by Supervisor Bridges, to give a vote of confidence for the County Administrative Officer. The motion carried by the following vote:

Aye: 4 - Scanlan, Bridges, Albaugh, and Ingram

Nay: 1 - Neely

ADJOURNMENT

There being no further business, the meeting is adjourned at 12:49 p.m.

Chairman of the Board of Supervisors

Date: _____

ATTEST:

Michele Yderraga, Deputy Clerk of the Board